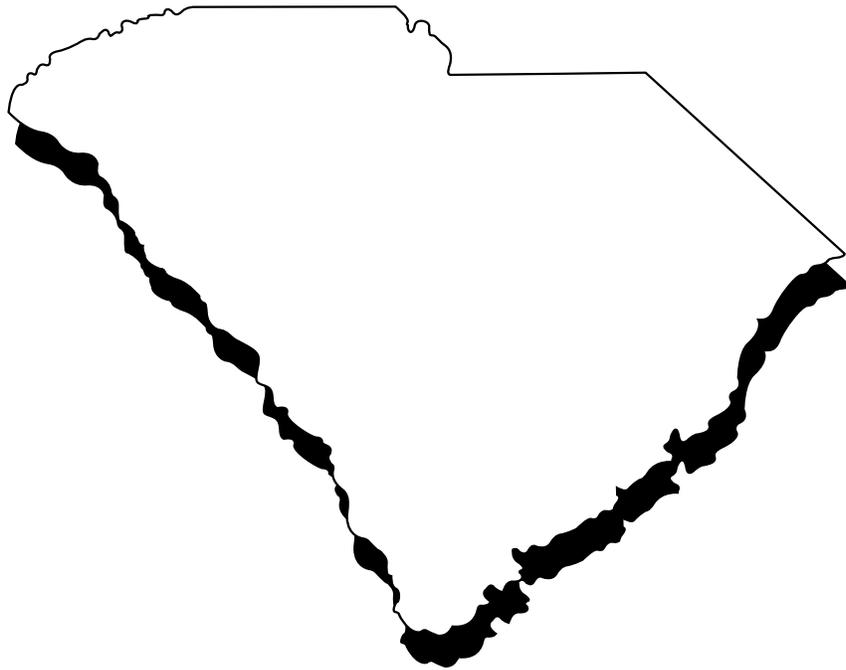


SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION



1998-99 ANNUAL REPORT

Jim Hodges, Governor
Rita McKinney, Director



LLR

SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION

Jim Hodges
Governor
Rita M. McKinney
Director

Koger Office Park, Kingstree Building
110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
(803) 896-4300
FAX: (803) 734-4393

The Honorable Jim Hodges
Governor of South Carolina

Enclosed is the sixth Annual Report from the South Carolina Department of Labor, Licensing and Regulation for the fiscal year ending June 30, 1999.

This report attempts to reflect the activities and development of the agency during this period. Any additional information desired can be obtained from this office.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita M. McKinney".

Rita M. McKinney

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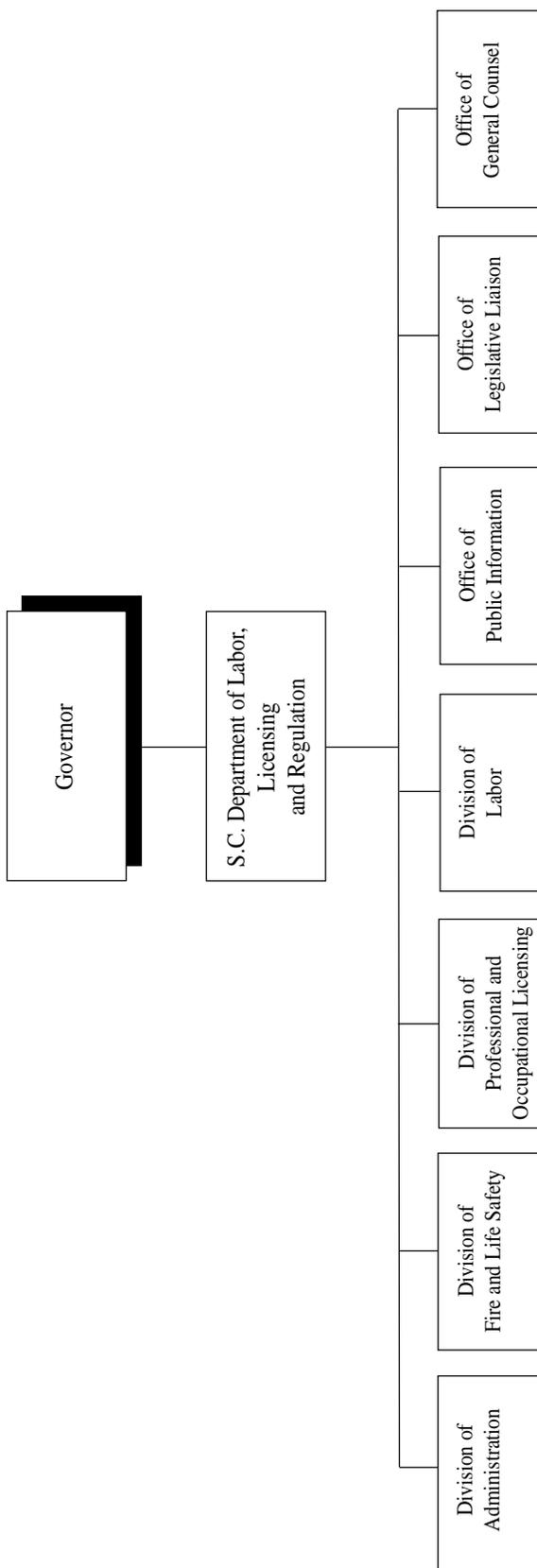
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Agency History

The South Carolina Legislature restructured a significant portion of state government in 1993. Effective February 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (LLR). This legislation merged the Department of Labor, State Fire Marshal's Office, the South Carolina Fire Academy and 38 professional and occupational licensing boards to form the new agency.

The legislation empowered the Governor to appoint a director of the agency with the advice and consent of the Senate.

LLR is organized into four divisions: Fire and Life Safety, Labor, Professional and Occupational Licensing and Administration.



Mission Statement

The mission of the South Carolina Department of Labor, Licensing and Regulation is to protect the safety, health, and well being of the citizens of South Carolina by the appropriate regulation and education of employers and employees, licensed professionals and occupational practitioners, and property owners and property users.

LLR will accomplish our mission by:

- promoting a regulatory climate where businesses and individuals can create jobs and wealth which will in turn benefit our citizens;
- conducting appropriate inspection and complaint investigation programs and, when necessary, pursuing enforcement options as provided by law;
- administering licensing, permitting and certification programs, as provided by law;
- providing appropriate education, information and outreach programs;
- serving as the state's fire safety focal point by providing code enforcement, fire safety education and prevention programs, and training to volunteer, paid and industrial firefighters; and
- responsibly using resources available to us to serve the public in an impartial, consistent, timely and courteous manner that promotes trust, confidence, and accountability between us and those we serve.

Accomplishments 1998-99

Division of Fire and Life Safety

Office of State Fire Marshal

- Updated the Liquefied Petroleum Gas Law and the State Fire Marshal's Rules and Regulations.
- Coordinated the Fire Inspector I Curriculum course in conjunction with the Southern Building Code Congress International.
- Coordinated a fire sprinkler workshop in conjunction with the American Sprinkler Association — South Carolina Chapter — and the South Carolina Fire Academy.
- Began working with the United States Fire Administration to implement fire safety education programs for smoke alarms within the City of Aiken and Colleton County. A grant was received to help further reduce fire deaths in South Carolina.
- Completed the fourth- and fifth-grade components for the "Freddie" fire safety curriculum in the 1999-2000 school year.
- Entered into a three-year contract with the South Carolina Department of Health and Environmental Control to conduct public fire safety education programs in targeted areas of the state having the highest fire death problem.
- Increased inspections 2 percent over last year. This is the fifth consecutive year with an increase in inspections.
- Conducted 10 State Fire Marshal certification courses at various locations around the state.
- Conducted monthly training sessions covering a range of topics including legal training on depositions and code administration, indoor fireworks displays, hood suppression systems, LP Gas peak shaving operations, residential oxygen depletion sensing valves and aboveground fuel storage facilities. Also, updated changes to the 1997 Standard Building Code and Fire Prevention Codes.
- Conducted periodic fire safety training seminars for new foster parents and day care center directors.
- Sponsored the Fire Inspector I seminar offered by Munger and Associates.

The South Carolina Fire Academy

- Offered the second rescue school, a six-day program in which 80 students were trained in urban search and rescue.
- Offered the first auto extrication seminar. More than 60 firefighters were trained to use the most updated methods and tools involving auto extrication.
- Conducted two video programs live from the Fire Academy video studio at no cost to the public fire service.
- Conducted two company officer symposiums for more than 100 students.
- Trained 130 firefighters from across the country in aircraft firefighting courses, a basic 40-hour program accredited by IFSAC.
- Moved Greenville Regional Office to larger, more efficient location.
- Co-hosted an annual instructor's conference in partnership with the S.C. Fire Instructor's Association at the Fire Academy.
- Developed Fire Officer I, a 40-hour course accredited by IFSAC.
- Conducted three Firefighter II programs, a six-week certification program for firefighters.
- Completed update on Intro to Rescue Systems Program and Confined Space Rescue.
- Received re-accreditation for all IFSAC programs.

Division of Labor

- South Carolina continued to lead the nation with the most VPP Palmetto Star sites in any state plan state. The Office of OSHA Voluntary Programs continued to offer regional training programs and on-site consultations free-of-charge to employers across the state.
- The Migrant and Seasonal Farmworkers Commission began distribution to growers and workers in South Carolina the video package "Steps to Compliance – An Educational Tool for Growers in South Carolina" and "Avoiding Immigration Discrimination in Agriculture." This was a joint project of the state and federal agencies

that work with migrant workers and growers in the state. The commission also sponsored a seminar to present new ideas concerning migrant housing.

- The Office of Labor Services continued to educate the public through mailouts, personal contacts and speaking engagements throughout the year. The Internal Policy and Procedure Manual along with some forms were revised and made more efficient for field use. News conferences were held at Myrtle Beach and Hilton Head with both print and TV media to discuss Child Labor Laws and requirements to further educate the employers of their responsibilities.
- The OSHA Compliance Section continued to implement its policy not to issue citations for other-than-serious violations corrected during an inspection. This resulted in the immediate abatement of 3,126 violations. The Compliance Section continued to give an additional 15 percent penalty reduction for immediate abatement of serious hazards.
- The Office of Elevators and Amusement Rides produced an amusement ride safety coloring book for children that was distributed at the State Fair in Columbia.
- The Labor-Management Mediation Office is strengthening its relationship with the Federal Mediation and Conciliation Service in order to offer better service. The office continues to communicate with employer and union representatives on a pro-active basis during negotiations to offer suggestions and assistance in order to keep work stoppages to a minimum.

Division of Professional and Occupational Licensing (POL)

- Representatives of the POL Division were involved in the agency's strategic planning process along with representatives from other LLR divisions. The agency goal is to improve services, as well as cultivate employee spirit and teamwork. Next year, when methods, plans and ideas will be put in motion, all POL Division employees will become involved in this process.

- Significant legislative additions and changes were passed by the General Assembly during the 1998 session. Most of this legislation became law in June and July of 1998 and affected the following boards of the POL Division:

- S.130 - Practice Act - Pharmacy Board
- S.271 - Practice Act - Architectural Examiners Board
- S.401 - Practice Act - Contractors' Licensing Board
- S.472 - Practice Act - Occupational Therapy Board
- S.489 - Practice Act - Opticianry Board
- S.567 - Practice Act - Cosmetology Board
- S.718 - Practice Act - Psychology Board (also included S.951 School Psychologists and S.1128 LPC/LMFT/DAODAS)
- S.583 - Practice Act - Medical Examiners Board (Respiratory Care Practitioners)
- H-3330 - Practice Act - Geology Board
- H-3563 - Practice Act - Funeral Board
- H-3764 - Practice Act - Accountancy Board (CPA)
- H-3784 - Practice Act - Physical Therapy Board
- R.2282 - Regulation - Building Codes Council (Registrations)
- R.2283 - Regulation - Building Codes Council (Powers)
- R.2274 - Regulation - Engineers and Land Surveyors
- R.2277 - Regulation - Manufactured Housing Board
- R.2203 - Regulation - Dentistry Board (CE Hours)
- R.2278 - Regulation - Pilotage Commission
- R.2273 - Regulation - Athletic Commission
- R.2242 - Regulation - Long Term Health Care Administrators Board
- R.2272 - Regulation - Medical Examiners Board
- R.2270 - Regulation - Speech-Language Pathology and Audiology Board
- R.2284 - Regulation - Massage Therapy

- The growth and development of information technology within the POL Division continues to escalate. In a rapidly changing world and technological marketplace, LLR-Administration's Office of Information Services, together with POL Division staff, monitor new and efficient processes and equipment as they evolve. Staff continuously develops and updates consistent methods for data access and maintenance within POL Division program areas. The computer imaging process continued for storage and archival of board records.

