



South Carolina  
Department of Labor, Licensing and Regulation



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**Board of Nursing**

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**OCTOBER 11, 2011 STRATEGIC PLANNING MEETING MINUTES**

<p>Board President Sylvia Whiting called the October 11, 2011 Board of Nursing Strategic Planning meeting to order at 1:45 p.m. Public meeting notice was properly posted at the board offices as well as on its website and provided to all requesting persons, organizations and news media in compliance with the S.C. Freedom of Information Act. A quorum was present at all times.</p>	<p><u>CALL TO ORDER</u> <u>PLACE OF MEETING</u> <u>&amp; FOIA COMPLIANCE</u></p>
<p>Sylvia A. Whiting, PhD, APRN-BC, President Congressional District 1 Present</p> <p>Amanda Baker, RN, MSN, CRNA, MNA Congressional District 2 Present</p> <p>C. Lynn Lewis, RN,MSN, EdD, NEA-BC Congressional District 3 Excused</p> <p>Carol A. Moody, RN, MAS, NEA-BC Congressional District 4 Present</p> <p>Lisa C Irvin, RN, MSN, NEA-BC Congressional District 6 Present</p> <p>Samuel H. McNutt, RN, CRNA, MNSA Congressional District 5 Present</p> <p>James E. Mallory, EdD Public Member Present</p> <p>Anne Crook, PhD Public Member Present</p> <p>Two Licensed Practical Nurse Vacancies- Regions I &amp; II</p>	<p><u>BOARD MEMBERS</u> <u>PRESENT AND</u> <u>VOTING</u></p>
<p>Nancy G. Murphy, MS, RN, BC, CPM, Board Administrator Dean Grigg, Advice Counsel Lynne Rogers, General Counsel, Office of General Counsel Debra P. Wade, Administrative Assistant to Nursing Administrator</p>	<p><u>LLR STAFF</u> <u>PRESENT FOR</u> <u>CERTAIN ITEMS</u></p>
<p>The October 11, 2011 Board of Nursing Strategic Planning meeting agenda was presented to the Board for review and approval.</p>	<p><u>APPROVAL OF</u> <u>AGENDA</u></p>

A motion was made by Samuel McNutt to approve the October 11, 2011 Board of Nursing Strategic Planning meeting agenda as presented. Carol Moody seconded the motion. The motion carried unanimously.

MOTION

Nancy Murphy provided the Board with information concerning the Nursing board staff and their responsibilities.

BOARD OF NURSING  
STAFF ROLES

Discussion included, but was not limited to licensing, education, practice, compliance/ monitoring, renewal and compact duties/ roles.

Lynne Rogers discussed the role on behalf of the General Counsel office and Dean Grigg discussed the role on behalf of the Advice Counsel office and provided clarification for Board member questions.

ADVICE COUNSEL  
ROLE

Ms. Rogers discussed and answered questions about hearings, trials, informal conferences, consent agreements, memorandum of agreements, and stipulation of facts.

Ms. Rogers and Dr. Whiting discussed the use of psychiatrist versus psychologist for applicants who have been ordered to be evaluated for a mental health examination. It was agreed by Ms. Rogers and Dr. Whiting to send these type of Memorandum's to the Board President for the President to decide which physician the applicant should use for the evaluation. There was discussion if applicants could use a physician within their healthcare network.

Ms. Rogers requested the Board accept recommendations offered by either Counsel/Parties regarding Memorandum of Agreements, Stipulation of Facts, Orders, etc.

James Mallory made a motion to accept recommendations offered by either Counsel/Parties regarding Memorandum of Agreements, Stipulation of Facts, Orders, etc. as stated. Anne Crook seconded the motion. The motion carried unanimously.

MOTION

The timeframe for Board minutes to be provided to the Board for review was discussed. Board members were advised not to discuss the meeting/minutes until after minutes have been approved by the Board.

Dean Grigg discussed the role on behalf of the Advice Counsel office and provided clarification for Board member questions.

