



South Carolina Department of Labor, Licensing and Regulation

## South Carolina Board of

### Long Term Health Care Administrators

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## Qualifications for Reactivation of License

### Reactivation of Inactive License

A person seeking to reactive their inactive license may do so by completing the following:

- Submission of a completed reactivation application and payment of licensure fee(s).
- Submission of a complete Statement of Practice Affidavit.
- Provide proof of Continuing Education for each year that the license was inactive. See Continuing Education Guidelines for license specific requirements, <https://www.llr.sc.gov/lthc/ce.aspx>. If continuing education cannot be attained, a written statement attesting to this must be submitted and an appearance before the Board or re-examination may be required.

### Reactivation of Retired License

To qualify for a retired status, an applicant must have attained the age of sixty five (65) years or at least twenty (20) years of licensure and must affirm that he or she is not employed as the administrator in a nursing home of community residential care facility in South Carolina.

A person seeking to reactive their retired license may do so by completing the following:

- Submission of a completed reactivation application and payment of licensure fee(s).
- Submission of a complete Statement of Practice Affidavit.
- Provide proof of six (6) hours of Continuing Education during the previous twelve (12) months.
- Proof of additional fourteen (14) hours of continuing education within 90 days of the license being activated or the license will automatically be replaced in the retired status and the licensee must immediately cease and desist any work in a nursing home or community residential care facility in the State.

If the license has been retired for five (5) years or more, the board may require passing of the examination(s) in lieu of or in addition to the CE requirement.