



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Pharmacy
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STATE CERTIFICATION REQUIREMENTS FOR PHARMACY TECHNICIANS

This form is intended to provide current registered pharmacy technicians with the information and requirements they must meet in order to become a state-certified technician.

No application or fee is required to become State-Certified. To become a South Carolina State-Certified Pharmacy Technician, applicants must:

1. Have a current S.C. Pharmacy Technician Registration
2. Have a high school diploma or final transcript and/or GED
3. Have passed the National exam for either PTCB or ExCPT
4. Complete a pharmacy technician training program accredited by the American Society of Health-System Pharmacists (ASHP) and/or recognized by PTCB
5. Have 1,000 hours of practice in pharmacy under a licensed pharmacist

To check that your training program is accredited, visit the ASHP website:

<https://accreditation.ashp.org/directory/#/program/technician>

To check that your training program is recognized by PTCB, visit the PTCB website: <https://www.ptcb.org/educators/ptcb-recognized-education-training-program-directory>

Mail the following documents to the S.C Board of Pharmacy

1. Copy of high school diploma or final transcript and/or GED
2. Copy of ASHP -accredited Pharmacy Technician Training certificate or PTCB recognized Pharmacy Technician Training certificate.
3. Copy of current PTCB certificate or NHA ExCPT certificate
4. Affidavit of Experience form documenting 1,000 hours of practice in pharmacy under a licensed pharmacist (form must be notarized)

If practical experience hours were obtained **OUT-OF-STATE**, the Pharmacist of the pharmacy(s) must submit a letter on company letterhead verifying total amount of work experience hours stating and including the following:

- Name of Pharmacy, address and permit/license number;
- Name of Pharmacist and license number, and;
- The time period that the work experience was obtained.
- The letter must be must be notarized.

Once all documents are received and verified, your registration will be upgraded to show State-Certified Pharmacy Technician. You will receive a new copy of your registration.

The registration number and expiration date will remain the same.