Mr. Grigg informed the Board members that it has been discussed to transcribe and/or leave a recorder on during Executive sessions to determine decision-making.

Mr. Grigg advised Board members to become familiar with the Nurse Practice Act and Regulations.

Ms. Rogers explained and answered questions for the Board members

regarding the process for Temporary Suspension Orders (TSO), Cease and Desist Orders, and Administrative Suspensions.

Board President, Dr. Whiting thanked the new Board members for making an effort to be present.

She urged all Board members to review Board material and to be prepared for all Board meetings.

She reminded all Board members that it is very important to notify her and the Nursing Administrator whenever they are unable to attend a meeting. She stated that without a quorum, Board business cannot be conducted. She asks that all Board members read the Board of Nursing Bylaws regarding attendance.

Board President, Dr. Whiting spoke about Committee Participation. She mentioned the Legislative Committee and made a recommendation to consider Executive Committee nominee(s) as well as the Administrator for composition.

Dr. Whiting stated that Samuel McNutt was appointed as the Board representative for the Advanced Practice Committee (APC).

Dr. Whiting stated that Lisa Irvin was appointed as the Board representative for the Advisory Committee on Nursing (ACON).

Dr. Whiting stated Amanda Baker was appointed as the Board representative for the Nursing Practice and Standards Committee (NPSC), and that James Mallory was appointed as the Board representative for RPP.

Dr. Whiting expressed her concerns regarding the Officer Leadership succession as listed in the Nurse Practice Act and for the legislative committee members to explore this item in the future.

Dr. Whiting discussed the purpose of the National Council for State Boards of Nursing (NCSBN).

Dr. Whiting discussed the NCSBN Uniform Core Licensure (UCLR/ULR) goal is to bring all nursing boards to one common goal and to move nursing boards forward to move towards uniform licensure and educational requirements and to bring all nursing boards closer together.

Dr. Whiting explained to the Board that the Taxonomy of Error, Root Cause Analysis and Practice Responsibility (TERCAP) role was to provide data regarding nursing errors.

Dr. Whiting expressed her interest regarding TERCAP and for members to explore this item in the future.

Dr. Whiting discussed the Consensus Model for APRN Regulations.

Discussion included the White Paper that the Advanced Practice Committee has

BOARD  
RESPONSIBILITIES

READING MATERIALS /  
RESPONDING

MEETING  
ATTENDANCE

COMMITTEE  
PARTICIPATION

ADVANCED PRACTICE  
COMMITTEE (APC)

ADVISORY COMMITTEE  
ON NURSING (ACON)

NURSING PRACTICE &  
STANDARDS  
COMMITTEE (NPSC)

BOARD OF NURSING  
BYLAWS

NATIONAL COUNCIL  
FOR STATE BOARDS  
OF NURSING  
UNIFORM CORE  
LICENSURE  
REQUIREMENTS  
(UCLR)

TAXONOMY OF  
ERROR, ROOT CAUSE  
ANALYSIS & PRACTICE  
RESPONSIBILITY  
(TERCAP)

CONSENSUS MODEL  
FOR APRN  
REGULATION

been working on and was provided to the Board at its September meeting.

Dr. Whiting discussed NURSYS and that the Nursing board reports all Disciplinary Actions to NURSYS and that NURSYS reports our state data to HIPDIB. NURSYS may also be utilized to verify licensure and a fee is no longer required.

NURSYS

Dr. Whiting shared information regarding NCSBN Mid-Year and Annual Meetings.

MID-YEAR & ANNUAL  
MEETINGS

Dr. Whiting shared information regarding the NCSBN Leadership/Succession Planning. She encouraged all Board members to join an NCSBN Committee because South Carolina does not presently have a member on the National level.

LEADERSHIP  
/SUCCESSION  
PLANNING

The Board discussed the NCSBN Transition to Practice model.

TRANSITION TO  
PRACTICE

A motion was made by Samuel McNutt to adjourn the meeting at 5:00 p.m. on October 11, 2011. Carol Moody seconded the motion. The motion carried unanimously.

MOTION TO ADJOURN