

2011-2012 Annual Report



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Introduction

On Feb. 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 40 separate state agencies, including the Department of Labor, the State Fire Academy, the Office of the State Fire Marshal and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from OSHA enforcement to professional and occupational licensing to educating the fire service.

LLR Locations

LLR's Office of the Director, Office of Communications, Office of Governmental Affairs, Division of Administration, Division of Labor, Division of Legal Services, Division of Professional and Occupational Licensing (POL), and Office of Licensure and Compliance are located within the Kingstree Building at 110 Centerview Drive in Columbia. Fire and Life Safety is located at the S.C. Fire Academy campus on Monticello Trail in Columbia.

Agency Overview

Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving its state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

The Office of the Director is comprised of the **Director**, the **Office of Advice Counsel**, the **Office of General Counsel**, the **Office of Communication and Ombudsman**, and the **Office of Governmental Affairs**. The Governor, with the advice and consent of the Senate, appoints the Director.

Governor Nikki Haley appointed Holly Pisarik as LLR Director March 2, 2012 and the S.C. State Senate confirmed her March 29, 2012. Catherine Templeton served as LLR Director under Governor Nikki Haley from January 2011 through March 14, 2012. H. Rion Alvey served as interim agency director from March 15, 2012 to March 29, 2012.

Office of Communication and Governmental Affairs

Counsel to Office of Communications & Governmental Affairs

Holly Beeson

Director of Communications

Lesia Kudelka

The Office of Communications promotes and explains to the public the agency's goals, activities and services using a variety of media. The director serves as the agency spokesperson to the media for all programs and manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the agency's Ombudsman.

Director of Governmental Affairs

Grant Gillespie

The Office of Governmental Affairs (OGA) is responsible for working as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. OGA is also responsible for coordinating, monitoring and reviewing proposed legislation, amendments, regulations and approved bills that are initiated and/or affect boards, commissions and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties' external to the department. Additionally, OGA assists with training and educating LLR staff, boards and commissions regarding the legislative process.

Governmental Affairs-Summary of Legislation Passed

The 2012 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

Agency-related legislation enacted during the 2012 session is listed below by effective date:

Bills Reflecting Statutory Changes				
Act	Reference(s)	Board/Commission	Subject	Effective
<u>197</u>	§§41-7-10, 41-7-80, 41-7-90, 41-7-100, 41-7-110, 41-7-130	Labor	Employer must conspicuously post notice concerning the rights of an employee; labor organizations to file certain info w/the Dept.	6/7/12
<u>207</u>	Title 46 Chapter 43	Labor	Migrant Farm Workers Commission Repealed	6/7/12
<u>222</u>	§§40-9-30, 40-9-37, 40-15-20, 40-33-10, 40-43-40, 40-45-10, 40-47-10, 40-47-11, 40-75-10	Chiropractic, Dentistry, Nursing, Pharmacy, Physical Therapy, Medical, Counselors	Added member from 7 th congressional district for each Board; decreased from 36 to 35 physician members on the Medical Disciplinary Commission of the Medical Board; deleted establishing fees in regulation for Medical (§40-47-10(I)(10)) and Nursing (§40-33-10(I)(13)) Boards	6/7/12
<u>250</u>	§38-71-1810 et seq.	Pharmacy	Pharmacy Audit Rights (added Article 18 to Chapter 71, Title 38)	1/1/13
<u>261</u>	§§32-7-10, 32-7-35, 32-7-50, 32-7-60(B), 32-7-100	Funeral	Updated preneed funeral contracts; in § 32-7-10 added definitions for "at need" and "at preneed", "funeral services" or "funeral arrangements", and "trust account"; in § 32-7-35 gave additional provision for transference of a preneed funeral contract and added a provision for a preneed contract in an at need status; in § 32-7-50 specified license fee as \$250, license expires on 9/30 of each odd-numbered year, renewal fee is \$200 of which \$100 goes into Preneed Funeral Loss Reimbursement Fund; in 32-7-60(B) \$500 for the maximum amount of the fund is deleted; in 32-7-100 added further definition of misdemeanor conviction and adds felony convictions as well as additional action by the department	6/18/12

274	§40-1-77	Professional and Occupational Licensing Boards under Title 40	Temporary license may be issued to spouse of an active duty member of the US armed forces in certain circumstances—holds valid license issued by another state in good standing, SLED & FBI check if required	6/26/12
279	§§40-57-40, 40-59-10, 40-69-10, 40-81-50	Real Estate Commission, Residential Builders Commission, Veterinary Board, Athletic Commission	Added member from 7 th congressional district for each Commission/Board	6/26/12
282	§41-15-520	Labor/OSHA	Remedies of employees alleging discrimination	6/29/12

Regulations Passed			
Regulation	Board/Commission	Subject	Effective Date
4162	Environmental	Continuing education, licensure (51-1, 51-4, 51-5)	2/24/12
4163	Landscape Architects	Establishing regulations under Chapter 76	2/24/12
4186	Soil Classifiers	Establishing regulations under Chapter 108	6/22/12
4216	Accountancy	Practice privileges (1-03 deleted), continuing education, peer review, professional standards (1-08 through 1-10 amended)	6/22/12
4217	Athletic Commission	Establishing regulations for Mixed Martial Arts (MMA)	6/22/12
4223	Accountancy	Reinstatement and continuing education (1-06, 1-08)	6/22/12
4225	Barbers	Requirements of licensure (17-1, 17-8)	6/22/12
4228	Chiropractic	Organization, Administration and Procedure (25-1)	6/22/12
4229	Contractors	Requirements of Licensure, includes Fire Protection Sprinkler Contractors (29-2, 29-3, 29-6, 29-8, 29-10, 29-11, 29-70, 29-75, 29-80, 29-85, 29-90, 29-100, 29-105, 29-110)	6/22/12
4230	Cosmetology	Requirements of Licensure (35-1, 35-23)	6/22/12
4232	Dentistry	Registration of Licenses or Certificates; Annual Election of the Board (39-5 and 39-6) (Executive Director, 39-7 repealed)	6/22/12
4233	Engineers	Requirements of Licensure (49-103, 49-104, 49-105, 49-200, 49-201, 49-202, 49-304, 49-430, 49-460, 49-602)	6/22/12
4234	Foresters	Requirements of Licensure (53-2, 53-7, 53-9, 53-13, 53-15)	6/22/12
4235	Funeral Service	General Licensing Provision for Embalmers and Funeral Directors; Provisions for Annual Renewal of Licenses and Reactivation of Expired Licenses (57-04, 57-05, 57-09)	6/22/12
4236	Geologists	General Registration Provisions for Geologists-in-Training (131-04)	6/22/12
4238	LP Gas	Licensing and Permitting Fees; Licensing Requirements (71-8304.3, 71-8304.4)	6/22/12
4240	Soil Classifiers	Repeals old regulations under DNR (Chapter 116)	6/22/12
4241	Landscape Architects	Repeals old regulations under DNR (Chapter 74)	6/22/12
4242	Long Term Health Care	Requirements of Licensure (93-50, 93-65, 93-110, 93-210)	6/22/12
4244	Medical	Requirements of Licensure (81-1 through 81-11, 81-12.5 through 81-20, 81-22, 81-24, 81-26, 81-28, 81-75, 81-95, 81-206 repealed; amended 81-12, 81-33, 81-40, 81-70, 81-90, 81-110)	6/22/12
4246	Occupational Therapy	Definitions (94-01 repealed); Licensure by Endorsement; Fees (94-06, 94-09)	6/22/12
4247	Opticianry	Requirements of Licensure (96-104, 96-105, 96-106, 96-110)	6/22/12
4248	Physical Therapy	Requirements of Licensure (101-04, 101-05, 101-07, 101-08, 101-09, 101-10)	6/22/12
4249	Pilotage	Requirements of Licensure (repealed Port of Port Royal, 136-501 through 136-599; amended 136-710, 136-717, 136-730)	6/22/12

4250	Podiatry	Requirements of Licensure (134-10, 134-50)	6/22/12
4251	Psychology	Continuing education credits (100-10)	6/22/12
4253	Social Work	Requirements of Licensure (110-1, 110-10, 110-20)	6/22/12
4254	Speech Pathology	Requirements of Licensure (115-2, 115-3, 115-4, 115-7)	6/22/12
4255	Veterinary	Requirements of Licensure (120-11, 120-12)	6/22/12
4270	Elevators and Amusement Rides	Special Inspectors (71-4800, 71-5400)	6/22/12
4271	Medical	Establishes fees in regulation, 81-300 added	6/22/12
4272	Nursing	Fees and APRNs (91-19, 91-31)	6/22/12
4273	Real Estate Commission	Repealed 105-1 (Insurance Required for Time Sharing Facilities and Accommodations)	6/22/12
4274	Real Estate Commission	Fees (amended 105-12, added 105-13)	6/22/12
4275	Residential Builders	Emergency License and Registration (added 106-5)	6/22/12
4276	Veterinary	Establishes fees in regulation, 120-14 added	6/22/12

This list of Acts is strictly for reference only. Neither the Department of Labor, Licensing and Regulation or any of its employees makes any warranty, express or implies or assumed any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.

