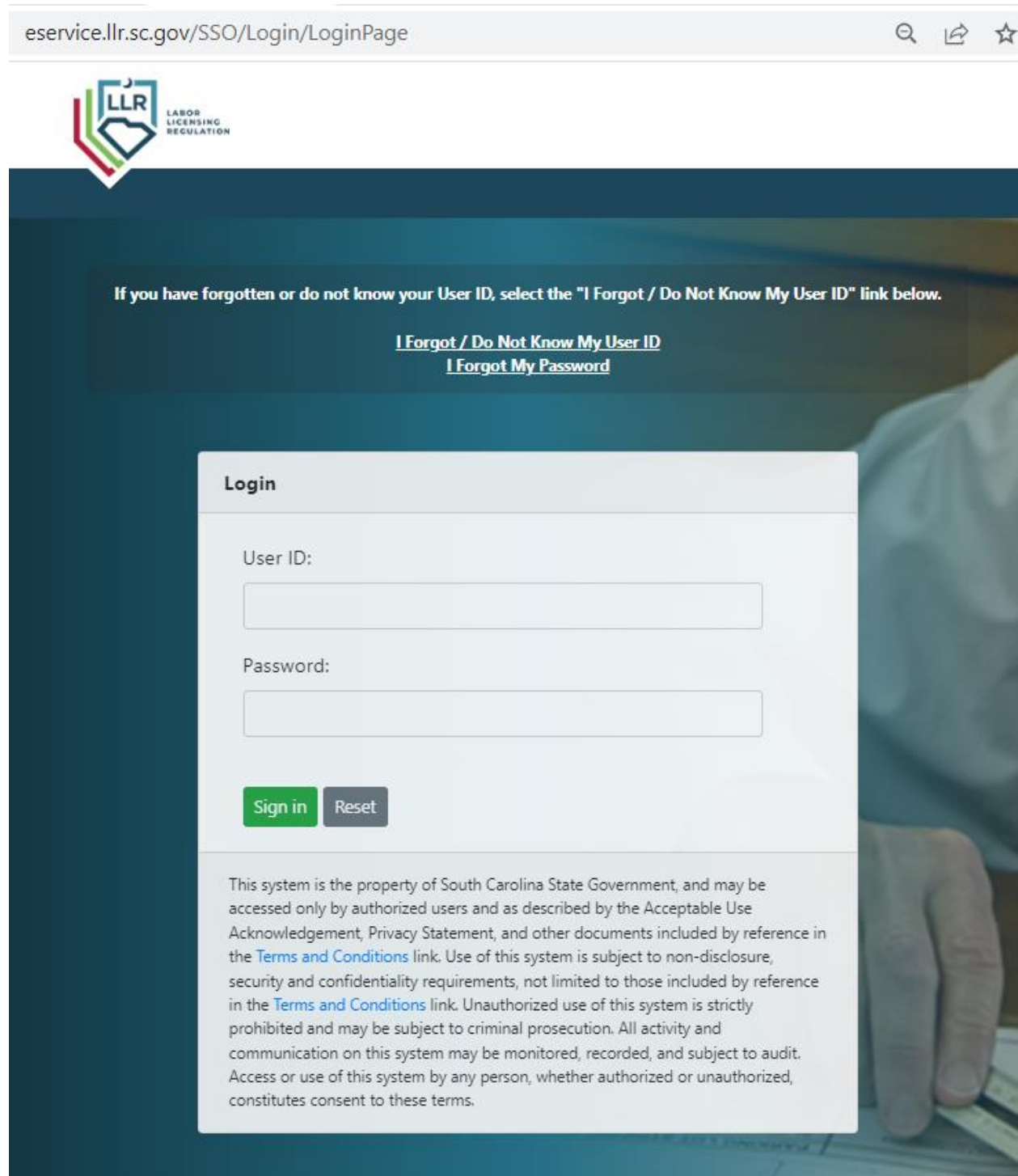



# Document Submission Instructions

Before clicking on the below link to access Document Submission online services, you will need to have your UserID and password at hand. (Unless you're already logged in.) If you do not know your UserID or password, click on "I Forgot/Do Not Know My UserID" or "I Forgot My Password" to retrieve.

<https://eservice.llr.sc.gov/DocumentSubmission/>



eservice.llr.sc.gov/SSO/Login/LoginPage



If you have forgotten or do not know your User ID, select the "I Forgot / Do Not Know My User ID" link below.

