

Annual Report 2012-2013



*Making South Carolina a Safe
Place to Work and Live*

**South Carolina Department of
Labor, Licensing and Regulation**

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Introduction

On Feb. 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 41 separate state agencies, including the Department of Labor, the State Fire Academy, the State Fire Marshal's Office, and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from Occupational Safety and Health to professional and occupational licensing to educating the fire service.

LLR Locations

LLR's Office of the Director, Office of Communications and Governmental Affairs, Division of Administration, Division of Labor, Office of General Counsel, Office of Advice Counsel and the Division of Professional and Occupational Licensing (POL), are located within the Kingstree Building at 110 Centerview Drive in Columbia. Fire and Life Safety is located at the S.C. Fire Academy campus on Monticello Trail in Columbia.

Agency Overview

Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving its state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

The Office of the Director is comprised of the Director, the Office of Communications and Governmental Affairs, and the Office of Information Technology.

The Director of the Agency is appointed by the Governor, with the advice and consent of the Senate. Governor Nikki R. Haley appointed Holly Pisarik as LLR Director on March 2, 2012, and the S.C. State Senate confirmed her March 29, 2012.

This list of Acts is strictly for reference only. Neither the Department of Labor, Licensing and Regulation or any of its employees makes any warranty, express or implies or assumed any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.

Office of Communications and Governmental Affairs

Counsel to Office of Communications and Governmental Affairs Director of Communications

**Holly Beeson
Lesia Kudelka**

The Office of Communications promotes and explains to the public the Agency's goals, activities, and services using a variety of media. The director serves as the Agency spokesperson to the media for all programs and manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the Agency's Ombudsman.

Director of Governmental Affairs

Grant Gillespie

The Office of Governmental Affairs serves as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. The Office is also responsible for coordinating, monitoring, and reviewing proposed legislation, amendments, regulations, and approved bills that are initiated and/or affect boards, commissions, and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties external to the department. Additionally, the office assists with training and educating LLR staff, boards, and commissions regarding the legislative process.

Summary of Legislation Passed

The 2013 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

Governmental Affairs-Summary of Legislation Passed

The 2013 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

Agency-related legislation enacted during the 2013 session is listed below by effective date:

[Bills Reflecting Statutory Changes](#)



Act	Reference(s)	Board/Commission	Subject	Effective
<u>28</u>	§§40-47-910, 40-47-940, 40-47-945, 40-47-950, 40-47-955, 40-47-960, 40-47-965, 40-47-970, 40-47-995 (amend); 40-47-938 (add); 40-47-975 and 40-47-980 (repeal)	Medical/Physician Assistant	Clarifies scope of practice guidelines for the PA and the supervisory relationship with physician; increases the numbers of PAs a physician may supervise from 2 to 3 FT equivalent PAs; addresses authorization to issue controlled substances.	5/21/13
<u>37</u>	§59-63-95	Pharmacy	Allows use of epinephrine auto-injectors in schools in certain circumstances; schools are not subject to Pharmacy Practice Act and regulations and immune from liability with regard to the use of such auto-injectors.	6/7/13
<u>38</u>	§54-15-20	Pilotage	Increases Commission membership for the Upper Coastal Area (Georgetown) from 6 to 8.	6/7/13
<u>41</u>	§§40-30-30, 40-30-40, 40-30-50, 40-30-60, 40-30-90, 40-30-110, 40-30-200, 40-30-220, 40-30-230, 40-30-240, 40-30-250, 40-30-260, 40-30-270, 40-30-300, 40-30-310 (amend); 40-30-65, 40-30-70, 40-30-210 (repeal)	Massage Therapy	Eliminates disciplinary panel since regular Panel hears disciplinary matters; adds additional testing options; codifies educational hours.	6/7/13
<u>45</u>	§§40-1-610 through 40-1-640, 59-101-400 (adds); 40-1-75 and 40-1-77 (repeal)	Professions and Occupations (Engine)	Temporary license may be issued to spouse of an active duty member of the US armed forces; licensee exempt from continuing education requirements and fee assessment while on active military duty; Board/Commission may accept coursework obtained in military to satisfy licensure requirements.	6/7/13
<u>55</u>	§40-22-280(A)	Engineers	Adds exemption for engineers rendering service to a corporation under a production certificate issued by the Federal Aviation Authority.	6/7/13
<u>65</u>	§§6-9-55, 6-10-35	Building Codes Council, State Fire Marshal	New wood-burning fireplaces are required to have tight-fitting flue dampers instead of gasketed doors.	6/14/13
<u>74</u>	§63-17-2310	Professional and Occupational Licensing Boards	Clerks of court will only ask for licensee's full name, SSN or alien ID number when paternity and child support cases are not being	6/14/13

			administered by DSS through its Child Support Enforcement Division.	
77	§§40-59-25, 40-59-110	Residential Builders	This permits an individual who is insured by a property/casualty insurance policy and who contracts for work on his roof in anticipation that the roofing work will be paid by the proceeds that policy, but thereafter receives written notice that the insurer will not cover the loss, to cancel the contract prior to midnight on the fifth business day after he receives written notice of the denial of coverage. The burden is placed on the builder or contractor to provide the insured with a statement containing specific language spelled out in statute permitting this cancellation. Builders or contractors, however, are permitted to receive payment for emergency services rendered regardless of insurance coverage so long as the insured has agreed in writing that the services were necessary to prevent damage to the premises.	7/1/13
97	§§40-29-200, 40-29-230 (amend); 40-29-95 and 40-29-325 (add)	Manufactured Housing	Applicants without cash or cash equivalency in amount equal to or greater than \$150,000 or a credit score of 700 must appear before the Board and ,if licensed, the Board may modify or restrict the activities of licensee. Dealer license must be included on any advertisement material for the sale of a manufactured home.	6/20/13
R.89	§40-13-60	Cosmetology	Educational regulations are approved.	6/18/13

Regulations Passed

Regulation	Board/Commission	Subject	Effective Date
4168	Cemetery	Guidelines, nature preserve cemeteries (21-1 through 21-27)	6/28/13
4226	Building Codes Council	Modular Buildings (8-225, 8-600 through 8-628)	5/24/13
4231	Counselors	Revisions (36-03 through 36-05, 36-08, 36-12, 36-15)	6/28/13
4237	Dietetics	ADA to Academy for Nutrition and Dietetics (40-1)	5/24/13
4243	Manufactured Housing	Investigative authority (79-9)	5/24/13
4252	Residential Builders	Residential specialty contractor's license (106-2)	6/28/13
4268	Funeral	Fees (57-12)	6/28/13
4282	Chiropractic	Licensure (25-1 through 25-9)	6/28/13
4318	Funeral	Licensure (57-01, 57-06.1, 57-09, 57-11, 57-14.3, 57-14.4)	6/28/13
4320	Building Codes Council	2012 commercial codes (8-800 through 8-1101)	6/28/13
4321	Building Codes Council	2012 International Residential Code (8-1200 through 8-1225)	6/28/13
4327	Dietetics	ADA to Academy for Nutrition and Dietetics, Reporting of Disciplinary Action (40-11, 40-15, 40-17)	6/28/13
4328	Occupational Therapy	Licensure (94-01 through 94-10)	6/28/13
4336	Cosmetology	Minimum school curriculum; classifications and transcripts (35-3, 35-7)	7/26/13

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Office of Information Technology

Chief Information Officer

Matt Faile

The Office of Information Technology provides expertise in development, implementation, security, and maintenance of computer-based information systems and coordinates all information technology activities for the Agency. This Office also manages the Agency's Ecommerce presence.

Division of Administration

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
(803) 896-4300

The Division is responsible for providing administrative support services for the Agency in accordance with state and Agency policies and procedures and governing federal, state, and local regulations. The Division consists of four offices:

Assistant Deputy Director

Laura Pace

- The Budget Office is responsible for coordinating the Agency's budget and federal grants.
- The Finance Office is responsible for directing fiscal functions of the Agency.

Assistant Deputy Director

Karen Roberts

- The Human Resources Office is responsible for providing services in the areas of consulting, policy development, employee relations, compensation, recruitment, employee training and development, and employee benefits.
- The Procurement Office is responsible for directing and providing expertise in Agency purchasing, property and vehicle management, employee driving training records and mail room services.

Office of General Counsel

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

General Counsel

Melina Mann

The Office of General Counsel is charged with providing litigation and advice services to LLR programs.

The Office of General Counsel handled the following cases during FY 2013:

Division of POL cases opened	1,351
Division of POL cases closed	729
Division of OSHA cases opened	40



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Division of OSHA cases closed	30
Division of Labor cases opened	0
Division of Labor cases closed	0

*Includes cases carried forward from 2011-2012.

Office of Advice Counsel

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4300

Chief Advice Counsel

Darra James Coleman

The Office of Advice Counsel is responsible for providing legal advice to all boards, commissions and panels, and administrative staff. The Office of Advice Counsel essentially serves as the “in-house law firm” for LLR’s programs, boards, commissions and panels. In addition to assisting these entities with conducting their meetings, Advice Counsel handles appeals on non-disciplinary issues, performs special research projects, offers training and provides support to administrative staff with resolution of legal questions arising from the licensure process.

Division of Labor

110 Centerview Drive
PO Box 11329
Columbia, S.C. 29211-1329

Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. [LLR’s Division of Labor](#) is one of several state and federal agencies that administers the laws. Also in this Division are: Occupational Safety and Health, mediation of disputes between unions and businesses, the Office of Elevators and Amusement Rides, and the Office of Immigrant Worker Compliance.

Office of Occupational Safety and Health Administration (OSHA)

Administrator

Dottie Ison

Program:

Compliance

Manager

Anthony Wilks

Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. South Carolina OSHA (SC OSHA) is committed to strong, fair, and effective enforcement of safety and health requirements in the workplace. South Carolina OSHA compliance officers are experienced, well-trained safety and health professionals who work to assure compliance with occupational safety and health requirements, and to help employers and workers reduce on-the-job hazards and prevent injuries, illnesses and deaths in the workplace.

Inspections are initiated without advance notice and based on the following priorities:

- Imminent Danger
- Fatalities or Catastrophes
- Worker Complaints and Referrals
- Follow-up Inspections
- Target Inspections – Particular Hazards, High Injury/Illness Rates

South Carolina OSHA is required by law to issue a citation and proposed penalty within six months of a violation’s occurrence. Citations describe the alleged violation, list any proposed penalties, and provide a deadline for correcting the alleged hazards.

Violations are categorized as other-than-serious, serious, willful, repeat, and failure to abate. Penalties may range up to \$7,000 for each serious violation and up to \$70,000 for each willful or repeated violation. Penalties may be reduced based on an employer's good faith, inspection history, and business size.

When citations are issued, the employer has an opportunity to request an informal conference to discuss the citations, penalties, abatement dates, or any other information pertinent to the inspection. The Agency and the employer may work out a settlement agreement to resolve the matter and to eliminate the hazard. SC OSHA's primary goal is to get hazards corrected and maintain compliance rather than issuing citations or collecting penalties.

If a settlement cannot be reached, employers have 30 working days after receipt of citations and proposed penalties to formally contest the alleged violations and/or penalties by sending a written notice to the South Carolina Administrative Law Court. Alternatively, citations, penalties, and abatement dates not challenged by the employer or settled, become a final order of the Agency.

Statistical Information FY 2013	
Total OSHA Inspections	1,084
Safety Inspections	915
Percent of safety inspections	84.4%
Safety inspections per inspector	118
Health Inspections	169
Percent of health inspections	15.6%
Health inspections per inspector	159
Inspections resulting in findings of in-compliance	428

Number of Violations		1,798
Serious	67.1 %	1,207
Other than serious	32.6%	586
Repeat	0.3%	5
Willful	0.0%	0

Number of Inspections by Types		
Planned	68.8%	746
Complaints	14.8%	160
Accidents and Fatalities	3.6%	39
Referrals	2.4%	26
Follow-up	5.3%	57
Program-related	3.4%	37
Unprogram Related	1.8%	19
Monitoring	0.0%	0

Program: Integrated Management Information System
Coordinator David Parker

Program Description:

South Carolina, in accordance with federal standards and regulations, administers its own occupational safety and health (OSHA) program. The Program's objective is to help insure South Carolina workplaces are safe and healthful places for all workers. The Integrated Management Information Systems (IMIS) department provides statewide inspection data to federal OSHA as required by law. IMIS also compiles and publishes safety data and statistics to state and local governments, which, in part, helps guide policy deliberation and decisions. It is the responsibility of the IMIS department to collect, analyze, and transmit accurate inspection data to federal OSHA on a daily basis. Internally, that same data is analyzed with an eye towards helping SC OSHA continuously improve both its safety inspection and consultation programs.

