



## South Carolina Freedom of Information Act Request for Board/Office of \_\_\_\_\_

Your Name \_\_\_\_\_

Your Address \_\_\_\_\_

Your Email \_\_\_\_\_

Your Phone Number \_\_\_\_\_

Date \_\_\_\_\_

Dear LLR:

Under the South Carolina Freedom of Information Act, I am requesting the following information:

I prefer receiving this information by  Mail  Email.

I understand if my request for copies of documents exceeds 50 pages, I will be assessed a fee of 15 cents per page, and I agree to pay that cost. I also understand that if the request exceeds 100 pages, I may be required to pay a deposit before documents are copied.

Sincerely,

\_\_\_\_\_

Printed Name