



April 2009

Welcome New Board Members



Brad Smith was recently appointed as a member of the S.C. Board of Architectural Examiners by Governor Mark Sanford. Smith is a principal with Pazdan-Smith Group Architects in Greenville. He has more than 26 years of experience in Master Planning, Architectural Design and Construction Administration. He is Immediate Past President of the Cancer Society of Greenville's Board of Directors and a long-time member of the Cleveland Street YMCA Board of Directors, where he also served as Chairman of the Building and Grounds Committee. Mr.

Smith is the Immediate Past President of the Clemson Advancement Foundation. He currently serves as a Director of the Plantation Financial Corporation Board. He is Past President of the American Institute of Architects' Greenville Section.

After receiving bachelor of science degrees in design and building science and management, as well as a bachelor of architecture from Clemson University, Smith founded Pazdan-Smith Group with Joe Pazdan in 1993. Pazdan-Smith Group is a studio-based design firm with special focus in urban, campus + community, retail and healthcare design. Fifteen of the 32 employees are registered architects.

Smith is married to Greenville native Lyle Hudson Smith, and they have two children, Caroline and Brad. We welcome Smith to the Board!



Governor Mark Sanford recently appointed **C. Tyson Nettles** as a Public Member of the S.C. Board of Architectural Examiners. Born in Sumter on March 29, 1979, he graduated from the University of South Carolina (B.S., Civil Engineering, 2001) and from the University of Mississippi (Ole Miss) School of Law (J.D., 2004). His areas of practice include construction litigation, architect/engineer malpractice defense, environmental law, mechanic's liens, business and intellectual property.

He is admitted to the Mississippi and South Carolina Bars and is a member of the Charleston County and American Bar Associations where he serves on the Young Lawyer's Division's Professional Development Committee and a South Carolina delegate to the ABA National Assembly.

Prior to law school, Nettles worked as a steel joist designer and as an intern at a large Architecture and Engineering firm in Columbia, South Carolina. During law school, he was an Associate Editor of the Mississippi Law Journal and an extern to the Honorable David N. Norton. We welcome Nettles as a new Board member!

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

Requirements for Registration by Examination

Exam candidates no longer apply to the South Carolina Board to be admitted to the ARE.

In October 2008, the South Carolina Board adopted NCARB's Direct Registration program which allows exam candidates who meet South Carolina requirements to apply directly to NCARB to begin taking the ARE.

NCARB Direct Registration: You will work directly with the National Council of Architectural Registration Boards (NCARB) during the Intern Development Program ([IDP](#)) training and completion of the Architect Registration Examination ([ARE](#)). Your Council Record will be sent to the South Carolina Board (or another Board of your choosing) upon your successful completion of all divisions of the ARE and the IDP. Upon receipt, you will be sent instructions about the forms and fees required to complete the process of becoming licensed here.

ARE Early Entry

South Carolina law changed in June 2008 to allow interns to begin taking the Architect Registration Examination (ARE) before completing IDP. The law now allows interns who have completed an accredited degree, who are enrolled in IDP and are actively participating in IDP, and who are employed by an architectural firm, to begin taking the ARE. The law still requires completion of IDP prior to licensure. (For the exact language, see Section 40-3-240 (C) at www.llr.state.sc.us/pol/architects/PDF%20files/Laws.PDF)

To Sit for the Examination, you must have:

- Completed a professional architecture degree from a college or university accredited by the [National Architectural Accrediting Board \(NAAB\)](#) or the Canadian Architectural Certification Board (CACB).
- Established an [NCARB](#) Record and be actively participating in IDP or have completed IDP.
- If you have met NCARB's and South Carolina's Education Requirement and have established a Council Record, you should go to the "Ready to take the ARE?" portion of NCARB's Web site www.ncarb.org/are/areready.html to start the testing process.

NCARB Will...

- Notify the examination administrator ([Prometric](#)) that you are eligible to sit for the examination.
- Send your exam score reports to you .
- Continue to evaluate and record your Training Units under IDP.