- South Carolina is well into its fourth year utilizing an in-house data collection and information management system. The South Carolina OSHA Redesign and Enhancement (SCORE) Information System, running on the OSHA Express™ software platform, was built and implemented in 2009. The system provides significant cost avoidance through the reduction of paper files. In 2012, SCORE obviated the need to keep and maintain paper inspection reports for 1,074 inspections and 967 consultation visits. Those inspections and consultations generated 25,168 inspection reports, complaints, referrals, etc, and 13,286 consultation reports. SCORE, not only provides an efficient means of data entry and secure storage, it also allows South Carolina OSHA to retrieve and analyze that data instantaneously.
- SC OSHA replaced some aging hardware in the form of several new desktop and laptop computers. SC OSHA is well placed to maintain its data integrity and security for all inspections and consultations, with or without the Integrated Management Information System.
- Federal OSHA's replacement for the IMIS, the "web based" OSHA Information System (OIS), continues to be implemented in stages. The Consultation portion of the Program has been rolled out to several regions and states for testing and is scheduled to be implemented in South Carolina in the fall of 2013. The Enforcement module is scheduled to come on line in the spring of 2014.

**Program:
Coordinator**

**Technical Support and Standards Office
Gwendolyn Thomas**

Program Description: The purpose of SC OSHA's Technical Support Office is to develop, manage, and implement federal OSHA's five-year Strategic Plan, generate quarterly and annual reports, and assist the SC OSHA Administrator with LLR's Strategic Plan. The Technical Support Office also reviews all federal OSHA documents and recommends to the OSHA Administrator, actions such as adoption of new standards promulgated by federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer's practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard
- unavailability of personnel, materials or equipment, or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support Office evaluates situations, to assess that alternative protections are being afforded to employees and submits recommendations regarding the variance application to the OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees and compliance personnel who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding fall protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2013:

In FY 2013, SC OSHA promulgated revisions to 19 existing South Carolina Standards and Regulations. The following standards and regulations were adopted during two public hearings in the fall of 2012 and spring of 2013:

1. Cranes and Derricks in Construction: Demolition and Underground Construction (§1926.800)
2. Underground Construction (§1926.800)
3. Removal walls, floors, and Material with Equipment (§1926.856)
4. Removal of Steel Correction (§1926.858)
5. Head Protection (§1910.135, §1917.93 and §1926.100)
6. Equipment for Material Handling (§1926.251)
7. Respiratory Protection (§1910.134)
8. Mechanical Power Presses (§1910.217)
9. Scaffolds Specifications (Appendix A to Subpart L of Part 1926)
10. Safety Management of Highly Hazardous Chemicals (§ 1910.119, 1926.64)
11. Hazardous Waste Operations and Emergency Response (§1910.120, §1926.65)
12. Asbestos (§1910.1001, §1926.1101)
13. 1, 2 -Dibromo-3-chloropropane (§1910.1044)
14. Formaldehyde (§1910.1048)



15. 1, 3-Butadiene (§1910.1051)
16. Methylene Chloride (§1910.1052)
17. Hazard Communication (§1910.1200)
18. Occupational Exposure to Hazardous Chemicals in Laboratories (§1910.1450)
19. Rigging Equipment for Material Handling (§1910.215)

Requests for Information

Number of Calls/Responses

Standards Information	680
Technical Information/ Advice	173
Standards Interpretation	267
General Information	235
Referrals	299
Letters	50
E-mails	694
Total	2,398

Office of Occupational Safety and Health Statistics (OSH)

Administrator

Dottie Ison

Program:

Bureau of Labor Statistics

Coordinator

Felecia G. Busby

Program Description:

The OSH Statistics Section, in cooperation with the [U.S. Department of Labor, Bureau of Labor Statistics](#), conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the [Census of Fatal Occupational Injuries \(CFOI\) Program](#). The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

Statistical Information FY 2013

2011 Private Sector Statistics	
Number of employees in S.C. private sector workforce	1,477,921
Number of employees in S.C. public sector workforce	299,106
Number of businesses sampled – private and public	3,113
Number of reported private sector injuries/illnesses	38,900
Injury and Illness rate per 100 employees – private sector	3.3
Number of reported public sector injuries/illnesses	12,100
Injury and Illness rate per 100 employees – public sector	5.0
2011 CFOI Statistics	
Number of fatal occupational injuries	81
- Private sector	70
- Public sector	11



Office of OSHA Voluntary Programs (OVP)

Manager

Harvey Jessup

Program Description:

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

**Program:
Manager**

**Consultation Services
Harvey Jessup**

Program Description:

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors, and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The only obligation of the businesses using these services is to correct in a timely manner any job safety and health hazards found.

Statistical Information FY 2013

Number of consultation requests	899
Number of employees helped	21,382
Number of workplaces visited	910
Number of workplaces achieving compliance	910
Number of workplaces referred to compliance	0

Amount saved in OSHA fines by businesses achieving compliance	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
	3.0M	3.1M	2.6M	2.4M	2.5M	2.1M	1.4 M	1.5 M	1.5 M

Program:

Education and Training

**Manager
Coordinator**

**Harvey Jessup
Van Henson**

Program Description:

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA's Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY 2012, in excess of 500 training programs were delivered to employees throughout the state, resulting in more than 13,000 employees trained on various OSHA regulations and other safety and health issues.

Statistical Information FY 2013

Number of training programs:	514
Number of contact hours:	15,139
Number of trainees:	13,211

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry and Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the [LLR Website](#).

Program	Recognition and Outreach
Manager	Harvey Jessup
Coordinator	Sharon Dumit

Program Description:

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for alliances and partnerships with South Carolina businesses and associations.

Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect their workers from workplace hazards through its safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Statistical Information FY 2013

Number of active approved Palmetto Star sites	41
Number of initial evaluations conducted	1
Number of initial approvals for FY 12-13	0
Number of three-year re-evaluations conducted	15

Approved Palmetto Star sites by Year	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
	44	47	55	58	45*	44	44	41

* Some sites were lost in 2006-2008 due to plant closings or withdrawing from program. We will no longer list inactive sites.

Office of OSHA Voluntary Programs: Palmetto Star Sites

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C.	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95
SAGE Auto Lamination	Spartanburg, S.C.	02/28/96
SAGE Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
SAGE Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
SAGE Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C.	05/31/00
Ascend, Inc.	Greenwood, S.C.	07/31/00
GE Medical Systems	Florence, S.C.	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01
Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C.	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Georgia-Pacific Sawmill	Prosperity, S.C.	10/24/05
Delavan	Bamberg, S.C.	12/01/05
Anmed	Anderson, S.C.	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, S.C.	08/14/06
Osiose, Inc.	Rock Hill, S.C.	10/11/06
GE Aviation	Greenville, S.C.	06/25/09
Nucor Building Systems	Swansea, S.C.	11/16/09
CompX	Mauldin, S.C.	08/10/10
Nucor Steel Berkeley	Huger, S.C.	04/25/11

Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksite. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

Office of OSHA Voluntary Programs: SHARP Sites

Two new sites were approved in FY 2013.

SHARP Site	Location	Approval Date
Ply-Gem Siding Group	Gaffney, S.C.	08/23/08
ECMD	Summerville, S.C.	11/16/09
Nextera	Gaffney, S.C.	12/10/09
URS	Fort Mill, S.C.	01/19/10
Piedmont Natural Gas	Anderson, S.C.	05/13/11
Parsons Engineering	Aiken, S.C.	05/30/12
Parsons	Aiken, S.C.	05/30/12
CDC Berkeley	Berkeley, S.C.	08/09/12
Monsanto	Hartsville, S.C.	10/31/12

Alliances and Partnerships

The Alliance Program works with groups committed to safety health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and share information with employers and employees to help prevent injuries, illnesses, and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.



Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

Office of OSHA Voluntary Programs: Current Partnerships

KBR Building Group Florence

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees, and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist, and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

- Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor, and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.
- OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.
- OSHA's interest in cooperative partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses, and deaths.

Office of Elevators and Amusement Rides

Created in 1986, the Office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 13 inspectors conducted inspections of new and existing elevator facilities, amusement rides, and bungee jumps.

The Agency elevator and amusement ride inspections are outsourced to special inspectors licensed by LLR. LLR employs a team of auditors who travel the state to randomly review the work done by the certified special inspectors.

Program: Elevator Safety Inspections
Administrator: Duane Scott

Program Description:

Per [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts, and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 11,402 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville, and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fiscal Year 2013 Statistical Information

The following information is recorded from July 1, 2012 – June 30, 2013:

- Total number of elevators registered in the state: 12,129
- Total number of elevators inspected: 9,269

Program:
Administrator

Amusement Ride Safety Inspections
Duane Scott

Program Description:

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly, and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation.

Fiscal Year 2012 - 2013 Statistical Information

- Total number of amusement rides inspected: 765
- Total number of amusement rides permitted: 715

Program:
Administrator

Bungee Jumping Inspections
Duane Scott

Program Description:

The office began regulating the practice of bungee jumping in July 1994. In FY 2012 - 2013, there were no bungee jump inspections.

Office of Labor - Management Mediation

Program Description:

Per South Carolina Code of Laws, 1976 (as amended) 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, the office offers Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard the office provides the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement the office offers mediation if they are unable reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle the office offers to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations the office monitors the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor in resolving their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

Office of Immigrant Worker Compliance

Director

Jim Knight

South Carolina Illegal Immigration Reform Act

Following a U.S Supreme Court decision in May 2011 (Whiting v US Chamber of Commerce) that brought into question the constitutionality of the 2008 South Carolina immigration law, the Department of LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law in conformance with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty is waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and upon compliance with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year, during which time the private employer must submit quarterly reports to the Agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's license(s) for at least 10 days, but not more than 30 days.

Budget	\$250,000
Inspectors	2
Audits conducted	4,530
Employers with no new hires since 01/01/12	2,161
Employers who E-Verified new hires	2,059
Employers who did not E-Verify new hires	310
Percentage of employers in compliance	93%

Division of Professional and Occupational Licensing (POL)

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
(803) 896-4300

Deputy Director

Assistant Deputy Director, Building & Business Services

Assistant Deputy Director, Health & Medical Boards

Assistant Deputy Director, Office of Investigations & Enforcement

Dean Grigg

Charles Ido

H. Rion Alvey

Mark Dorman

Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 398,248 licensees in South Carolina.

The 40 licensing boards protect the health, safety, and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members



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include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional associations and other meetings.

The Office of Board Services licenses initial applicants and annual and biennial renewal applicants. The Office oversees licensees requiring compliance with board orders.

The Office of Investigations and Enforcement is responsible for investigating complaints involving alleged misconduct by licensees.