[I Forgot / Do Not Know My User ID](#)  
[I Forgot My Password](#)

**Login**

User ID:

Password:

[Sign in](#) [Reset](#)

This system is the property of South Carolina State Government, and may be accessed only by authorized users and as described by the Acceptable Use Acknowledgement, Privacy Statement, and other documents included by reference in the [Terms and Conditions](#) link. Use of this system is subject to non-disclosure, security and confidentiality requirements, not limited to those included by reference in the [Terms and Conditions](#) link. Unauthorized use of this system is strictly prohibited and may be subject to criminal prosecution. All activity and communication on this system may be monitored, recorded, and subject to audit. Access or use of this system by any person, whether authorized or unauthorized, constitutes consent to these terms.

After logging into online services, select Document Submission from the menu located on the left-hand side of the screen.

← → ↻ 🔒 eservice.llr.sc.gov/SSO/

**LLR**  
LABOR  
LICENSING  
REGULATION

## Login Portal

Authenticated User  
2/28/2023 1:09:20 PM

**Menu**

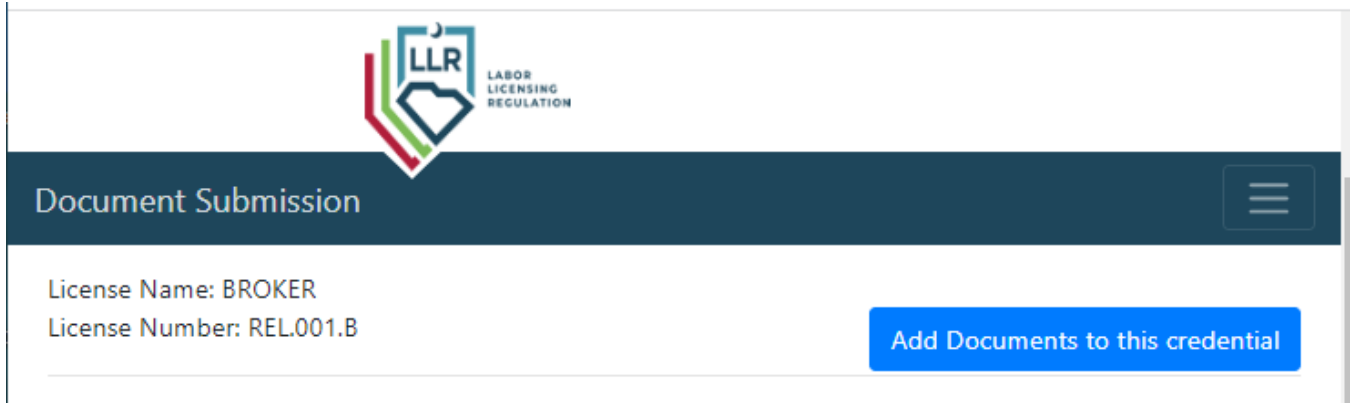
- Welcome
- Change User Login Informa...
- Application Status
- Change of Address
- Online Verification
- Online Examinations
- Renew Your License
- Print License Card
- View Barber Hours
- Document Submission**
- Real Estate Online Transfer