Administration

- Implemented use of the VISA procurement card, realizing an administrative savings of \$98,982.
- Through the use of the VISA Procurement Card, decreased the number of vouchers processed by 916.
- By presorting first class mail through Carolina Mailing Service, the agency saved \$2,000 from March to June 1999.
- Drafted and proposed policies regarding universal review date, tuition assistance and flexible work time.
- Held the Annual Health Fair and Pre-Retirement Seminar.
- Partnered with Archives and History to complete an agency records management survey.
- Processed 2,971 deposits, 13,518 vouchers, 334 journal vouchers and 50 transfers.
- Placed licensee verification information for 15 boards of licensure on the Internet for public access.
- Developed the first multi-tier application for the Board of Nursing. This allows applications to be processed directly from the Internet.
- Certified 90 percent of all agency applications as Y2K compliant and certified 400 plus PC's as Y2K compliant.
- Expanded electronic imaging to include the Business Related Services, Health Related Professionals and Real Estate and Building Codes Professions groups.
- Wrote and placed into testing new systems for the Engineering Board, the Fire Academy, Mediation, Elevator Inspections and Board of Nursing.
- Was recognized by the State Human Affairs Commission for its efforts in providing equal employment opportunities. LLR met 94.9% of goals set by the agency, ranking third out of 68 agencies and second out of 41 agencies with 101 - 500 employees.

Public Information

- Kicked off a statewide media campaign to reduce fire deaths under the slogan, "Survivor or Statistic. Get Fire Smart." The campaign included radio and TV public service announcements, billboards, bumper stickers, brochures and McDonalds trayliners with fire safety messages. The campaign also earned the office three awards from the South Carolina Chapter of the Public Relations Society of America.
- At the request of the agency director, Public Information took on a more active role in promoting public fire safety education. The office worked with Dr. Jack Abraham, EdD, Clemson University and the S.C. State Firemen's Association to prepare a statewide strategic plan for public fire safety education in South Carolina. The office also was assigned an additional employee to work with public fire safety education.
- Earned two awards from the South Carolina Press Association for agency newsletters – "LLR Times" and "OSHAGRAM."
- Produced new brochures, newsletters and other educational materials about agency programs, boards and offices.
- Continued to expand information available to the public through the agency's homepage on the Internet.
- Coordinated all aspects of the agency's booth at the State Fair.

DIVISION OF FIRE AND LIFE SAFETY

141 Monticello Trail
Columbia, SC 29203
(803) 896-9800

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of State Fire Marshal and the S.C. Fire Academy comprise the division.

Responsibilities

Statutory responsibilities for the primary programs of the division are as follows:

Code Enforcement (23-9-10 through 23-9-180):

Charges the State Fire Marshal with responsibilities for requiring compliance with national and state-adopted fire safety codes and standards promulgated by the Division of Fire and Life Safety and the Liquefied Petroleum Gas Board and gives authority to the State Fire Marshal to inspect buildings for codes compliance.

South Carolina Fire Academy (23-10-10):

Charges the Fire Academy with the operation of a training facility to upgrade the state's fire service personnel—paid, volunteer and industrial.

Office of State Fire Marshal

Programs

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field and code consultation and plans review services provided by the Engineering Services Section. Fire prevention activities aimed at reducing the state's fire death rate are managed by the Public Fire Safety Education Section. Activities include the distribution of smoke alarms, programs in the schools to educate youth, and the dissemination of timely fire safety information to the public.

Public Fire Safety Education

"Get Alarmed, South Carolina"

The "Get Alarmed, South Carolina" program is an on-going public fire safety awareness campaign where the main objective is to lower fire deaths by 1) alarming citizens about the fire problem and teaching them about fire safety, and 2) to provide smoke alarms to high risk citizens—the elderly, economically depressed and handicapped. Donations by companies such as Fuji and Monsanto Corporation keep this project going. Forty-six county coordinators serve as liaisons to assist in distributing materials and smoke alarms for this program.

Recently, the State Fire Marshal's Office partnered with the Bi-Lo stores and the South Carolina State Firemen's Association to distribute smoke alarms. This project was patterned after a successful project in the Upstate, where an increase in fire deaths had occurred. More than 150,000 smoke detectors were distributed during these two functions. Educational materials were distributed along with smoke alarms. To date, almost

1 million smoke alarms have been installed since the inception of this program in 1988.

School-Based Public Fire Education Curriculum

The "Freddie the Fire Cat" curriculum is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. "Freddie's Fire Smart Kids" is a curriculum for kindergarten and first grades. "Freddie's Fire Safety Friends" is an expanded curriculum for second and third grades. During the fall of 1998, the fourth- and fifth-grade curriculum, "Freddie Gets Fired Up," was piloted and will be introduced into the school system during the fall of 1999. To date, more than 143,000 students (out of a possible 200,000) in kindergarten through third grade have received vital fire safety and survival education through these programs. The goal is to have a complete program to take to the school system for delivery statewide by the school year 2000-2001. Each curriculum contains lesson plans, student activity workbooks, graduation certificates, a video to coincide with each lesson plan and a storybook introducing "Freddie" and his life story. A video has been produced to accomplish in-service training for teachers to acquaint them with the "Freddie" curriculum.

"Freddie the Fire Safety Cat" is the Office of State Fire Marshal's mascot and is used at various functions by schools, civic groups, churches, government agencies, fire departments, etc. "Freddie," along with educational material, provides children and adults with a powerful message of being fire safe. The office has seven "Freddie" mascot suits.

Fire Incident Reporting

State law requires the division to collect and analyze data on fire incidents. The division does this through a comprehensive National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. This system provides accessibility to data and reports which help departments focus on current problems, predict future problems in their communities and measure whether their programs are working. At a broader level, this information aides the state through work with the legislature. NFIRS has been used to justify the state budget and has helped in the passage of important bills on smoke alarms. It also enables the division to provide more accurate statistical information to the national level.

A software package can be obtained from the Office of State Fire Marshal. This takes the place of departments sending in fire incident forms. By entering their own reports, the departments can extract statistics to identify their fire problems. The Office of State Fire Marshal trains the departments to use the software and provides troubleshooting as needed. Training is also provided on the fire incident forms.

A document describing the fire statistics collected is compiled and printed in a handbook that is distributed to fire departments across the state.

Fire Death Reports

When a fire death occurs in South Carolina, a fire fatality form is filled out by a deputy state fire marshal, a fire chief or sometimes a coroner. Once this form is completed, it is returned to the Office of State Fire Marshal and compiled into a database. These statistics are analyzed at the end of each month to give the total number of fire deaths for the month and for the year to include death by county, cause of death, smoke alarm present, structure that death occurred in and age of the deceased. These statistics are used statewide by the media, fire departments, fire organizations, government agencies, etc.

Fire Safety Materials for Distribution

The office receives many requests for public fire education materials. Coloring books, flyers on smoke alarm maintenance, general fire safety booklets, pencils and stickers are some of the materials sent to fire departments, government agencies, schools, etc. In addition, the office serves as a resource to local fire departments by maintaining a resource center housing videos on various fire safety subjects. They are available on a check-out basis.

Programs and Presentations

Various presentations are given on fire safety throughout the year. The S.C. Department of Disabilities and Special Needs, Carolina Health Care and S.C. Department of Health and Environmental Control's Division

of Women and Children's Services are some of the agencies receiving continuous training. In addition to presentations, many programs have been established by partnering with DHEC, such as the "Save Our Children" program, a sub-program of "Get Alarmed South Carolina."

When home health care nurses discover a home without a smoke detector, they call the county coordinator for their area to schedule a visit to the home. Nurses are taught to conduct home fire safety inspections, and this becomes part of their routine survey.

The S.C. Department of Disabilities and Special Needs contracts with the Office of State Fire Marshal to provide four training sessions on fire safety to its staff annually. The office also trains its staff to provide home fire safety inspections and to install smoke alarms when needed.

The Office of State Fire Marshal also makes presentations and provides displays at annual meetings of state associations including the S.C. State Firemen's Association, S.C. State Association of Fire Chiefs and S.C. Fire Inspectors' Association.

A partnership with the S.C. Safe Kids Coalition enabled the distribution of a fire safety video entitled "Be Cool About Fire Safety" to more than 500 fire departments and schools. The Office of State Fire Marshal is also coordinating the "Adopt A Fire Department" project involving the S.C. Hospital Association, the S.C. State Association of Fire Chiefs and the S.C. Fire Inspectors' Association. The objective is to set aside one week in November for hospitals to invite local fire departments into their facility to discuss evacuation and emergency response issues.

News Releases

Monthly news releases are generated to inform the public on fire education issues such as heating safety and smoke detector distribution. The releases are sent to newspapers and TV and radio stations. Heating safety, holiday safety, dormitory safety and fire prevention week activities are among recent news releases distributed.

Fire Prevention Week and Fair

The Office of State Fire Marshal coordinates statewide fire prevention week campaigns focusing on a specific fire safety topic. The fire service is often involved in activities such as holding exit drills within their communities simultaneously. The office serves as a resource to the general public and the fire service for fire safety materials and presentations.

Television Public Service Announcement

The office routinely works with S.C. ETV to produce public service announcements targeting the need for working smoke alarms in homes. A recent PSA was distributed to TV stations throughout the state in an effort to increase the public's awareness of smoke alarms.

Burn Camp

The Office of State Fire Marshal has participated in the Children's Burn Camp of Florida at Walt Disney World since 1995. South Carolina sends burn survivors (children) and buddies. These children are recommended through hospitals and organizations dealing with burned children. The participants are entertained throughout the weekend with no expense to the families. A visit to a major theme park is the highlight of the weekend. Private individuals, fire service organizations and corporations contribute to this cause.

Special Projects

The office participates in several special events each year including the S.C. SAFE KIDS teleconference. South Carolina also has participated in special studies conducted by FEMA to look at Community-Based Fire Education and received a grant to implement such programs. In another study conducted by USFA, South Carolina was identified as one of four states leading the way with effective fire education programs. Partnering with DHEC, a \$150,000 grant dealing with residential fire safety and the installation of smoke alarms was awarded by the Center for Disease Control.

Field Services

Training seminars were conducted monthly for the deputies on a wide range of professional and personal development topics. Topics included LP Gas installation at residential sites, LP Gas transport operations, refresher training on use and operation of LP Gas detection meters, how the Americans with Disabilities Act impacts building construction and inspections and how to determine the differences between manufactured housing and modular buildings. Underwriter's Laboratories conducted a free training seminar and tour of its facility.

The deputies were also encouraged to participate in a wide range of other professional association activities such as their county fire chiefs' associations and other fire service organizations.

Also this year, the first draft of an inspection checklist for each type of inspection conducted was completed, and efforts to cross train deputies in the safe handling and use of explosives continued.

Inspections for Codes Compliance

Inspections continue to be one of the core functions. Listed below are some of the activities and inspections conducted by the deputy state fire marshals.