Board of Accountancy

Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingstree Bldg, Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Website:	www.llronline.com/POL/Accountancy
Administrator:	Doris E. Cubitt, CPA Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1915
S.C. Code of Laws:	40-2-5, et seq.
Regulation:	1-01, et seq.
Board Member Slots:	9
How appointed:	By the Governor, recommendation profession association
Board Meetings:	6 annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	February 1-January 31 Annually
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	7,226
Certified Public Accountants	5,646
Public Accountants	11
Accounting Practitioners	95
Accounting Firms In-State Registration	1,179
Accounting Firms Out-of-State Registration	295
Complaint/Investigation Information	
Complaints Received:	25
Investigations:	52
Dispositions:	23
Complaint Dismissed with NO Action Taken:	1
Consent Agreement/Public:	3
Dismissed (Licensee):	12
Letter Of Caution:	1
Probation:	2
Revocation:	1
Voluntary Surrender:	3
Unresolved Discipline:	30

Board of Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Architects/
Administrator:	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1917
S.C. Code of Laws:	40-3-5, et seq.
Regulation:	11-1, et seq.
Board Member Slots:	6
How appointed:	By Governor
Board Meetings:	4 Annually

Licensure Information:

Number of states and territories that license same profession:	50 states, 4 territories
Licensure Period:	
Individual	Biennially 7/1 to 6/30
Firms	Biennially 9/1 to 8/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	5,189
Individual	3,868
Firm	1,321

Complaint/Investigation Information

Complaints Received:	13
Investigations:	24
Dispositions:	16
Admin Fine/Monetary Penalty & Another Action:	5

Consent Agreement/Private:	3
Consent Agreement/Public:	3
Dismissed (Licensee):	2
Letter of Caution:	2
Private Reprimand:	1
Pending:	10

Athletic Commission

Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects events and applies disciplinary actions whenever necessary in accordance with State and Federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4571
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Athletic
Administrator	Roderick Atkinson Roderick.Atkinson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Commission Established:	1984
S.C. Code of Laws:	40-81-10, et. seq.
Regulation:	20-1.1, et. seq.
Commission Member Slots:	8
How appointed:	By the Governor
Commission Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1

Statistical Information FY 2012-2013

Licensee Category:	Number of Licensees
Total:	1,054
Amateur Mixed Martial Arts	120
Announcer	27
Judge	11
Manager	3
Match Maker	5
Mixed Martial Arts Boxer	15
Mixed Martial Arts Boxing Permit	1
Off The Street Boxer	75
Off the street Boxing Permit	1
Professional Boxer	51
Promoter	36
Referee	18
Second	232
Time Keeper	6
Trainer	4
Wrestler	410
Wrestling Permit	39

Complaint/Investigation Information

Complaints Received:	5
Investigations:	4
Pending:	4



Auctioneers Commission

Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4424
Website:	www.llronline.com/POL/Auctioneers
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Commission Established:	1977
S.C. Code of Laws:	40-6-05 et. seq.
Regulation:	14-1, et. seq.
Commission Member Slots:	5
How appointed:	By the Governor
Commission Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	1,262
Auctioneers	1,084
Auction firms	174
Auctioneer Apprentice	4
Complaint/Investigation Information	
Complaints Received:	19
Investigations:	32
Dispositions:	16
Cease and Desist:	2
Dismissed (Licensee):	7
Dismissed (Unlicensed):	4
Letter of Caution:	1
Public Reprimand:	2
Pending:	15



Board of Barber Examiners

Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the Board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llronline.com/POL/Barber
Administrator	Tracey McCarley Tracey.McCarley@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1937
S.C. Code of Laws:	40-7-5, et. seq.
Regulation:	17-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Licensing Period	Biennially 6/30
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	8,859
Registered Barbers	2,049
Registered Barber Apprentices	63
Master Hair Care	2,255
Shampoo Barber Assistants	8
Barber Assistant Manicurists	11
Barber Shops	1,523
Barber Colleges	31
Barber Instructors	510
Student Barbers	523
Barber On-the-job Training	218
Hair Braiders Registration	1,593
Master Hair Care Apprentices	75
Complaint/Investigation Information	
Complaints Received:	4
Investigations:	66
Inspections:	1,605
Dispositions:	9
Cease and Desist:	1
Consent Agreement/Public:	3
Letter of Caution:	1
Probation:	3

Public Reprimand	1
Pending	56

Boiler Safety Program

Program Description:

The Boiler Safety Program (2005 Act 59) was enacted by the South Carolina General Assembly on May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers.

The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. , Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-5171
Fax:	(803) 896-4814
Web site:	www.llr.online.com/POL/Boilers/
Administrator	Roger Lowe Roger.Lowe@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Program Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	SC Regulation 71, Article 9
Program Member Slots:	0
How appointed:	No Individual Board – Overseen by Contractors Licensing Board
Program Meetings:	
Licensure Information:	
Number of states and territories that license same profession:	50 states
Licensure Period:	Annually
Endorsement Accepted:	
Licensee Population Trend:	
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Boiler Inspector	148
Boiler Registration	8,997
Complaint/Investigation Information	
Complaints Received:	0
Investigations:	0
Dispositions:	0



Building Codes Council

Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Web site:	www.llronline.com/POL/bcc
Administrator	Roger K. Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Council Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8-10, et. seq. (Bldg. Code Enforcement Officers) 6-9-5, et. seq. (Building Codes) 10-5-210, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43-10, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
Council Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Council Meetings:	The Council meets quarterly and at the call of the Chair
Licensure Information:	
Number of states and territories that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	None
Licensee Population Trend:	Increasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	1,124
Modular Manufacturer	95
Building Official	526
Special Inspector	327
Modular Manufacturer Representative	167
Modular Third Party	9
Complaint/Investigation Information	
Complaints Received:	17
Investigations:	21
Dispositions:	10
Cease and Desist:	2

Dismissed (Licensee):	3
Letter of Caution:	1
Relinquish License:	1
Voluntary Surrender:	3
Pending:	11

S.C. Perpetual Care Cemetery Board

Program Description:

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	www.llronline.com/POL/Cemetery
Administrator	Doris E. Cubitt Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	2003
S.C. Code of Laws:	40-8-10, et. seq.
Regulation:	21-1 et. seq. (State Register Vol. 37, Issue No. 6, eff 6/28/13)
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Endorsement Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Biennial 12/31
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	122
Complaint/Investigation Information	
Complaints Received:	27
Investigations:	26
Inspections:	116
Dispositions:	9
Dismissed (Licensee) :	6
Letter of Caution:	1
Public Reprimand:	1
Revocation:	1
Pending:	28

Board of Chiropractic Examiners

Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/chiropractors
Administrator	Veronica Reynolds Veronica.Reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-1, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 10/1-9/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rules and regulations
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	1,530
Complaint/Investigation Information	
Complaints Received:	50
Investigations:	106
Total Dispositions:	53
Administrative Dismissal:	1
Cease and Desist:	1
Consent Agreement/Public:	4
Complaint Dismissed with No Action Taken:	31
Dismissed (Licensee):	31
Letter of Caution:	9
Final Order:	2
Probation:	4
Public Reprimand:	3
Relinquished License:	2
Pending:	52

Contractors Licensing Board

Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Web site:	www.llronline.com/POL/Contractors
Administrator	Roger K. Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1936
S.C. Code of Laws:	40-11-5 et. seq. (Gen. and mech. contractors) 40-79-5 et. seq. (Burglar and fire alarm contractors) 40-10-5 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly and at the call of the Chair
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, D.C. and Guam
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially
Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, LA, MS, NC, OH, PA, TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	15,643
General Contractor	8,364
Mechanical Contractor	6,148
Burglar Alarm	529
Fire Alarm	382
Fire Sprinkler	220
Complaint/Investigation Information	
Complaints Received:	176
Investigations:	333
Dispositions:	189
Admin. Fine/Monetary Penalty and other actions:	7
Administrative Dismissal:	5
Cease and Desist:	16
Citation:	45
Complaint Dismissed with NO Action Taken:	4

Consent Agreement/Public:	5
Definite Suspension:	1
Dismissed (Licensee):	60
Dismissed (Unlicensed):	6
Do Not Renew Cease and Desist Order:	4
Letter of Caution:	8
No Investigation:	1
No Jurisdiction:	1
Public Reprimand:	14
Probation:	1
Revocation:	10
Voluntary Surrender	1

Board of Cosmetology

Program Description:

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The Board investigates complaints and disciplines when appropriate.

Mailing Address: 110 Centerview Drive, Kingtree Bldg., Suite 201
PO Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4588

Fax: (803) 896-4484

Website: www.llronline.com/POL/Cosmetology

Administrator Tracey McCarley
Tracey.McCarley@llr.sc.gov

Assistant Deputy Director: Charles Ido

Board Established: 1934

S.C. Code of Laws: 40-13-5, et. seq.

Regulation: 35-1, et. seq.

Board Member Slots: 7

How appointed: By the Governor

Board Meetings: Bi-Monthly

Licensure Information:

Number of states and jurisdictions that license same profession: 50 states, 2 jurisdictions

Endorsement Accepted: Endorsement

Licensee Population Trend: Decreasing

Licensing Period Practitioner Biennially 3/10

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	42,049
Booth Renters	3,764
Esthetician	2,021
Instructor Esthetician	62
Nail Technician	4,247
Instructor Nail Technician	46
Inactive Nail Technician	1
Registered Cosmetologist	24,519
Instructor Registered Cosmetologist	1,055
Registered Cosmetologist Student	48
Salons	6,094
Schools	110

Complaint/Investigation Information

Complaints Received: 249

Investigations: 664

Inspections: 8,371

Dispositions: 409

Board Action 102

Cease and Desist 1

Civil Penalty: 4

Civil Penalty and Probation: 4

Civil Penalty and Reprimand: 9

Complaint Dismissed with No Action Taken: 65

Consent Agreement/Public: 37

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Dismissed (License):	102
Dismissed (Unlicensed):	3
Indefinite Suspension:	1
Letter of Caution:	5
License Denied:	41
No Issue Found	2
Probation:	7
Public Reprimand:	20
Revocation:	2
Suspension:	4

Board of Dentistry

Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental technicians, and orthodontic technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Dentistry/
Administrator	Kate Cox Kitty.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1875
S.C. Code of Laws:	40-15-10, et. seq.
Regulation:	39-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	(Biennially) March 2 –March 1
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	10,560
Dental Assistant:	3,945
Dentist:	2,805
Dental Hygienist:	3,459
Dental Instructor:	8
Dental Instructor Specialist:	9
Orthodontic Technician:	8
Dental Technician:	253
Dental Volunteer:	25
Volunteer Hygienist:	2
Portable Dental Operation:	34
Mobile Dental Facilities:	7
Volunteer Specialist:	4
Instructor Hygienist:	1
Complaint/Investigation Information	
Complaints Received:	102
Investigations:	186
Total Dispositions:	88
Administrative Dismissal:	5
Cease & Desist:	5
Consent Agreement/Private:	1
Consent Agreement/Public:	3
Dismissed (Licensee):	46

Letter of Caution:	12
No Issue Found:	3
Voluntary Surrender:	1
Definite Suspension/Stayed:	1
Probation:	3
Public Reprimand:	2
Private Reprimand:	2
No Jurisdiction:	1
Unresolved Discipline:	4

Panel for Dietetics

Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines if necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4651
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Dietetics/
Administrator	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Panel Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Panel Member Slots:	7
How appointed:	Appointed by the Governor
Panel Meetings:	Three times annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	43 States
Licensure Period:	Biennially 6/1-5/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	999
Complaint/Investigation Information	
Complaints Received:	5
Investigations:	10
Total Dispositions:	5
Dismissed (Licensee):	3
Letter of Caution:	2



Board of Engineers and Surveyors

Program Description:

The Board administers laws and regulations governing the practice of engineering and surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and surveying.

Mailing Address: 110 Centerview Drive, Kingtree Bldg., Suite 201
PO Box 11597
Columbia, SC 29211-1597

Telephone: (803) 896-4422

Fax: (803) 896-4427

Website: www.llronline.com/POL/Engineers/

Administrator Jan B. Simpson
Jan.simpson@llr.sc.gov

Assistant Deputy Director: Charles Ido

Board Established: 1922

S.C. Code of Laws: 40-22-2, et. seq.

Regulation: 49-100, et. seq.

