



South Carolina Department of Labor, Licensing and Regulation
South Carolina Real Estate Commission
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REAL ESTATE COMMISSION
PRE-LICENSING EDUCATION COURSE APPLICATION

Include with your application:

- Check or money order made payable to LLR-Real Estate Commission. Application fee is non-refundable. A returned check fee of up to \$30, or an amount specified by law, **may** be assessed on all returned funds.
 - *The fee is determined by the number of units and/or modules that are included in your course.*
- **Documentation can be e-mailed (PDF format) or mailed to the above-provided addresses:**
 - ✓ All course material (text and handouts)
 - ✓ Description of the course and a copy of any advertising
 - ✓ Course outline form- topics/learning outcomes (attached)
 - ✓ Course evaluation forms and certificate
 - ✓ Copy of IDECC certification and summary sheet, if applicable. All distance/ asynchronous and virtual/ synchronous courses require IDECC certification.
- **Delivery Method:**

If a course has multiple delivery methods, a separate application and fee will need to be submitted for each method.

☐ In-person/Classroom

☐ Synchronous

☐ Asynchronous

Synchronous - means distance learning in which the interaction is simultaneous. It is characterized by live two-way communication.

Asynchronous - means distance learning in which communication does not take place at the same time. It is characterized by on-demand, intermittent communication.

PROVIDER INFORMATION

Provider Name: _____ License Number: _____

Contact Person: _____ Phone: _____

Address: _____
Street/PO Box, City, State and Zip Code

Contact Email: _____ Web Address: _____

COURSE INFORMATION

Education Course Title: _____ Course Hours: _____

The SCREC is required to review all synchronous courses. Please provide login credentials below.

Website: _____

User ID/Email Address: _____

Password: _____

Select the units and/or modules covered in the course (Add fees together to get the total that should be included with application):

Unit I: Pre-licensing for salesperson (Fee: \$100)

Unit II: Advanced Real Estate Principles (5 separate course modules, 6 hours each @ \$100 per module.)

Module A: Agency and Property Disclosure (Fee: \$100)

Module B: Real Estate Contracts (Fee: \$100)

Module C: Ethics and Real Estate (Fee: \$100)

Module D: Measurements and Valuation (Fee: \$100)

Module E: Real Estate Specialty Topic: _____ (Fee: \$100)

Unit III A: Brokerage Management (Fee: \$100)

Unit III B: Broker Exam Preparation (Fee: \$100)

Property Management (Fee: \$100)

Describe how this course will directly protect the public interest (You may attach a course description):

INSTRUCTOR INFORMATION

Name of Instructor: _____ SC Broker License Number: _____

SC Instructor License No.: _____

Has the instructor completed the course by using the designated delivery method? ☐ YES ☐ NO

INTERACTIVITY

Explain how the instructor will be available to convey course information and answer inquiries from students. Attach additional sheets if needed.

Explain how interactivity will be promoted between the instructor and student in this course. Attach additional sheets if needed.

Describe any other strategies that promote interaction in this course (student-student, student-content, etc.). Attach additional sheets if needed.

I hereby certify that all information supplied herein and on all attachments is true and accurate to the best of my knowledge. By my signature below, I certify that this education course will be administered and updated accordingly.

Contact Person Signature

Date

COURSE OUTLINE FORM

[illegible]