



South Carolina Department of Labor, Licensing and Regulation
South Carolina Residential Builders Commission

110 Centerview Dr. • Columbia • SC • 29210

Mailing: PO Box 11329 • Columbia • 29211

P.O. Box 11329 • Columbia • SC 29211-1329

Phone: 803-896-4696 • Contact.RBC@llr.sc.gov • Fax: 803-896-4814

llr.sc.gov/res

Home Inspector's License Online Application Instructions

Allow 7-10 business days from the date of receipt before checking your application status at www.llr.sc.gov/res/.

Application Instructions:

- Items to be uploaded or mailed in to our office:
 - ❑ Copy of your valid driver's license, state issued ID or passport.
 - ❑ Copy of social security card
 - ❑ Notarized Affidavit (Signature)
 - ❑ Completed and notarized **Verification of Lawful Presence Form**
 - ❑ Completed and notarized **Home Inspectors Affidavit(s) OR** Proof of certification by an organization approved by the SC Residential Builders Commission.
 - ❑ Include written explanation(s) for any "Yes" answer(s) for questions in the "**General Information**" section of the application and include any supporting documentation.
 - ❑ If you answer "Yes" to any question(s) pertaining to an arrest and/or conviction, you must remit a Statewide Background Check from the state where the incident occurred in a **sealed envelope** from the state agency along with your written explanation. The report must be pulled using your full name, date of birth and social security number.
 - ❑ If applicable, copy of your business Certificate of Existence/Authorization.

Examination Instructions:

- PSI Examination Services (PSI) administers required examinations. Please visit their website to find out information on registration and exam locations. www.psiexams.com Exam fees are paid directly to PSI.
- There are examination preparatory courses and seminars that are offered by individuals, businesses and community colleges; the Residential Builders Board does not sponsor, approve or recommend any of these entities, preparatory courses or seminars.

Feel free to contact our office at the above number with any additional questions or concerns you may have.

NOTARIZED AFFIDAVIT

I, _____, am the person described and identified, of good moral character, and the person named in all documents presented in support of this application. I certify that I have never been convicted of violating and Federal, State, Municipal or other law, statue or ordinance, other than as disclosed as required within this application.

I have carefully read the questions within this application and have answered them completely, without reservations of any kind, and I declare that all statements made by me herein are true and correct to the best of my knowledge and belief.

Should I furnish any false, incomplete, or misleading information in this application, I hereby agree that such act shall constitute the cause for denial or revocation of my license in South Carolina.

Applicant's Signature: _____ Date: _____

Sworn to and subscribed me this _____ day of _____, 20__.

Notary Signature: _____

Notary Public for the State of: _____

Commission Expiration Date: _____

You can submit this page by either attaching it to the online application under the "Uploads" section OR by mailing this page to the Board. The mailing address for the Board is:

**SC Residential Builders Commission
PO BOX 11329
Columbia, SC 29211**

Please note that any illegible documents will not be accepted. If your upload is found to be illegible you will be asked to mail in the supporting document.



STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATION
VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES
AFFIDAVIT OF ELIGIBILITY



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

Section A: LAWFUL PRESENCE in the United States.

The undersigned _____, of _____
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code)
being first duly sworn deposes and states as follows:

Check only one box:

1. I am a United States citizen; or

2. I am a Legal Permanent Resident of the United States eighteen years of age or older; or

3. I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.

4. Other: _____ Please submit any documentation that supports this status.

Date of Birth: _____

Alien Number: _____ I-94 Number: _____

(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See instruction sheet for a list of accepted immigration documents.)

Section B: ATTESTATION.

I understand that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).

I understand that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.

I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.

Signature of Affiant

SWORN to before me this _____ day of _____, 20____

Notary Signature

Print Name

Notary Public for _____

My Commission Expires: _____

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year.

An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)



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PROOF OF OWNERSHIP AFFIDAVIT

This document is required to verify that a Certificate of Authorization is not required pursuant to Section 40-59-410.

Please provide Certificate of Existence/Authority from the SC SOS office, and Articles of Organization from the SC SOS office, Proof of Ownership for the company (if registered).

I, _____, have no written documentation of ownership interest to provide to the Residential Builders Commission, but I attest and affirm that I have _____% ownership in (Company Name) _____.

Signature: _____ Date: _____

Sworn to and subscribed me this _____ day of _____, 20 _____.