Board Member Slots: 8

How appointed: By the Governor

Board Meetings: 5 Annually

Licensure Information:

Number of states and territories that license same profession: 50 states, 5 territories

Licensure Period:

Engineering and Land Surveying Biennially 7/1 to 6/30

Certificate of Authorization Biennially 4/1 to 3/31

Endorsement Accepted: Reciprocity

Licensee Population Trend: Increasing

Statistical Information FY 2013

Licensee Category: **Number of Licensees**

Total: 27,238

Engineering and Land Surveying 23,618

Certificate of Authorization 3,620

Complaint/Investigation Information

Complaints Received: 49

Investigations: 66

Dispositions: 18

Cease and Desist: 3

Dismissed (Licensee): 6

Dismissed (Unlicensed): 2

Letter of Caution: 4

Public Reprimand: 2

Voluntary Surrender: 1



Board of Environmental Certification

Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Website:	www.llronline.com/POL/Environmental/
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1966
S.C. Code of Laws:	40-23-5, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	6 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 5 territories
Licensure Period:	Annually
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	9,363
Biological Wastewater Operator	2,406
Biological Wastewater Operator Trainee	336
Bottled Water Operator	37
Inactive Well Driller	11
Water Distribution Operator	1,691
Water Distribution Operator Trainee	383
Physical/Chemical Wastewater Operator	1,582
Physical/Chemical Wastewater Operator Trainee	320
Well Driller	622
Water Treatment Operator	1,718
Water Treatment Operator Trainee	257
Complaint/Investigation Information	
Complaints Received:	8
Investigations:	11
Dispositions:	7
Cease and Desist:	4
Dismissed (Licensee):	2
Letter of Caution:	1

Board of Forestry

Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood using industries, state and federal agencies and other woodland owners. It receives complaints, conduct investigations and levies appropriate actions against those who violate the forestry laws.

Mailing Address:	110 Centerview Drive, Kingtree Bldg. PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4424
Website:	www.llronline.com/POL/Forestry
Administrator:	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1961
S.C. Code of Laws:	48-27-10, et. seq.
Regulation:	53-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	15 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	718
Complaint/Investigation Information	
Complaints Received:	2
Investigations:	2
Pending:	2



Board of Funeral Service

Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329	(803)
Telephone:		
Fax:	(803) 896-4554	
Website:	www.llronline.com/POL/Funeral	
Administrator:	Doris E. Cubitt Doris.cubitt@llr.sc.gov	
Assistant Deputy Director:	Charles Ido	
Board Established:	1955	
S.C. Code of Laws:	40-19-5, et.seq.	
Regulation:	57-01, et. seq.	
Board Member Slots:	11	
How appointed:	By the Governor	
Board Meetings:	6 Annually	
Licensure Information:		
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions	
Endorsement Accepted:	Endorsement	
Licensee Population Trend:	Increasing	
Licensing Period:	Biennial June 30	
Statistical Information FY 2013		
Licensee Category:	Number of Licensees	
Total:	2,377	
Funeral Director	509	
Funeral Director and Embalmer	919	
Funeral Establishments	395	
Embalmer	5	
Funeral Director and Embalmer Apprentice	115	
Funeral Director and Embalmer Student	29	
Funeral Chapel	13	
Funeral Crematory	69	
Funeral Director Apprentice	119	
Funeral Director Student	1	
Embalmer Apprentice	10	
Embalmer Student	97	
Funeral Home Additional Facility	89	
Retail Sales Outlet (Casket Store)	7	
Complaint/Investigation Information:		
Complaints Received:	62	
Investigations:	110	
Inspections:	765	

Dispositions:	46
Administrative Dismissal:	1
Board Action:	1
Cease and Desist:	5
Civil Penalty:	1
Dismissed (Licensee):	16
Letter of Caution:	15
Probation:	2
Public Reprimand:	2
Revocation:	2
Suspension:	1

Board of Registration for Geologists

Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualification, receives complaints, provides discipline and supervises applicant examinations for licensure.

Mailing Address: 110 Centerview Drive, Kingstree Bldg., Suite 201
PO Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4800

Fax: (803) 896-4424

Website: www.llronline.com/POL/Geologists

Administrator: Lenora Addison-Miles
Lenora.miles@llr.sc.gov

Assistant Deputy Director: Charles Ido

Board Established: 1986

S.C. Code of Laws: 40-77-5, et. seq.

Regulation: 131-01 et.seq.

Board Member Slots: 5

How appointed: By the Governor

Board Meetings: Twice Annually

Licensure Information:

Number of states and jurisdictions that license same profession: 31 states, 0 jurisdictions

Endorsement Accepted: Both

Licensee Population Trend: Increasing

Licensing Period: Biennial June 30

Statistical Information FY 2013

Licensee Category: **Number of Licensees**

Total: 645

Professional Geologist 633

Geologist In Training 12

Complaint/Investigation Information

Complaints Received: 1

Investigations: 1



Board of Landscape Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Web site:	www.llronline.com/POL/Landscapearchitect/
Administrator:	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charlie Ido
Board Established:	1975
S.C. Code of Laws:	40-28-5, et. seq.
Regulation:	76-1 et. seq.
Board Member Slots:	7
How appointed:	By Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and territories that license same profession:	50 states, 1 territory
Licensure Period:	
Individual	Biennially 2/1 – 1/31
Firms	Biennially 2/1 to 1/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Steady
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total	737
Individual	586
Firm	151
Complaint/Investigation Information	
Complaints Received:	2
Investigations:	4
Dispositions:	1
Cease and Desist:	1



Board of Long Term Health Care Administrators

Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, investigates complaints and takes disciplinary action when required.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596
Website:	www.llronline.com/POL/Longtermhealthcare
Administrator:	Lee Ann F. Bundrick Leeann.bundrick@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1971
S.C. Code of Laws:	40-35-5, et. sq.
Regulation:	93-50, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static
Licensing Period:	Annually 6/30
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	1,104
Community Residential Care Facility Administrator (CRCFA)	554
CRCFA Inactive License	25
CRCFA-in-Training	1
CRCFA Provisional License	3
Dual (NHA + CRCFA)	144
Dual Inactive License	8
Nursing Home Administrator (NHA)	310
NHA-in-Training	47
NHA Inactive License	11
NHA Provisional License	1
Complaint/Investigation Information	
Complaints Received:	57
Investigations:	108
Inspections:	0
Dispositions:	57
Administrative Dismissal:	5
Consent Agreement/Public:	5
Dismissed (Licensee):	41
Letter of Caution:	3

Board of Manufactured Housing

Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ManufacturedHousing
Administrator:	Roger Lowe Roger.Lowe@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1976
S.C. Code of Laws:	40-29-5, et. seq.
Regulation:	79-1, et. seq.
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Quarterly and at the call of the Chair
Licensure Information:	
Number of states and jurisdictions that license same profession:	22 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	682
Manufactured Housing Contractor:	147
Retail Dealer:	172
Manufacturer:	31
Manufactured Housing Installer:	25
Manufactured Housing Repairer:	2
Multi-Lot Salesperson/ Retail Salesperson:	305
Complaint/Investigation Information	
Complaints Received:	55
Investigations:	81
Inspections:	132
Dispositions:	51
Citations:	
Administrative Dismissal:	6
Complaint Dismissed with No Action Taken:	16
Dismissed (Licensee):	27
Letter of Caution:	1
Revocation:	1

Massage / Bodywork Panel

Program Description:

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations, and to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address: 110 Centerview Drive, Kingtree Bldg., Suite 201
PO Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4588

Fax: (803) 896-4484

Website: www.llronline.com/POL/Massagetherapy/

Administrator: Tracey McCarley
Tracey.McCarley@llr.sc.gov

Assistant Deputy Director: Charles Ido

Panel Established: 1997

S.C. Code of Laws: 40-30-10, et. seq.

Regulation: 77-100 et. seq.

Panel Member Slots: 5

How appointed: By the Governor

Panel Meetings: At the call of LLR

Licensure Information:

Number of states and jurisdictions that license same profession: 3 states, 0 jurisdictions

Endorsement Accepted: Endorsement

Licensee Population Trend: Decreasing

Licensing Period: Biennially 6/30

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	4,146
Massage Therapist Provisional:	205
Massage/Body Work Therapist:	3,941

Complaint/Investigation Information

Complaints Received: 9

Investigations: 11



Board of Medical Examiners

Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Medical/
Administrator:	H. Rion Aley Rion.Alvey@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-5 et. seq.
Regulation:	81-12 et.seq.
Board Member Slots:	12
How appointed:	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician:	Biennially 7/1-6/30
Physician Assistant:	Biennially 1/1-12/31
Respiratory Care Practitioner:	Biennially 6/1-5/31
Anesthesiologist Assistant:	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	22,183
Physician (MD)	15,747
Physician (DO)	876
Academic License	37
Limited License	1,271
Limited License (14 days)	13
Military MD Limited License	1
Physician Assistant (Board administers jurisprudence)	984
Respiratory Care Practitioner	2,506
Acupuncturists	138
Anesthesiologist Assistant	22
Cardiovascular Invasive Specialist	2
Polysomnography Technologists	117
Temporary License	328
Training	32
Volunteer Limited License	103

Complaint/Investigation Information	
Complaints Received:	504
Investigations:	868
Total Dispositions:	399
Administrative Dismissal:	12
Cease and Desist:	6
Consent Agreement/Private:	2
Consent Agreement/Public:	8
Deactivation of License:	6
Definite Suspension:	1
Dismissed:	234
Indefinite Suspension:	2
Letter of Caution:	45
No Investigation:	10
No Issue Found:	15
Private Reprimand:	20
Probation:	1
Public Reprimand:	4
Relinquish License:	21
Terms and Conditions:	1
Unresolved Discipline:	11

Board of Nursing

Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advance practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Nursing/
Administrator:	Nancy Murphy Nancy.murphy@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-5, et. seq.
Regulation:	91-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam privatized

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	70,108
Licensed Practical Nurse (LPN)	11,947
LPN Temporary License	18
LPN Volunteer License	1
Registered Nurse (RN)	53,889
RN Temporary License	147
RN Volunteer License	5
Advanced Practice Registered Nurse (APRN)	4,050
APRN Temporary Permit	42
Multi-State Privilege Practice	9

Complaint/Investigation Information

Complaints Received:	568
Investigations:	1,096
Total Dispositions:	479
Administrative Dismissal:	27
Board Action:	19
Cease & Desist:	3
Consent Agreement/Private:	2
Consent Agreement/Public:	1
Dismissed (Licensee):	123
Dismissed (Unlicensed):	4

Indefinite Suspension:	1
Letter of Caution:	33
No Jurisdiction:	1
Non-Disciplinary Agreement:	2
Order to Suspend Eligibility for Licensure	2
Private Reprimand:	64
Probation:	55
Public Reprimand:	77
Reinstatement:	1
Suspend Eligibility of Licensure:	16
Suspension:	1
Unresolved Discipline:	3
Voluntary Surrender:	44

Board of Occupational Therapy

Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving occupational therapists and disciplines practitioners when necessary.

Mailing Address: 110 Centerview Drive, Kingstree Bldg., Suite 202
PO Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4683

Fax: (803) 896-4719

Website: www.llr.sc.gov/POL/OccupationalTherapy

Administrator: Veronica Reynolds
Veronica.reynolds@llr.sc.gov

Assistant Deputy Director: H. Rion Alvey

Board Established: 1977

S.C. Code of Laws: 40-36-5, et. seq.

Regulation: 94-02, et. seq.