Assembly	108
Colleges/universities	341
Schools	2,268
Jails/prisons	671
Day care facilities	405
Foster care facilities	3,336
Group homes/CTH/SLP	1,403
Nursing homes/hospitals	4
Apartments	57
Hotels	23
LP Gas site inspections	507
Factory/industrial	13
Mercantile	80
Storage	15
State-owned buildings	836
Offices	93
Fire equipment businesses	43
Fire protection systems	616
Fire alarm	781
Aboveground tanks	39
Hazardous	30
Fireworks display inspections	44
Explosives magazines	148
Explosive blasting sites	4
Assisted inspections	487
Reinspection	2,768

In addition to inspections conducted by the deputies, 270 LP gas dealers/resellers were tested, 306 fire equipment personnel were tested and licensed or relicensed, approximately 150 fire equipment companies were licensed, approximately 600 LP Gas companies were licensed, 41 pyrotechnic shooters were licensed or relicensed and 228 fireworks permits were issued.

The explosives function was transferred to the Office of State Fire Marshal in fiscal year 1996-97. Permits for magazines issued totaled 148. Approximately 130 blasters' licenses were issued and 446 blasting permits issued.

Engineering Services

Plans Reviews

The engineering staff provides comprehensive reviews of designs for buildings and building systems to determine compliance with state laws, regulations and codes. These may be plans of state buildings which are referred to by the state engineer's office, day care centers referred by DSS, prisons referred by the Department of Corrections, building plans referred by local jurisdictions and others as required by state law. This service can identify unsafe designs before the building is constructed, resulting in less expensive and often more effective code compliance. The staff's efforts to improve and streamline the review process with fewer delays for the "customers" (owners, designers, contractors) continues. In fiscal year 1998-99, 614 projects were reviewed.

Technical Assistance

The staff provided technical assistance to owners, designers, contractors and private citizens as well as state and local government officials. This assistance is provided through phone conversations, meetings, on-site visits and letters. The type of assistance ranges from simple questions on requirements to large and difficult fire protection engineering problems that are not specifically addressed by codes. The office maintains a comprehensive and up-to-date reference library for research into the latest opinions and methods of fire protection design. The staff also maintains working relationships with regional and national fire protection organizations. This information base, coupled with a trained staff specializing in all aspects of fire and life safety design, is a resource that is not available anywhere else in South Carolina.

Education

In fiscal year 1998-99, the engineering staff continued to expand its role in educating designers, contractors and local officials about fire protection requirements and methods. The staff conducted presentations at seminars and professional association meetings, taught courses and published newsletter articles. The target is a proactive approach to fire protection at the local government and contractor level. This will enable local officials and designers to solve compliance problems at the local level and allow the Office of the State Fire Marshal to provide expertise in situations where it is most needed.

In fiscal year 1998-99, three Fire Marshal certification courses were taught, three professional association presentations were conducted and six articles were published.

South Carolina Fire Academy

The Fire Academy's mission is to develop an instructional delivery system through which a standardized statewide firefighter training curriculum is developed and implemented to train a maximum number of career, volunteer and industrial fire service personnel. Services are provided to accomplish the following activities: developing the skills necessary to command and control emergency operations involving fire, rescue and hazardous materials incidents; developing the managerial and leadership skills for all levels of fire service officers; and developing skills in fire department support functions to include public fire education, fire prevention inspections and investigations.

The Fire Academy has three separate main program areas: Resident Training, Regional Training and Curriculum, Instructor Certification and Accreditation. South Carolina has an estimated 800 fire departments with 18,000 paid and volunteer firefighters. Last year, the Fire Academy trained about 13,500 public fire service personnel and 4,500 industrial fire brigade members.

Resident Training

The Fire Academy has been in operation at the present site since July 1995. This premier state fire-training academy features modern classrooms, a 60-room dormitory, cafeteria, drill tower, seven-acre lake for diver training, six-bay fire station, student processing center, two burn buildings, flammable liquid and gases training pad and two computer-controlled FAA-funded aircraft training props. Classes are conducted seven

days a week at the site. Weekend classes are held primarily for volunteers.

Curriculum, Accreditation and Certification

The Fire Academy operates an instructor certification system for about 600 part-time instructors, who teach Fire Academy courses in their local fire departments. The certification system requires entry level and recertification requirements and consists of courses in instructor methodology as well as fire specific programs. The program is a key element in the delivery of 85 percent of all Fire Academy off-campus training. Curriculum development efforts this past year have been devoted to upgrading the Fire Academy's industrial curriculum courses, developing a public education program and developing a Fire Officer I program.

The Fire Academy operates a firefighter certification program and is accredited by the International Fire Service Accreditation Congress, which is operated by Oklahoma State University. The Fire Academy's program consists of six separate certification areas. Last year, the Fire Academy provided testing and certified about 450 firefighters.

Regional Training

The Fire Academy operates six regional offices (four staffed with full-time personnel), which deliver off-campus training statewide. Last year, the Fire Academy trained about 13,000 of the total 18,000 students through its regional office network. Using a training concept known as "train the trainer," the Fire Academy trains the public fire department's training staff in educational methodology and specific fire courses. This system is efficient in that the Fire Academy issues certificates and maintains course records, but does not provide salary compensation or travel for instructor services. It does supervise and oversee the training for course quality and standard compliance.

DIVISION OF LABOR

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR, Division of Labor, is one of several state and federal agencies which administers the laws. Occupational safety, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses all fall under this division. Elevators and amusement rides also are regulated.

Office of Occupational Safety and Health

Compliance Section

The purpose of the state Occupational Safety and Health Act is to assure working men and women a safe and healthful working environment. To see that the objectives of the act are met, the Compliance Section staff of 15 compliance officers and 10 industrial hygienists conducts inspections to ensure compliance with safety standards and initiates enforcement procedures in cases of noncompliance.

During fiscal year 1998-99, the Compliance Section conducted 1,458 inspections. Safety inspections numbered 1,283 or 88 percent of this total. Health inspections numbered 175 or 12 percent of total inspections.

A further analysis of compliance activity reveals the following:

- 970 planned inspections
- 191 complaint inspections
- 92 accident and fatality investigations, which involved 35 fatalities
- 23 referral inspections
- 74 unprogrammed related inspections
- 49 follow-up inspections
- 49 programmed related inspections
- 10 monitoring inspections

A total of 3,490 violations were cited. The 1,057 other-than serious violations accounted for 30.3 percent; 2,424 serious violations accounted for 69.5 percent; and six repeat violations accounted for less than 1 percent. The adjusted penalties for these violations amounted to \$802,613. Penalties collected during the fiscal year totaled \$544,539. Two willful violations accounted for less than 1 percent of total violations.

OSHA Compliance Activity Fiscal Year 1998-99

Number of Inspections	1,458
Case Hours	21,813
Case Hours Per Inspection	14.96
Number of Violations	3,490
Serious	2,424
Repeat	6
Other	1,057
Willful	2
Number in Compliance	322
Percent in Compliance	22.0 percent
Employees Covered	98,690
Employees Covered Per Inspection	67.7
Percentages:	
Safety Inspections	88.0 percent
Planned Inspections	66.5 percent
Accident and Fatality Investigations	6.3 percent
Complaints	13.1 percent
Referrals	1.6 percent
Follow-up Inspections	3.4 percent
Unprogrammed Related	5.1 percent
Programmed Related	3.4 percent
Monitoring	0.7 percent
Health Inspections	12.0 percent

Technical Support Section

Integrated Management Information System

This section has the responsibility to compile, analyze and prepare accurate data concerning safety and health inspections and activities which will assist in the management of the state OSH program. Data collected is used to plan, direct and evaluate the OSH program and to provide objective information on which to base policy decisions.

Statistics Section

Annual Occupational Injuries and Illnesses Survey

The annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses by Standard Industrial Classification (SIC) and the Census of Fatal Occupational Injuries (CFOI) Program are conducted by the Statistical Section of OSH in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics. This section is also responsible for the Occupational Safety and Health (OSHA) Survey.

Only a relatively small percentage of the total private sector employers are required to report on the BLS survey and the OSHA survey. Data collected in these surveys are based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws. The data compiled in these surveys is used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses.

A total of 76,200 occupational injuries and illnesses were reported in South Carolina private industry workplaces in 1997, a 5.9 percent increase from 1996. Of the recordable cases, one out of every 17 workers in South Carolina experienced a job-related injury or illness. Of the 76,200 recordable cases, an estimated 32,700 cases involved lost workdays. About 95.3 percent of the total cases were occupational injuries, and 4.7 percent were illnesses.

Questionnaires were mailed to 4,653 BLS sample units and 1,349 OSHA sample units. A relatively small portion of these were excluded because:

- The employer was no longer in operation;
- They were included in a report for another location;
- Duplicate survey forms were received for the same location; or
- The survey form was not mailed because of an inadequate address.

Original and follow-up mailings and telephone calls resulted in 3,509 usable BLS questionnaires and 1,119 usable OSHA questionnaires.

There were 110 fatal occupational injuries reported in South Carolina in 1998 under the CFOI Program. Highway accidents were the leading cause of the fatal work injuries in South Carolina accounting for 31 fatal injuries, followed by 19 homicides.

For further analysis and detailed data on the BLS survey or the CFOI program, call the Statistics Section of OSH at (803) 734-4298.

Standards Section

Three public hearings were held during fiscal year 1998-99 to correct, amend or revise 33 existing OSHA standards.

Reason for Telephone Call	Number of calls
Standards Information	2,161
Technical information/advice	511
Standards interpretation	443
General information	285
Referrals	<u>1,113</u>
TOTAL	4,513

Legal Review Section

During fiscal year 1998-99, 45 inspections resulted in protested citations. These protests were docketed with the South Carolina Occupational Health and Safety Review Board for hearing under the rules of the board. During this period, 31 cases were closed by agreement of the parties. Others were heard by the board.

South Carolina Occupational Health and Safety Review Board

Under §41-15-600 through §41-15-640, South Carolina Code of Laws, 1976 (as amended), the South Carolina Occupational Health and Safety Review Board is responsible for hearing and deciding contested cases resulting from citations and penalties and determining time periods for abatement of citations issued by the director of LLR.

The board consists of six members, one from each Congressional district.

Current Board Members

Fred R. Rothaermel
Congressional District #1

Vacant
Congressional District #2

Roy R. Hemphill
Congressional District #3

Vacant
Congressional District #4

Elaine L. Craft
Congressional District #5

Walter M. Riggs
Congressional District #6

S.C. Occupational Health and Safety Review Board Activity Fiscal Year 1998-1999

<u>Review Board Member</u>	<u>No. of Cases Assigned</u>
Fred R. Rothaermel	20
Roy R. Hemphill	8
Elaine L. Craft	7
Walter M. Riggs	5
TOTAL CASES	40

Office of OSHA Voluntary Programs

The Office of OSHA Voluntary Programs provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community of South Carolina in voluntary compliance with all areas of the Occupational Safety and Health Act. Services are free to both public and private sector employers upon request. Training resource materials, brochures, booklets, audiovisual programs, seminars, lectures and extended courses have been developed to assist employers in providing their employees a safe and healthy work environment.

The Voluntary Protection Program (VPP) or Palmetto Star Program continues to recognize manufacturing facilities that have exemplary safety and health records and have reduced injury and illness rates.

Education and Training Activity

Fiscal Year 1998-99

INDUSTRY TYPE	# OF TRAINING PROGRAMS
General Industry	108
Construction	55
Health	423
Local Government	97
State Government	150
TOTAL	833
Contact Hours	24,079
# of Trainees	18,769

Consultation Activity

Fiscal Year 1998-99

Requests Received	340
Total Consultative Visits	281
• Courtesy Inspections	261
• Technical Assistance	9
• Follow ups	11
Total: Establishments Visited	281
Total: Hazards Identified	5,755
Total: All Hazards Corrected	5,715
Employees Affected	12,372
Workplaces Achieving Voluntary Compliance (one referred to compliance)	280
Samples Submitted	430
Laboratory Analysis	2,358

Palmetto Star Program Activity Fiscal Year 1998-99

Approved Palmetto Star Sites 34

SIC #:

15	1
221	1
222	2
2221	6
2228	1
225	1
2258	2
226	1
2261	1
2262	2
2269	1
228	1
2281	2
2282	2
2299	1
2411	1
243	1
2671	1
2869	2
3443	1
3714	1
3724	1
3795	1

Document Submission for Review	0
Re-evaluations (three years re-evaluation)	6
Pending On-site Review	0
Denial/Withdrawal	1

Office of Elevators and Amusement Rides

The office was created in 1986 to administer the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both, the licensing staff of 11 inspectors conducts inspections of new and existing elevator facilities and amusement rides.

