

# SOUTH CAROLINA APPRAISERS BOARD DISTANCE EDUCATION INSTRUCTOR APPLICATION

PLEASE RETURN TO: SC LLR – APPRAISERS BOARD, P.O. BOX 11847; COLUMBIA, SOUTH CAROLINA 29211-1847

## I. PERSONAL INFORMATION

NAME: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

WORK PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

## II. APPLYING TO TEACH

Course Number	Course Title

## III. CERTIFICATION TO TEACH COURSE

**(Initials are required after each of the following statements.)**

**I have taken the following actions to prepare myself to teach in this medium:**

- 1) I have obtained the Certified Distance Education Instructor (CDEI) designation that permits me to instruct Instructional Distance Education Certification Center (IDECC) certified courses. \_\_\_\_\_
- 2) I have personally completed the course using the designated distance education delivery method approved for the course(s) I am applying to instruct. \_\_\_\_\_

## IV. AVAILABILITY TO STUDENTS

Explain how instructor will be available to support and interact with students. (Give Specific Details): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**V. LICENSING INFORMATION**

TYPE OF LICENSE: \_\_\_\_\_

DATE FIRST ISSUED: \_\_\_\_\_

TYPE OF LICENSE: \_\_\_\_\_

DATE FIRST ISSUED: \_\_\_\_\_

**VI. BACKGROUND/QUALIFICATIONS**

(Your application will not be considered for approval unless this section is filled out completely.)

1. I HAVE HAD THE FOLLOWING EDUCATION RELATED TO TEACHING THESE COURSES: \_\_\_\_\_

2. I HAVE HAD THE FOLLOWING WORK EXPERIENCE RELATED TO THE COURSE(S) DURING THE LAST 5 YEARS:

Description of Experience	Affiliation	Year (e.g. 2009-2014)

3. TEACHING EXPERIENCE DURING THE LAST FIVE YEARS:

Course(s) Taught	Taught for	Number of Hours Per Year	Year Taught (e.g. 2009-2014)

4. I HAVE THE FOLLOWING **CURRENT** TEACHING CERTIFICATE(S):

**VII. ACKNOWLEDGEMENT**

I hereby apply for approval as an instructor, and I attest to having qualities of honesty, integrity, and trustworthiness. I have not had any real estate license or instructor approval revoked or suspended, nor have I received a reprimand or a fine from any regulating entity of any state. I have not been convicted of, nor entered a plea of *nolo contendere to*, any criminal offense involving moral turpitude. I have not had any civil judgment entered against me based on fraud, misrepresentation, or deceit. (If you answer yes to any of the previous statements, please attach documentation giving complete details.)

I have read and agree to comply with the South Carolina Appraisers Board License Law and Regulations and the Guidelines of LLR – Appraisers Board.

Personal information provided in this application may be subject to public scrutiny or release under the South Carolina Freedom of Information Act or other provisions of Federal and State law.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**VIII. ENCLOSURES**

I HAVE ENCLOSED:  Application fee of \$160 (if applicable)  
 Resume  
 Copy of CDEI credential

Proof of degree in education (if applicable)  
 Copy of teaching certificates (if applicable)