Board Member Slots: 7

How appointed: By the Governor with advice and consent of the S.C. Senate

Board Meetings: Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession: 50 States

Licensure Period: Biennially 3/16-3/15

Endorsement Accepted: Yes

Licensee Population Trend: Increasing

Type of Exam: National exam

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	2,383
Occupational Therapist	1,589
Occupational Therapy Assistants	793
Occupational Therapy Temporary License	1

Complaint/Investigation Information

Complaints Received: 14

Investigations: 16

Total Dispositions: 6

Administrative Dismissal: 1

Consent Agreement Public: 1

Dismissed: 1

Letter of Caution: 2

Probation: 1

Board of Examiners in Opticianry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry candidates, licenses qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Opticians/
Administrator:	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Gov.
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	22 States
Licensure Period:	Biennial
Endorsement Accepted:	No
Licensee Population Trend:	Static
Type of Exam:	National Board Exam and South Carolina Practical Exam
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	931
Opticians	537
Contact Lens Dispensers	275
Registered Apprentices	119
Complaint/Investigation Information	
Complaints Received:	2
Investigations:	6
Total Dispositions:	5
Dismissed (Licensee):	3
Cease & Desist:	2

Board of Examiners in Optometry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists and disciplines if necessary. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Optometry/
Administrator:	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Peer election, approved by Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Renewal due Dec. 31 even numbered years
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Steady
Type of Exam:	National Board Exam; Jurisprudence Exam

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	805
Optometrists: TPA	805

Complaint/Investigation Information

Complaints Received:	23
Investigations:	31
Total Dispositions:	24
Dismissed (Licensee):	6
Letter of Caution:	2
No Investigation:	7
Cease and Desist:	9



Board of Pharmacy

Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, and administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; and Developing laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Website:	www.llronline.com/POL/Pharmacy
Administrator:	Lee Ann F. Bundrick, R.Ph Leeann.bundrick@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1876
S.C. Code of Laws:	40-43-10, et. seq.
Regulation:	99-15, 99-43
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period:	Annually
Pharmacist	5/1-4/30
Permits	7/1-6/30
Technician Registration	7/1-6/30

Statistical Information FY 2013

Licensee Category:	Number of Licensees
Total:	23,492
Pharmacist	5,830
Pharmacist Inactive	44
Pharmacist-in-Charge (PIC)	1,581
PIC Inactive	1
Pharmacist Assistant	1
Pharmacy Technician	6,523
State Certified Pharmacy Technician	3,153
Pharmacy Intern	1,983
Pharmacy	1,325
Electronic Prescribing Routing Company	3
EMS Non-dispensing drugs	149
Medical Gas/Legend Device	235
Non-Dispensing Drug Outlet	903
Non-Resident Medical Gas/DME	231
Non-Resident Pharmacy	605
Non-Resident Wholesaler/Distributor/Manufacturer	925

Complaint/Investigation Information

Complaints Received:	149
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Investigations:	251
Inspections:	714
Dispositions:	106
Administrative Dismissal:	6
Board Action:	1
Cease and Desist:	6
Consent Agreement/Public:	18
Dismissed (Licensee):	32
Final Order:	3
Letter of Caution:	20
No Investigation:	2
Probation:	1
Relinquish License:	14
Suspension:	1
Unresolved Discipline:	2

Board of Physical Therapy

Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/PhysicalTherapy/
Administrator:	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1952
S.C. Code of Laws:	40-45-5, et. seq.
Regulation:	101-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	NPTE
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	4,802
Physical Therapist	3,118
Physical Therapist Provisional	1
Physical Therapist Assistant	1,682
Physical Therapist Assistant Provisional	1
Reinstatements	43
Complaint/Investigation Information	
Complaints Received:	13
Investigations:	13
Total Dispositions:	12
Consent Agreements:	2
Admin Fine/Monetary Penalty & Another Action:	8
Administrative Closure/Dismissal:	1
Terms and Conditions:	1
Unresolved Discipline:	0

Pilotage Commission

Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803)896-4598
Fax:	(803)896-4719
Website:	www.llronline.com/POL/Pilotage
Administrator:	Kate Cox Kitty.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Commission Established:	1872
S.C. Code of Laws:	54-15-10, et.seq.
Regulation:	136-001, et.seq.
Commission Member Slots:	16
How appointed:	by the governor
Commission Meetings:	Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Endorsement Accepted:	N/A
Licensee Population Trend:	N/A
Licensing Period:	N/A
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	4,802
Physical Therapist:	3,118
Physical Therapist Provisional:	1
Physical Therapist Assistant:	1,682
Physical Therapist Assistant Provisional:	1
Complaint/Investigation Information	
Complaints Received:	14
Investigations:	24
Dispositions:	12
Administrative Closure/ Dismissal	2
Dismissed (Licensee):	4
Letter of Caution	4
Public Reprimand	2



Board of Podiatry

Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	803-896-4500
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Podiatry/
Administrator:	H. Rion Alvey rion.alvey@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-administered practical exam; PMLEXIS exam
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	189
Podiatrist	189
Complaint/Investigation Information	
Complaints Received:	4
Investigations:	6
Total Dispositions:	5
Complaint Dismissed with No Action Taken	1
Dismissed (Licensee)	3
No Issue Found	1



Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4658
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Counselors/
Administrator:	Patricia F. Glenn Patti.glenn@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-5, et. seq.
Regulation:	36-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	3,141
Licensed Professional Counselor (LPC)	1,891
Licensed Professional Counselor – Intern (LPC-I):	387
Licensed Marriage & Family Therapist (LMFT)	241
Licensed Marriage & Family Therapist - Interns (LMFT-I)	47
Licensed Professional Counselor – Supervisor (LPC-S)	257
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	41
Licensed Professional Educational Specialist (LPES)	177
Official Sponsor	22
Permanent Sponsor	70
Temporary Sponsor	8
Complaint/Investigation Information	
Complaints Received:	29
Investigations:	39
Total Dispositions:	19
Administrative Dismissal:	6
Cease and Desist:	1
Dismissed (Licensee):	6
Consent Agreement/Private:	3

Probation:	2
Public Reprimand:	1

Board of Psychology

Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Psychology/
Administrator:	Patricia F. Glenn Patti.glenn@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-20, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 2 meetings annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 12/1-11/30
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administrators
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	753
Psychologist	735
Temporary Permit	18
Complaint/Investigation Information	
Complaints Received:	27
Investigations:	35
Total Dispositions:	20
Administrative Dismissal	2
Cease & Desist:	4
Dismissed (Licensee):	12
Letter of Caution:	1
Private Reprimand:	1



Real Estate Appraisers Board

Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4427
Fax:	(803) 896-4404
Website:	www.llronline.com/POL/REAB/
Administrator:	Roderick Atkinson Roderick.Atkinson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1991
S.C. Code of Laws:	40-60-5, et. seq.
Regulation:	137-100, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
Real Estate Appraisers Licenses	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	2,947
Apprentice Appraiser:	201
Certified General Appraiser:	1,012
Certified General Mass Appraiser:	31
Certified Residential Appraiser:	1,141
Certified Residential Mass Appraiser:	69
Licensed Appraiser:	234
Licensed Mass Appraiser:	69
Temporary Permit:	145
Inactive Apprentice Appraiser:	1
Inactive Certified General Appraiser:	7
Inactive Certified Residential Appraiser:	24
Inactive Licensed Appraiser:	12
Inactive Licensed Mass Appraiser:	1
Complaint/Investigation Information	
Complaints Received:	74
Investigations:	78
Dispositions:	50
Cease and Desist:	1
Civil Penalty and Reprimand:	2
Complaint Dismissed/NO Action Taken:	1
Consent Agreement/Public:	6

Dismissed (Licensee):	22
Letter of Caution:	12
Public Reprimand:	6

Real Estate Commission

Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/REC
Administrator:	Roderick Atkinson Roderick.Atkinson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Commission Established:	1956
S.C. Code of Laws:	40-57-5, et. seq.
Regulation:	105-2, et. seq.
Commission Member Slots:	10
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Commission Meetings:	9 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Real Estate Licensure Period:	Biennially, June
Endorsement Accepted	Endorsement or Reciprocity Accepted: (GA & W VA): Other states must take S.C. licensing exam.
Licensee Population Trend:	Decreasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	45,324
Broker	5,230
Broker In Charge	7,449
Property Manager In charge	1,078
Property Manager	1,228
Salesman	16,767
Salesman (Provisional)	1,095
Inactive Broker	363
Inactive Property Manager	156
Inactive Salesman	1,450
Timeshare Registrant	103
Offices	10,404
Complaint/Investigation Information	
Complaints Received:	516
Investigations:	531
Dispositions:	285
Cease and Desist:	26
Civil Penalty/Fine:	1
Complaint Dismissed and No Action Taken:	8

Consent Agreement/Public:	2
Corrective Action/Dismissed:	66
Dismissed:	132
Letter of Caution:	29
Probation:	2
Public Reprimand:	2
Revocation:	8
Unresolved Discipline:	2
Voluntary Surrender:	7

Residential Builders Commission

Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ResidentialBuilders
Administrator:	Janet Baumberger janet.baumberger@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Commission Established:	1974
S.C. Code of Laws:	40-59-5, et. seq.
Regulation:	106-1, et. seq.
Commission Member Slots:	8
How appointed:	By the Governor
Commission Meetings:	Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	5 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	22,050
Home Builders	7,982
COA Certificate of Authorization	95
Electrical	1,702
HVAC Heating and Air	890
Home Builders Inspector	1,005
Plumbing	1,138
Specialty	9,238
Complaint/Investigation Information	
Complaints Received:	585
Hearings:	67
Investigations:	906
Dispositions:	492
Administrative Fine/Monetary Penalty and other actions:	2
Administrative Dismissals:	14
Board Action:	2
Cease and Desist:	101
Citation:	166
Civil Penalty:	3
Civil Penalty and Probation:	1
Civil Penalty and Reprimand:	10
Complaint Dismissed with No Action Taken:	4

Consent Agreement/Public:	2
Dismissed (Licensee):	109
Dismissed (Unlicensed):	16
Do not Renew Cease and Desist Order:	1
Letter of Caution:	23
Order:	7
Order/Bond Claim:	2
Public Reprimand:	15
Revocation:	1
Suspension:	5
Unresolved Discipline:	1
Voluntary Surrender:	7
Pending:	401

Board of Social Work Examiners

Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/SocialWorkers/
Administrator:	Patricia F. Glenn Patti.glenn@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least 4 annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	National Written Exam
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	4,428
Licensed Baccalaureate Social Worker (LBSW)	876
Licensed Masters Social Worker (LMSW)	2,143
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	1,275
Licensed Independent Social Worker – Advanced Practice (LISW-AP)	23
Licensed Independent Social Worker - CP & AP (Dual)	75
Approved Continuing Education Sponsor	36
Complaint/Investigation Information	
Complaints Received:	36
Investigations:	48
Total Dispositions:	21
Administrative Dismissal:	3
Cease and Desist:	1
Dismissed (Licensee):	12
Letter of Caution:	2
Terms and Conditions:	2
Voluntary Surrender:	1

Soil Classifiers Advisory Council

Program Description:

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Web site:	www.llronline.com/POL/soil
Administrator:	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charlie Ido
Council Established:	1976
S.C. Code of Laws:	40-65-5, et. seq.
Regulation:	108-1 et. seq.
Council Member Slots:	5
How appointed:	By Agency
Council Meetings:	2 Annually
Licensure Information:	
Number of states and territories that license same profession:	35 states
Licensure Period:	
Individual	Biennially 2/1 – 1/31
Firms	No firm licensure for soil classifiers
Endorsement Accepted:	Comity
Licensee Population Trend:	Steady
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	45
Professional Soil Classifier	45
Complaint/Investigation Information	
Complaints Received:	1
Investigations:	1
Dispositions:	0
Dismissed (Licensee):	1



Board of Speech-Language Pathology and Audiology

Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Speech/
Administrator:	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	ETS-PRAXIS
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total:	2,159
Speech-Language Pathologist	1,867
Speech-Language Pathologist – Intern	41
Speech-Language Pathologist – Assistant	63
Audiologist	188
Complaint/Investigation Information	
Complaints Received:	6
Investigations:	6
Total Dispositions:	3
Admin Fine / Monetary Penalty & Other Action	1
Definite Suspension:	1
Dismissed (Licensee):	1



Board of Veterinary Examiners

Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary technicians and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4598
Fax:	(803) 896-4719
Web site:	www.llr.online.com/POL/Veterinary/
Administrator:	Kate K. Cox Kitty.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-69-5, et. seq.
Regulation:	120-1, et. seq.
Board Member Slots:	10
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board exam on S.C. rules and regulations
Statistical Information FY 2013	
Licensee Category:	Number of Licensees
Total	2,392
Veterinarian	1,600
Veterinary Technician	323
Veterinary Intern	6
Mobile Clinics	93
Secondary Practices:	370
Complaint/Investigation Information	
Complaints Received:	55
Investigations:	88
Total Dispositions:	47
Cease and Desist:	8
Dismissed (Licensee):	29
Final Order:	3
Letter of Caution:	6
Relinquish License:	1

Office of Investigations and Enforcement (OIE)

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

Deputy Director
Assistant Deputy Director

Dean Grigg
Mark Dorman

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

Statistical Information FY 2011-2012

Complaints Received: 4,793
Investigations: 4,276

Specific information about complaints and investigations can be found in each Board report.