Administrative Services

Division of Administration
110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
(803) 896-4300

Deputy Director

Karen Roberts

Administrative Services is responsible for providing administrative support services for the agency in accordance with state and agency policies and procedures and governing federal, state and local regulations. Administrative Services is directed by a management team and consists of four offices:

Information Technology Office: provides expertise in development, implementation and maintenance of computer-based information systems and coordinates all information technology activities for the agency. This office also manages the agency's Ecommerce presence.

Budget Office: responsible for coordinating the agency's budget and federal grants, the agency's strategic planning initiatives, and providing mail room services.

Finance Office: responsible for directing fiscal functions of the agency and providing services and expertise in areas of procurement, property and vehicle management, and records management.

Human Resources Office: responsible for providing services in the areas of consulting, policy development, employee relations, training, compensation, recruitment and employee benefits.

Office of General Counsel

110 Centerview Drive
P.O. Box 11329

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Columbia, S.C. 29211-1329
(803) 896-4485

Chief General Counsel

Melina Mann

The Office of General Counsel is charged with providing litigation and advice services to LLR programs.

The Office of General Counsel handled the following cases during FY 2012:

Division of POL cases opened	893
Division of POL cases closed	757
Division of OSHA cases opened	18
Division of OSHA cases closed	17
Division of Labor cases opened	0
Division of Labor cases closed	0

*Includes cases carried forward from 2009-2011.

Division of Labor

110 Centerview Drive
PO Box 11329
Columbia, S.C. 29211-1329
737-9220

Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in its employer/employee relationships. [LLR's Division of Labor](#) is one of several state and federal agencies that administers the laws. Occupational Safety and Health, mediation of disputes between unions and businesses fall under this division, as well as the Office of Elevators and Amusement Rides.

Office of Occupational Safety and Health Administration (OSHA)

Administrator	Dottie Ison
Program:	Compliance
Manager	Anthony Wilks

Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. To see that the objectives are met, the compliance field staff conducts inspections, which are reviewed by supervisors, to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance.

Statistical Information FY 2011-2012	
OSHA Inspections	1,275
Safety	1,103
Percent of safety inspections	86.5%
Safety inspections per inspector	118
Health	172
Percent of health inspections	13.5%
Health inspections per inspector	159
Inspections resulting in findings of in-compliance	610

Number of Violations	1,737
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Serious	60.9 %	1,058
Other than serious	38.7%	673
Repeat	0.1%	2
Willful	0	0

Number of Inspections by Types		
Planned	68.2%	870
Complaints	12.2%	155
Accidents and Fatalities	3.5%	45
Referrals	3.1%	39
Follow-up	4.0%	51
Program-related	5.3%	67
Not program-related	3.8%	48
Monitoring	0	0

Program:

Coordinator

Integrated Management Information System

David Parker

Program Description:

South Carolina, following Federal OSHA standards and regulations, is one of 26 states to administer its own occupational safety and health program. To that end, the South Carolina Division of Labor’s Integrated Management Information Systems (IMIS) department provides statewide inspection data to the federal Department of Labor (DOL) as required by law. The IMIS department’s responsibilities are to collect, compile, analyze, and transmit accurate inspection data to DOL on a daily basis. Internally, that same data is analyzed with an eye towards helping SCDOL continuously improve both its safety inspection and consultation programs.

IMIS also compiles and publishes safety data and statistics to federal, state, and local governments, which, in part, helps guide policy deliberation and decisions. Additionally, these same statistics are provided to the general public on both Federal and State Web sites. The IMIS department’s primary objective is to analyze data in order to provide the Labor Division with accurate and timely information to help make the South Carolina workplace a safer place for all its workers.

- **OIS Implementation On Hold** – The roll out of OIS, the next generation replacement for Federal OSHA’s legacy Integrated Management Information System (IMIS), has been put on hold. There has been no change in the status of the Consultation module since it was rolled out to Region 8 last year, but in June of this year, the Enforcement module was implemented in the federal enforcement area offices. However, as a result of the magnitude of program enhancement requests (i.e. software change requests) and program defects uncovered in the rollout, program management decided to take pause before going forward. As stated by the program office, “...We are going to review the list of software change requests that we use for monthly updates. As we get feedback, we will prioritize the list of SCRs. In short, it is on hold for now to regroup and plan for moving forward. Plans tentatively are to move ahead with consultation once we get started again, and that state plans will follow consultation. This could change, however. Priority is to get off NCRs as they continue to fail. To date, in the last 9 months we have fixed approximately 500 software change requests including defects and enhancements.”
- **OSHA Express** – South Carolina OSHA’s data collection/entry/analysis system is now in its third year of operation. Built in 2009 to replace the aging federal IMIS system, OSHA Express (OE) processed 27,083 form transactions last year. South Carolina and Minnesota, the two states currently running OSHA Express, are soon to be joined by Kentucky, whose OE system is scheduled to be completed by the end of this year. Additionally, several other states are investigating the possibility of building their own OE systems.
- **System Upgrades** – In a continuing effort to conserve scarce budget resources and leverage existing equipment, the IMIS department, with the help of LLR’s OIS division, has implemented a program of PC upgrades for SCOSHA. Instead of attempting to fix older, obsolete equipment when it is in need of repair, the plan is to replace this equipment with newer technology “turn-

ins” in from other departments. These upgrades will allow the division’s workforce to utilize both current and future operating systems and programs without having to purchase new PCs.

Program:
Coordinator

Technical Support and Standards Office
Gwendolyn Thomas

The purpose of the SC OSHA Technical Support Office is to develop, manage, and implement Federal OSHA’s five year Strategic Plan, generate quarterly and annual reports, and assists the SC OSHA Administrator with LLR’s Strategic Plan. The Technical Support Office also reviews all Federal OSHA documents and recommends to the OSHA Administrator, actions such as adoption of new standards promulgated by Federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This program area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer’s practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard
- unavailability of personnel, materials or equipment, or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support area evaluates situations, to assess that alternative protections are being afforded to employees and submits recommendations regarding the variance application to the OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees and compliance staff members who desire to eliminate safety and health workplace hazards. Electrical hazards, cranes and derricks in construction, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding respiratory protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2011-2012.

On October 11, 2011, the South Carolina Department of Labor, Licensing and Regulation, Division of Labor, Office of Occupational Safety and Health, promulgated the following revisions to existing South Carolina Regulations:

In Subarticle 6 (General Industry and Shipyard Employment):

Revisions were made to Sections 1910.6, 1910.33, 1910.34, 1910.35, 1910.36, 1910.77, 1910.132, 1910.134, 1910.141, 1910.145, 1910.147, 1910.184, 1910.440, 1910.1003, 1910.1017, 1910.1018, 1910.1020, 1910.1025, 1910.1027, 1910.1028, 1910.1029, 1910.1030, 1910.1043, 1910.1044, 1910.1045, 1910.1047, 1910.1050, 1910.1051, 1910.1450, 1917.2, and 1917.1127.

In Subarticle 7 (Construction):

Revisions were made to Sections 1926.51, 1926.60, 1926.62, 1926.251, 1926.1101, and 1926.1127.

Standards presented at the October public hearing were published in the South Carolina State Register on October 28, 2011.

On April 25, 2012, the South Carolina Department of Labor, Licensing and Regulation held a public hearing to establish new standards and to revise existing health and safety standards for 29 CFR parts 1910 and 1926 as necessary to comply with federal laws.

Revisions were made to Part 1910 General Industry Standards referenced in the Acetylene Standard: 1910.6 and 1910.102.

Corrections and Technical Amendments were made to 15 OSHA Standards in General Industry and Construction: 1910.119, 1910.120, 1910.146, 1910.151, 1910.177, 1910.217, 1910.261, 1910.265, 1910.272, 1910.440, 1910.1003, 1910.1025, 1910.1030, 1926.50, and 1926.62.

