



NOTICE

July 26, 2023

Temporary Licenses for Residential Swimming Pool Contractors:

As set out in the Contractor's Licensing Board's Notice to Building Departments issued on July 14, 2023, **a General Contractor license with the Swimming Pools subclassification or a Residential Builder license from the Residential Builders Commission is now required to construct, service, or repair any residential pool when the total cost of construction meets the statutory cost threshold for licensure.** In addition, work performed on residential pools is now subject to the Contractor's Licensing Board's enforcement and disciplinary jurisdiction.

The Board recognizes that this new licensure requirement affects individuals and entities who were lawfully installing, servicing, or repairing residential pools without a license prior to the May 19, 2023 enactment of the licensure requirement. In an effort to enable these parties to maintain their business operations and meet pre-existing contractual obligations while providing them a reasonable opportunity to comply with the examination requirements for active licensure, on July 20, 2023, the Board authorized the issuance of temporary licenses for qualifying residential pool builders. Temporary General Contractor's Licenses with the Swimming Pools Classification will be available for a limited time and subject to the following conditions:

- **Application Period** – [Applications](#) for Temporary General Contractor's Licenses with the Swimming Pools Classification **will only be accepted from August 1, 2023 through September 30, 2023.** The Board will not accept applications for temporary licensure that are postmarked, emailed or hand-delivered after September 30, 2023.
- **Qualifications** – To qualify for a temporary license, applicants must have been actively engaged in the business of installing, servicing, or repairing residential pools in South Carolina prior to May 19, 2023. Applicants will be required to submit proof that they meet this qualification before a temporary license will be issued.
- **Application Requirements** – Applicants must meet all of the requirements for initial licensure, including licensing fees and financial documentation, with the exception that they must provide proof that their designated Primary Qualifying Party (PQP) is registered to take both the swimming pools technical exam and the S.C. Business Management and Law for Commercial Contractors exam within the temporary licensure period rather than providing proof that the individual is already certified. Applicants must provide the examination dates and registration documentation from PSI with the application. Applications must also include a notarized [Work Experience Affidavit \(Doc. 167\)](#) for the designated PQP.
- **Licensing Period** – All temporary licenses will expire automatically six (6) months from the date of issuance. Prior to expiration, any temporary licensee wishing to continue performing work in the Swimming Pools Classification may submit a written request for active licensure or, with good cause shown, for a one-time extension of the temporary license. Requests must be in writing and received by the Board not less than five (5) days prior to expiration of the temporary license. Temporary licensees who fail to request either of the above actions prior to expiration of the temporary license will be required to submit an application and meet all qualifications for initial licensure prior to resuming work in the swimming pools classification.
 - A timely, written request for a General Contractor License –Swimming Pools Classification must demonstrate that the designated PQP has passed both examinations required for

certification with the Swimming Pools classification. If the designated PQP does not have an active qualifying party certification for other classifications, the request must include a completed [Primary Qualifying Party/Qualifying Party Initial Application \(Doc 168\)](#). If the designated PQP is already certified for other classifications, the request must include a completed [Primary Qualifying Party/Qualifying Party Revision Application \(Doc 181\)](#) to add the Swimming Pools Classification by exam.

- A timely, written request for a one-time extension of the temporary license must set forth good cause grounds for the extension and include proof that the designated PQP is registered to take any necessary examinations within the renewal period. Upon a showing of good cause, the temporary license may be extended for an additional 90 days. **No further extensions will be authorized.**

The Board intends to expedite and process these applications as quickly as possible to assist impacted parties and minimize business interruptions.

Updated Instructions and Applications are available on the Board's [website](#) and may be disseminated to any impacted parties seeking licensure.

[Temporary General Contractor License - Swimming Pools Classification Application \(Doc. 179\)](#)

Completed applications may be submitted to the Board at PO Box 11329, Columbia, SC 29211, by email to contact.clb@llr.sc.gov, or delivered in person at 110 Centerview Dr., Columbia, SC 29210.

Interested parties needing additional information may contact the Board via the following methods:

Telephone - (803) 896-4686

Email - Contact.CLB@llr.sc.gov

Website - llr.sc.gov/clb/