

All applicants applying for a new CPA or AP license or reinstating a previous one will be subject to a criminal background check as defined in Section 40-2-35 of the Accountancy Practice Act.

The background check must be completed in accordance with the Board's approved process. The Board cannot accept the results from other background checks applicants completed for other entities.

Instructions for completing the criminal background check will be provided to applicants after they submit their applications. Please be advised that results of a background check can only be held for a maximum of three months without the applicant submitting an application. After three months, if the results do not match an active application, they will be discarded and the applicant will be required to complete the background check again.

The Board encourages applicants to wait until they have submitted all other documentation for their application file and have met all other requirements of licensure before completing the background check. Results received for a pending application will expire after six months and the applicant will be required to complete the background check again.