Notary Signature: _____

Print Notary Name: _____

Notary Public for the State of: _____

Commission Expiration Date: _____

{Seal}

HOME INSPECTION SCHOOLS

Company Name	Street Address	City	State	Zip Code	Telephone	Email Address	Web Address
Academy of Real Estate & Appraisal	PO BOX 2175 7949 Broad River Rd Unit 70	Irmo	SC	29063	803-407-1764		
Accu-spec Home Inspector Institute	95 Keddy Blvd	Chicopee	MA	01020-2919	800-233-2758		
Advantage Inspection	PO Box 3917	Greenville	SC	29608	864-241-2000		
All American Training Institute	822 N. A1A Highway, Suite 310	Ponte Vedra	FL	32082	855-735-2021	info@ati-training.com	www.atihomeinspectortraining.com
All State Home Inspections Household Enviromental Testing Ctr	2097 N Randloph RD	Randolf Center	VT	05061			
Allied Business Schools Inc	22952 Alcalde Dr	Laguna Hills	CA	92653	1-888-501-7686		
American Home Inspectors Training Institute Ltd	N19 W24075 Riverwood Dr STE200	Waukesha	WI	53188	800-441-9411 262-754-3744	customerservice@ahit.com	www.ahit.com
American Inspectors Society	PO Box 984	Helen	GA	30545	800-590-8664		
American Society of Home Inspector Inc	932 Lee Street Ste 101	Des Plaines	IL	60016	847-759-2820	ASHI@HOME Training System	
AmeriSpec Home Inspection Service	860 Ridge Lake Blvd	Memphis	TN	38120	901-820-8500 910-820-8550 Fax		
APA Home Inspection Training School	5023 Ballantine Drive	Summerville	SC	29485	843-801-4098	apahinet@gmail.com	www.APAHI.net
Boot Camp Inspections Yvonne Sharp & Associates Inc	66 River Oak Ct	Temple	GA	30179	1-770-562-1999		
Building Spec Inc	423 Thompson Creek Rd	Stevensville	MD	21666	410-604-2700 800-217-7979		
Central Piedmont Community College	1201 Elizabeth Ave	Charlotte	NC	28235	704-330-2722		
Certified Inspection Training Inc	99 Ravenscrest Drive	Klamath Falls	OR	97601	541-273-1901		www.CertifiedInspectionTraining.com
Coastal Training Consultants & Inspectors	1527 Kentwood Circle	Charleston	SC	29412	843-779-0724	rbolus@coastaltrainingconsultants.com	

HOME INSPECTION SCHOOLS

Contractors Seminars Inc	PO Box 90902	Columbia	SC	29290	803-772-9596		
Cornerstone Home Inspections	8 Woodland Dr	Ware Shoals	SC	29692-1114	864-456-2840		
Education Direct	925 Oak St	Scranton	PA	18515	570-342-7701		
Foley-Belsaw Company	6301 Equitable Rd	Kansas City	MO	64120	816-483-6400		
Fortune School of Real Estate (Midlands Tech, Trident Tech & Greenville Tech College)	PO Box 3845	Myrtle Beach	SC	29578	843-236-1131 or 800-922-2245		
Fortune School of Real Estate/Horry-Georgetown Technical College	PO Box 261966	Conway	SC	29528-6066	843-236-1131 800-922-2245		
Freedom Business School	4240 Lost Hills Road Ste 1304	Calabasas	CA	91301	(800) 559-1983	info@freedombusinessschool.com	
FYI Seminars LLC	PO Box 50201	Columbia	SC	29250			
HE-A Better School of Building Inspection	PO Box 1986	Salt Lake City	UT	84110	801-466-4447 Fax 801-474-3289		
Home Examiners Inspections	PO Box 574	Lexington	SC	29072	803-360-0855 803-657-3170 Fax	craigH@homeexaminerinspections.com www.homeexaminerinspections.com	
Home Inspection Institute of America Inc	PO Box 4174	Yalesville	CT	06492-1524			
Home Inspection Traing Center	2579 Eric Ln A-B-C	Burlington	NC	27215	330-350-8970		
Home Pro Services Inc	2841 Hartland Rd Ste 201	Falls Church	VA	22043	800-966-4555		
Home Reporter Systems	123 East Main Street PO Box 280	Hookerton	NC	28583	800-328-6775		
Housing Inspection Foundation	1224 N Nokomis NE	Alexandria	MN	56308	320-763-6350		
Inspect - It 1 st Franchising Corp	16042 N 32 nd St Ste B-5	Phoenix	AZ	85032	602-971-9400		
Inspection Certification Associates	332 S Michigan Ave Ste 1032-C286	Chicago	IL	60604-4434	888-374-4096	support@icaschool.com	http://icaschool.com/