Welcome

# Welcome to SCLLR Online Services.

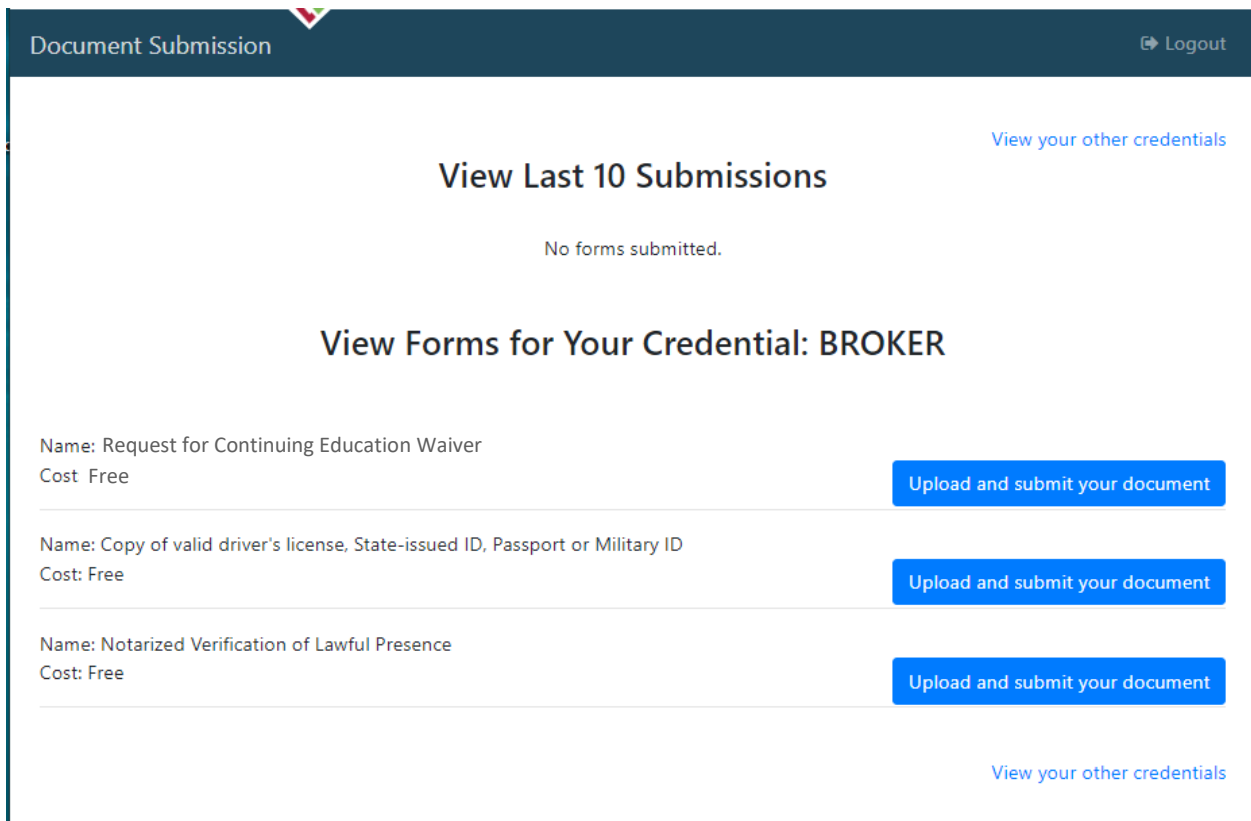
LLR is proud to bring E-Government services to the licensees of South Carolina. Please use the index menu to the left to navigate to the desired application. If y

Next located your license on the screen and select “Add Documents to this credential”



The screenshot shows the top section of a web application. At the top left is the LLR (Labor Licensing Regulation) logo. Below it, the text "Document Submission" is displayed in a dark blue header bar. To the right of the header is a hamburger menu icon. Below the header, the license information is shown: "License Name: BROKER" and "License Number: REL.001.B". A prominent blue button labeled "Add Documents to this credential" is positioned on the right side of the page.

The next screen will list out the documents available for your license to access. For Request for Continuing Education Waiver, click on the button “Upload and submit your document” adjacent to the listing for Continuing Education Waiver.



The screenshot displays the "View Forms for Your Credential: BROKER" page. The page has a dark blue header with "Document Submission" on the left and a "Logout" link on the right. The main content area is white and features a heading "View Last 10 Submissions" with a "View your other credentials" link to the right. Below this heading, it states "No forms submitted." The main heading is "View Forms for Your Credential: BROKER". There are three form listings, each with a name, cost, and a blue "Upload and submit your document" button. The first listing is for a "Request for Continuing Education Waiver" (Free). The second is for a "Copy of valid driver's license, State-issued ID, Passport or Military ID" (Free). The third is for a "Notarized Verification of Lawful Presence" (Free). A "View your other credentials" link is located at the bottom right of the page.

After clicking on “Upload and submit your document”, you will see the below screen. You will need to download the Request for Continuing Education Waiver Application and complete. After you upload the completed form, click “Submit”.



## Instructions

Download the form. <a href="#">Download</a>
Fill out the form.
Upload the completed form. <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div> <a href="#">Upload Form</a>
Click submit.

[Cancel](#)

[Submit](#)

Once submitted, you will see an Upload Confirmation screen with a button to pay.



## Upload Confirmation

Your upload has been received today, Wednesday, June 2, 2021.

[Submit another Document for your Credential](#)

Once payment has been received, the Commission office will receive notice. Document submission as processed in the order they are received. Upon completion of processing, notice will be sent via email. **Please allow 24 hours after notification for the system to update.**