



South Carolina Department of Labor, Licensing and Regulation

South Carolina Real Estate Commission

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llr.sc.gov/re

Reactivation of Inactive Real Estate License

SC Code Ann. § 40-57-110(B), an individual seeking to reactivate a license shall apply for the same license classification which was place on inactive status.

Submit the following with your request for reactivation:

- Processing Fee: \$10. Fees are non-refundable and paid via Document Submission portal. *A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.*
- Proof of Continuing Education: Submit CE documentation for each twenty-four (24) month renewal period during which the license was Inactive. Proof of CE for current licensure period is not required. See [CE Guidelines](#) for details on hours and required courses. Commission office accepts the following as proof:
 - Continuing education course completion certificates., or
 - CE Broker print off showing compliance
- Criminal Background Check: Licensees who have not undergone a background check in 2021 or later, must complete a finger-print and social security based background check in accordance with SC Code Ann. §40-57-115 and 40-57-340. Following submission of application, CBC instructions will be sent. Background results will be submitted electronically to the Commission office. Please do not send in third party background reports.

I. LICENSEE INFORMATION:

Name on License: _____ License Number: _____

Preferred Mailing Address: _____
(Street/PO BOX, City, State, Zip)

Home Address: _____
(Street, City, State, Zip)

Phone: _____ Email Address: _____

Licensee Signature Date

II. Licensee Supervision: This section to be completed by the Broker-in-Charge or Property Manager-in-Charge.

Company Name: _____ Office Code: _____

Mailing Address: _____
(Street, City, State, Zip)

Signature of Broker/Property Manager-in-Charge License Number Date