HOME INSPECTION SCHOOLS

Inspection Depot	11150-2C San Jose Blvd	Jacksonville	FL	32223			
Inspection Training Associates	1016 S Tremont St	Oceanside	CA	92054-5051	800-323-9235		
InterNACHI	1750 30th Street	Boulder	CO	80301	303-223-0861 650-429-2057 (fax)	lisa@internachi.org	
Kaplan Professional School/Inspection Training Associates	1016 S Tremont St	Oceanside	CA	92054	1-800-694-7369		
Midwest Inspectors Institute	PO Box 186	Lansing	KS	66043			
National Academy for Home Inspectors Inc	2662 Holcomb Bridge Rd Ste324	Alpharetta	GA	30022	770-578-6464		
National Institute of Building Inspectors	424 Vosseller Avenue	Bound Brook	NJ	08805			
National Property Inspections Inc	11620 Arbor St Ste 100	Omaha	NE	68144-2935			
National Property Inspections Inc	9375 Burt Street Suite 201	Omaha	NE	68114	800-333-9807 800-933-2508		
North Eastern Carolina Home Services Inc	1507 Seabrook Ave	Cary	NC	27512	1-800-570-1805 or 1-800-887-1515		
Pillar to Post	14502 N. Dale Mabry Hwy Ste 200	Tampa	FL	33618			
Playing it Safe Home Inspector School	PO Box 592	Irmo	SC	29063	803-445-4411	Playingitsafehi@AOL.com	www.Playingitsafehi.com
Professional Career Development Institute (PCDI)	6065 Roswell Rd Ste 311B	Atlanta	GA	30328			
Professional Home Inspection Institute	112 Egan Avenue North	Madison	SD	57042	800-983-6322 605-483-3295 775-522-2916(Fax)		
Real Estate School for Success	288 St Andrews Road	Columbia	SC	29210	803-807-9152	Info@realestateschoolforsuccess.com	www.realestateschoolforsuccess.com
Real Estate School of SC	10 Diamond Lane	Columbia	SC	29210	803-731-0654 Fax 803-731-0394	-	www.realestateschoolofsc.com

HOME INSPECTION SCHOOLS

South Carolina Home Inspectors Academy	736-D Saint Andrews Rd 124	Columbia	SC	29210	803-955-9000		
South Carolina School of Home Inspections	120 Irby Rd	Spartanburg	SC	29301	864-542-3740 864-439-6293(fax)		
Spartanburg Technical College	PO Drawer 4386	Spartanburg	SC	29305-4386			
Superior Home Inspections LLC	7001 St. Andrews Rd #122	Columbia	SC	29212	803-463-3076	www.SuperiorHomeInspections.com	
The ASHI School	932 Lee Street Ste 204	Des Plaines	IL	60016	888-884-0440		
The BrickKicker	849 N Ellsworth St	Naperville	IL	60563	630-420-9900 800-821-1820		
The Edifice Training & Development	5490 Leather Stocking Lane	Stone Mountain	GA	30087	770-971-2836		
The Home Inspection Institute of Atlanta	2470 Windy Hill Rd Ste 300	Marietta	GA	30067	770-618-3042		
The Home Team Inspection Service	6355 E Kemper Rd STE 250	Cincinnati	OH	45241			
Tri-County Technical College	7900 Hwy 76 PO Box 587	Pendleton	SC	29670			
Trident Technical College	PO Box 118067	Charleston	SC	29423-8067			
US Career Institute	2001 Lowe Street	Fort Collins	CO	80525	970-377-3375		
Vision Reporting Systems	629 Spearman Road	Pelzer	SC	29669	864-640-2877 888-724-2197		
World Inspection Network	6500 6 th Avenue NW	Seattle	WA	98117-5015	Fax 206-441-3655		
York Technical College	452 South Anderson Rd	Rock Hill	SC	29732	803-327-8000		