



# South Carolina Department of Labor, Licensing and Regulation

## Auctioneers' Commission

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Henry D. McMaster  
Governor

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Director

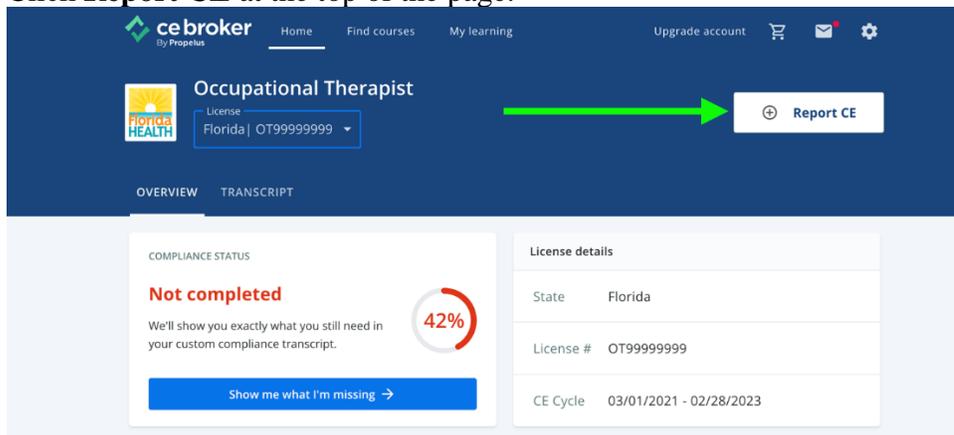
### Submitting CEUs to CE Broker

All licensees are required to complete 8 hours of Commission approved CE every two years. The Commission is utilizing CE Broker as the official CE tracking system.

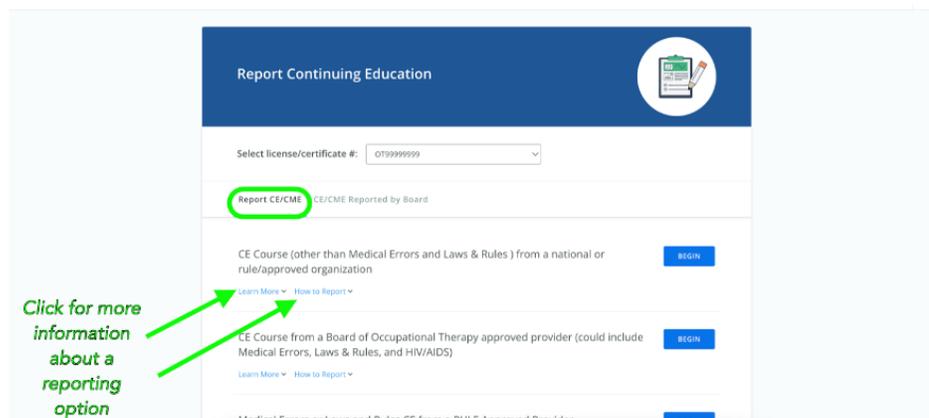
All licensees need to activate their FREE CE Broker account and upload CE prior to renewing. [Click here for instructions.](#)

Submitting CEUs to CE Broker – [click here for How to Self Report video.](#)

1. Visit [www.cebroker.com](http://www.cebroker.com), and enter your credentials (username and password) to log in. This log in is what you created when activating your account and is different from your Board renewal login.
2. Click **Report CE** at the top of the page.

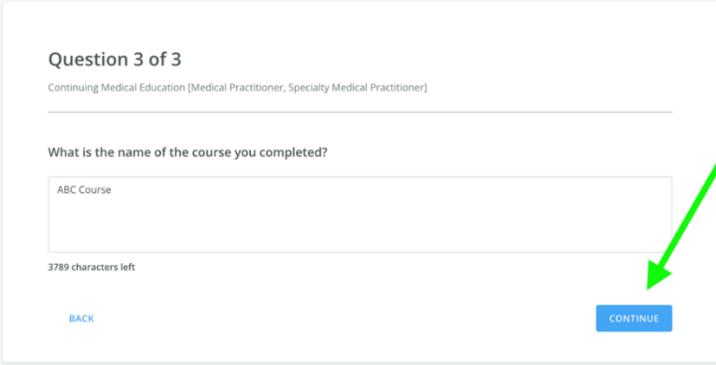


3. Determine which type of CE you want to report from the list of reporting options (courses, live events, webinars, etc.). If unsure, refer to the course certificate or click on **“Learn More”** and **“How to Report”** to review more information about each category if you are unsure which option is most applicable.



4. Click **Begin** next to the appropriate reporting option. Unless otherwise indicated, credits must be reported one certificate at a time. (Renewal packages presented in the CE Broker Course Search are considered a single course and issue a single certificate upon completion.)
5. Answer the questions as prompted. Be sure to enter course details including but not limited to: the date completed, course name or title, number of hours awarded, name of educational provider, etc.

All of this information should be listed on your certificate of completion. Double-check all entered details to ensure accuracy prior to clicking **Continue**.



Question 3 of 3  
Continuing Medical Education [Medical Practitioner, Specialty Medical Practitioner]

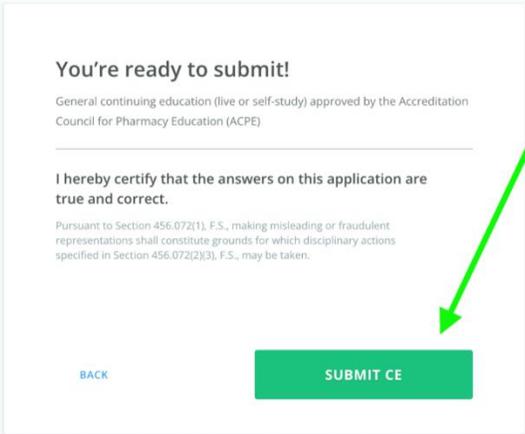
What is the name of the course you completed?

ABC Course

3789 characters left

BACK CONTINUE

6. Once you reach the Attachments page, you're almost done! Attach your certificate of completion, or select 'Maintain Your Own Documentation' if available, then click **Continue**.
7. Now you're ready to submit your CE. On the final page, you will attest that the information you entered is true. Simply click **Submit CE** to complete the reporting process.



You're ready to submit!

General continuing education (live or self-study) approved by the Accreditation Council for Pharmacy Education (ACPE)

I hereby certify that the answers on this application are true and correct.

Pursuant to Section 456.072(1), F.S., making misleading or fraudulent representations shall constitute grounds for which disciplinary actions specified in Section 456.072(2)(3), F.S., may be taken.

BACK SUBMIT CE

Your self-reported credit is recorded to your CE Broker course history immediately, which gives your Board instant access to it.

**For additional reporting assistance, visit the [CE Broker Help page](#).**