Revisions were made to Hazard Communication Standard for General Industry and Construction with updates to related standards: 1910.6, 1910.106, 1910.107, 1910.119, 1910.120, 1910.123, 1910.124, 1910.125, 1910.126, 1910.252, 1910.1001, 1910.1003,

1910.1017, 1910.1018, 1910.1025, 1910.1026, 1910.1027, 1910.1028, 1910.1029, 1910.1043, 1910.1044, 1910.1045, 1910.1047, 1910.1048, 1910.1050, 1910.1051, 1910.1052, 1910.1200, 1910.1450, 1926.60, 1926.62, 1926.64, 1926.65, and 1926.152. Standards presented at the April public hearing were published in the South Carolina State Register on May 25, 2012.

Requests for Information	Number of Calls/Responses
Standards Information	505
Technical Information/Advice	125
Standards Interpretation	163
General Information	148
Referrals	228
Letters	37
E-mails	462
TOTAL	1,668

Office of Occupational Safety and Health (OSH)

Program: OSHA Statistics
Administrator: Dottie Ison

Program Description:

The OSH Statistics Section in cooperation with the **U.S. Department of Labor, Bureau of Labor Statistics**, conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the **Census of Fatal Occupational Injuries (CFOI) Program**. The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers, as well as state and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

Statistical Information FY 2011 – 2012

2010 Private Sector Statistics	
Number of employees in S.C. private sector workforce	1,450,786
Number of employees in S.C. public sector workforce	297,219
Number of businesses sampled – private and public	3,156
Number of reported private sector injuries/illnesses	37,000
Injury and Illness rate per 100 employees – private sector	3.1
Number of reported public sector injuries/illnesses	13,000
Injury and Illness rate per 100 employees – public sector	5.2
2010 CFOI Statistics	
Number of fatal occupational injuries	69
- Private sector	56
- Public sector	13

Office of OSHA Voluntary Programs (OVP)

Manager

Harvey Jessup

Program Description:

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

Program:

Consultation Services

Manager

Harvey Jessup

Program Description:

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The only obligation of the businesses using these services is to correct any job safety and health hazards found in a timely manner.

Statistical Information FY 2011- 2012

Number of Consultation requests	981
Number of Employees helped	60,545
Number of Workplaces visited	1017
Number of Workplaces achieving compliance	1017
Number of Workplaces referred to compliance	0
Types of consulting services rendered	
- Courtesy inspections	941
- Technical assistance	0
- Follow-up visits	7
Number of Hazards identified	4724
Number of Hazards corrected	4724

Amount saved in OSHA fines by businesses achieving compliance	FY06	FY07	FY08	FY09	FY10	FY11	FY 12
	3.1M	2.6M	2.4M	2.5M	2.1M	1.4M	1.5 M

Program:

Education and Training

Manager

Harvey Jessup

Coordinator

Van Henson

Program Description:

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA's Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring

participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY12, in excess of 500 training programs were delivered to employees throughout the state, resulting in more than 13,000 employees trained on various OSHA regulations and other safety and health issues.

Statistical Information FY 2011-2012

Number of training programs:	514
Number of contact hours:	15,139
Number of trainees:	13,211

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry & Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the [LLR Website](#).

Program:	Recognition and Outreach
Manager	Harvey Jessup
Coordinator	Sharon Dumit

Program Description:

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for Alliances and Partnerships with S.C. businesses and associations.

Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect its workers from workplace hazards through its safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Statistical Information FY 2011 – 2012

Number of active approved Palmetto Star sites	41
Number of initial evaluations conducted	1
Number of initial approvals for FY 10-11	0
Number of three-year re-evaluations conducted	13

Approved Palmetto Star sites by Year	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12
	44	47	55	58	45*	44	44	41

* Some sites were lost in 2006-2008 due to plant closings or withdrawing from program. We will no longer list inactive sites.
Office of OSHA Voluntary Programs: Palmetto Star Sites

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C.	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95
SAGE Auto Lamination	Spartanburg, S.C.	02/28/96
SAGE Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
SAGE Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
SAGE Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C.	05/31/00
Ascend, Inc.	Greenwood, S.C.	07/31/00
GE Medical Systems	Florence, S.C.	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01
Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C.	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Georgia-Pacific Sawmill	Prosperity, S.C.	10/24/05
Delavan	Bamberg, S.C.	12/01/05
Anmed	Anderson, S.C.	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, S.C.	08/14/06

Osmose, Inc. GE Aviation	Rock Hill, S.C. Greenville, S.C.	10/11/06 06/25/09
Nucor Building Systems	Swansea, S.C.	11/16/09
CompX	Mauldin, S.C.	08/10/10

Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksite. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

Office of OSHA Voluntary Programs: SHARP Sites

One new site was approved in FY 2011-2012.

SHARP Site	Location	Approval Date
Thomas and Betts Lancaster	Lancaster, S.C.	06/01/04
Ply-Gem Siding Group	Gaffney, S.C.	08/23/08
ECMD	Summerville, S.C.	11/16/09
Nextera	Gaffney, S.C.	12/10/09
URS	Fort Mill, S.C.	01/19/10
Piedmont Natural Gas	Anderson, S.C.	05/13/11
Parsons	Aiken, S.C.	05/30/12

Alliances and Partnerships:

The Alliance Program works with groups committed to safety health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.
- Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

Office of OSHA Voluntary Programs: Current Alliances

Overhead Power line Safety Alliance

Office of OSHA Voluntary Programs: Current Partnerships

BE&K/ Turner, a Joint Venture Boeing Charleston Expansion Project

OVP currently has a Partnership with BE&K/Turner, a joint venture for the construction of the Boeing site in North Charleston. OVP entered into the Partnership on April 16, 2010. BE&K/Turner achieved one million work hours without a lost workday injury or illness in September 2010.

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees, and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist, and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

- Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor, and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.
- OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.

OSHA's interest in cooperative Partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses, and deaths.

Office of Elevators and Amusement Rides

Created in 1986, the office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 13 inspectors conducted inspections of new and existing elevator facilities, amusement rides and bungee jumps.

Beginning September 2011, the agency elevator and amusement ride inspections were outsourced to special inspectors licensed by LLR. LLR employees a team of auditors who travel the state to randomly review the work done by the special certified inspectors.

Program:
Administrator

Elevator Safety Inspections
Duane Scott

Program Description:

Per [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus

standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 11,402 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fiscal Year 2011 - 2012 Statistical Information

The following information is recorded from July 1, 2011 – June 30, 2012:

- The total number of elevators registered in the state: 11,902
- The total number of elevators inspected: 8,968

Program: **Amusement Ride Safety Inspections**
Administrator Duane Scott

Program Description:

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

Fiscal Year 2011 - 2012 Statistical Information

- The total number of amusement rides inspected: 761
- The total number of amusement rides permitted: 712

Program: **Bungee Jumping Inspections**
Administrator Duane Scott

Program Description:

The office began regulating the practice of bungee jumping in July 1994. In FY 2011 - 2012, there were no bungee jump inspections.

Office of Labor- Management Mediation

Program Description:

Per South Carolina Code of Laws, 1976 (as amended) 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, we offer Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard we provide the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement we offer mediation if they are unable reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle we offer to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.

- During negotiations we monitor the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer our services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor resolve their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

Office of Immigrant Worker Compliance

Director

Jim Knight

South Carolina Illegal Immigration Reform Act

Following a U.S Supreme Court decision in May, 2011 (Whiting v US Chamber of Commerce) that brought into question the constitutionality of the 2008 South Carolina immigration law, the Department of LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law to conform with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty is waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and comply with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year during, during which time the private employer must submit quarterly reports to the agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's licenses for at least 10 days, but not more than 30 days.

Budget	\$250,000
Inspectors	2
Audits conducted	2,246
Employers with no new hires since 01/01/12	848
Employers who E-Verified new hires	1,224
Employers who did not E-Verify new hires	171
No jurisdiction (public sector employers)	3
Percentage of employers in compliance	92%

Division of Professional and Occupational Licensing (POL)

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
803) 896-4300

Deputy Director	Dean Grigg
Assistant Deputy Director, Building & Business Services	Charles Ido
Assistant Deputy Director, Health & Medical Boards	H. Rion Alvey
Assistant Deputy Director, Office of Investigations & Enforcement	Mark Dorman

Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 398,248 licensees in South Carolina.

The 40 licensing boards protect the health, safety and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most of the boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional association and other meetings.

The Office of Building & Business Services and the Office of Health and Medical Related Boards handle initial licensure applicants, annual and biennial renewal applicants, licensees requiring compliance of board orders.

The Office of Investigations and Enforcement, is responsible for investigating complaints involving alleged misconduct by licensees.