Inspections Completed

Board	Number of Inspections
Barber	1,62
Cemetery	117
Cosmetology	8,442
Funeral	767
Pharmacy	721
Veterinary	74
Total	11,748



Deputy Director

Dean Grigg

Program Description:

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the Office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the Office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the Agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This Office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY 2013

Wage violations cited:	2,689
Wage complaints investigated:	1,142
Average number of violations per investigation:	2.32
Number of warnings issued:	276
Number of citations issued:	422
Child labor violations cite:	4
Child labor complaints investigated:	16
Average number of violations per investigation:	4
Number of warnings issued:	3
Number of citations issued:	4
Wages collected for employees:	\$741,255.00

Division of Fire and Life Safety

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Deputy Director/State Fire Marshal:

Shane Ray

The goal of the Division of Fire and Life Safety is to make South Carolina safer by providing programs and services to enhance the quality of life for citizens, visitors, and firefighters. The Division consists of the Office of the State Fire Marshal (Codes and Prevention), the S.C. Fire Academy (Training and Response) and the S.C. Emergency Response Task Force.

Chief Shane Ray was appointed by Governor Nikki R. Haley as the State Fire Marshal effective July 31, 2012. Chief Ray was also appointed by the Governor to serve on the S.C. Building Codes Council and the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

The Office of State Fire Marshal is comprised of the State Fire Marshal's Office, Licensing and Permitting, Field Services, Engineering Services, and Community Risk Reduction.

The S.C. Fire Academy, per S.C. Code of Laws (23-10-10), is operated for the express purpose of educating and training the state's paid, volunteer, and industrial fire service personnel. The Fire Academy also provides leadership, guidance, and services to help the fire service carry out its responsibilities at the local level.

The role of the S.C. Emergency Response Task Force (SCERTF) is to assist local, regional, and state governments in times of need. The Task Force assists by providing subject matter experts, guidance, and on-scene professional resources during disasters or emergencies that overwhelm local resources. The Task Force provides responses to all phases of firefighting, structural collapse, helicopter rescue, water rescue, and hazardous materials incidents. This response can range from sending two specific field experts to providing hundreds of firefighters to assist in a large-scale disaster. In addition, the SCERTF supports LLR's role in emergency support functions within the State Emergency Response Plans and day-to-day operations.

In Fiscal Year 2013, the Fire and Life Safety Division began the strategic planning process. The goal of strategic planning is to improve services to internal and external customers, and to develop a roadmap for where the Division is heading and how it is going to get there. This is an ongoing process. Already, Division employees, working together, have developed the following:

Vision: A safer South Carolina served by a proactive and responsive Division of Fire and Life Safety

Mission: We provide fire and life safety programs and service that enhance quality of life for S.C. citizens, visitors, and firefighters.

Values: Our values will always guide us to "Do the right thing."

Division of Fire and Life Safety – Office of State Fire Marshal

Deputy Director/State Fire Marshal:

Shane Ray

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation, and plans review services provided by the Engineering Services section.

Firefighter Registration: This Office is also responsible for the registration of South Carolina firefighters. By law, firefighters employed on or after July 1, 2001, must register and complete a name-based criminal records check. In FY 2013, the Office requested and processed 2,592 State Law Enforcement Division background checks. In FY 2013, in order to provide fire departments with a streamlined registration system, a user-friendly online database was created and currently reports 17, 597 firefighters.



One Percent Fund: This fund, which is commonly referred to as “one-percent money,” is a one-percent tax collected on all fire insurance premiums written in the state. To obtain these funds, fire departments must submit quarterly inspection reports and annual fire equipment certificates to this Office. In 1907, the S.C. General Assembly passed the Firemen’s Insurance and Inspection Fund Act for “the betterment and maintenance of skilled and efficient fire departments within the county.” After reports are received and verified, the qualifying information is provided to applicable county treasurers. The money is then distributed by each county treasurer to qualified fire departments based on the percentage of the total assessed value of the county that constitutes the fire department’s response or coverage area. By law, fire departments must spend one-percent money in one of three categories: retirement and insurance, training and education, or recruitment and retention.

Volunteer Incentive Program (VIP): Additionally, this Office compiles Volunteer Incentive Program (VIP) certification team reports for “Qualified Rescue Squads” and “HAZMAT Team” reports and submits them to the S.C. Department of Revenue.

Division of Fire and Life Safety – Licensing and Permitting

Chief of Licensing and Permitting:

Ray Hoshall

Program Description:

The Licensing and Permitting (L&P) Section provides administration and support for the S.C. Board of Pyrotechnic Safety and the S.C. Liquefied Petroleum Gas Board. This Section is tasked with the licensing and permitting responsibilities statewide for: LP Gas installers, resellers, and cylinder exchange facility dealers; LP Gas employees; public fireworks displays; proximate audience fireworks displays; individual pyrotechnic operators and trainees; the retail and wholesale sale and storage of consumer fireworks; the storage, use, sale, and manufacture of explosives; individual blaster employees; and fire equipment dealers and employees.

FY 2013 Statistics

- **129 blasters licensed; 104 blasting permits issued.**

The L&P Section verified each blaster was certified to engage in the sale, use, or storage of explosives. Additionally, blasting permits were obtained before anyone was authorized to perform any blasting or to use any explosives for demolishing a structure, blasting out rock, earth or any other substance or material.

- **139 fire equipment companies licensed; 621 employee permits issued.**

The L&P Section verified that firms and personnel in the portable fire extinguishers and fixed engineered and pre-engineered fire protection systems business were properly trained. For example, since water spreads most commercial kitchen fires instead of extinguishing them, wet chemical systems are used to provide protection against hot grease and prevent fire from spreading. These wet chemical systems must be properly installed by a licensed company and permitted employee.

- **38 cigarette manufacturers hold FSC certification; 1,230 brand styles of cigarettes certified.**

To reduce the likelihood of cigarettes becoming an ignition source for upholstered furniture, mattresses and bedding, cigarettes sold in South Carolina must meet certain criteria. As each cigarette must be properly marked “FSC,” this Section evaluates manufacturers’ certifications, issues approvals, and performs random testing and compliance inspections.

- **820 companies licensed to provide LP Gas operations; 971 individuals permitted to perform related duties.**

LP gas is a flammable mixture used in heating and cooking appliances and vehicles. This Section utilizes deputy state fire marshals to conduct on-site facility inspections and verify employees are qualified to work with this type of flammable material.

- **150 pyrotechnic operators licensed, 298 public firework and 48 proximate audience displays permits issued.**

Explosions, flashes, smoke, flames, fireworks, and other pyrotechnic-driven effects are often used in the entertainment industry (i.e. concerts, football games, theatrical performances). The L&P Section is tasked with promoting safety of the public and the environment by the effective regulation of this profession to include on-site inspections.

- **926 temporary and 579 annual firework retail sales licenses issued; 1,523 retail firework inspections conducted.**



Certain times of the year (New Year's Eve and July 4) are traditionally celebrated by using fireworks, which may be sold and used in South Carolina. This Section is tasked with issuing temporary (90-day) or annual firework stand/store permits. These stands/stores must be inspected prior to opening by a deputy state fire marshal.

FY 2012 Statistical Staff Related Information

Staff Positions	Number of Personnel
Chief of Licensing and Permitting	1
Administrative Assistants	3 (one vacancy)
Part-time Investigator (not used in 2013)	1
Mailing Address:	
	141 Monticello Trail Columbia, SC 29203
Telephone:	
	(803) 896-9800
Deputy Director/ State Fire Marshal:	
	Shane Ray Shane.Ray@llr.sc.gov
Administrator:	
	Ray Hoshall Ray.Hoshall@llr.sc.gov

The following charts provide details pertaining to each Licensing and Permitting licensure group:

Explosives Control Act / Blasters	
Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-36-10, et. seq.
Regulation:	71-8302, et. seq.
Licensure Information:	
Licensure Period:	Annually 12/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Decreasing
Type of Exam:	State exam on S.C. rules and regulations and NFPA Codes
Statistical Information FY 2013	
Licensee Category:	
Blasters Licensed (individuals performing blasting operations)	129
Blasting Permits Issued (specific location permits to blast)	104
Explosive Magazine Permits Issued (storage of explosive materials)	222
Explosive Dealers (sellers of explosive materials)	7
Explosive Magazine Inspections Conducted	84

Fire Equipment Dealer Licensure	
Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-9-45
Regulation:	71-8303 et seq.
Licensure Information:	
Number of states and jurisdictions that license same profession:	50
Licensure Period:	Biennially 1/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable



Type of Exam:	State exam on S.C. rules and regulations and NFPA Codes
Statistical Information FY 2013	
Licensee Category:	
Fire Equipment Company Licenses Issued	139
Fire Equipment Employee Permits Issued	621
Fire Equipment Company Inspections Conducted	28

Reduced Cigarette Ignition Propensity Standards and Firefighter Protection

Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-51-10, et. seq.
Licensure Information:	
Licensure Period:	Triennially
Manufacturers Holding S.C. FSC Certification	38
Brand Styles of Cigarettes Certified	1,230

Liquid Petroleum (LP) Gas Board

Website:	http://www.llr.sc.gov/POL/LPgas/
Board Established:	1999
S.C. Code of Laws:	40-82-5, et. seq.
Regulation:	71-8304, et. seq.
Board Member Slots:	7
How appointed:	Appointed by the Governor
Board Meetings:	At least annually
Licensure Information:	
Licensure Period:	Biennially 10/1-9/30
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable
Type of Exam:	State exam on S.C. rules and regulations and NFPA Codes
Statistical Information FY 2013	
Licensee Category:	
Companies licensed to provide LP Gas Operations	820
Individuals permitted to perform LP Gas Operations	971
LP Gas Inspections Conducted	295

Board of Pyrotechnic Safety

Website:	http://www.llr.sc.gov/POL/Pyrotechnic/
S.C. Code of Laws:	40-56-1, et. seq.
Regulation:	71-8305, et. seq.
Board Member Slots:	7
How appointed:	Appointed by the Governor
Board Meetings:	At least annually
Licensure Information:	
Licensure Period:	Operators: Biennially 10/1-9/30 Retail Sales: Annually and Temporary
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing



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Type of Exam:	State exam on S.C. rules and regulations and NFPA Codes
Statistical Information FY 2013	
Licensee Category:	
Professional Fireworks Related	
Pyrotechnic Operators Licensed	150
Pyrotechnic Trainee Operators Licensed	66
Public Fireworks Display Permits Issued	298
Proximate Audience Fireworks Display Permits Issued	48
Public Fireworks Display Inspections Conducted	1
Proximate Audience Fireworks Inspections Conducted	15
Consumer Fireworks Related	
Wholesaler/Storage Licenses Issued	32
Jobber Licenses Issued	3
Retail Sales Licenses Issued (temporary – 90 days only)	926
Retail Sales Licenses Issued (annual)	579
Retail Sales Fireworks Inspections Conducted	1,523
Wholesale/Storage/Jobber Fireworks Inspections Conducted	2

Division of Fire and Life Safety- Field Services

Assistant State Fire Marshal: David Blackwell, P.E. (Interim)

Program Description:

Deputy State Fire Marshals conducted 11,361 life safety inspections in FY 2013. The major responsibilities of this Section are focused on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized inspections related to facilities obtaining state licenses from the Office of State Fire Marshal and other state agencies. Deputies also assist in investigations regarding licensees and provide technical consultation to local and State Authorities Having Jurisdiction (AHJ) including resident fire marshals. Deputies live in various counties throughout the state and their homes serve as their headquarters. Deputies are typically assigned to a territory consisting of multiple counties.