PROMETRIC Will...

- Notify you about procedures for scheduling the examination. Fees for the examination are paid directly to [Prometric](#).
- Send your exam scores to NCARB.

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)

- Accept address changes.

Once you have Successfully Completed all Sections of the Examination and IDP:

YOU Will...

- Authorize NCARB to transmit your Record to the South Carolina Board .

NCARB Will...

- Notify the Board office that you are eligible for registration.
- Send your entire NCARB Record to the SC Board

The Board Will...

- Notify you of the forms and fees necessary to complete licensure here.
 - Review your application and record at the next regularly scheduled Board meeting.
 - If approved, issue your license.
-



April 2009

Individual and Corporate Renewals Going to Biennial Licensure

In an effort to streamline licensing procedures and to bring fees more in line with operating costs, the South Carolina Department of Labor, Licensing and Regulation and the Board of Architecture have changed to biennial renewal of licenses for individuals and firms.

Your current South Carolina license as an architect will expire on June 30, 2009. You must renew by that date to avoid late penalties and to be able to continue practicing architecture in South Carolina. In May 2009, we will send you instructions for renewing online prior to the expiration date of June 30.

Once your license is renewed this year, it will be valid until June 30, 2011.

If you have a company license in South Carolina, that license will expire on August 31, 2009. You must renew the company license by that date to avoid late penalties and to continue practicing architecture in South Carolina. In July 2009, we will send you instructions for renewing online.

Once the company's license is renewed this year, it will be valid until August 31, 2011.

The biennial fee for out-of-state architects will be \$130, a reduction from the previous fee of \$85 annually. For in-state architects, the biennial fee will be \$130, which is not an increase from the current fee of \$65 annually. Your mailing address on Board records determines whether you are in-state or out-of-state.

Effective June 30, 2009, architects who wish to renew must have completed 12 hours of continuing education in subjects related to health, safety and welfare (HSW). This change in Section 40-3-250 was approved by the South Carolina legislature on June 11, 2008. (Previously, 8 of the 12 hours were required to be in health or safety-related topics, while 4 hours were allowed in practice-related topics.) Emeritus architects are still exempt from continuing education requirements. This change will be effective for the continuing education audit conducted after renewal in 2009.

To renew in 2011, you must have obtained a total of 24 hours of CE for the biennial renewal between July 1, 2009, and June 30, 2011.

In November 2008, the Board revised its database to list only one architect in responsible charge for each architectural firm. Thank you for your assistance in making this change to our records. Please be aware that if you serve as the designated architect in responsible charge, you will need to renew your individual license prior to the firm licensure renewal deadline of August 31, 2009, or another architect licensed in South Carolina must be designated as the architect in responsible charge. Corporate renewals cannot be processed until the

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)

designated architect in responsible charge has renewed his/her individual license.

We hope you are pleased with these changes, and we welcome your feedback.

Please always ensure that we have your current e-mail and mailing address by sending changes to archelp@llr.sc.gov. Please put "address change" in the subject line.



SC Architect

LLR A newsletter published by the South Carolina Board of Architectural Examiners

April 2009

Emeritus Architects

What are the qualifications? You must be at least 65 years old, you must have been licensed as an architect for 10 consecutive years in any jurisdiction, and you must be retired from active practice. "Retired from active practice" means "not engaging or offering to engage in the practice of architecture" as defined in Section 40-3-20 of the Architectural Registration Laws.

As an Emeritus Architect, you cannot consult, you cannot serve as an expert witness, you cannot advise clients, design, or perform any work that could be defined as architecture.

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

4.0 Architect Registration Examination (A.R.E.)



The Architect Registration Examination is changing for the better. In July 2008, NCARB launched ARE 4.0. The latest version of the exam updates and

improves the format by combining graphic and multiple-choice content. ARE 4.0 integrates the exam format while emphasizing the problem-solving skills architects regularly use in day-to-day practice.