Elevator Safety Inspections

Under Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards as published by the American National Standards Institute. The office and the special inspectors it licenses inspect elevator facilities and issue operating certificates.

Since registration of elevators formally began in July 1986, 7,418 elevators have been registered in South Carolina. The highest number of registered elevators were Richland, Charleston, Greenville and Horry counties. There were 6,342 inspections conducted of elevator facilities, which included passenger and freight elevators, escalators, dumbwaiters, manlifts and handicapped lifts. Fees for inspections by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or on the number of floors served by an existing elevator. These fees amounted to \$804,875 for inspections conducted during fiscal year 1998-99. Inspection fees charged by LLR and its special inspectors are set by regulation no more than once a year. An additional 1,138 annual inspections were performed by four special investigators licensed by LLR.

Fines and re-inspection fees for elevators that did not comply with state laws totaled \$33,345 for this fiscal year.

Elevator Inspection Activity

Fiscal Year 1998-99

Annual Inspections	5,272
Construction Turnover	387
Construction Temps	216
Re-inspections	358
Complaints	0
Accident	1
Alteration Inspections	108
Total conducted by Agency Inspectors	6,342
Special Inspector Inspections	1,138

The Office of Elevators and Amusement Rides issued 6,119 operating certificates for elevators determined to be in compliance with the S.C. Elevator Code and Regulations, 430 permits for construction of new elevator facilities. Of these, 324 were hydraulic elevators, 56 were traction elevators, 31 were for handicapped lifts, nine were for dumbwaiters, three were for escalators, four were for special purpose elevators, three were for LU/LA elevators and 98 were alterations to existing elevators.

Amusement Ride Safety Inspections

Under Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Division of Licensing administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The division, and the special inspectors it licenses, inspect amusement devices and issue operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

During fiscal year 1998-99, the office issued 636 operating permits for amusement devices and collected \$62,940.50 in inspection fees. There were 801 inspections conducted on amusement devices. Fines and re-inspection fees for rides that did not comply with state laws totaled \$8,037.50 this year.

Bungee Jumping

The office began regulating the practice of bungee jumping in July 1994. In fiscal year 1998-99, there were only two sites in the state. Both were in Myrtle Beach. The office collected \$900 in fees.

Amusement Device Inspection Activity

Fiscal Year 1998-99

Initial Inspection	636
Accident	1
Re-inspection	14
Complaint	3

Office of Labor Services

Wages

The Office of Labor Services is responsible for enforcing the South Carolina labor laws regarding payment of wages and child labor. The Payment of Wages Law requires employers to give written notice to employees of certain key provisions of their wages, to pay according to this notice and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations and assess civil penalties for violations of the act.

The state's child labor laws allow the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and to assess civil penalties.

During fiscal year 1998-99, 1,997 businesses were investigated; 1,087 warnings were issued for violations of the record-keeping requirements of 41-10-30; and 824 citations were issued for violations of 41-10-40, payment of wages, accounting for \$175,458 in assessed penalties and \$95,591 in collected penalties.

Wage-Related Activity Fiscal Year 1998-99

Complaints received	1,997
Complaints investigated	1,997
Warnings issued	1,087
Citations issued	824
Violations cited	5,581
Average number of violations per investigation	2.79
Compliance investigations (includes follow-ups and child labor)	232

Child Labor Activity Fiscal Year 1998-99

Child Labor investigations	119
Warnings issued	34
Citations issued	46
Violations cited	68

Office of Labor-Management Mediation

Under §41-17-10 of the South Carolina Code of Laws, 1976 (as amended), the LLR director is responsible for assisting in the settlement of labor disputes (except railroads and express companies doing business by rail). Through the Office of Labor-Management Mediation for Organized Labor, the director investigates industrial disputes, strikes, lockouts and their causes, and tries to help the two sides reach agreement. When requested by both sides, mediators will act as arbitrators or appoint other arbitrators. In general, the Office of Labor-Management Mediation tries to eliminate the causes of misunderstanding and differences between unionized labor and management.

This office also administers the South Carolina Right to Work Law (S.C. Code of Laws, §41-7-10 through §41-7-90), which provides that the rights of workers shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. During fiscal year 1998-99, 33 Right to Work complaints were received.

During fiscal year 1998-99, the Office of Labor-Management Mediation monitored and/or participated in 244 contract negotiations involving 21,131 union employees. Two strikes were reported that involved 501 union workers and a total of 70,464 lost work hours.

Mediation Activity Fiscal Year 1998-99

Contracts Negotiated	244
Union Workers Involved in Negotiations	21,131
Right to Work Cases	33
Strikes Reported	2
Workers Involved in Strikes	501
Work Hours Lost Due to Strikes	70,464

Migrant and Seasonal Farm Workers Commission

The South Carolina Migrant and Seasonal Farm Workers Commission is charged with the responsibility of “examination and supervision of the migrant labor programs in South Carolina, the cooperation with state and federal agencies in improving existing programs, and the coordination of programs to improve the conditions for migrant labor.”

The office operates as a clearinghouse by assisting, coordinating and monitoring programs and services provided by public and private organizations.

The office works closely with all agencies addressing the laws pertaining to farmers and migrant and seasonal farm workers in South Carolina.

During fiscal year 1998-99, the office accomplished the following goals:

1. Actively participated in addressing problems and issues that affected migrant and seasonal farm workers. These cases involved housing, hiring practices, emergency assistance, terminations, immigration and referrals.
2. Continued to operate a toll-free telephone line with voice mail features in English and Spanish so that farm workers and individuals would have access to the office when it is closed or the staff is out of the office.
3. Distributed the South Carolina OSHA poster and the *Services for Migrant Workers* handbook in English and Spanish, which includes emergency numbers to help farm workers and growers obtain services when needed.
4. Distributed the video package containing two videos, “Steps to Compliance—An Educational Tool for Growers in South Carolina” and “Avoiding Immigration Discrimination in Agriculture” to grower’s associations, agencies and individuals.
5. Collected and distributed clothing, toys, books and toiletries to migrant workers.
6. Worked with a non-profit company to obtain a grant for migrant housing.
7. Spoke to church and civic groups about migrant workers in South Carolina.

South Carolina Migrant and Seasonal Farm Workers Commission

Under South Carolina Code of Laws 46-43-20, 1976 (as amended), the South Carolina Migrant and Seasonal Farm Workers Commission is responsible for maintaining a continuing consultative examination and supervision of the migrant labor program relating to living conditions; health, housing and public assistance and the coordination of federal, state and local programs relating thereto.”

SOUTH CAROLINA MIGRANT AND SEASONAL FARM WORKERS COMMISSION

A. Bill Jenkins, chairman
Thompson Smith, vice chairman

Raymond Tumbleston

*Vegetable grower
Edisto Island, S.C.*

Carroll Johnson

*Southeast/Williamsburg Baptist Assoc.
Hemingway, S.C.*

Thompson Smith

*SC Farm Bureau Federation
Columbia, S.C.*

A. Bill Jenkins

*Sea Island Health Care Group
Johns Island, S.C.*

O. Belton Sanders

*S.C. Employment Security Commission
Wadmalaw Island, S.C.*

Adair McKoy

*Tomato grower
Wadmalaw Island, S.C.*

Robert F. McCurry

*Peach grower
Vance, S.C.*

Barbara Coleman

*Telamon Corporation
Columbia, S.C.*

Mary D. Ruschky

*SC Department of Labor, Licensing and Regulation
Columbia, S.C.*

Miriam N. Bickley

*Department of Social Services
Columbia, S.C.*

Ben Gramling, II

*Apple grower
Gramling, S.C.*

Lazetta Bruce

*Peach grower
Campobello, S.C.*

Jess Torres

*Department of Education
Columbia, S.C.*

J. J. Diaz

*Iglesia Biblica Latina Americana, A.R.P.
Columbia, S.C.*

Dorothy Snowden

*Tobacco grower
Hemingway, S.C.*

DIVISION OF PROFESSIONAL AND OCCUPATIONAL LICENSING

Occupational licensure has a long history. Modern day licensure has its roots in workers' guilds, which can be traced back to the 10th century in England. The first modern effort to regulate occupations and professions was Virginia's medical practice act in 1639. In the late 1800s, state licensure activity began in earnest, and by 1900, a majority of the states had licensed attorneys, dentists, pharmacists, physicians and teachers. Between 1900 and 1960, most states licensed an additional 20 occupations and professions including accountants, nurses, real estate brokers, barbers, hairdressers, chiropractors and funeral directors. Today, more than 80 occupations and professions are licensed by one or more states.

Occupational licensing is an exercise of the state's inherent police power to protect the health, safety and welfare of its citizens. State licensure is deemed appropriate when:

- unqualified practice poses a serious risk to a consumer's life, health, safety or economic well-being;
- the public cannot accurately judge a practitioner's qualifications; and
- benefits to the public clearly outweigh potential harmful effects of licensure (such as a decrease in the supply of practitioners).

The absence of these conditions generally indicates that licensure is not justified or that some alternative form of regulation such as registration or certification may be appropriate. Proponents of licensure argue that the purpose of licensure is to raise standards of practice, ensure quality service and establish accepted codes of ethical behavior. In the last two decades, there has been a growing awareness of licensure's concomitant responsibility to promote continuing professional education and competence and to enforce licensure laws against fraudulent, incompetent and unethical behavior.

On February 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (DLLR). This act restructured a significant portion of state government by merging the Department of Labor, the State Fire Marshal's Office, the South Carolina Fire Academy and 38 professional and occupational licensing boards to form the new agency. The Professional and Occupational Licensing (POL) Division was established to oversee the administration of the licensing boards. The boards are categorized and separated into five related offices:

Office of Business and Related Services (BRS)
Office of Design, Environmental and Building Services (ODEBS)
Office of Health Related Professions (HRP)
Office of Medically Related Professions (MRP)
Office of Real Estate and Building Code Professions (REBCP)

The administration office for the division is the focal point and liaison office for all POL office groupings. Administration staff deals with issues which include:

- participation in agency strategic planning
- analysis of program effectiveness and cost efficiency
- assessment of information technology direction
- professional legal direction to boards during administrative hearings
- response to inquiries regarding licensing matters or other concerns and resolution of complaints
- oversight of procurement, personnel and other agency administrative matters
- investigation of diverse problems or situations which arise within the division
- coordination of the DSS Child Support Enforcement Division license revocation process

Board of Accountancy

Administrator: Robert W. Wilkes, Jr.
EMAIL Address: robin@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bac.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4492 Fax: (803) 896-4554

Board Established: 1915
SC Code of Laws Section: 40-2-70 Regulation: 1-10, et seq.
Board Member Slots: 9 Board Meetings: Monthly
Licensure Period: July 1 - June 30 Reciprocity Accepted: N/A

PROGRAM DESCRIPTION

The board examines applicants and issues certificates and licenses to certified public accountants, public accountants and accounting practitioners. The board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in the state.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
CERTIFIED PUBLIC ACCOUNTANT	4,012	333
PUBLIC ACCOUNTANT	55	0
ACCOUNTING PRACTITIONER	138	14

Total Licenses Issued 98-99 (All Categories): 4,553

Exams Passed: 170
Exams Failed: 955
Complaints: 37
Investigations: 37
Board Hearings: 1
Licenses Revoked: 91
Licenses Suspended: 1

Board of Architectural Examiners

Administrator: Jan B. Simpson
EMAIL Address: simpsonj@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bae1.htm>