The total number of inspections and citations decreased 22 percent in FY 2013. This decrease is a result of fewer deputies conducting inspections. The average inspections, per deputy (includes inspections by senior deputy state fire marshals), remained in line with previous years.

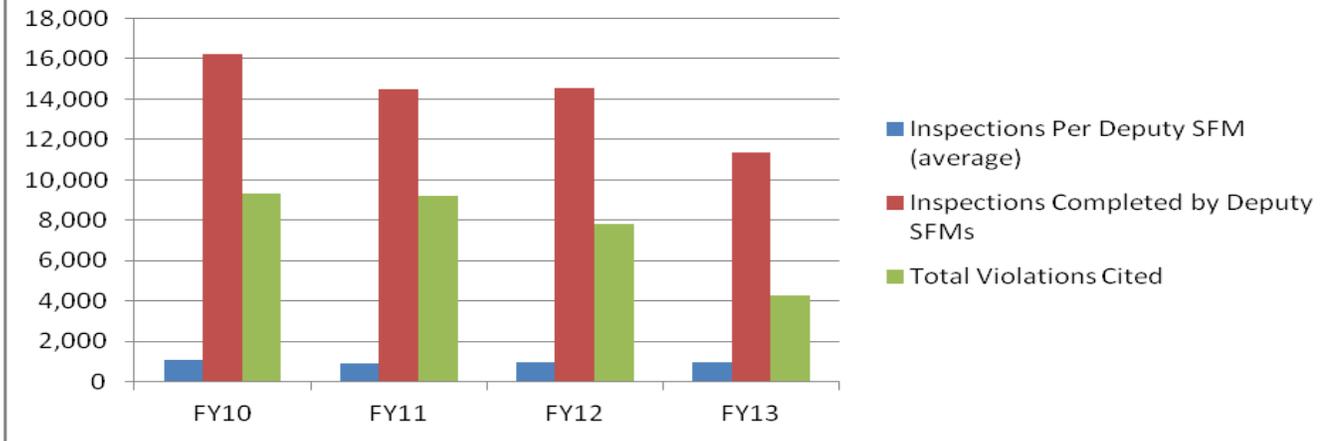
FY 2013 Statistical Staff-Related Information

Staff Positions	Number of Personnel (15)
Senior Deputy State Fire Marshals	2
Deputy State Fire Marshals	10
Positions Vacant at close of FY 2013	3

FY 2010 – FY 2013 Statistical Information

Inspection Statistic	FY 2010	FY 2011	FY 2012	FY 2013
Inspections Per Deputy SFM (average)	1,083	904	970	947
Inspections Completed by Deputy SFMs	16,239	14,468	14,549	11,361
Total Violations Cited	9,342	9,223	7,804	4,284

FY10 – FY13 Statistical Information



Division of Fire and Life Safety- Engineering Services

Chief Engineer/ Interim Assistant State Fire Marshal: David Blackwell, P.E.

Program Description:

The Engineering Services Section provides technical assistance and consultation services to design professionals, state officials, local building and fire officials, contractors, builders, building owners, and the public. Staff is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, liquefied petroleum gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state Authorities Having Jurisdiction (AHJs), local AHJs and resident fire marshals. Staff also assists other Agency divisions with special projects, research, and development of future regulations and state statutes.

FY 2013 Statistical Staff-Related Information

Staff Positions:	Number of Personnel (6)
Chief Engineer	1
Engineer	1
Associate Engineers	3
Administrative Assistant	1

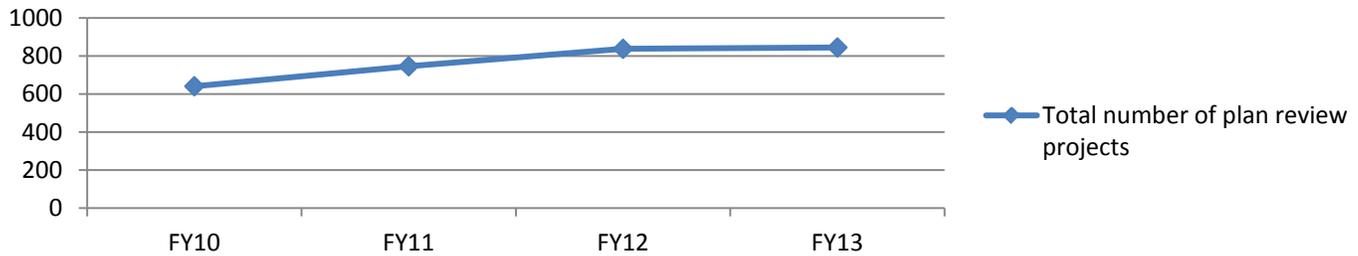
FY 2010 – FY 2013 Statistical Information

TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects			
	FY 2010*	FY 2011*	FY 2012	FY 2013
Building fire and life safety	14	12	6	6
Fire alarm system	2	6	5	4
AST fuel storage and dispensing systems	0	1	3	3
Alternate extinguishing system	0	0	4	2
LP-Gas system	5	30	35	12
Fire protection sprinkler system – aboveground	492	574	641	646
Fire protection sprinkler system – underground	128	121	144	172
Hydrogen facility	N/A	2	0	0
Total number of plan review projects	641	746	838	845

*Previous annual reports reported the number of review cycles. Due to changes in software and other factors, this report now compares number of projects.

As can be seen in the table above and graph below, the total number of plan review projects has increased every year since 2010.

Total Number of Plan Review Projects



Office of the State Fire Marshal - Community Risk Reduction

Program Manager: Tim Wojcik

Program: Community Risk Reduction

Program Description:

The State Fire Marshal's Office is responsible for programs designed to educate and enhance public awareness of fire safety. In the spring of 2012, the Community Risk Reduction (CRR) Division was created encompassing the Public Fire Safety Education and Data Management Divisions. The revised Division includes the mission of "using prevention and mitigation to support community readiness."

Major program areas include:

- Public Fire and Life Safety Education Delivery
- Data Collection and Management
- Fire Incident Research and Investigation
- Major Incident Support
- Smoke Alarm Installation
- Fire Inspector Training and Certification (initial and ongoing)
- Public Fire and Life Safety Educator Training (initial and ongoing)
- Fire Investigator Training (initial and ongoing)
- Certified Resident Fire Marshals

To provide fire and life safety programs for school and family audiences, the Division and EdVenture Children's Museum continue a successful partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station (a fire safety exhibit) within EdVenture. Division staff members are responsible for program development, delivery, and outreach activities. With the assistance of a FEMA grant, new fire and life safety programs are being developed for this purpose. Partnerships with organizations such as Safekids, South Carolina Injury Free Coalition, the South Carolina EMS PIER Team, and others have been established.

In 2013, Emergency Medical Services training programs were initiated through the Division of Fire and Life Safety. A nationally recognized Emergency Medical Responder Program is currently being piloted.

In FY 2013, there were 63 fire deaths (48 deaths during 2012 calendar year). State law requires the Fire Marshal's Office to collect and analyze data on fire fatalities. Data collection is accomplished through the National Fire Incident Reporting System (NFIRS) created for South Carolina fire departments. A statistical report is completed after a fire department responds to an incident. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire death victim, and structure of building. This statistical information represents more than half of the state's population, which is provided by 362 participating fire departments through the Fire Incident Reporting System. A total of 218,456 incidents were reported during the calendar year, accounting for a property loss of more than \$102 million.

In FY 2013, the Office of State Fire Marshal partnered with the EdVenture Children's Museum using a grant to provide 250 specialized smoke alarms to hearing-impaired South Carolina residents. The smoke alarm program focuses on the right alarm in the

right location. Included in each smoke alarm installation visit are a home safety inspection and a family guest pass to EdVenture. This specialized smoke detector is actually a “bed shaker” (pad) that plugs into a wall outlet and slips between the mattress and box springs. After the smoke detector is activated, the pad receives a wireless signal to vibrate and serves as a tool to wake up the sleeping resident.

The Data Management programs have also begun to expand beyond simple maintenance of reporting systems. In FY 2013, a more proactive approach was utilized to present Office data to the public via email and website. Data management continues to be involved in fire service-related research.

Working with the Fire Academy, the Office of State Fire Marshal delivered 24 fire marshal-related courses for 1,349 students. Currently, there are 597 certified resident fire marshals that perform inspections in their local jurisdictions. These courses are delivered at the Fire Academy and regionally throughout the state, and they provide required continuing education hours and a mechanism to improve statewide consistency of code interpretation and enforcement. The training and certification courses also increase the quality and consistency of inspections statewide and improve fire and life safety conditions.

FY 2013 Statistical Staff Related Information

Staff Positions	Number of Personnel (9)
Community Risk Reduction Manager	1
Community Risk Reduction Program Assistants (FTE)	2
Community Risk Reduction Program Assistants (Temp)	4
Community Risk Reduction Program Assistants (Grant Funded)	2

FY 2013 Statistical Information

Community Risk Programs	Total Number
Initial Fire Marshal Training Attendees	76
Fire Marshal Quarterly Trainings	24
Quarterly Fire Marshal Training Attendees	1,349
Additional Fire Marshal Continuing Education Hours Approved	53.5
Number of Certified Resident Fire Marshals	597
EMS Training Attendees	25
National Fire Incident Reporting System (NFIRS)/ Participating Fire Departments	362
Dalmatian Station/ Direct Contact	3,722
Fire Safety Camps (EdVenture)	7

Division of Fire and Life Safety- State Fire Academy

141 Monticello Trail
Columbia, South Carolina 29203
(803) 896-9850

Superintendent: Russ Friar

Program Description:

The Fire Academy’s mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade, and other emergency response personnel. Through 214 different courses, and the ability to customize programs, the South Carolina Fire Academy provides basic and advanced training for firefighters, fire officers, instructors, and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

The Fire Academy offers training to in-state firefighters, out-of-state firefighters, non-member “Open Enrollment” students, Boy Scouts of America “Explorer, Learning for Life,” and Junior Firefighter Programs for students 16 and 17 years old. The South Carolina Fire Academy also provides training to local EMS, police, emergency management, and rescue squad personnel.

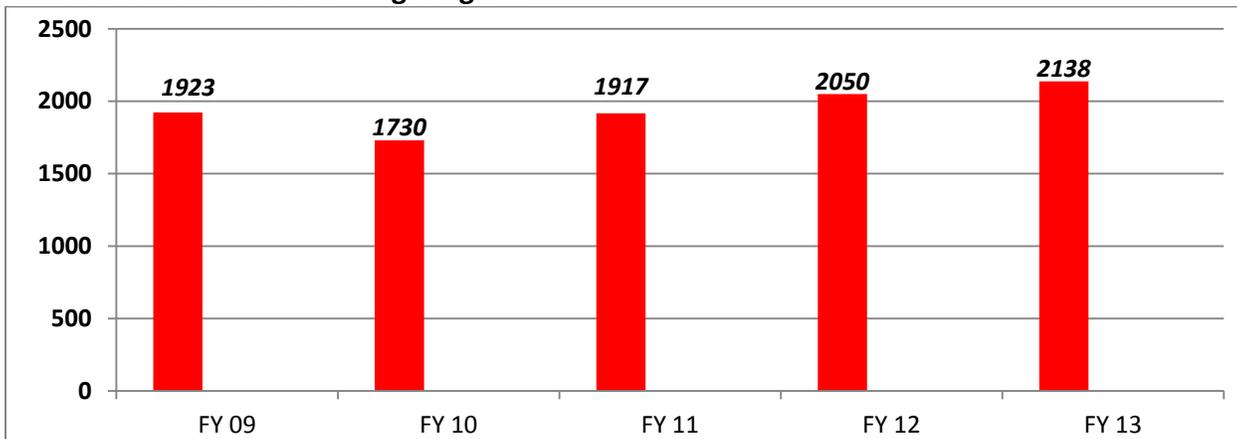
All Fire Academy training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the Fallen Firefighters Foundation’s 16 Life Safety initiatives and its “Everyone Goes Home” program. The “Everyone Goes Home” program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

During the week of January 20, 2013, the Fire Academy served as the project manager on a national research project held in Spartanburg involving fire attack and the impact on occupants and firefighters. Experiments were conducted in eight abandoned wood-frame, single-family homes already slated for demolition. The objective of the Assistance to Firefighters grant study was to improve firefighter safety and effectiveness.