Board of Accountancy

Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountant, public accountant, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingstree Bldg, Suite 201 PO Box 11329 Columbia, SC 29233-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Website:	www.llronline.com/pol/accountancy
Administrator	Doris E. Cubitt, CPA Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1915
S.C. Code of Laws:	40-2, et. seq.
Regulation:	1-21, et. seq.
Board Member Slots:	9

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How appointed:	By the Governor, recommendation profession assoc
Board Meetings:	6 annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	February 1-January 31 Biennial
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	7,306
Certified Public Accountants	5,679
Public Accountants	13
Accounting Practitioners	104
Accounting Firms In-State Registration	1210
Accounting Firms Out-of-State Registration	300
Complaint/Investigation Information	
Complaints Received:	18
Investigations:	17
Dispositions:	14
Complaint Dismissed with NO Action Taken:	2
Consent Agreement/Public:	2
Dismissed (Licensee):	2
Letter Of Caution:	3
License Denied:	1
Unresolved Discipline:	0

Board of Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Architects/
Administrator	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1917
S.C. Code of Laws:	40-3, et. seq.
Regulation:	11-1, et. seq.
Board Member Slots:	6
How appointed:	By Governor
Board Meetings:	4 Annually

Licensure Information:	
Number of states and territories that license same profession:	50 states, 4 territories
Licensure Period:	
Individual	Biennially 7/1 to 6/30
Firms	Biennially 9/1 to 8/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	5,018
Individual	3,750
Firm	1,268
Complaint/Investigation Information	
Complaints Received:	17
Investigations:	15
Dispositions:	12
Admin Fine/Monetary Penalty & Another Action:	2
Consent Agreement/Public:	2
Dismissed (Licensee) :	2
Indefinite Suspension:	0
Letter of Caution:	2
Voluntary Surrender:	0

Athletic Commission

Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects event and applies disciplinary actions whenever necessary in accordance with State and Federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4571
Fax:	(803) 896-4427
Website:	www.llronline.com/pol/athletic/
Administrator	Tracey McCarley Tracey.mccarley@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1984
S.C. Code of Laws:	40-81, et. seq.
Regulation:	20-10, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions

Endorsement Accepted:	Neither
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	3,535
Announcer	44
Judge	47
Manager	15
Second	799
Off the Street Boxer	851
Promoter	58
Referee	45
Timekeeper	27
Trainer	10
Wrestler	715
Match Maker	9
Professional Boxer	194
OTSB Permits	3
Wrestling Permits	65
Mixed Martial Arts	126
Mixed Martial Arts Boxer	4
Amateur Mixed Martial Arts Boxer	522
Professional Boxing Permits	1
Complaint/Investigation Information	
Complaints Received:	1
Investigations:	8
Inspections:	0
Dispositions:	8
License Denied:	0

Auctioneers Commission

Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/auctioneers
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1977
S.C. Code of Laws:	40-6 et. seq.
Regulation:	14-10, et. seq.
Board Member Slots:	5
How appointed:	By the Governor

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Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	1,186
Auctioneers	1,024
Auction firms	162
Complaint/Investigation Information	
Complaints Received:	28
Investigations:	39
Dispositions:	27
Administrative Dismissal:	2

Board of Barber Examiners

Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/barber
Administrator	Doris Cubitt Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1937
S.C. Code of Laws:	40-7, et. seq.
Regulation:	17-10, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	7,724
Registered Barbers	1,885

Apprentice Barbers	100
Master Hair Care Specialist	2,132
Shampoo Assistant	6
Manicurist	10
Barber Shop License	1,463
Barber School License	31
Instructor License	457
Student Permit	556
On-the-job Training Permit	227
Hair Braiders Registration	2,092
On-the-job Training Manicurist	0
Master Hair Care Apprentice	58
On-the-job Shampooist Assistant	0
Complaint/Investigation Information	
Complaints Received:	18
Investigations:	32
Inspections:	2,027
Dispositions:	22
Administrative Dismissals	13

Boiler Safety Program

Program Description:

The Boiler Safety Program (2005 Act 59) was passed by the South Carolina General Assembly May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers.

The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. , Suite 306 PO Box 11329 Columbia, SC
Telephone:	(803) 896-5171
Fax:	(803) 896-4814
Web site:	www.llr.online.com/POL/boilers/
Administrator	Gary F. Wiggins Gary.wiggins@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Program Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	SC Regulation 71, Article 9
Board Member Slots:	
How appointed:	
Board Meetings:	
Licensure Information:	
Number of states and territories that license same profession:	50 states
Licensure Period:	Every 5 Years
Endorsement Accepted:	
Licensee Population Trend:	

Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Boiler Inspector	147
Boiler Registration	8,448
Complaint/Investigation Information	
Complaints Received:	0
Investigations:	0
Dispositions:	0

Building Codes Council

Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Website:	www.llronline.com/pol/bcc
Administrator	Gary F. Wiggins Gary.wiggins@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8, et. seq. (Bldg. Code Enforcement Officers) 6-9, et. seq. (Building Codes) 10-5, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
Board Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Board Meetings:	The Council meets quarterly and at the call of the Chair
Licensure Information:	
Number of states and jurisdictions that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	None
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees

Total:	982
Modular Manufacturer	88
Building Official	490
Special Inspector	252
Modular Manufacturer Representative	144
Modular Third Party	8
Complaint/Investigation Information	
Complaints Received:	19
Investigations:	18
Dispositions:	13
Admin Fine/Monetary Penalty & Another Action:	1
Cease and Desist:	1
Consent Agreement/Public:	2
Dismissed (Licensee) :	6
Letter of Caution:	2
Voluntary Surrender:	0

S.C. Perpetual Care Cemetery Board

Program Description:

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	ww.llr.state.sc.us/pol/cemetery
Administrator	Doris E. Cubitt Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	2003
S.C. Code of Laws:	40-8, et. seq.
Regulation:	None
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Endorsement Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Biennial 12/31
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	121

Complaint/Investigation Information	
Complaints Received:	12
Investigations:	11
Inspections:	147
Dispositions:	18
Dismissed (Licensee) :	12
Letter of Caution:	2

Board of Chiropractic Examiners

Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Chiropractors/
Administrator	Veronica Reynolds Veronica.Reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 10/1-9/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rules and regulations
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	1,633
Complaints Received:	32
Investigations:	17
Total Dispositions:	24
Administrative Dismissal:	15
Cease and Desist:	1
Complaint Dismissed with No Action Taken:	15
Consent Agreement/Public:	1
Dismissed (Licensee):	15
Letter of Caution:	5
Probation:	1

Public Reprimand:	1
Suspension:	1
Terms and Conditions:	3
Unresolved Discipline:	0

Contractors Licensing Board

Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Web site:	www.llronline.com/POL/Contractors
Administrator	Gary Wiggins Gary.wiggins@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1936
S.C. Code of Laws:	40-11 et. seq. (Gen. and mech. contractors) 40-79 et. seq. (Burglar and fire alarm contractors) 40-10 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially
Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, MS, NC, PA, TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
Number of states and jurisdictions that license same profession:	
Licensure Period:	
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	16,033
General Contractor	9,143
Mechanical Contractor	5,681
Burglar Alarm	571
Fire Alarm	399
Fire Sprinkler	239

Complaint/Investigation Information	
Complaints Received:	166
Investigations:	281
Dispositions:	87
Administrative Dismissal:	6
Admin. Fine/Monetary Penalty and other actions:	5
Cease and Desist:	8
Citation:	19
Complaint Dismissed with NO Action Taken:	2
Consent Agreement/Public:	5
Corrective Action/Dismissed:	0
Dismissed (Licensee) :	1
Dismissed (Unlicensed):	4
Letter of Caution:	13
Public Reprimand:	5
Other Licensure Action:	0
Probation:	9
Revocation:	2
Revocation Permanent:	0
Suspension:	7
Unresolved Discipline:	6
Stay of Suspension	1
Voluntary Surrender	2
Do not renew – Cease & Desist Order	1

Board of Cosmetology

Program Description:

The Board licenses and regulates cosmetologist, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/cosmetology
Administrator	Doris Cubitt Doris.scubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1934
S.C. Code of Laws:	40-13, et. seq.
Regulation:	35-10, et. seq.
Board Member Slots:	7
How appointed:	By the Governor

