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South Carolina  
Department of Labor, Licensing and Regulation

Board of Veterinary Medical Examiners



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Veterinary Technician Continued Education Requirements

**Requirements**

- Continuing education (CE) is a requirement of renewal per S.C. Code of Law §40-69-250(A) and S.C Regulation 120-6.
- Per Board Regulations, for biennial renewal, **twelve (12) CE hours are required for veterinary technicians.**
  - **A minimum of six (6) of those hours must be in veterinary medical courses**
  - **No fewer than six (6) of those hours must be live in-person or live digital interactive programs.** The remaining six (6) hours may be from pre-recorded or written continuing education courses.
- Each veterinary technician must maintain a record of attendance at the meetings qualifying for continuing education for a minimum of three (3) years immediately preceding renewal.
  - Documentation must include:
    - Name of Program
    - Name and license number of the participant
    - Name of the provider
    - Hours completed
    - Date of completion

**CE Waiver – First Year Licensees**

South Carolina Regulation 120-6(B) waives the continuing education requirement for the licensed practitioner for the first year of licensure.

- Veterinary Technicians who received their licenses from April 1, 2025 to March 30,

2026, must complete six (6) hours, which must include three (3) hours in in-person or live digital interactive programs and three (3) hours must be in veterinary medical courses, for the licensing cycle ending January 1, 2027. Licensees may earn the required six hours of CE credit any time during the current CE cycle, which runs from April 1, 2025 to January 1, 2027. Courses taken prior to the current CE cycle will not be accepted.

- Licensees receiving their license during the second year of the renewal cycle (April 1, 2026 to January 1, 2027, for the current cycle) are not required to earn CE hours for the renewal period ending January 1, 2027.

### **CE Course Providers**

- Regulation 120-6(A)(2) states that credit hours may be earned by completion of programs offered through the following sponsors:
  - The American Veterinary Medical Association (AVMA), the American Animal Hospital Association (AAHA), the National Association of Veterinary Technicians of America (NAVTA), the Veterinary Hospital Managers Association
  - The American Association of Veterinary State Board's (AAVSB) Registry of Approved Continuing Education (RACE)
  - State veterinary medical or veterinary technician associations
  - Such other programs as may be approved by the Board
- CE course sponsors seeking course approval, may apply to the SC Board of Veterinary Medical Examiners for course approval. CE Sponsors must register with CE Broker and submit course information via the online application process. To register with CE Broker, please visit <https://cebroker.com/providers>.

### **CE Reporting**

- All licensees are required to report CE hours earned through CE Broker. The CE Broker Basic Account is free, and you may register your account by visiting <https://cebroker.com/sc/plans>. Licensees are responsible for ensuring their courses are reported accurately and maintain tracking of their CE completion.
- CE Providers utilizing CE Broker may upload course attendance, which will auto-populate in licensees accounts. Please check with the CE Provider to see if this option is available.
- Licensees may self-report qualified CE courses if the CE provider does not report directly to CE Broker. CE course verifications must include the date of the course, provider's name, subject matter covered, and CE hours earned. A formal certificate or

documentation of attendance is required for approval. A handwritten list of courses does not suffice as official documentation of attendance, nor does a copy of a registration badge, a meeting program, or a cancelled check.

### **CE Extension and Waivers**

- In individual cases involving extraordinary hardship or extenuating circumstances, disability, or illness, all or any part of the requirements may be waived, modified, or extended by the Board.