POL Office: Design, Environmental and Building Services
Assistant Deputy Director: T. Randall Halfacre

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
Mailing Address: P. O. Box 11419
Columbia, SC 29211-1419

Telephone: (803) 896-4408 Fax: (803) 896-4410

Board Established: 1917
SC Code of Laws Section: 40-3-05, et seq. Regulation: 11-1, et seq.
Board Member Slots: 6 Board Meetings: Quarterly
Licensure Period: Architects - July 1 - June 30 Reciprocity Accepted: Yes
Firms - January 1 - December 31

PROGRAM DESCRIPTION

The board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The board establishes standards of conduct, investigates complaints and engages in disciplinary action when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
ARCHITECT	2,925	215
ARCHITECTURAL FIRM	860	131

Total Licenses Issued 98-99 (All Categories): 3,785

Exams Passed: 12
Exams Failed: 0
Complaints: 82
Investigations: 95
Board Hearings: 2
Licenses Revoked: 0 (Board action)
Licenses Suspended: 0
Licenses Lapsed: 208 (Failure to renew)

Athletic Commission

Administrator: Lou Ann Pyatt
EMAIL Address: pyattl@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/ac.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Ste 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1984
SC Code of Laws Section: 52-7-10, et seq. Regulation: 20-10, et seq.
Board Member Slots: 7 Board Meetings: Monthly
Licensure Period: January 1 - December 31 Reciprocity Accepted:
No

PROGRAM DESCRIPTION

The commission directs, manages and controls boxing, wrestling, sparring events, exhibitions, athletic contests and performances occurring in South Carolina. The commission stresses protection of the participants of athletic events. It investigates complaints and provides disciplinary actions whenever necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
BOXER	N/A	41
KICKBOXER	N/A	0
SECOND MANAGER	N/A	12
PROMOTER	N/A	17
WRESTLER	N/A	33
JUDGE	N/A	460
TRAINER	N/A	7
REFEREE	N/A	7
ANNOUNCER	N/A	40
TIMEKEEPER	N/A	28
MATCHMAKER	N/A	3
		0

Total Licenses Issued 98-99 (All Categories): 648

Complaints: 1
Investigations: 1
Board Hearings: 2
Licenses Revoked: 0
Licenses Suspended: 0

Auctioneers Commission

Administrator: Lou Ann Pyatt
EMAIL Address: pyattl@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/auc.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Dr., Kingstree Bldg. Ste 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1977
SC Code of Laws Section: 40-6-10, et seq. Regulation: 14-10, et seq.
Board Member Slots: 5 Board Meetings: Quarterly
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The commission monitors and regulates through its statutes, regulations and policies, the standards of conduct for auctioneers, apprentice auctioneers and auction firms in the state.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
AUCTIONEER	860	95
APPRENTICE AUCTIONEER	3	6
AUCTION FIRM	125	18

Total Licenses Issued 98-99 (All Categories): 1,107

Exams Passed: 69
Exams Failed: 7
Complaints: 21
Investigations: 21
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Barber Examiners

Administrator: Eddie L. Jones
 EMAIL Address: jonese@mail.llr.state.sc.us
 Internet Website: <http://www.llr.state.sc.us/bar.htm>

POL Office: Business and Related Services
 Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
 Mailing Address: P.O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4585 Fax: (803) 896-4484

Board Established: 1937
 SC Code of Laws Section: 40-7-10, et seq. Regulation: 17-10, et seq.
 Board Member Slots: 5 Board Meetings: Bi-Monthly
 Licensure Period: July 1 - June 30 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Barber Examiners is responsible for licensing all barbers, barber shops, barber colleges and instructors. The board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barber shops and barber schools in the state. In addition, the board investigates complaints and provides discipline when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED BARBER LICENSE	1,715	113
APPRENTICE BARBER LICENSE	0	195
TEACHER LICENSE	741	57
STUDENT PERMIT	0	262
BARBER ASSISTANT LICENSE	13	3
BARBER SHOP LICENSE	1,612	120
BARBER SCHOOL LICENSE	10	3
ON-THE-JOB INSTRUCTOR	0	8
MASTER HAIRCARE SPECIALIST	1,805	96

Total Licenses Issued 98-99 (All Categories): 6,753

Exams Passed:	570	Board Hearings:	122
Exams Failed:	522	Licenses Revoked:	1
Routine Inspections:	976	Licenses Suspended:	12
Complaints:	9		
Investigations:	9		

Board for Barrier Free Design

Administrator: Gary F. Wiggins
EMAIL Address: wigginsg@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bfd.htm>

POL Office: Real Estate and Building Codes Professions
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4684 Fax: (803) 896-6038

Board Established:	1974		
SC Code of Laws Section:	10-5-210	Regulation:	19-400
Board Member Slots:	9	Board Meetings:	Quarterly
Licensure Period:	NO LICENSES ISSUED	Reciprocity Accepted:	N/A

PROGRAM DESCRIPTION

The board was created to establish, publish and enforce standards necessary to eliminate architectural barriers to entry and use of public and governmental buildings by citizens with physical disabilities. The mission is to encourage and enable persons with disabilities to achieve maximum personal independence, become gainfully employed, use and enjoy public and governmental buildings and participate fully in society. The board investigates complaints and provides assistance to the construction industry.

STATISTICAL INFORMATION 1998-1999

Routine Inspections:	207
Complaints:	57
Investigations:	31
Board Hearings:	0

Building Codes Council

Administrator: Gary F. Wiggins
EMAIL Address: wigginsg@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bcc.htm>

POL Office: Real Estate and Building Codes Professions
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4688 Fax: (803) 896-6038

Board Established: 1972
SC Code of Laws Section: 6-9-60 and 23-43-160 Regulation: 19-470
Board Member Slots: 15 Board Meetings: Quarterly
Licensure Period: July 1 - June 30 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The council approves building and construction codes submitted for adoption by municipalities and counties. The council also issues licenses to modular manufacturers and their sales representatives, and approves inspection agencies for manufacturing facilities. Council staff reviews and approves design plans for all modular buildings sold in South Carolina and issues certification labels for each approved unit to be installed. In 1998-99, there were 540 model designs approved and 3,138 labels issued.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES:</u>
MODULAR BLDG. MFR (0-24 UNITS BUILT ANNUALLY)	58	18
MODULAR BLDG. MFR (25+ UNITS BUILT ANNUALLY)	10	1
MODULAR MFR REPRESENTATIVE	112	23

Total Licenses Issued 98-99 (All Categories): 222

Routine Inspections: 87
Complaints: 17
Investigations: 0
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Chiropractic Examiners

Administrator: Alana T. Holmes
EMAIL Address: holmesa@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bce.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4587 Fax: (803) 896-4719

Board Established: 1932
SC Code of Laws Section: 40-9-10, et seq. Regulation: 25-10, et seq.
Board Member Slots: 8 Board Meetings: Bi-Annually
Licensure Period: July 1 - June 30 Endorsement Accepted: Yes

PROGRAM DESCRIPTION

The Board of Chiropractic Examiners was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
DOCTOR OF CHIROPRACTIC	990	96

Total Licenses Issued 98-99: 1,086

Exams Passed: 28
Exams Failed: 83
Complaints: 26
Investigations: 26
Board Hearings: 5
Licenses Revoked: 2
Licenses Suspended: 2

Contractors' Licensing Board

Administrator: Ronald E. Galloway
 EMAIL Address: gallowar@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/contrctr/clb.htm

POL Office: Real Estate and Building Codes Professions
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329

Telephone: (803) 896-4686 Fax: (803) 896-4364

Board Established: 1936
 SC Code of Laws Sections: 40-11-5, et seq; 40-79-10, et seq; and 23-45-10, et seq.
 Regulation: 29-1, et seq.
 Board Member Slots: 8
 Board Meetings: Quarterly
 Licensure Period: Mechanical and General Contractors (Biennial) - Nov. 1-Oct. 31
 Burglar/Fire Alarm (Biennial) - 24 months after date issued
 Fire sprinkler (Annual) - Aug. 1 - July 31
 Reciprocity Accepted: Yes - GA, NC, AL, TX (Limited Number of Classifications)

PROGRAM DESCRIPTION

The board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The board investigates complaints and disciplines contractors as necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>Off-Year RENEWALS</u>	<u>NEW</u>	<u>Licenses Issued/Renewed</u>	<u>Total Licenses</u>
GENERAL CONTRACTOR (Biennial)**	165	1,252	5,058	6,475
MECHANICAL CONTRACTOR (Biennial)**	59	710	2,833	3,602
ALARM SYSTEMS BUSINESS (Biennial)**	552	250	802	802
FIRE PROTECTION/SPRINKLER CONTRACTOR (Annual) N/A	20	131	135	

Total Number Licenses in Effect for 98-99: 11,014 **

* BUSINESS LICENSE REQUIREMENT:

Registered Employee and/or Certified Qualifier	N/A	N/A	16,000 +	N/A
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Exams Passed:	1,695	Investigations:	64
Exams Failed:	1,161	Board Hearings:	12
Routine Inspections:	N/A	Licenses Revoked:	5
Complaints:	189	Licenses Suspended:	4

* Business entities are required to have registered employee(s) or individual(s) named as the certified qualifier in each classification doing business to remain licensed.

** Noted licenses are issued biennially. The total for the year is inclusive of biennial licenses that were issued in the previous license year, but remain in effect during the current fiscal year.

Board of Cosmetology

Administrator: Eddie L. Jones
EMAIL Address: jonese@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/boc.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1934

SC Code of Laws Section: 40-13-10, et seq. Regulation: 35-10, et seq.

Board Member Slots: 7 Board Meetings: Bi-Monthly

Licensure Period: Cosmetologists/Manicurists/Estheticians/Instructors - March 10 - March 9
Schools/Salons/Booth - July 1 - June 30

PROGRAM DESCRIPTION

The Board of Cosmetology licenses and regulates cosmetologists, cosmetology instructors and schools, estheticians and manicurists. The board investigates complaints and disciplines when appropriate.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
SALON	7,247	1,502
COSMETOLOGIST	17,841	837
INSTRUCTOR	470	38
MANICURIST	1,672	257
ESTHETICIAN	95	63
SCHOOL	27	0

Total Licenses Issued 98-99 (All Categories): 30,053

Exams Passed: 1,199
Exams Failed: 1,075
Routine Inspections: 5,918
Complaints: 62
Investigations: 62
Board Hearings: 199
Licenses Revoked: 0
Licenses Suspended: 29

Board of Examiners for Professional Counselors, Marital and Family Therapists and Psycho-Educational Specialists

Administrator: Marjorie C. Montgomery
 EMAIL Address: montgomm@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/bel.htm

POL Office: Health Related Professions
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
 Mailing Address: P.O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4658 Fax: (803) 896-4719

Board Established: 1985
 SC Code of Laws Section: 40-75-10, et seq. Regulation: 36-10
 Board Member Slots: 9 Board Meetings: Every Two Months
 Licensure Period: Biennial - Issue dates vary, dependent upon date of Board approval
 Endorsement Accepted: Yes

PROGRAM DESCRIPTION

The board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The board provides examinations and licenses for professional counselors, marital and family therapists, and psycho-educational specialists who have received appropriate education, experience and have passed the required examination.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>98-99 BIENNIAL RENEWALS:</u>	<u>NEW LICENSES :</u>
PROFESSIONAL COUNSELOR	744	92
ASSOCIATE COUNSELOR	18	12
MARITAL/FAMILY THERAPIST	164	10
SUPERVISOR - MARITAL/FAMILY THERAPIST	32	3
SUPERVISOR - PROFESSIONAL COUNSELOR	132	20
PSYCHO-EDUCATIONAL SPECIALIST	0	257

Total Licenses in Effect in FY 98-99 (All Categories): 2,425 *

Exams Passed:	152	Board Hearings:	0
Exams Failed:	89	Licenses Revoked:	1
Complaints:	20	Licenses Suspended:	0
Investigations:	20		

* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year, but remain in effect during the 98-99 fiscal year.