The Council has continuously worked toward improving ARE's content, delivery, grading and administration. The evolution of ARE 4.0 was guided by the 2001 Practice Analysis survey conducted by NCARB that provided a comprehensive analysis of the architecture profession.

Benefits of ARE 4.0:

- Seven divisions instead of nine
- Reduced number of trips to the test center
- Better assessment of your knowledge, skills and abilities
- Condensed subject matter-study for a subject all at once
- Integration of multiple choice and graphic content
- Slightly less testing time

For more information on this examination transition, go to NCARB's Web site at www.ncarb.org

ARE 3.1 TO ARE 4.0: SITE PLANNING AND DESIGN

Candidates who will be transitioned from ARE 3.1 to ARE 4.0 only need to pass ARE 3.1's Site Planning to receive credit for ARE 4.0's Site Planning & Design.

The corrected ARE Reverse Transition Chart is available at:

www.ncarb.org/are/40/transition_chart.html

The corrected 2008-2009 Handbook for Interns and Architects is available at: www.ncarb.org/Forms/handbook.pdf

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

New and Improved! IDP Guidelines - News from NCARB



The Intern Development Program (IDP) Guidelines are an invaluable resource to interns and supervisors throughout the IDP process. The IDP Guidelines have been redesigned and include the latest procedures and rules currently in effect. To download a copy, go to www.ncarb.org/forms/idp_guidelines.pdf

It is essential that both interns and IDP supervisors understand the rules and objectives of the IDP in order to complete the program in a timely manner. The IDP

Guidelines explain the work settings, training areas, and key terms that interns and IDP supervisors need to know and understand. Besides having a new look, the guidelines have been reorganized to make the content more direct and easier to navigate. There are links throughout the electronic document to help you find what you need. The new edition also includes examples of the upcoming Six-Month Rule and instructions on how to use NCARB's electronic Experience Verification Reporting system (e-EVR).

In addition, NCARB released IDP Supervisor Guidelines in December 2008 to assist supervisors with their crucial role in the IDP. Since not all supervisors completed IDP, the guidelines explain the objectives and requirements of IDP and give architects a better understanding of an intern's expectations. The IDP Supervisor Guidelines should be used as a starting point to build successful relationships between the interns and supervisors. The IDP Supervisor Guidelines are available to download at www.ncarb.org/forms/superGuide.pdf

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

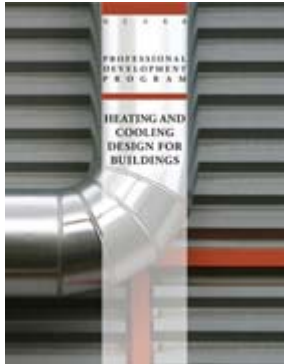
[Board Members](#)

[Board of Architects](#)



April 2009

NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility



Washington, DC - the National Council of Architectural Registration Boards' (NCARB) newest monograph, Heating and Cooling Design for Buildings, offers architects greater flexibility when meeting their continuing education requirements. After reading each chapter, architects can take an online quiz and earn health, safety and welfare (HSW) and sustainable design (SD) learning units once they've passed. The first five quizzes are worth two professional development units (PDUs)/continuing education units (CEUs) each,

and the last quiz is worth four PDUs/CEUs, for a total of 14 for the entire monograph. The quizzes can be spread out over any period of time, or taken all at one time.

