



NOTICE TO BUILDING DEPARTMENTS

July 26, 2023

Temporary Licenses for Residential Swimming Pool Contractors:

On July 20, 2023, the Contractor's Licensing Board authorized the issuance of Temporary General Contractor's Licenses with the Swimming Pools Classification to qualifying builders who were actively engaged in the business of installing, servicing, or repairing residential pools in South Carolina prior to May 19, 2023. These temporary licenses are intended to allow individuals and entities who were lawfully installing, servicing, or repairing residential pools without a license prior to the enactment of the licensure requirement to maintain their business operations and meet pre-existing contractual obligations while providing them a reasonable opportunity to comply with the examination requirements for active licensure.

Application Period – Applications for Temporary General Contractor's Licenses with the Swimming Pools Classification **will only be accepted from August 1, 2023 through September 30, 2023**. The Board will not accept applications that are postmarked, emailed, or hand-delivered after September 30, 2023.

Qualifications – To qualify for a temporary license, applicants must have been actively engaged in the business of installing, servicing, or repairing residential pools in South Carolina prior to May 19, 2023. Applicants will be required to submit proof that they meet this qualification before a temporary license will be issued.

Licensing Period – All temporary licenses will **automatically expire six (6) months from the date of issuance**. Prior to expiration, any temporary licensee wishing to continue performing work in the Swimming Pools Classification may submit a written request for active licensure showing passage of both the swimming pools technical exam and the S.C. Business Management and Law for Commercial Contractors exam or, with good cause shown, for a one-time extension of the temporary license. Requests must be in writing and received by the Board not less than five (5) days prior to expiration of the temporary license.

The Board intends to expedite and process these applications as quickly as possible to assist impacted parties and minimize business interruptions.

Instructions and Application forms are available on the Board's [website](#) and may be disseminated to any impacted parties seeking licensure. **Completed applications may be submitted to the Board at PO Box 11329, Columbia, SC 29211, by email to contact.clb@llr.sc.gov, or delivered in person at 110 Centerview Dr., Columbia, SC 29210.** Interested parties needing additional information may contact the Board via the following methods:

Telephone - (803) 896-4686

Email - Contact.CLB@llr.sc.gov

Website - llr.sc.gov/clb/