Board of Dentistry

Administrator: H. Rion Alvey
EMAIL Address: alveyh@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/denlic.htm>

POL Office: Medically Related Professions
Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329
Telephone: (803) 896-4599 Fax: (803) 896-4596

Board Established: 1875
SC Code of Laws Section: 40-15-10, et seq. Regulation: 39-10, et seq.
Board Member Slots: 9 Board Meetings: Bi-Monthly
Licensure Period: January 1 - December 31 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Dentistry oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental specialists, dental hygienists and dental laboratory technicians in the state. The board investigates complaints and disciplines if needed.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
GENERAL DENTISTRY	1,638	87
DENTAL SPECIALIST	391	14
DENTAL HYGIENIST	1,866	143
DENTAL TECHNICIAN	171	7

Total Licenses Issued 98-99 (All Categories): 4,317

Exams Passed: 45
Exams Failed: 3
Routine Inspections: 8
Complaints: 100
Investigations: 100
Board Hearings: 2
Licenses Revoked: 0
Licenses Suspended: 5

Board of Registration for Professional Engineers and Land Surveyors

Administrator: John Pitts
 EMAIL Address: pittsj@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/bpe.htm

POL Office: Design, Environmental and Building Services
 Assistant Deputy Director: T. Randall Halfacre

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
 Mailing Address: P. O. Box 11597
 Columbia, SC 29211-1597
 Telephone: (803) 896-4422 Fax: (803) 896-4427

Board Established: 1922
 SC Code of Laws Section: 40-22-10, et seq. Regulation: 49-10, et seq.
 Board Member Slots: 8 Board Meetings: Every Two Months
 Licensure Period: July 1 - June 30
 Reciprocity Accepted: Comity - Must Meet SC Requirements

PROGRAM DESCRIPTION

The board administers laws and regulations governing the practice of engineering and land surveying in the state. The board's primary goals are: to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PROFESSIONAL ENGINEER	7,946	605
PROF ENGINEER & LAND SURVEYOR	514	0
LAND SURVEYOR	750	15
ENGINEERING FIRM (COA)	1,583	196

Total Licenses Issued 98-99 (All Categories): 11,609

Exams Passed: 457
 Exams Failed: 671
 Complaints: 214
 Investigations: 214
 Board Hearings: 1
 Licenses Revoked: 0
 Licenses Suspended: 1

Board of Environmental Certification

Administrator: William R. Moore
EMAIL Address: mooreb@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/ecb.htm>

POL Office: Design, Environmental and Building Services
Assistant Deputy Director: T. Randall Halfacre

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
Mailing Address: P.O. Box 11409
Columbia, SC 29211-1409
Telephone: (803) 896-4430 Fax: (803) 896-4424

Board Established: 1966
SC Code of Laws Section: 40-23-10, et seq. Regulation: 51-10, et seq.
Board Member Slots: 9 Board Meetings: Six Times Annually
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The purpose of the board is to license qualified individuals to protect the environment for the citizens of the state. These licenses include operators of water treatment plants, waste water treatment plants, pools and spas, and well drillers. If necessary, the Board will discipline individuals who do not comply with requirements.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES ISSUED:</u>
CERTIFIED POOL/SPA OPERATOR	2,495	807
WATER TREATMENT	2,213	301
BIOLOGICAL WASTEWATER	3,162	392
PHYSICAL/CHEMICAL WASTEWATER TREATMENT	2,394	445
PERCOLATION TEST TECHNICIAN	28	0
WELL DRILLER	748	116

Total Licenses Issued 98-99 (All Categories): 13,101

Exams Passed: 1,446
Exams Failed: 1,023
Complaints: 21
Investigations: 55
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Registration for Foresters

Administrator: Lou Ann Pyatt
EMAIL Address: pyattl@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/brf.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1961
SC Code of Laws Section: 48-27-10, et seq. Regulation: 53-10, et seq.
Board Member Slots: 7 Board Meetings: Quarterly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes - States with Comparable Licensing Requirements

PROGRAM DESCRIPTION

The Board of Registration for Foresters registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood-using industries, state and federal agencies, and other woodland owners. It receives and investigates complaints and follows through with appropriate actions against those who violate registration laws.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
FORESTER	776	40
Total Licenses Issued 98-99: <u>816</u>		

Exams Passed: 21
Exams Failed: 31
Complaints: 2
Investigations: 2
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Funeral Service

Administrator: Lou Ann Pyatt
EMAIL Address: pyattl@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bfs.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1955
SC Code of Laws Section: 40-16-10, et seq. Regulation: 57-10, et seq.
Board Member Slots: 11 Board Meetings: Quarterly
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board of Funeral Service regulates and prescribes standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The board maintains a file of public complaints concerning licensees, and the disposition of complaints.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
FUNERAL DIRECTOR/EMBALMER	1,228	82
FUNERAL HOME	453	7

Total Licenses Issued 98-99 (All Categories): 1,820

Exams Passed: 98
Exams Failed: 56
Routine Inspections: 389
Complaints: 29
Investigations: 29
Board Hearings: 1
Licenses Revoked: 0 *
Licenses Suspended: 0

* During FY 98-99, (22) Consent Orders were issued, resulting in fines being levied against licensees.

Board of Registratration for Geologists

Administrator: Lou Ann Pyatt
EMAIL Address: pyattl@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/brg.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1986
SC Code of Laws Section: 40-77-10, et seq. Regulation: 131-1, et seq.
Board Member Slots: 5 Board Meetings: Twice Annually
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes (By agreement with certain states which have comparable licensing requirements)

PROGRAM DESCRIPTION

This board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline and supervises applicant examinations for licensure.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED GEOLOGIST	471	36
GEOLOGIST IN TRAINING	0	0

Total Licenses Issued 98-99: 507

Exams Passed: 20
Exams Failed: 28
Complaints: 3
Investigations: 3
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Long Term Health Care Administrators

Administrator: Dana B. Welborn
EMAIL Address: welbornd@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bhc.htm>

POL Office: Medically Related Professions
Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4544 Fax: (803) 896-4555

Board Established: 1970
SC Code of Laws Section: 40-35-10, et seq. Regulation: 93-10, et seq.
Board Member Slots: 10 Board Meetings: Quarterly
Licensure Period: July 1 - June 30
Reciprocity Accepted: NAB Examination (Score of 113 or above)

PROGRAM DESCRIPTION

It is the duty of the board to develop and enforce standards for individuals who work as nursing home or community residential care facility administrators. The board licenses qualified individuals, investigates complaints and takes disciplinary action when required.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
NURSING HOME ADMINISTRATOR	280	41
COMMUNITY RESIDENTIAL CARE FACILITY ADMINISTRATOR	513	158
DUALLY LICENSED ADMINISTRATORS	100	24
Total Licenses Issued 98-99 (All Categories):		<u>893</u>

Exams Passed: 262
Exams Failed: 50
Complaints: 55
Investigations: 28
Board Hearings: 3
Licenses Revoked: 2
Licenses Suspended: 4

Manufactured Housing Board

Administrator: Gary F. Wiggins
EMAIL Address: wigginsg@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/mhb.htm>

POL Office: Real Estate and Building Codes Professions
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4682 Fax: (803) 896-6038

Board Established: 1973
SC Code of Laws Section: 40-29-10, et seq. Regulation: 19-425
Board Member Slots: 11 Board Meetings: Monthly
Licensure Period: Manufacturers, Sales Persons, Dealers - July 1 - June 30
Contractors, Installers, Repair Persons - Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons, and investigates consumer complaints against licensees. The board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>CURRENT LICENSES:</u>
MFG HSG RETAIL DEALER	586
MFG HSG RETAIL SALESPERSON	1,873
MFG HSG MANUFACTURER	114
MFG HSG MULTI-LOT SALESPERSON	2,134
MFG HSG CONTRACTOR	660
MFG HSG INSTALLER	111
MFG HSG REPAIRER	120

Total Licenses Issued 98-99 (All Categories): 5,598

Exams Passed:	855	Investigations:	1,200
Exams Failed:	349	Board Hearings:	66
Routine Inspections:	2,787	Licenses Revoked:	0
Complaints:	1,659	Licenses Suspended:	4
		Licenses Denied:	35

Massage/Bodywork Therapy

Administrator: Eddie L. Jones
EMAIL Address: jonese@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/mbt.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4588 Fax: (803) 896-4484

Established: 1997
SC Code of Laws Section: 40-30-10, et seq. Regulation: 2284
Member Slots: 5 - Advisory Panel; 5 - Disciplinary Panel
Meetings: At the Call of the Chair
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

Administrative licensure is provided for qualified massage/bodywork therapists. This is the agency's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate disciplinary actions for those who may be in violation of the law.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
MASSAGE/BODYWORK THERAPIST	326	324

Total Licenses Issued 98-99: 651

Routine Inspections: 22
Complaints: 6
Investigations: 4
Board Hearings: 0
Licenses Revoked: 1 - Revoked by Consent Order Approved by Disciplinary Panel
Licenses Suspended: 0

Board of Medical Examiners

Administrator: Aaron J. Kozloski, Esq.
EMAIL Address: kozlosa@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/me.htm>

POL Office: Medically Related Professions
Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P O Box 11289
Columbia, SC 29211-1289

Telephone: (803) 896-4500 Fax: (803) 896-4515

Board Established: 1920

SC Code of Laws Section: 40-47-10, et seq. Regulation: 81-10, et seq.

Board Member Slots: 10 Board Meetings: Quarterly

Licensure Period: Physician - July 1 - June 30
Respiratory Care Practitioner - March 1 - February 28
Physician Assistant - January 1 - December 31

Reciprocity Accepted: No

PROGRAM DESCRIPTION

The primary mission of the board is to protect the public and fulfill two major functions: (1) licensing physicians, physician assistants and respiratory care practitioners; and (2) investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act. This includes illegal, unethical or incompetent conduct.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHYSICIAN	11,313	911
PHYSICIAN ASSISTANT	191	22
RESPIRATORY CARE PRACTITIONER	1,751	218

Total Licenses Issued 98-99 (All Categories): 14,406

Exams Passed: N/A
Exams Failed: N/A
Complaints: 254
Investigations: 254
Board Hearings: 33
Panel Hearings: 19
Licenses Revoked: 4
Licenses Suspended: 15

Board of Nursing

Administrator: Adrienne R. Youmans, Agency Deputy Director (Acting Administrator)
 EMAIL Address: ayoumans@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/bon.htm

POL Office: Medically Related Professions
 Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
 Mailing Address: P.O. Box 12367

Columbia, SC 29211-2367
 Telephone: (803) 896-4550 Fax: (803) 896-4525

Board Established: 1935
 SC Code of Laws Section: 40-33-10, et seq. Regulation: 91-10, et seq.
 Board Member Slots: 9 Board Meetings: Bi-Monthly
 Licensure Period: February 1 - January 31
 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The purpose of the Board of Nursing is to assure the safe and effective practice of nursing in South Carolina. The board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated, and disciplinary action is taken when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES:</u>
REGISTERED NURSE (RN)	34,116	1,198 (By Exam)
REGISTERED NURSE (RN) REINSTATEMENT	561	2,128 (By Endorsement)
PRACTICAL NURSE (LPN)	10,276	436 (By Exam)
PRACTICAL NURSE (LPN) REINSTATEMENT	270	410 (By Endorsement)

* Licensed Registered Nurses (RNs) who qualify may apply for additional special categories of licensure. These categories of licensure below were issued during the fiscal year but are not included in the annual total:

RN OFFICIAL RECOGNITION PRACTITIONER*	773	319
RN PRESCRIPTIVE AUTHORITY*	307	168

Total Licenses Issued 98-99 (RN and LPN): 49,395

Exams Passed: 1,634 (1198 RN - 436 LPN)
 Exams Failed: 294 (258 RN - 36 LPN)
 Complaints: 335
 Investigations: 275
 Board Hearings: 11
 Licenses Revoked: 0
 Licenses Suspended: 81

Board of Occupational Therapy

Administrator: Brenda M. Owens
EMAIL Address: owensb@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bot.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1139
Telephone: (803) 896-4683 Fax: (803) 896-4719

Board Established: 1977
SC Code of Laws Section: 40-36-5, et seq. Regulation: 94-1, et seq.
Board Member Slots: 7 Board Meetings: Quarterly
Licensure Period: March 16 - March 15 (Biennial)
Reciprocity Accepted: Endorsement Only

PROGRAM DESCRIPTION

The Board of Occupational Therapy examines and issues licenses to qualified occupational therapists and their assistants. The board also investigates complaints involving therapists and disciplines practitioners when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSE:</u>	<u>NEW LICENSES ISSUED:</u>
OCCUPATIONAL THERAPIST	792	156
CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT	270	74

Total Licenses Issued 98-99 (All Categories): 1,292

Exams Passed: 98
Exams Failed: 1
Complaints: 0
Investigations: 0
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Examiners in Opticianry

Administrator: Kate K. Cox
EMAIL Address: coxk@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/beo.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4681 Fax: (803) 896-4719

Board Established: 1978

SC Code of Laws Section: 40-38-10, et seq. Regulation: 96-10, et seq.