Heating and Cooling Design for Buildings is a valuable resource for architects interested in designing buildings that rely on renewable energy sources. Excerpted from Wiley's latest edition of Mechanical and Electrical Equipment for Building (MEEB 10) - the monograph presents the latest in the theory and practice of environmental control system design. Heating and cooling designs have gone through enormous modifications over the past several decades with the advent of computer technology, evolving fuel sources, and the growing awareness of global climatic changes. The monograph examines comfort/design strategies and heat flow fundamentals such as passive solar heating and cooling and climate control systems for a range of building types and sizes. The first four chapters deal with early steps in the design process, including the choice of thermal design strategy, and the components and initial sizing of envelopes. The last two chapters examine the specifics of mechanical systems and equipment for heating and cooling. The NCARB monograph series now has more than 25 titles, all written by experts in their field. Each monograph is a valuable addition to your research library and provides a convenient, low-cost way to learn about new developments in the industry. And because monographs are portable, you can read them anywhere. When compared to off-site seminars, NCARB monographs are a very affordable way to meet your continuing education requirements because there are no travel expenses and they require no time away from the office. Current NCARB Record holders can earn PDUs/CEUs for about \$15 per unit - one of the lowest continuing education unit costs available today. All credits awarded through the NCARB monograph series meet AIA's HSW and SD continuing education requirements.

To order Heating and Cooling Design for Buildings, or one of the other titles in NCARB's monographs series go to:

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)

www.ncarb.org/publications/pdpmonographs.html.

Heating and Cooling Design for Buildings

By Benjamin Stein; John S. Reynolds, FAIA; Walter T. Grondzik, PE; and Alison G. Kwok, AIA, Ph.D., LEED AP

325 pages/14 CEUs (five quizzes worth 2 CEUs each and one quiz worth 4

CEUs) in health, safety, and welfare

(HSW) and sustainable design (SD)

Regular Price: \$300

NCARB Record holders: \$200



April 2009

Tips for the Upcoming Individual Renewals



continuing education.

- Make sure you provide accurate answers to the online renewal questions.
- Do NOT rely on administrative staff to renew your license. YOU ALONE are responsible for renewing on time and accurately answering the questions.

If you have not completed the required 12 hours of continuing education, do not renew online affirming that you have completed the continuing education. If you renew online affirming that you have completed 12 hours, when in fact you have not, you may be sanctioned by the Board. (Please refer to Section 40-1-110(1)(a) at www.scstatehouse.gov/code/t40c001.htm.) Please complete the hours, and then renew your license, even if you do it after the June 30 deadline and have to renew late.

You may renew online as late as June 30 without paying a late fee, giving yourself extra time for getting

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

Continuing Education (CE) Audit Results



For the 2008 continuing education audit, all licensees audited met the requirements.

If you think you will not be audited, THINK AGAIN. Every licensee is subject to the random selection, and when your time comes up, please be ready to submit documentation to prove your claim of CE activities. The Board sends one notice that includes a deadline to submit proof; we send a reminder notice to anyone who does not respond by the deadline. If you do not respond to the second notice, we issue an Order to Cease and Desist from the practice of architecture in South Carolina. If and

when compliance is determined, the Order to Cease and Desist will be lifted but may remain on the Board's Web site.

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

NEWLY REGISTERED ARCHITECTS

Congratulations to the following individuals who recently passed the Architect Registration Examination:

Grayson Thompson, Beaufort
William T. Kirby, Jr., Greenville
Adam L. Rohaly, Mt. Pleasant
Hillary B. Andren, Greenville
Losse F Knight, Mt. Pleasant
Kimberly A. Kraft, Charleston
Joy C. Fernandez, Seattle WA
Channing L. Addis, Greenville
Jana M. Cooper, Los Angeles, CA
Wade L Gatlin, Charleston
Asheley C. Scott, Columbia
Eduardo A. Villagomez, Lexington
Michelle B. Smyth, Charleston
Mark C. Palmer, Florence
Anthony M. Paiano, Loris
Julie C. Voisin, Charleston
Eric J. Neiser, Columbia
Joel R. Wenzel, Charleston
Jonathan D. Garvin, Mauldin
Kimberly B. Nelson, Columbia
Rebecca M. Brantley, Columbia



In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009



Disciplinary Actions

Final [disciplinary actions](#) taken by the Board since publication of the last newsletter may be viewed on the Board's Web site. While the Board staff makes every effort to include all final actions, some may have inadvertently been omitted. Documents on the Web site date from July 2004; they are in PDF format and may be downloaded. If you need a copy of an action not posted

on the Web site, please contact [Melissa Jones](#) or call her at (803) 896-5147.

You will notice that the Board is issuing Orders to Cease and Desist from the practice of architecture (or the offer to practice architecture) to individuals and firms not licensed in South Carolina. Continued practice after receipt of a Cease and Desist Order is considered a violation of the Order. Such violations are handled by the South Carolina Administrative Law Court, which has authority to levy fines up to \$10,000.

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

Reminders

You Can be a Catalyst for Change

The Board is reviewing current Regulations to ensure consistency with revised statutes and to identify changes necessary to protect the public health, safety and welfare. Please take a moment to review the Regulations and suggest changes by e-mailing Administrator Jan Simpson at simpsonj@llr.sc.gov. The revised statutes and the current regulations may be viewed at www.llr.state.sc.us/pol/architects/index.asp?file=laws.htm.

Applications Available on the Web

You can download Board applications and instructions at www.llr.state.sc.us/POL/Architects/index.asp?file=FORMS.HTM. If you have any questions regarding these forms, please contact Alice Richardson, Licensing Coordinator at richardsona@llr.sc.gov.



Moving? Be Sure to Notify the Board

If you have any change of address, please contact Alice Richardson, Licensing Coordinator, at richardsona@llr.sc.gov.

Architects and Architectural Firms Listed on Web site!

Architects and architectural firms currently licensed in South Carolina are listed on the Licensee Lookup Web site. You can use this lookup to make sure your licenses are up-to-date. This site is updated daily.

The Web address is www.llr.state.sc.us/POL/Architects/. Look under Licensee Lookup. If you believe a firm or individual was recently licensed, but you are unable to locate them on this site, e-mail the Board at Richardsona@llr.sc.gov or call (803) 896-4408.

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



SC Architect

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Alice D. Richardson, Administrative Assistant
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Melissa D. Jones, Program Assistant
Jonesm@llr.sc.gov

www.llr.state.sc.us/POL/Architects

Board Office Hours

8:30 a.m. – 5 p.m. Monday – Friday

Voice mail is activated after 5 p.m.

Telephone (803) 896-4408, Fax (803) 896-4427

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



April 2009

Board of Architecture Meeting Dates

2009

- January 14, 2009
- May 7, 2009
- September 22, 2009
- November 3, 2009

The Board office will be closed for the following state holidays:

- Monday, May 11, 2009
- Monday, May 25, 2009
- Friday, July 3, 2009
- Monday, September 7, 2009
- Wednesday, November 11, 2009
- Thursday, November 26, 2009
- Friday, November 27, 2009
- Friday, December 25, 2009
- Monday, December 28, 2009

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

[Board of Architects](#)



SC Architect

ALR A newsletter published by the South Carolina Board of Architectural Examiners

April 2009

Board Members

Stephen A. Russell, Chairman
W. Barry Jenkins, Vice Chair
Dennis Ward, Member
Brad B. Smith, Member
Jose Caban, Member
C. Tyson Nettles, Esq., Public Member

In this issue:

[Printable Newsletter \(pdf\)](#)

[Welcome New Board Members](#)

[Requirements for Registration by Examination](#)

[Individual and Corporate Renewals Going to Biennial Licensure](#)

[Emeritus Architects](#)

[4.0 Architect Registration Examination \(A.R.E.\)](#)

[New and Improved! IDP Guidelines – News from NCARB](#)

[NCARB's Latest Monograph Offers Architects Continuing Ed Flexibility](#)

[Tips for the Upcoming Individual Renewals](#)

[Continuing Education \(CE\) Audit Results](#)

[Newly Registered Architects](#)

[Disciplinary Actions](#)

[Reminders](#)

[Board Staff](#)

[Board Meetings](#)

[Board Members](#)

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