Board Meetings:	Bi-Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 2 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Practitioner Biennially 3/10
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	36,565
Booth Renters	4,682
Esthetician	1,761
Instructors Estheticians	57
Instructors Nail Technicians	40
Instructors Registered Cosmetologists	935
Nail Technicians	3,903
Registered Cosmetologists	22,377
Salons	6,333
Schools	115
Complaint/Investigation Information	
Complaints Received:	104
Investigations:	463
Inspections:	8,461
Dispositions: :	188
Board Action	0
Cease and Desist	14
Citation	8
Complaint Dismissed with No Action Taken	43
Consent Agreement/Public	0
Dismissed (License)	64
Dismissed (Unlicensed)	0
Letter of Caution	4
Revocation	1
Unresolved Discipline	0

Board of Dentistry

Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental laboratory, technicians, and ortho-technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

Mailing Address:

110 Centerview Drive, Kingtree Bldg., Suite 202
PO Box 11329
Columbia, SC 29211-1329

Telephone:

(803) 896-4599

Fax:

(803) 896-4719

Website:

www.llronline.com/POL/Dentistry/

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Administrator	Kate Cox Kate.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1875
S.C. Code of Laws:	40-15, et. seq.
Regulation:	39-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	(Biennially)January 1 –December 31
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	10,467
Dental Assistant:	3,806
Dentist:	2,831
Dental Hygienist:	3,462
Dental Instructor:	6
Dental Instructor Specialist:	9
Orthodontic Technician:	8
Dental Technician:	279
Dental Volunteer:	24
Volunteer Hygenist:	1
Portable Dental Operation:	30
Mobile Dental Facilities:	7
Volunteer Specialist:	4
Complaint/Investigation Information	
Complaints Received:	76
Investigations:	178
Total Dispositions:	85
Administrative Dismissal:	10
Voluntary Surrender:	1
Consent Agreement/Public:	6
Definite Suspension/Stayed:	1
Dismissed (Licensee):	44
Letter of Caution	17
License Reinstatement Denied (Individual):	1
No Issue Found:	1
Probation:	2
Public Reprimand:	1
Unresolved Discipline:	2

Panel for Dietetics

Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4651
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Dietetics/
Administrator	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Board Member Slots:	7
How appointed:	Appointed by the Governor
Board Meetings:	Three times annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	43 States
Licensure Period:	Biennially 6/1-5/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	893
Complaints Received:	5
Investigations:	0
Total Dispositions:	0
Administrative Dismissal:	0
Cease and Desist:	0
Complaint Dismissed with No Action Taken:	0
Consent Agreement/Public:	0
Dismissed (Licensee):	0
Letter of Caution:	0
Probation:	0
Public Reprimand:	0
Suspension:	0
Terms and Conditions:	0
Unresolved Discipline:	0

Board of Engineers and Surveyors

Program Description:

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/Engineers/
Administrator	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1922
S.C. Code of Laws:	40-22, et. seq.
Regulation:	49, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually
Licensure Information:	
Number of states and territories that license same profession:	50 states, 5 territories
Licensure Period:	
Engineering and Land Surveying	Biennially 7/1 to 6/30
Certificate of Authorization	Biennially 4/1 to 3/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	26,446
Engineering and Land Surveying	23,778
Certificate of Authorization	2,668
Complaint/Investigation Information	
Complaints Received:	18
Investigations:	21
Dispositions:	4
Complaint Dismissed with No Action Taken:	0
Consent Agreement/Public:	28
Dismissed :	5
Letter of Caution:	9
Public Reprimand:	28

Board of Environmental Certification

Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Website:	www.llronline.com/POL/Environmental/
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1966
S.C. Code of Laws:	40-23, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	6 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 5 territories
Licensure Period:	Annually
Biological Wastewater Operator	
Bottled Water Operator	
Water Distribution Operator	
Physical/Chemical Wastewater Operator	
Well Driller	Annually
Water Treatment Operator	
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	8,656
Biological Wastewater Operator	2,598
Bottled Water Operator	38
Water Distribution Operator	1,857
Physical/Chemical Wastewater Operator	1,744
Well Driller	572
Water Treatment Operator	1,847
Complaint/Investigation Information	
Complaints Received:	4
Investigations:	10
Dispositions:	7
Board Action:	0
Cease and Desist:	0

Complaint Dismissed with No Action:	4
Consent Agreement/Public:	1
Dismissed (Licensee) :	4
Dismissed (Unlicensed) :	0
Letter of Caution:	0
No Investigation:	0
Probation:	1
Revocation:	0
Unresolved Discipline:	1
Voluntary Surrender:	0

Board of Forestry

Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood using industries, state and federal agencies and other woodland owners. It receives complaints, conduct investigations and levies appropriate actions against those who violate the forestry laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/forestry
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1961
S.C. Code of Laws:	48-27, et. seq.
Regulation:	53-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	15 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	712
Complaint/Investigation Information	
Complaints Received:	2
Investigations:	0
Dispositions:	0
Inspections:	0

Board of Funeral Service

Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	www.llronline.com/pol/funeral
Administrator	Doris E. Cubitt Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1955
S.C. Code of Laws:	40-19, et. seq.
Regulation:	57-01, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	6 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	2,314
Funeral Director	606
Funeral Director and Embalmer	1061
Funeral Establishments	564
Embalmer	83
Complaint/Investigation Information	
Complaints Received:	65
Investigations:	61
Inspections:	962
Dispositions:	38
Consent Agreement/Public	6
Dismissed (Licensee)	15
Dismissed (Unlicensed)	2
Letter of Caution	12
Revocation	0

Board of Registration for Geologist

Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualification, receives complaints, provides discipline and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/geologists
Administrator	Lenora Addison-Miles Lenora.miles@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1986
S.C. Code of Laws:	40-77, et. seq.
Regulation:	131-1. et.seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Twice Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Endorsement Accepted:	Both
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	623
Professional Geologist	617
Geologist In Training	6
Complaint/Investigation Information	
Complaints Received:	0
Investigations:	0
Inspections:	0
Dispositions:	0

Board of Landscape Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427

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Web site:	www.llr.online.com/POL/landscapearchitect/
Administrator	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charlie Ido
Board Established:	1975
S.C. Code of Laws:	40-28, et. seq.
Regulation:	76-1 et. seq.
Board Member Slots:	7
How appointed:	By Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and territories that license same profession:	50 states, 1 territory
Licensure Period:	
Individual	Biennially 2/1 – 1/31
Firms	Biennially 2/1 to 1/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Steady
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Individual	642
Firm	145
Complaint/Investigation Information	
Complaints Received:	2
Investigations:	0
Dispositions:	0
Admin Fine/Monetary Penalty & Another Action:	0
Consent Agreement/Public:	0
Dismissed (Licensee) :	0
Indefinite Suspension:	0
Letter of Caution:	0
Voluntary Surrender:	0

Board of Long Term Health Care Administrators

Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The board licenses, qualifies, oversees, and provides continuing education for the profession, offers an administrator-in-training program, investigates complaints, and takes disciplinary action when required.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596
Website:	www.llronline.com/pol/longtermhealthcare
Administrator	Lee Ann F. Bundrick Leeann.bundrick@llr.sc.gov

Assistant Deputy Director:	H. Rion Alvey
Board Established:	1971
S.C. Code of Laws:	40-35, et. sq.
Regulation:	93-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static
Licensing Period	Annually 6/30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	1,092
Community Residential Care Facility Administrator (CRCFA)	587
Dual (NHA + CRCFA)	157
Nursing Home administrators (NHA)	348
Complaint/Investigation Information	
Complaints Received:	54
Investigations:	73
Inspections:	0
Dispositions:	20
Administrative Dismissal:	1
Consent Agreement/Public:	2
Definite Suspension:	0
Dismissed (Licensee) :	9
Final Order:	0
Letter of Caution:	7
No Investigation:	0
Probation:	0
Relinquished License:	0
Revocation:	0
Voluntary Surrender:	0

Board of Manufactured Housing

Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:

110 Centerview Drive, Kingstree Bldg., Suite 201
PO Box 11329
Columbia, SC 29211-1329

Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ManufacturedHousing
Administrator	Gary Wiggins Gary.wiggins@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1976
S.C. Code of Laws:	40-29, et. seq.
Regulation:	79, et. seq
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Bi-monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	22 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	No
Licensee Population Trend:	Fluctuating
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	533
Manufactured Housing Contractor:	109
Retail Dealer:	133
Manufacturer:	29
Manufactured Housing Installer:	18
Manufactured Housing Repairer:	1
Multi-Lot Salesperson/ Retail Salesperson:	243
Complaint/Investigation Information	
Complaints Received:	61
Investigations:	74
Dispositions:	47
Citations:	2
Complaint Dismissed with NO Action Taken:	4
Dismissed (Licensee):	35
Admin. Fine/Monetary Penalty/Other :	1
Order:	3
Order/Bond Claim:	1
Board Action:	2

