



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Dentistry

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llr.sc.gov/bod

Reinstatement of License Requirements and Application Process Overview Dental • Dental Hygiene • Dental Technician

Before calling in to the Board Office - You may check your application status online at:
<https://www.llr.sc.gov/bod/>

Licensure Requirements:

A person is qualified to receive reinstatement of licensure if the following requirements are met:

1. You must be currently certified in CPR.
2. You must have completed the required amount of Continuing Education over the past two (2) years. Per Board policy, only 50% of CE hours may be obtain via online courses.
 - Dentist must have completed twenty eight (28) hours; must include two (2) hours of sterilization/infection control courses. If have a SC DEA registration, must include two (2) hours on prescribing and monitoring controlled substance.
 - Dental hygienist must have completed fourteen (14) hours; must include two (2) hours of sterilization/infection control courses.
 - Dental technician must have competed eight (8) hours
3. You must in good standing in any state or territory in which you have hold/held any other professional license.
4. You must provide explanation regarding lapsing or expiration of license.
5. You must have a good moral character.
6. You must successfully pass the SC Jurisprudence Examination.
7. **Licenses lapsed or expired for more than six (6) years:** You may be required to complete a Board-approved re-entry program of courses. If upon Board determination that a re-entry program is required, the Board office will provide additional information on Board approved re-entry programs and course requirements.

Application Process:

Your application is good for one (1) year from the date of receipt. If all required information is not received within this one (1) year period; you must begin the application process from the beginning. This includes, but is not limited to, the application fee, transcripts, license verifications, etc.

1. **Application** – In addition to a completed application, the following must also be sent:
 - **Application Fee:** Application fee must be submitted in order to process the application. A check or money order in the amount specified shall be made payable to SC Board of Dentistry. (Fees are non-refundable and non-transferable) *A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.*
 - **Identification:**
 - Copy of your valid Driver's License, State Issued ID, Passport
 - Copy of Social Security Card
 - **CPR Certification:** certificate course has been taken within two years of application.
 - **CE Documentation:** Documentation of completed CE courses within the two years preceding the application date must be submitted. If you have a CE Broker account and have uploaded the required CE documentation, physical copies of the certificate of course completion do not need to be submitted.
 - **Notarized Verification of Lawful Presence**
 - **National Practitioner Data Bank Report:** You must request a report (self-query) from the National Practitioner Data Bank. Contact the NPDB at: www.npdb-hipdb.com or 1-800-767-6732. You may submit this report with your application
 - **Legal documentation of name change** (marriage certificate, divorce decree, etc.)
 - **Personal History Questions:** You will need to attach a written explanation for any “Yes” answers in the Personal History Information section on a separate sheet of paper. Additional information may be requested by the Board Office or a Board appearance may be necessary.
2. **Documents to be sent directly to the Board from issuing agency/institution**
 - **License Verifications:** Contact each state board you are currently or have previously been licensed with and have the license verification mailed directly to the Board office at the above address. We do accept State Issued License Verification forms.
3. **Board Appearance:** Following the receipt of a completed application packet, you will be sent notice of Board appearance as required in SC Code of Law 40-15-170. Applicants may forgo Board appearance by retaking the dental or dental hygiene clinical examination or dental technician examination. If an applicant chooses to re-examine, the application will be held until examination results are submitted to the Board office.
4. **Jurisprudence Examination:** Once an application has been approved, you will be e-mailed instructions with a UserId to take the exam online. A score of 70 or higher is considered a passing score. Do not send in your certificate of passing, the Board is automatically notified. Upon successfully completion of the jurisprudence examination, the license will be issued.

To prepare for the Jurisprudence exam, you should review the Dental Laws and Regulations located on the website at <https://www.llr.sc.gov/bod/laws.aspx>.