



South Carolina Department of Labor, Licensing and Regulation
South Carolina Environmental Certification Board

110 Centerview Dr. • Columbia • SC • 29210

P.O. Box 11409 • Columbia • SC 29211-1409

Phone: 803-896-4430 • Contact: Environmental@llr.sc.gov • Fax: 803-704-6772

llr.sc.gov/env

2025-2026 ANNUAL RENEWAL APPLICATION

Renewal Instructions/Requirements:

- Renewal fee of \$30 in the form of a check or money order only (no cash) made payable to LLR-Environmental Certification Board. (All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.)

FOR BOARD USE ONLY	
Check No.	
Amount	\$

- **Renewal / Late Fee:**

Renewed/postmarked on or before 6/30/2025: **\$30**

Renewed/postmarked on or after 7/1/2025: Late Fee \$200 + Renewal Fee \$30 = **\$230**

No practice is allowed after June 30, 2025, until a valid renewal form has been completed and accepted. Any license not renewed within 365 days of the date on which the license expired shall be considered lapsed and declared nonrenewable.

LICENSE(S) RENEWING

License Number

- ☐ Biological Wastewater Treatment Operator Renewal (EBL) - \$30
- ☐ Water Distribution System Operator Renewal (EDS) - \$30
- ☐ P/C Wastewater Treatment Operator Renewal (EPC) - \$30
- ☐ Water Treatment Plant Operator Renewal (EWT) - \$30
- ☐ Bottled Water Renewal (EBW) - \$30

LICENSEE INFORMATION

Name: _____

Since you last renewed your license, have you legally changed your name? ☐ Yes ☐ No Prior Name: _____
If yes, please submit legal documentation supporting the change. (Marriage certificate, divorce decree, etc.)

Home Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____
(If different than above)

Phone No.: _____ Email (required): _____

Business Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

CONTINUING EDUCATION (CE)

You must obtain twelve (12) hours of continuing education (CE's), or pass the appropriate examination for license grade between July 1, 2023 through June 30, 2025. You must be able to show written proof of the continuing education hours you received during the two-year renewal period July 1, 2023 through June 30, 2025. Do not submit any CE documentation to the Board's office. The Board will not maintain copies of your CE documentation. A random audit will be conducted at the end of the renewal period requiring proof of CE's completed.

Per Regulation 51-4F, Individuals who are at least sixty-two (62) years old and have thirty (30) or more years of licensed experience may request a waiver of the continuing education requirements by submitting a waiver form to the board along with your renewal form and fee.

Have you met the CE requirements for July 1, 2023 through June 30, 2025? ☐ Yes ☐ No ☐ Exempt

PERSONAL HISTORY

If you answer “Yes” to any of the below questions, please attach a detailed written explanation along with any supporting documentation.

1. Since your last renewal (or if this is your first renewal since your initial license application), have you been convicted of or pled guilty or nolo contendere to a felony or to a non-felony crime involving the [State Safe Drinking Water Act](#)? (You may exclude expunged crimes and crimes handled in juvenile court.) ☐ Yes ☐ No

If Yes, attach a detailed explanation, along with court documentation and a criminal background report issued from the state in which the incident took place.

2. Since your last renewal (or if this is your first renewal since your initial license application), has any disciplinary action been taken against you by a governmental professional licensing board or entity in any jurisdiction? (If yes, please include a full written explanation and any supporting documentation.) ☐ Yes ☐ No

3. Since your last renewal (or if this is your first renewal since your initial license application), have you surrendered or allowed a license to lapse in any jurisdiction due to pending or threatened disciplinary action? ☐ Yes ☐ No

4. Since your last renewal (or if this is your first renewal since your initial license application), has there been any change in the status of your lawful presence in the United States? (Ex: Naturalization; received a renewed permanent resident card.)

If yes, attach an updated [Verification of Lawful Presence form, found here](#). ☐ Yes ☐ No

ATTESTATION

I HEREBY swear/affirm I have read all questions on this renewal application and have answered truthfully, accurately, and completely. I hereby acknowledge that failure to answer these questions truthfully, accurately and completely shall constitute cause for the initiation of disciplinary action against my South Carolina license.

Signature of Applicant

Date

PRIVACY DISCLOSURE

South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with the South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes.