



South Carolina Department of Labor, Licensing and Regulation

South Carolina Real Estate Appraisers Board

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llr.sc.gov/appr

APPRAISER RECLASSIFICATION APPLICATION

This application is for a currently credentialed SC Appraiser Apprentice, Licensed Appraiser, or Certified Residential Appraiser who has completed the required course(s) and experience hours or a PAREA (Practical Application of Real Estate Appraisal) course and is seeking to upgrade their classification.

Note: If you are not already credentialed by this board and are applying for the Licensed or Certified Residential license, you must use the [Appraiser PAREA License Application – DOC 305](#) if qualifying by completion of a PAREA course.

Include with your application:

- Check or money order in the amount of \$140 made payable to LLR-Real Estate Appraisers Board. Application fee is non-refundable. A returned check fee of up to \$30, or an amount specified by law, **may** be assessed on all returned funds.
- Copy of your valid Driver's License, State Issued ID, Passport or Military ID.
- Certificates of completion for the required courses.
- Copy of associate or bachelor's degree, if applicable.
- Completed Experience Logs or a PAREA Course Completion Certificate.
- Legal documentation of name change, if applicable.

EXAM INFORMATION

- The Board will notify you once you are eligible to sit for the exam. Once you are notified you may contact PSI directly to schedule and pay for your exam.
- Examinations are administered by [PSI Exam Services](#). You may visit their site to obtain the [Candidate Bulletin](#) and learn about test dates and times. The [Candidate Bulletin](#) also provides the information for Exam Accommodations (ADA and how to apply).
- You may check your application status at <https://eservice.llr.sc.gov/SSO/ApplicationStatus/Index>.
- After passing the exam, you must submit proof to the Board to finalize the licensing process.

Check the classification for which you are applying:

Licensed Appraiser

Certified Residential Appraiser

Certified General Appraiser

APPLICANT INFORMATION

Current Classification Type (Required): _____ License Number: _____

Last Name: _____ First: _____ Middle: _____ Suffix: _____

Since you were initially licensed, have you legally changed your name? Yes No

If yes, please submit legal documentation supporting the change. (Marriage certificate, divorce decree, etc.)

Home Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

(If different than above)

Date of Birth: _____ Social Security No.: _____

Phone: _____ Email Address (required): _____

FOR STATISTICAL PURPOSES ONLY:

Gender: _____ Race: _____

BUSINESS INFORMATION

Company Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

PERSONAL HISTORY

If you answer “yes” to any of the questions below, attach details and a certified copy of the criminal plea, conviction or final order. Obtain certified copies from the clerk of court in the county where the conviction occurred, or, if a license disciplinary action, from the regulatory authority that issued the license or certification. Also attach any explanation you think the Board should consider, and if you like, letter(s) of recommendation. Your application will not be processed without these documents.

- 1. Since your last renewal or application with the Board, have you had a license to practice a regulated profession or occupation in this State, another state or jurisdiction canceled, revoked, suspended or otherwise disciplined? YES NO
- 2. Since your last renewal or application with the Board, have you been convicted of or pled guilty of nolo contendere to a felony? YES NO

CERTIFYING STATEMENT

I, _____, am the person described and identified, have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I swear or affirm that all statements made by me herein are true and correct. Should I furnish any false or incomplete information in this application, I hereby agree that such act shall constitute the cause for denial or revocation of my license to practice Real Estate Appraisal in South Carolina.

Signature of Applicant

Date

PRIVACY DISCLOSURE

South Carolina Law requires that every individual who applies for an occupational or professional license provide a social security number for use in the establishment, enforcement and collection of child support obligations and for reporting to certain databanks established by law. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Social security numbers may also be disclosed to other governmental regulatory agencies and for identification purposes to testing providers and organizations involved in professional regulation. Your social security number will not be released for any other purpose not provided for by law.

Other personal information collected by the Department for the licensing boards it administers is limited to such personal information as is necessary to fulfill a legitimate public purpose. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on the application may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services.