Board Member Slots: 7 Board Meetings: Six - Annually

Licensure Period: October 1 - September 30 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The mission of the board is to administer, coordinate and enforce the provisions of the S.C. Opticianry Law. The board examines and licenses opticians in the state, registers apprentices and administers examinations appropriate to the education and experience of the candidate to determine qualifications to adequately serve the public as an optician. It also investigates complaints and disciplines opticians and apprentices if necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
OPTICIAN	401	15
OPTICIAN (CONTACT LENS)	141	7
OPTICIAN APRENTICE	131	41

Total Licenses Issued 98-99 (All Categories): 736

Exams Passed: 19

Exams Failed: 24

Complaints: 7

Investigations: 7

Board Hearings: 0

Board of Examiners in Optometry

Administrator: Kate K. Cox
EMAIL Address: coxk@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/beop.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4679 Fax: (803) 896-4719

Board Established: 1917
SC Code of Laws Section: 40-37-10, et seq. Regulation: 95-10, et seq.
Board Member Slots: 7 Board Meetings: 8 Meetings Annually
Licensure Period: October 1 - September 30 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The board examines and licenses optometrists to practice in the state. It investigates complaints against licensees and disciplines if necessary. The board determines the quality of vision care to be provided to the public and administers examinations appropriate to the education and experience of candidates to determine whether they are qualified to practice optometry. Licensees must acquire continuing education credits to maintain licenses and stay abreast of latest developments in the profession.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
OPTOMETRIST	569	31

Total Licenses Issued 98-99: 600

Exams Passed: 37
Exams Failed: 6
Complaints: 13
Investigations: 13
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Pharmacy

Administrator: Cheryl A. Ruff
EMAIL Address: funderbm@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bop.htm>

POL Office: Medically Related Professions
Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11927
Columbia, SC 29211-1927

Telephone: (803) 896-4700 Fax: (803) 896-4596

Board Established: 1876

SC Code of Laws Section: 40-43-10, et seq. Regulation: 99-43, et seq.

Board Member Slots: 8 Board Meetings: 3 Meetings Annually

Licensure Period: Pharmacists - May 1 - April 30
Permits - July 1 - June 30
Technician Registration - July 1 - June 30

Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The board protects the health and safety of the public by: enforcing laws and regulations governing pharmacies; performing routine annual inspections of drug outlets and pharmacies; issuing licenses to pharmacists, permits to drug outlets and pharmacies, and registrations to technicians, administering the reciprocity process to qualified pharmacists from other states; receiving and investigating complaints; holding administrative hearings against pharmacists, permit holders, and technicians; and developing laws and regulations necessary in the regulation of the pharmacy profession.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE/PERMIT CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHARMACIST	5,149	221
PHARMACY OR DRUG OUTLET PERMIT	1,741	388

Total Licenses/Permits Issued 98-99 (All Categories): 7,499

Exams Passed: 184
Exams Failed: 13
Routine Inspections: 951
Complaints: 277
Investigations: 164
Board Hearings: 8
Licenses Revoked: 0
Licenses Suspended: 3

Board of Physical Therapy Examiners

Administrator: Brenda M. Owens
EMAIL Address: owensb@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bpte.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329
Telephone: (803) 896-4655 Fax: (803) 896-4719

Board Established: 1952
SC Code of Laws Section: 40-45-5, et seq. Regulation: 101-1, et seq.
Board Member Slots: 9 Board Meetings: Every Two Months
Licensure Period: January 1 - December 31 (Biennial)
Reciprocity Accepted: Endorsement Only

PROGRAM DESCRIPTION

The board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHYSICAL THERAPIST	1,788	244
PHYSICAL THERAPIST ASSISTANT	803	172

Total Licenses Issued 98-99 (All Categories): 3,007

Exams Passed: 0 - (Exams administered nationally via computer)
Exams Failed: 0
Complaints: 22
Investigations: 20
Board Hearings: 2
Licenses Revoked: 0
Licenses Suspended: 1

Pilotage Commission

Administrator: Randy Bryant
EMAIL Address: bryantr@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/cpc.htm>

POL Office: Business and Related Services
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4415 Fax: (803) 896-4484

Board Established: 1872
SC Code of Laws Section: 54-15-40, et seq. Regulation: 136-01, et seq.
Board Member Slots: 6 Board Meetings: Quarterly
Licensure Period: All licenses issued and renewed by the Commission - None through LLR
Reciprocity Accepted: No

PROGRAM DESCRIPTION

No licenses are issued through the Department of Labor, Licensing and Regulation. The commission licenses qualified harbor pilots for the Ports of Charleston, Port Royal, Georgetown and/or Little River. All applicants must be individually approved by the commission majority before they are placed into the apprenticeship program for training and qualification for licensure by the commission. The commission investigates complaints against licensees and takes appropriate action when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
HARBOR PILOTS	14	2

Total Licenses Issued 98-99: 16

Complaints: 2
Investigations: 1 - Conducted by Commission
3 - Incident Investigations Conducted by the Coast Guard
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Podiatry Examiners

Administrator: Aaron J. Kozloski, Esq.
EMAIL Address: podiatry@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/podb.htm>

POL Office: Medically Related Professions
Deputy Director: Adrienne R. Youmans

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4685 Fax: (803) 896-4515

Board Established: 1935

SC Code of Laws Section: 40-51-10, et seq. Regulation: 134-10, et seq.

Board Member Slots: 5 Board Meetings: Semi-Annual

Licensure Period: January 1 - December 31 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

This board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The board investigates consumer complaints and provides discipline if necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PODIATRIST	121	11

Total Licenses Issued 98-99: 132

Exams Passed:	11
Exams Failed:	4
Complaints:	6
Investigations:	5
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0

Board of Psychology Examiners

Administrator: Patricia F. Glenn
EMAIL Address: glennp@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/brp.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4664 Fax: (803) 896-4687

Board Established: 1968
SC Code of Laws Section: 40-55-20, et seq. Regulation: 100-10, et seq.
Board Member Slots: 8 Board Meetings: Every Other Month
Licensure Period: December 1 - November 30 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The board regulates practitioners of psychology, accepts applications and holds examinations for candidates to practice psychology in South Carolina. The board has adopted a code of ethics governing licensed psychologists. The board investigates complaints and provides discipline.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PSYCHOLOGIST	463	46

Total Licenses Issued 98-99: 509

Exams Passed: 46
Exams Failed: 0
Complaints: 13
Investigations: 13
Board Hearings: 0
Licenses Revoked: 0
Licenses Suspended: 0

Board of Pyrotechnic Safety

Administrator: Randy Halfacre
 EMAIL Address: halfacrer@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/bpyro.htm

POL Office: Design, Environmental and Building Services
 Assistant Deputy Director: T. Randall Halfacre

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4420 Fax: (803) 896-4410

Board Established:	1979		
SC Code of Laws Section:	40-56-10, et seq.	Regulation:	19-405, et seq.
Board Member Slots:	6	Board Meetings:	Bi-Annually
Licensure Period:	July 16 - July 15	Reciprocity Accepted:	No

PROGRAM DESCRIPTION

The Board of Pyrotechnic Safety assures compliance with state laws and regulations pertaining to the storage and sale of pyrotechnics (fireworks) within the state. Licenses are issued to qualified pyrotechnic wholesale distributors, wholesale storage facilities and jobbers of fireworks. Staff provides technical interpretations of the law, performs inspections, investigates complaints and provides assistance to local enforcement officials to assure that facilities which store and offer for sale pyrotechnic products meet state law.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES:</u>
WHOLESALE FIREWORKS DISTRIBUTOR	17	4
FIREWORKS JOBBER	7	4
WHOLESALE STORAGE (CLASS B)	3	1

Total Licenses Issued 98-99 (All Categories): 36

Exams Passed:	N/A	
Exams Failed:	N/A	
Routine Inspections:	187	- State-Licensed Facilities & Permitted Storage Area Inspections
	684	- Municipal/County Retail Facility Conformance Inspections
Complaints:	153	
Investigations:	153	
Board Hearings:	0	
Licenses Revoked:	0	
Licenses Suspended:	0	

Board of Real Estate Appraisers

Administrator: Robert L. Selman
EMAIL Address: selmanr@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/reab.htm>

POL Office: Real Estate and Building Codes Professions
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Ste 201
Mailing Address: P. O. Box 11847
Columbia, SC 29211-1847
Telephone: (803) 896-4440 Fax: (803) 896-4404

Board Established: 1991
SC Code of Laws Section: 40-60-10, et seq. Regulation: 137-100, et seq.
Board Member Slots: 7 Board Meetings: Quarterly
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The board establishes qualifications for appraiser certification, licensure and registration; administers examinations; investigates complaints; provides discipline; and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED APPRAISER	119	38
LICENSED APPRAISER	321	3
CERTIFIED GENERAL APPRAISER	463	32
APPRAISAL APPRENTICE	406	243
CERTIFIED RESIDENTIAL APPRAISER	504	13
Total Licenses Issued 98-99 (All Categories):		<u>2,142</u>

Exams Passed: 57
Exams Failed: 33
Complaints: 55
Investigations: 41
Board Hearings: 2
Licenses Revoked: 3
Licenses Suspended: 1

Real Estate Commission

Administrator: Robert L. Selman
EMAIL Address: selmanr@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/rec.htm>

POL Office: Real Estate and Building Codes Professions
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
Mailing Address: P.O. Box 11847

Columbia, SC 29211-1847
Telephone: (803) 896-4440 Fax: (803) 896-4404

Commission Established: 1956
SC Code of Laws Section: 40-57-5, et seq. Regulation: 105-1, et seq.
Member Slots: 9 Board Meetings: Monthly
Licensure Period: July 1 - June 30 (Biennial)
Reciprocity Accepted: Yes - Education and Examination (NC, GA, W V, KY)

PROGRAM DESCRIPTION

As a regulatory office within the POL Division of LLR, the South Carolina Real Estate Commission establishes qualifications for licensure to practice real estate; ensures licensee compliance with the license law; disciplines licensees found in violation; and recommends legislation which protects the public without stifling innovation and growth within the real estate industry.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY (licenses are renewed biennially)*:</u>	<u>NEW LICENSES:</u>
BROKER-IN-CHARGE	179
BROKER	151
SALESMAN	2,103
TIME SHARE SALESMAN	422
PROPERTY MANAGER-IN-CHARGE	53
PROPERTY MANAGER	182

Total Licenses In Effect 98-99 (All Categories): 30,307 *

Exams Passed:	3,601	Investigations:	352
Exams Failed:	1,858	Board Hearings:	10
Routine Inspections:	N/A	Licenses Revoked:	6
Complaints:	314	Licenses Suspended:	1

* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year, but remain in effect during the 98-99 fiscal year.