This study was a partnership between the Fire Academy, the International Society of Fire Service Instructors (ISFSI), and National Institute of Standards and Technology (NIST). More than 160 fire-service officials from across the country attended the event. The training and sharing of the data, as a result of these research burns, will be valuable to South Carolina and the nation.

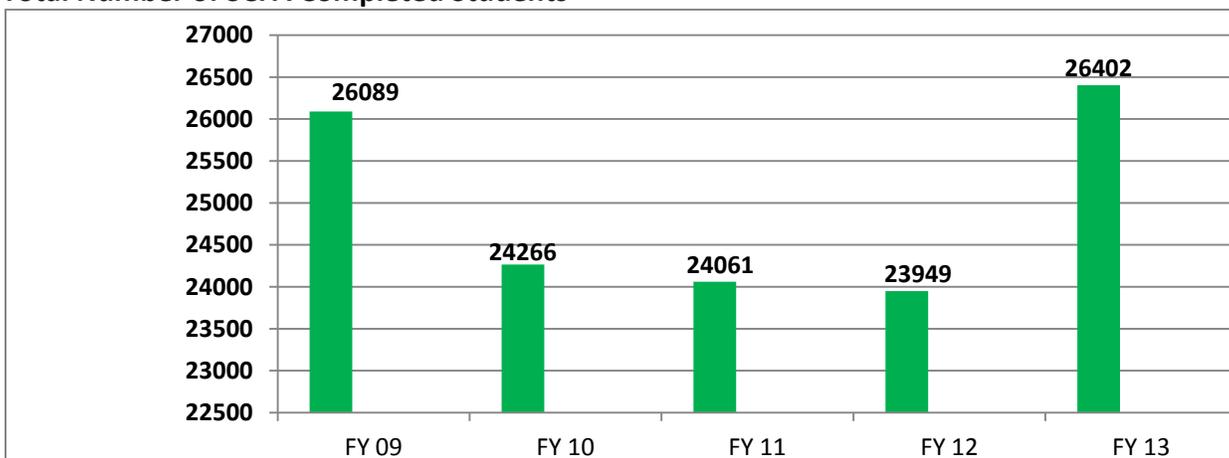
South Carolina has 514 fire departments with more than 17,000 firefighters. For FY 2013, the South Carolina Fire Academy provided 2,138 training programs for 26,402 successfully completed students. See charts below for FY 2009 – FY 2013 comparisons.

Total Number of SCFA Training Programs



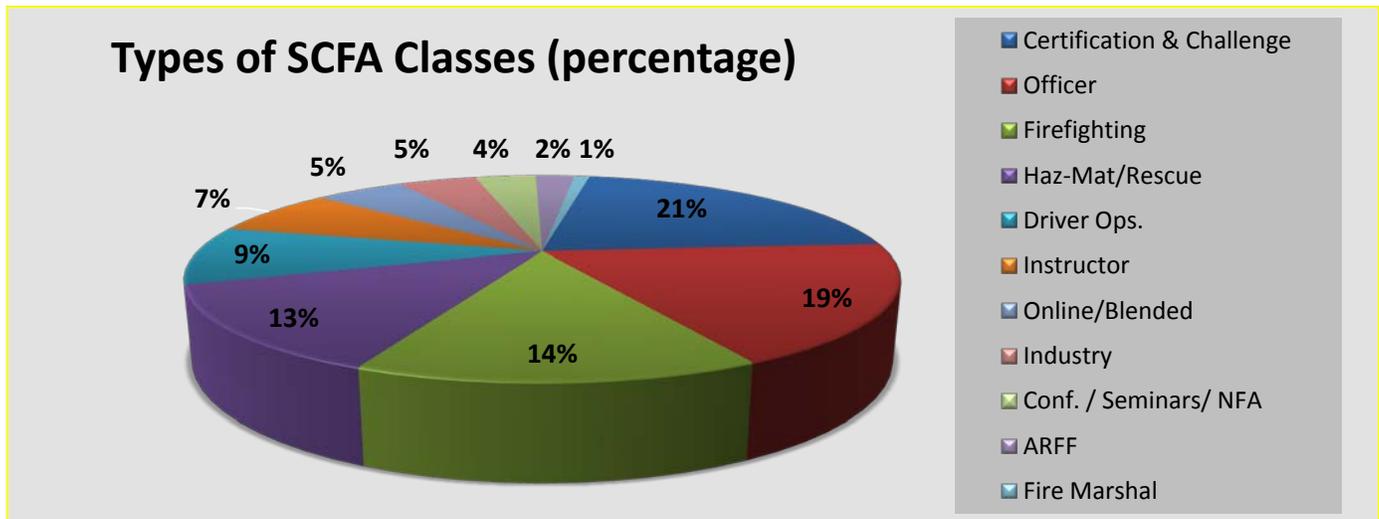
For FY 2013, the South Carolina Fire Academy experienced a 10 percent increase (from FY 2012) in the number of students that completed a course. See chart below for FY 2009 – FY 2013 comparison.

Total Number of SCFA Completed Students



To meet the needs of those unable to commit to a traditional classroom environment, and to provide an alternative training environment, the Fire Academy also provided more than 5,000 students with online independent learning, hybrid, and blended learning programs. The online classroom is designed to provide knowledge to the students who take these programs. However, these are not captured as “completed students.” As such, please note that many of these students are not captured in the above chart.

The following chart reflects the percentage of types of training courses provided to the state’s fire service members. For example, in FY 2013, Certification and Challenge classes were 21 percent of all classes offered for training. Additionally, “officer” related training totalled 19 percent of all classes.



In FY 2013, across the state, the South Carolina Fire Academy operated and provided 349 days of training. The Columbia site was open 310 days during this same time period (compared to the state employee work year of 247 days).

The South Carolina Fire Academy is comprised of the following areas of operations and support:

Functional Operations	Type of Group	Management Team	Number of Full-Time Employees
Resident Training	Operations	Lenny Busby, Supervisor	5 (2 part-time)
Resident training is responsible for any activity on the Fire Academy’s main campus and also responsible for marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. The Fire Academy’s Columbia Office provided facilities for 4,001 guests who attended 95 meetings and conferences. Specifically, the Fire Academy provided training to: <ul style="list-style-type: none"> • 7,376 students with municipal training in 352 classes • 1,574 students with industrial training in 110 classes • 637 students with aircraft rescue training in 74 classes 			
Regional Training	Operations	Phillip Russell, Administrator	7 (1 part-time)
Regional training is the key to the delivery of Fire Academy courses to fire service customers. A majority of the Fire Academy courses are conducted in the regions at local fire departments. The Fire Academy has seven regions served by six regional offices. In FY 2013, staff attended 363 fire department meetings. The average cost, per student, was \$37.60. Additionally, these offices provided: <ul style="list-style-type: none"> • Training to 15,045 students in 1,210 classes • Re-tests to 1,059 students 			
Instructional Design	Operations	Rick Dunn, Supervisor	3
Instructional Design develops curriculum and audio-visual materials required for statewide delivery. In FY 2013, this Section accomplished the following: <ul style="list-style-type: none"> • Provided more than 5,000 students with online, hybrid, or blended-learning training. • Partnered with the S.C. Department of Education to create High School Firefighter certified programs. • Partnered with S.C. Forestry to create wildland fire programs. • Collaborated with National Fire Academy to provide chief-level programs to be delivered to South Carolina fire chiefs. • Provided three online courses: <i>ISFSI Modern Construction Considerations for Company Operations</i>; <i>Improving Tactical Decision Making</i>; and <i>ISFSI – Thinking Firefighters, A Study in Fire Attack for Single-Family Detached Dwellings</i>. 			
Accreditation, Testing, and Certification	Operations	Vacant	1

Accreditation and Testing is responsible for managing the Fire Academy's IFSAC (International Fire Service and Accreditation Congress) Certification and Accreditation program for the 16 areas of curriculum offered for national certification. This Section also manages the Equivalency and Reciprocity Review Program. In FY 2013, there was an 80.64 percent passing rate on IFSAC exams, and this Section accomplished the following:

- Provided 2,782 IFSAC certificates to students who successfully completed third-party certification testing.
- Issued 290 reciprocity requests.
- Issued 234 equivalencies.

Administration

Support

Cindy Brazell, Coordinator

3

Administration handles regional catalog registrations, confirmations, and transcript updates, and issues a certificate for each student completing a Fire Academy course (except IFSAC certifications). They also handle procurement and purchasing and accounts payable and receivable, and collect all funds and process deposits. In FY 2013, this Section accomplished the following:

- Trained 9,587 students in on-site (Columbia) classes.
- Processed 1,377 course packages for classes and testing.
- Created and billed 6,627 invoices for services provided.
- Deposited \$1,832,479.31 for accounts receivable.

Maintenance

Support

Billy Roberts, Administrator

3 (1 part-time)

The facilities maintenance team provides maintenance and janitorial service for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles. In FY 2013, this Section accomplished the following:

- Provided maintenance and janitorial support to 120,000 square feet of office space.
- Provided maintenance and support to all training simulation props used for training.
- Provided maintenance and support to nine fire suppression apparatus, all DFLS-owned vehicles and 40 training support trailers.
- Designed, constructed, and installed an LP Gas vehicle fire prop, saving the Fire Academy more than \$320,000.

Cafeteria and Dormitory

Support

Ray Williams, Coordinator

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Feeding customers is part of the package the Fire Academy provides to on-site customers. The cafeteria staff furnishes meals to support site operations and operates the Fire Academy's retail store. In FY 2013, these sections accomplished the following:

- Cafeteria operated 287 days providing 44,158 meals to students, staff, walk-in customers, and inmates.
- Cafeteria staff sold \$44,960 in Fire Academy merchandise.
- Dormitory provided 4,237 room nights for 5,571 students.

Division of Fire and Life Safety - S.C. Emergency Response Task Force: Firefighter Mobilization and Urban Search and Rescue

Assistant State Fire Marshal:

Dan McManus

Program Description:

Under the State’s Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinators for ESF 4 – Structural Firefighting, ESF 10 – Hazardous Materials, and specializes in Flood/Swift Water Rescue, Helicopter Rescue and Hazardous Materials Incident Support. The Division leads many established programs to accomplish this one of a kind “all-hazard” tiered emergency response. The Program has more than 7,290 registered firefighters and more than 216 participating fire departments with response to 10 activations in Fiscal Year 2013 and more than 35 in its lifetime.

The S.C. Emergency Response Task Force provides initial and long-term responses to natural and man-made disasters. The program’s primary focus is to provide immediate resources to local and regional fire service agencies that would otherwise not be able to support themselves. This nationally recognized program has developed into a best practice model. This marks the fourth successful year of the State US&R Task Force partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of few in the country, and provides this state with air rescue capability.

The State US&R program is also making more of its recourses available such as the 10 deployable disaster response canine teams and swift water rescue capabilities that were deployed during Hurricane (“Superstorm”) Sandy last October - the deadliest and most destructive hurricane of the 2012 Atlantic hurricane season.

Firefighter Mobilization and State US&R Programs		
	FY 2012	FY 2013
Participating Fire Departments	216	216
Registered Firefighters	7,128	7,290
Number of personnel (day-to-day operations)	10 (two full-time and eight part-time)	10 (two full-time and eight part-time)
Since 2005, number of activations	25	35
Most recent activation	Recycling plant fire, Cayce. S.C.	Oconee County Search & Recovery Mission
Current members of the task force	131	119
Total volunteer hours recorded	6,653	6,803
Annual average salary saved due to volunteers	\$1 million	\$950,000
Average time (hours) a volunteer gives	51	59
Total training and exercise opportunities	125	125