Massage / Bodywork Panel

Program Description:

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address:

110 Centerview Drive, Kingstree Bldg., Suite 201
PO Box 11329

	Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llronline.com/pol/massagetherapy/
Administrator	Doris Cutbitt Doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1997
S.C. Code of Laws:	40-30, et. seq.
Regulation:	77-100. et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	At the call of LLR
Licensure Information:	
Number of states and jurisdictions that license same profession:	3 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period:	Biennially 6/30
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	4,381
Complaint/Investigation Information	
Complaints Received:	9
Investigations:	21
Inspections:	0
Dispositions:	15
Administrative Dismissals:	13
Dismissed (Licensee):	0
Dismissed (Unlicensed):	0
Letter of Caution:	0
Revocation/Permanent:	0
Unresolved Discipline:	0

Board of Medical Examiners

Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Medical/
Administrator	Bruce Duke Bruce.duke@llr.sc.gov

Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-10 et. seq.
Regulation:	81-10 et.seq.
Board Member Slots:	12
How appointed:	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician:	Biennially 7/1-6/30
Physician Assistant:	Biennially 1/1-12/31
Respiratory Care Practitioner:	Biennially 6/1-5/31
Anesthesiologist Assistant:	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	21,390
Physician	17,460
Physician Assistant (Board administers jurisprudence)	905
Respiratory Care Practitioner	2752
Acupuncturists	122
Anesthesiologist Assistant	19
CIS	0
Polysomnography Technologists	132
Physician Assistant	905
Respiratory Care Practitioner	2752
Complaint/Investigation Information	
Complaints Received:	387
Investigations:	297
Total Dispositions:	160
Administrative Dismissal:	20
Consent Agreement/Private:	2
Cease and Desist:	4
Dismissed:	14
Dismissed (Unlicensed):	0
Indefinite Suspension:	1
Indefinite Suspension/Stayed:	1
Letter of Caution:	24
No Investigation:	90
No Issue Found:	3
Private Reprimand:	13
Probation:	1
Public Reprimand:	13
Relinquish License:	3

Revocation:	2
Unresolved Discipline:	1
Terms and Conditions:	1

Board of Nursing

Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advance practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4515
Fax:	(803) 896-4525
Website:	www.llronline.com/POL/Nursing/
Administrator	Nancy Murphy Nancy.murphy@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-10, et. seq.
Regulation:	91-10, et. seq.
Board Member Slots:	11
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam privatized
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	65,568
Licensed Practical Nurse (LPN)	11,284
Registered Nurse (RN)	50,677
Advanced Practice Registered Nurse (APRN)	3,607
Complaint/Investigation Information	
Complaints Received:	478
Investigations:	980
Total Dispositions:	409
Administrative Dismissal:	25
Civil Penalty and Reprimand:	1
Complaint Dismissed with No Action Taken:	0
Consent Agreement/Private:	4

Consent Agreement/Public:	4
Dismissed (Licensee):	77
Dismissed (Unlicensed):	0
Final Order:	3
Indefinite Suspension:	0
Indefinite Suspension/Stayed:	0
Letter of Caution:	22
No Jurisdiction:	0
Private Reprimand:	42
Probation:	90
Public Reprimand:	60
Reinstatement:	6
Relinquish License:	0
Revocation:	1
Suspend Eligibility of Licensure:	1
Suspension:	2
Terms and Conditions:	0
Unresolved Discipline:	27
Voluntary Surrender:	37
Final Order:	3
Cease & Desist:	1
Administrative Suspension:	44
Order to Suspend Eligibility for Licensure	2

Board of Occupational Therapy

Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/OccupationalTherapy
Administrator	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1977
S.C. Code of Laws:	40-36-10, et. seq.
Regulation:	94-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly

Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 3/16-3/15
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	2,355
Occupational Therapist	1,585
Occupational Therapy Assistants	770
Complaint/Investigation Information	
Complaints Received:	3
Investigations:	3
Total Dispositions:	7
Administrative Dismissal:	3
Dismissed:	1
Suspension:	0
Consent Agreement Public:	1

Board of Examiners in Opticianry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry candidates, licenses qualified opticians and contact lens dispensers, registers apprentices, opticians and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Opticians/
Administrator	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Gov.
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	22 States
Licensure Period:	Biennial
Endorsement Accepted:	No

Licensee Population Trend:	Static
Type of Exam:	National Board Exam and South Carolina Practical Exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	
Opticians	522
Contact Lens Dispensers	257
Registered Apprentices	97
Complaint/Investigation Information	
Complaints Received:	6
Investigations:	6
Total Dispositions:	1
Administrative Dismissal:	0
Dismissed (Licensee):	1

Board of Examiners in Optometry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists and disciplines if necessary. Policies are developed to assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Optometry/
Administrator	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Peer election, approved by Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Renewal due Oct. 1 even numbered years
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Steady
Type of Exam:	National Board Exam; Jurisprudence Exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	919
Optometrists: TPA	810

Complaint/Investigation Information	
Complaints Received:	25
Investigations:	34
Total Dispositions:	26
Administrative Dismissal:	2
Dismissed (Licensee):	9
Letter of Caution:	1
Public Reprimand:	1
Cease and Desist:	11

Board of Pharmacy

Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; Developing laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P. O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Website:	www.llronline.com/pol/pharmacy
Administrator	Lee Ann F. Bundrick, R.Ph Leeann.bundrick@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1876
S.C. Code of Laws:	40-43, et. seq.
Regulation:	99-15, 99-43 et. seq
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	5 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period:	Annually
Pharmacist	5/1-4/30
Permits	7/1-6/30
Technician Registration	7/1-6/30
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	22,590
Pharmacist	7,350
Pharmacist Assistant	1

Pharmacy Technician	9,381
Pharmacy Intern	1,727
Pharmacy	4,131
Complaint/Investigation Information	
Complaints Received:	105
Investigations:	234
Inspections:	1,618
Dispositions:	133
Administrative Dismissal:	16
Board Action:	0
Complaint Dismissed with No Action	0
Consent Agreement/Private:	1
Consent Agreement/Public:	20
Definite Suspension/Stayed:	0
Dismissed (Licensee) :	27
Final Order:	1
Letter of Caution:	22
No Investigation:	1
Probation:	8
Public Reprimand:	1
Relinquish License:	22
Stay of Suspension:	0
Suspension:	4
Unresolved Discipline:	2

Board of Physical Therapy

Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/PhysicalTherapy/
Administrator	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1952
S.C. Code of Laws:	40-45-10, et. seq.
Regulation:	101-1, et. seq.
Board Member Slots:	9

How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	NPTE
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	4,815
Physical Therapist	3,174
Physical Therapist Provisional	1
Physical Therapist Assistant	1,639
Physical Therapist Assistant Provisional	1
Complaint/Investigation Information	
Complaints Received:	13
Investigations:	13
Total Dispositions:	15
Admin Fine/Monetary Penalty & Another Action:	8
Administrative Closure/Dismissal:	1
No Issue Found:	1
Terms and Conditions:	1
Unresolved Discipline:	0

Pilotage Commission

Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Port Royal, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803)896-4598
Fax:	(803)896-44719
Website:	www.llronline.com/pol/pilotage
Administrator	Kate Cox Kate.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1872
S.C. Code of Laws:	54-15, et.seq.
Regulation:	136-01, et.seq.
Board Member Slots:	14
How appointed:	by the governor
Board Meetings:	Monthly

Licensure Information:	
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Endorsement Accepted:	N/A
Licensee Population Trend:	N/A
Licensing Period:	N/A
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	23
Complaint/Investigation Information	
Complaints Received:	0
Investigations:	0
Inspections:	0
Dispositions:	0
Dismissed (Licensee) :	0

Board of Podiatry

Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4685
Fax:	(803) 896-4515
Website:	www.llronline.com/POL/Podiatry/
Administrator	Bruce Duke Bruce.duke@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-administered practical exam; PMLEXIS exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	181

Complaint/Investigation Information	
Complaints Received:	7
Investigations:	7
Total Dispositions:	9

Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4658
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Counselors/
Administrator	Patricia F. Glenn Patti.glenn@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-10, et. seq.
Regulation:	36-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	2,839
Licensed Professional Counselor (LPC)	1,769
Licensed Professional Counselor – Intern (LPC-I):	365
Licensed Marriage & Family Therapist (LMFT)	225
Licensed Marriage & Family Therapist - Interns (LMFT-I)	40
Licensed Professional Counselor – Supervisor (LPC-S)	242
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	36
Licensed Professional Educational Specialist (LPES)	162
Complaint/Investigation Information	
Complaints Received:	29
Investigations:	29

