

SOUTH CAROLINA APPRAISERS BOARD COURSE PROVIDER APPLICATION

Please return to: SC LLR- Appraisers Board, P.O. Box 11847, Columbia, SC 29211-1847

I. PROVIDER INFORMATION

PROVIDER NAME: _____ TELEPHONE: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

E-MAIL: _____ FAX: _____

CONTACT PERSON: _____

WEB PAGE ADDRESS: _____

REQUIRED: FEDERAL I.D. NUMBER: _____

II. RECORD KEEPING PROCEDURE

METHODS OF RECORD MAINTENANCE: (Explain your procedure for maintaining student's records for a minimum of five (5 years.)

III. THE AMERICAN WITH DISABILITIES ACT (ADA)

Any private entity that offers courses or examinations related to licensing for professional or trade purposes must offer such courses or examinations in a place and manner accessible to all persons, or offer alternative but equal arrangements. This may include the provision of auxiliary aids and services for persons with disabilities. For more information contact your Equal Employment Opportunity Commission.

IV. ACKNOWLEDGEMENT OF RESPONSIBILITIES

I am applying for approval to provide appraisal qualifying and/or continuing education courses, and I certify under penalty or perjury that all statements and materials are true and correct, and that nothing has been withheld which would influence a complete evaluation of this application. I have read and agree to comply with the South Carolina Real Estate Appraiser Registration, License and Certification Act and Regulations of the SCLLR – Real Estate Appraisers Board.

Signature and Title

Date

V. ENCLOSURES

ENCLOSED WITH THIS APPLICATION ARE:

- A copy of enrollment agreement (refer to Regulation Section 137-900.07)
- A sample Certificate of Completion (refer to Regulation Section 137.900.05(M).)
- Currently there is no fee associated with this application.

Personal information provided in this application may be subject to public scrutiny or release under the South Carolina Freedom of Information Act or other provisions of Federal and State law.

Signature: _____

Date: _____