



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Pharmacy
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STATE-CERTIFIED PHARMACY TECHNICIAN APPLICATION REQUIREMENTS AND INSTRUCTIONS

Pharmacy technicians may be certified by the South Carolina Board of Pharmacy with the following qualifications pursuant to South Carolina Code Ann. Section 40-43-82(B):

1. Earned a high school diploma or equivalent;
2. Worked at least 1,000 (one thousand) hours under the supervision of a licensed pharmacist as a registered pharmacy technician;
3. Completed a Board-approved formal academic pharmacy technician training program with a certificate, diploma, or higher degree;
4. Pass an approved national pharmacy technician certification exam; and maintain current national certification

EDUCATION

Approved Pharmacy Technician Training Programs are accredited by the American Society of Health-System Pharmacists or recognized by the Pharmacy Technician Certification Board (PTCB). If you are unable to verify the training program through one of these agencies, you may provide additional information that indicates the program you completed includes the minimum criteria outlined in SC Code Ann. Section 40-43-82(D) for review by the Board. Otherwise, you may not qualify to become a state certified pharmacy technician in South Carolina.

NATIONAL CERTIFICATION

The Board currently recognizes certification through passing the national exam administered by the Pharmacy Technician Certification Board (PTCB) or the ExCPT exam administered by the National Healthcareer Association (NHA). Once achieved, the national certification must be maintained to remain eligible for state certification.

PRACTICAL EXPERIENCE

You must have worked at least 1,000 (one thousand) hours as a pharmacy technician under the supervision of a licensed pharmacist. These hours must be submitted on the [Pharmacy Technician Affidavit of Experience form](#) and certified by the licensed pharmacist(s) who supervised your work. A separate form is required for each employment with certification by the supervising pharmacist at each employment.

A maximum of 400 (four hundred) hours of practical experience completed during the formal academic pharmacy technician training, certified by the program director upon completion of the program, may be credited towards the total requirements. The program director must complete the [Pharmacy Technician Certification of Clinical Experience form](#).

NABP E-PROFILE ID

You must have a NABP e-profile ID for the NABP CPE Monitor Service with NABP (National Association of Board of Pharmacy). The e-profile ID will be used to conduct CE audits. To create an e-profile ID, go to www.nabp.pharmacy. Click on "e-Profile Login", select "Individual or Business Customer", then click on "Create Login/Change Email" and follow the instructions on how to create the NABP-e-Profile.

OTHER INFORMATION

State-certification registrations will be issued upon successful completion of all application requirements. If your application for certification is approved before April 1, you are required to renew your license before June 30.

- There are no exceptions to the application procedures and there are no temporary licenses.
- If you have questions concerning these application requirements, please contact the Board office in Columbia at (803) 896-4700 or visit our website at <https://lir.sc.gov/bop/> or the NABP website at <https://nabp.pharmacy/>.

NOTE: Your application is good for one (1) year from the date of receipt. If all required information is not received within this one (1) year period; you must begin the application process from the beginning. This includes, but is not limited to, the application fee, required documents, etc. All fees are non-refundable.

Include with your application:

- [Pharmacy Technician Affidavit of Experience Form](#) documenting 1,000 hours of practice in pharmacy under licensed pharmacist
 - [Pharmacy Technician Certification of Clinical Experience Form](#), if applicable
- Copy of high school diploma, final transcript, or General Equivalency Diploma (GED)
- Copy of Pharmacy Technician Training Program Certificate, Diploma or other similar training completion documentation.
- Copy of current PTCB certificate or National Healthcareer Association (NHA) ExCPT certificate
- Legal name change documentation, if applicable

There is no fee due with this application; however, you must be a Registered South Carolina Pharmacy Technician.