Residential Builders Commission

Administrator: John T. Watkins
EMAIL Address: smallv@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/rbc.htm>

POL Office: Design, Environmental and Building Services
Assistant Deputy Director: T. Randall Halfacre

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4696 Fax: (803) 896-4656

Board Established: 1974
SC Code of Laws Section: 40-59-10, et seq. Regulation: 106-10, et seq.
Board Member Slots: 7 Board Meetings: Monthly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes - North Carolina

PROGRAM DESCRIPTION

The commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the commission receives and investigates complaints from home owners who are having problems with builders or specialty contractors.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
RESIDENTIAL BUILDER	6,859	588
SPECIALTY CONTRACTOR	7,914	2,642
HOME INSPECTOR	249	126

Total Licenses Issued 98-99 (All Categories): 18,378

Exams Passed: 628
Exams Failed: 594
Complaints: 1,095
Inspections: 3,285
Board Hearings: 142
Licenses Revoked: 19
Licenses Suspended: 22
Orders Against Inactive
Licenses (Not to Renew): 66

Board of Social Work Examiners

Administrator: Patricia F. Glenn
EMAIL Address: glennp@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bosw.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329
Telephone: (803) 896-4665 Fax: (803) 896-4687

Board Established: 1968

SC Code of Laws Section: 40-63-10, et seq. Regulation: 110-10, et seq.

Board Member Slots: 7 Board Meetings: Every Other Month

Licensure Period: January 1 - December 31 Reciprocity Accepted: No

PROGRAM DESCRIPTION

This board reviews applicant credentials and licenses social workers who practice in the state. The board licenses four levels of social workers. The board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
INDEPENDENT SOCIAL WORKER	632	68
MASTER SOCIAL WORKER	1,529	161
BACCALAUREATE SOCIAL WORKER	1,460	47
TEMPORARY SOCIAL WORKER	N/A	105

Total Licenses Issued 98-99 (All Categories): 4,002

Exams Passed: 203

Exams Failed: 72

Complaints: 16

Investigations: 16

Board Hearings: 1

Licenses Revoked: 0

Licenses Suspended: 0

Board of Speech-Language Pathology and Audiology

Administrator: B.J. Washington
 EMAIL Address: washingb@mail.llr.state.sc.us
 Internet Website: http://www.llr.state.sc.us/path.htm

POL Office: Health Related Professions
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329

Telephone: (803) 896-4650 Fax: (803) 896-4719

Board Established: 1974
 SC Code of Laws Section: 40-67-10, et seq. Regulation: 115-20, et seq.
 Board Member Slots: 5 Board Meetings: Quarterly
 Licensure Period: April 1 - March 31 (Biennial)
 Interns Only: Monthly for 12-month period
 Endorsement Accepted: Yes

PROGRAM DESCRIPTION

This board's primary responsibility is to protect the public through the regulation of professionals who practice speech-language pathology or audiology. It investigates complaints and disciplines when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
AUDIOLOGIST	47	14
AUDIOLOGIST - INACTIVE STATUS	7	0
AUDIOLOGIST - INTERN	0	5
SPEECH-LANGUAGE PATHOLOGIST	276	74
SPEECH-LANGUAGE- INACTIVE STATUS	22	0
SPEECH-LANGUAGE PATHOLOGIST - INTERN	2	31
SPEECH ASSISTANT	2	1

Total Licenses Issued 98-99 (All Categories): 482

Complaints: 5
 Investigations: 5
 Board Hearings: 0
 Licenses Revoked: 0
 Licenses Suspended: 0

Board of Veterinary Medical Examiners

Administrator: Alana T. Holmes
EMAIL Address: holmesa@mail.llr.state.sc.us
Internet Website: <http://www.llr.state.sc.us/bov.htm>

POL Office: Health Related Professions
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329
Telephone: (803) 896-4598 Fax: (803) 896-4719

Board Established: 1920

SC Code of Laws Section: 40-69-10, et seq. Regulation: 120-10, et seq.

Board Member Slots: 8 Board Meetings: Twice Annually

Licensure Period: January 1 - December 31 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Veterinary Medical Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners operate in South Carolina. The board establishes requirements for practitioners and enforces those requirements. It investigates complaints and disciplines when necessary.

STATISTICAL INFORMATION 1998-1999

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
VETERINARIAN	1019	57
ANIMAL HEALTH TECHNICIAN	67	7

Total Licenses Issued 98-99 (All Categories): 1,150

Exams Passed: 59
Exams Failed: 0
Complaints: 20
Investigations: 20
Board Hearings: 2
Licenses Revoked: 0
Licenses Suspended: 0

OFFICE OF LEGISLATIVE LIAISON

The Legislative Liaison Office (LLO), which falls under the Office of the Director, handles all legislation, internally and externally, that affects the South Carolina Department of Labor, Licensing and Regulation (LLR), including the professional and occupational licensing boards/commissions, the Department of Labor, the South Carolina Fire Academy and the Office of State Fire Marshal. The LLO facilitates the submission of legislation to the General Assembly as well as tracks and monitors all legislation that affects the agency. Since LLR is a cabinet agency, the LLO works closely with the Governor's Office in the initial filing stages and throughout the Legislative Session so as to have input from the Governor's Office on all legislation affecting the divisions of the agency.

The agency established a templating process for rewriting the licensing acts for LLR boards and commissions in 1996, Act 453, which was approved and passed by the General Assembly. Since that time, the agency has assisted several boards and commissions in rewriting their statutes. While the agency's input is limited to the structured format and content as it relates to administrative issues, it does not infringe upon the boards' autonomy and responsibility to regulate their respective professions.

During the 1999 Legislative Session, LLR filed and passed 22 regulations, most of which were total rewrites of the boards' existing regulations to make them comply with their rewritten practice acts. Two practice acts passed this session, and five were introduced and will be up for passage in 2000. The majority of bills passed by LLR in 1999 were statutory changes to current practice acts and labor laws, not total rewrites. The following is a list of practice acts, bills, and regulations introduced by LLR during 1999 and the status of each:

Practice acts passed this session:

- H. 3717 Liquefied Petroleum Gas Board Practice Act
- H. 3716 Building Code Council-Modular Practice Act

Bills passed offering statutory changes:

- H. 3779 Amusement Ride Safety Bill
- H. 3715 Building Code Council Bill
- S. 33 Medical Disciplinary Committee Bill
- S. 454 Occupational Therapy Board Bill
- S. 726 Pharmacy Board Practice Act Revisions Bill

Regulations passed this session:

- | | |
|---|--------------------|
| R. 2357 Accountancy Board Regulations (Total rewrite) | Effective: 5/11/99 |
| R. 2356 Architectural Board Regulations (Total rewrite) | Effective: 5/11/99 |
| R. 2384 Building Codes Council Regulations | Effective: 5/3/99 |
| R. 2326 Chiropractic Board Regulations (Total rewrite) | Effective: 5/16/99 |
| R. 2355 Child Labor Regulations | Effective: 5/11/99 |
| R. 2383 Contractors' Board Regulations (Total rewrite) | Effective: 5/23/99 |
| R. 2382 Cosmetology Board Regulations | Effective: 5/30/99 |
| R. 2411 Elevator Code Safety Regulations | Effective: 5/28/99 |
| R. 2410 State Fire Marshal Regulations (Total rewrite) | Effective: 6/02/99 |
| R. 2381 Funeral Board Regulations (Total rewrite) | Effective: 5/3/99 |
| R. 2380 Geology Board Regulations (Total rewrite) | Effective: 5/15/99 |
| R. 2309 Long Term Health Care Board Regulations | Effective: 5/03/99 |

R. 2353 Long Term Health Care Board Regulations	Effective: 5/13/99
R. 2342 Nursing Board Regulation	Effective: 5/11/99
R. 2421 Nursing Board Regulation	Effective: 6/11/99
R. 2354 Opticianry Board Regulations (Total Rewrite)	Effective: 5/11/99
R. 2343 OSHA/ 2 in 1 out Regulations	Effective: 5/19/99
R. 2426 Pharmacy Board Regulations	Effective: 6/11/99
R. 2312 Pilotage Commission-Port of Port Royal Regulations	Effective: 4/27/99
R. 2313 Pilotage Commission-Port of Georgetown Regulations	Effective: 4/27/99
R. 2322 Pilotage Commission-Port of Charleston Regulations	Effective: 5/11/99
R. 2344 Real Estate Commission Regulations (Total rewrite)	Effective: 5/11/99

Practice acts filed in 1999 and up for passage in 2000:

- H. 3735 Burglar Alarm Practice Act
- S. 398 Engineer and Land Surveyors Board Practice Act
- S. 560 Real Estate Appraisers Board Practice Act
- H. 3652/S.669 Forestry Board Practice Act
- H. 3908/S. 719 Manufactured Housing Board Practice Act

Bills offering statutory changes filed in 1999 and up for passage in 2000:

- S. 571 Accountancy Board Bill
- S. 493 Cosmetology Board Bill
- H. 3930 Dental Board Bill
- H. 3887 Payment of Wages Bill

OFFICE OF PUBLIC INFORMATION

The function of the Office of Public Information is to keep the public aware of LLR's programs, activities and services. In addition to answering questions from the media and the general public on every aspect of the agency, this office publishes and distributes the agency's posters, booklets, newsletters and other publications.

In response to requests from workers, licensees, members of the fire service, the public and businesses, the Office of Public Information provides copies of various agency publications. The office also fulfills the department's obligations under the state's Freedom of Information Act by providing information from the agency's files in response to requests from the news media, businesses, workers and other interested persons. The Office of Public Information also is responsible for publication of the agency's Annual Report, administration of the Safety Achievement Awards Program and management of the South Carolina OSHA Subscription Service.

POSTERS

Division of Labor

SCLLR-1	Labor Law Abstract (required of all employers)
SCLLR-5 SH-94	Occupational Safety and Health (required of all employers)
SCLLR-5	Occupational Safety and Health (Spanish version)

S.C. Workers' Compensation Commission

NOTICE subject	"Workers' Compensation Works for You" (must be posted by all employers to Workers' Compensation laws)
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S.C. Employment Security Commission

UCI-104	"Workers Pay No Part of the Cost for Job Insurance" (required of all employers)
UCI-105	"If You Become Unemployed" (required of all employers)

FORMS

OSHA Form 200 - Log and Summary of Occupational Injuries and Illnesses
OSHA Form 101 - Supplementary Record of Occupational Injuries and Illnesses
Elevator Registration Forms

PUBLICATIONS

South Carolina Department of Labor, Licensing and Regulation Annual Report
South Carolina Department of Labor, Licensing and Regulation Directory of Programs
South Carolina Labor Laws
South Carolina Occupational Safety and Health Standards Additions for General Industry and Construction
Occupational Safety and Health Program Directives
South Carolina OSHA Information Memoranda
South Carolina OSHAGRAM
South Carolina Occupational Injury and Illness Survey
South Carolina Elevator and Amusement Ride Codes and Regulations
Occupational Health and Safety Review Board Rules of Procedure
Employee/Employer Rights and Responsibilities Under South Carolina and Federal Law
Understanding South Carolina OSHA

Additional publications from the Division of Fire and Life Safety and the Division of Professional and Occupational Licensing, including brochures and newsletters, are available. For more information, call (803) 896-4380.

**SOUTH CAROLINA DEPARTMENT OF LABOR,
LICENSING AND REGULATION
1998-99 FISCAL YEAR EXPENDITURES**

	Fiscal Year 1997-98	Fiscal Year 1998-1999
Division of Labor	4,593,317	4,779,126
Division of Fire and Life Safety	4,557,422	4,995,699
Division of Professional and Occupational Licensing	11,336,085	11,068,187
Division of Administration	2,937,188	3,184,456
<u>Employer Contributions</u>	<u>3,310,694</u>	<u>3,510,739</u>
Total Labor, Licensing and Regulation	26,734,706	27,538,207