Total Dispositions:	27
Administrative Suspension:	1
Cease and Desist:	5
Consent Agreement/Public:	2
Consent Agreement/Private:	1
Definite Suspension:	0
Dismissed (Licensee):	10
Indefinite Suspension:	0
Letter of Caution:	11
No Jurisdiction:	0
Order Requiring Evaluation:	1
Unresolved Discipline:	0

Board of Psychology

Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Psychology/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-10, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 2 meetings annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 12/1-11/30
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administers
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	686

Complaint/Investigation Information	
Complaints Received:	31
Investigations:	31
Total Dispositions:	20
Dismissed (Licensee):	5
Letter of Caution:	3
No Jurisdiction	0
Private Reprimand:	1
Cease & Desist:	7
Consent Agreement/Public:	2
Probation:	0

Real Estate Appraisers Board

Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4427
Fax:	(803) 896-4404
Website:	www.llronline.com/POL/RealEstateAppraiser
Administrator	Tracey McCarley Tracey.mccarley@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1991
S.C. Code of Laws:	40-60, et. seq.
Regulation:	137, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
Real Estate Appraisers Licenses	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	3,061
Apprentice Appraiser	191
Certified General Appraiser	927
Certified General Mass Appraiser	29
Certified Residential Appraiser	1,114
Certified Residential Mass Appraiser	68

Licensed Appraiser	237
Licensed Mass Appraiser	65
Temporary Permit	271
Complaint/Investigation Information	
Complaints Received:	78
Investigations:	105
Dispositions:	46
Complaint Dismissed/NO Action Taken:	2
Consent Agreement/Public:	0
Dismissed (Licensee) :	16
Indefinite Suspension:	0
Letter of Caution:	13
No Investigation:	0
Probation:	1
Public Reprimand:	4
Relinquish License:	6
Revocation:	0
Unresolved Discipline:	1

Real Estate Commission

Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4427
Website:	www.llronline.com/POL/RealEstateCommission
Administrator	Tracey McCarley Tracey.mccarley@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1956
S.C. Code of Laws:	40-57, et. seq.
Regulation:	105, et. seq.
Board Member Slots:	9
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Board Meetings:	9 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Real Estate Licensure Period:	Biennially, June
Endorsement Accepted:	Reciprocity
Endorsement or Reciprocity Accepted: (GA, NC, KY & W Va):	

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Other states must take S.C. licensing exam. (The Commission renews every biennial.)	
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	43,616
Broker	5,598
Broker In Charge	7,828
Property Manager In charge	1,070
Property Manager	1,252
Salesman	18,032
Salesman (Provisional)	711
Inactive Broker	1,843
Inactive Property Manager	530
Inactive Salesman	6,747
Timeshare Registrant	5
Complaint/Investigation Information	
Complaints Received:	516
Investigations:	513
Dispositions:	276
Complaint Dismissed and No Action Taken:	1
Consent Agreement/Public:	3
Corrective Action/Dismissed:	71
Dismissed :	159
Indefinite Suspension/Stayed:	0
Letter of Caution:	16
No Issue Found:	0
No Jurisdiction:	0
Public Reprimand:	3
Revocation:	1
Suspension:	0
Unresolved Discipline:	0
Voluntary Surrender:	0

Residential Builders Commission

Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4814
Website:	www.llronline.com/POL/ResidentialBuilders

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Administrator	Janet Baumberger janet.baumberger@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1974
S.C. Code of Laws:	40-59, et. seq.
Regulation:	106, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	5 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	21,992
Home Builders	8,709
COA Certificate of Authorization	86
Electrical	1,680
HVAC Heating and Air	849
Home Builders Inspector	1,153
Plumbing	1,111
Specialty	8404
Complaint/Investigation Information	
Complaints Received:	547
Hearings:	108
Investigations:	836
Dispositions:	482
Administrative Dismissals:	4
Administrative Suspensions:	2
Administrative Fine/Monetary Penalty and other actions:	15
Cease and Desist:	59
Citation:	138
Civil Penalty:	3
Civil Penalty and Probation:	5
Civil Penalty and Reprimand:	25
Complaint Dismissed with No Action Taken:	6
Consent Agreement/Public:	8
Corrective Action/Dismissed:	1
Dismissed (Licensee) :	108
Dismissed (Unlicensed):	0
Do not Renew Cease and Desist Order:	2
Indefinite Suspension:	20
Indefinite Suspension/Stayed:	2

Definite Suspension:	1
Citation:	138
Orders:	12
Probation:	3
Public Reprimand:	29
Revocation:	13
Suspension:	11
Unresolved Discipline:	7
Voluntary Surrender:	10
Order/Bond Claim	13
No Issue Found:	1
No Jurisdiction:	2
Order – Do Not Renew	5
Pending	340

Board of Social Work Examiners

Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/SocialWorkers/
Administrator	Patricia F. Glenn Patti.glenn@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least 4 annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	National Written Exam
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	4,350
Licensed Baccalaureate Social Worker (LBSW)	950
Licensed Masters Social Worker (LMSW)	2,070
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	1,190

Licensed Independent Social Worker – Advanced Practice (LISW-AP)	27
Licensed Independent Social Worker - CP & AP (Dual)	80
Complaint/Investigation Information	
Complaints Received:	31
Investigations:	31
Total Dispositions:	18
Administrative Dismissal:	1
Cease and Desist:	2
Dismissed (Licensee):	4
Letter of Caution:	4
Probation:	3
Voluntary Surrender:	0
Public Reprimand:	5

Soil Classifiers Advisory Council

Program Description:

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Web site:	www.llronline.com/POL/soil/
Administrator	Jan B. Simpson Jan.simpson@llr.sc.gov
Assistant Deputy Director:	Charlie Ido
Council Established:	1976
S.C. Code of Laws:	40-65, et. seq.
Regulation:	108-1 et. seq.
Council Member Slots:	5
How appointed:	By Agency
Board Meetings:	2 Annually
Licensure Information:	
Number of states and territories that license same profession:	35 states
Licensure Period:	
Individual	Biennially 2/1 – 1/31
Firms	No firm licensure for soil classifiers
Endorsement Accepted:	Comity
Licensee Population Trend:	Steady
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Individual	50

Complaint/Investigation Information	
Complaints Received:	1
Investigations:	0
Dispositions:	0
Admin Fine/Monetary Penalty & Another Action:	0
Consent Agreement/Public:	0
Dismissed (Licensee) :	0
Indefinite Suspension:	0
Letter of Caution:	0
Voluntary Surrender:	0

Board of Speech-Language Pathology and Audiology

Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Speech/
Administrator	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H.Rion Alvey
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	ETS-PRAXIS
Statistical Information FY 2011-2012	
Licensee Category:	Number of Licensees
Total:	2,234
Speech-Language Pathologist	1,912
Speech-Language Pathologist – Intern	51
Speech-Language Pathologist – Assistant	52
Audiologist	218
Audiologist - Intern	1

Complaint/Investigation Information	
Complaints Received:	2
Investigations:	2
Total Dispositions:	2
Dismissed (Licensee):	0
Letter of Caution:	0
No Issue Found:	0

Board of Veterinary Examiners

Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4598
Fax:	(803) 896-4719
Web site:	www.llr.online.com/POL/Veterinary/
Administrator	Kate K. Cox Kitty.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-69-10, et. seq.
Regulation:	120-10, et. seq.
Board Member Slots:	9
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	4 Annually
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board exam on S.C. rules and regulations

Statistical Information FY 2011-2012

Licensee Category:	Number of Licensees
Veterinarian	1,954
Animal Health Technician	327

Complaint/Investigation Information

Complaints Received:	39
Investigations:	83
Total Dispositions:	45
Administrative Dismissal:	8

Letter of Caution	7
Indefinite Suspension	2
Cease and Desist	3
Public Reprimand:	2
Consent Agreement/Public:	0
Dismissed (Licensee):	18
Final Order:	3
Revoke:	1
Voluntary Surrender:	1

Office of Investigations and Enforcement (OIE)

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

Deputy Director
Assistant Deputy Director

Dean Grigg
Mark Dorman

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

Statistical Information FY 2011-2012

Complaints Received: 4,033
Investigations: 3,861

Specific information about complaints and investigations can be found in each Board report.

Inspections Completed

Board	Number of Inspections
Barber	2,038
Cemetery	148
Cosmetology	8,475
Funeral	963
Pharmacy	1,426
Veterinary	76
Total	13,126

Office of Wages and Child Labor

Assistant Deputy Director

Mark Dorman

Program Description:

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This office was reorganized and placed under LLR’s Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY 2011 – 2012

Wage violations cited	2,250
Wage complaints investigated	984
Average number of violations per investigation	2.28
Number of warnings issued	276
Number of citations issued	308
Child labor violations cited	8
Child labor complaints investigated	21
Average number of violations per investigation	2.6
Number of warnings issued	8
Number of citations issued	8
Wages collected for employees	\$560,565

Division of Fire and Life Safety

141 Monticello Trail
 Columbia, S.C. 29203
 (803) 896-9800

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina. The division consists of the Office of the State Fire Marshal and the S.C. Fire Academy.

The Office of the State Fire Marshal (OSFM) is charged with licensing and permitting responsibilities statewide for LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use, manufacture, and sale; and fire equipment dealers.

In addition, the OSFM manages the fire marshal certification program. In 2011, to be consistent with the model codes the state adopts, the certification was converted from an in-house developed certification to a nationally recognized International Code Council Fire Inspector I program. Training of all certified fire marshals will continue to be tailored to address all applicable codes.

The S.C. Fire Academy provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. It also offers a statewide delivery system for fire prevention, protection and training services to the fire service – paid, volunteer and industrial. The Academy also provides training for police, emergency medical services personnel and other emergency response personnel. The Fire Academy is South Carolina’s franchisee of the National Fire Academy.

Emergency Preparedness, Firefighter Mobilization and Urban Search and Rescue

Deputy Director/State Fire Marshal: Adolf Zubia
 Assistant State Fire Marshal: Dan McManus

Program Description:

Under the State’s Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. The Division leads many established programs to accomplish this two-tiered mission of emergency response. The Firefighter Mobilization Program has 7,128 registered firefighters and 216 participating fire departments with response to 25 activations in recent years.

The S.C. Urban Search and Rescue Team (US&R) provides initial and long-term responses to natural and man-made disasters. This nationally recognized program has developed into a best practice model with the US&R discipline. This year, marks the third successful year of the State US&R Task Force partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of only two active in the country, and provides S.C. with preeminent air rescue capability. The State US&R program is also making more of its resources available to the state such as their 10 deployable disaster response canine teams, fully equipped medical component and their large scale water borne rescue capabilities.

In addition, the South Carolina Urban Search and Rescue Task Force (SC-TF1) is a highly trained search and rescue asset. As a result of the S.C. Firefighter Mobilization Act of 2000, the team is guided by nine members of the S.C. Firefighter Mobilization Committee. SC-TF1 is a part of the state's emergency operations plan and can be deployed in-state through the State Mutual Aid Agreement, or out-of-state through the Emergency Management Assistance Compact (EMAC).

Firefighter Mobilization and State US&R Programs	
Participating Fire Departments	216
Registered Firefighters	7,128
Number of personnel (day-to-day operations)	10 (two full-time/ eight part-time)
Since 2005, number of activations	25
Most recent activation	Recycling plant fire, Cayce, S.C.
Current members of the task force	131
Average years of service within the fire service	8 years
Hours of specialized training	200 minimum, including rescue discipline and FEMA required course work
Amount of time to mobilize a team	4-6 hours, after proper notification
Number of canine teams	10

The task force supports (but is not limited to) the following operations during deployment: structural collapse, disaster triage and assessment, large area search (urban, wilderness or water borne), canine teams, disaster medical team (medical center) and advanced rescue operations.

Office of the State Fire Marshal (OSFM)

Deputy Director/State Fire Marshal: Adolf Zubia
 Assistant State Fire Marshal: Ed Roper

**141 Monticello Trail
 Columbia, S.C. 29203
 (803) 896-9800**

Program Description:

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. This office also has the responsibility to certify and provide ongoing training for all deputies, and local (resident) state fire marshals.

The Office of the State Fire Marshal has statewide licensing and permitting responsibilities for all LP Gas dealers, installers and resellers, public firework displays, proximate audience fireworks displays, explosives storage, use manufacture and sale and fire equipment dealers.

FY10- FY12 Licensed Statistical Information

BLASTING LICENSURE INFORMATION:	FY10	FY11	FY12
Blasters (Individual) Licensed	163	147	139
Blasting Permits	138	77	62
Magazine Permits	217	204	207
Dealers (new in FY11)	n/a	8	9

LP GAS LICENSURE INFORMATION:	FY10	FY11	FY12
Companies licensed for LP Gas	798	804	846

FIRE EQUIPMENT LICENSURE INFORMATION:	FY10	FY11	FY12
Fire Equipment Companies Licensed	140	138	152
Fire Equipment Permits (Individual)	568	612	682

FIREWORKS/PYROTECHNICS LICENSURE INFORMATION:	FY10	FY11	FY12
PROFESSIONAL FIREWORKS 1.3g AND 1.4g			
Shooters Licensed	260	260	231
Fireworks Display Permits (Total)	298	216	242
Proximate Audience Permits	68	51	36
Public Fireworks Display Permits	230	165	324
Trainees (new in FY11)	n/a	76	102
PYROTECHNICS SAFETY LICENSURE INFORMATION (Fireworks 1.4g):			
Wholesalers Licensed	43	34	31
Jobbers Licensed	4	3	4
Retailers Licensed	633	1545	1365
Inspections	188	1802	1587
Investigations	25	5	2

Office of the State Fire Marshal Field Services

Deputy Director/State Fire Marshal: Adolf Zubia
Assistant State Fire Marshal: Ed Roper

Program: Field Services

Program Description:

Deputy State Fire Marshals conducted 14,549 life safety inspections in FY12. The major responsibilities of the position were focused on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized license inspections. Deputies also assisted in investigations regarding licensees and provided technical consultation to the local Authorities Having Jurisdiction (AHJ) and resident fire marshals. Deputies increased their expertise and quality of service by participating in a myriad of professional development training opportunities involving fire inspections, plan reviews, building construction, personnel management, customer services, fire investigations and computer skills.

The Office of State Fire Marshal, working with the Fire Academy, delivered 22 fire marshal related courses for 1,488 students. Currently, there are 676 certified resident fire marshals that perform inspections in their local jurisdictions. These courses are delivered at the academy and regionally throughout the state and provide required continuing education hours and a mechanism to improve statewide consistency of code interpretation and enforcement. The training and certification courses also increase statewide the quality and consistency of inspections and improve fire and life safety conditions.

FY12 Statistical Staff Related Information

Staff Positions	Number of Personnel
Asst. State Fire Marshal	1
Deputy State Fire Marshals	15
Engineers	5
Support Staff	6 (includes one temporary)

FY10 – FY12 Statistical Information

Office of State Fire Marshal (OSFM)	FY10	FY11	FY12
Inspections Per Deputy SFM (average)	1,083	904	970
Inspections Completed by Deputy SFMs	16,239	14,468	14,549

Total Violations Cited	9,342	9,223	7,804
Local Fire Inspectors Certified by SFM	689	679	676
Inspections Conducted by Local Fire Departments Reporting to SFM	77,553	79,570	103,534
Total Violations Cited by Locals	61,434	60,838	79,323

Office of the State Fire Marshal Engineering Services

Deputy Director/State Fire Marshal: Adolf Zubia
Assistant State Fire Marshal: Ed Roper

Program: Engineering Services

Program Description:

The engineering services section provides technical assistance and consultation services to design professionals, state officials, local building officials, local fire officials, contractors, builders, building owners, and the general public. Staff within the engineering services section is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, liquefied petroleum gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state Authorities Having Jurisdiction (AHJs), local AHJs and resident fire marshals. Engineering Services staff also assists other agency divisions with special projects, research, and the development of future regulations and state statutes. In the fall of 2011, in order to provide consistent technical management and oversight of this section, the most senior Engineer was promoted to Chief Engineer and given additional duties to supervise the other engineering services staff members.

FY12 Statistical Staff Related Information

Staff Positions:	Number of Personnel (6)
Chief Engineer	1
Engineer	1
Associate Engineers	3
Administrative Assistant	1

FY10 – FY12 Statistical Information

TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects*		
	FY10	FY11	FY12
Building fire & life safety	14	12	6
Fire alarm system	2	6	5
AST fuel storage and dispensing systems	0	1	3
Alternate extinguishing system	0	0	4
LP-gas system	5	30	35
Fire protection sprinkler system –aboveground	492	574	641
Fire protection sprinkler system – underground	128	121	144
Hydrogen facility	N/A	2	0
Total number of plan reviews	641	746	838

*Previous annual reports reported the number of review cycles. Due to changes in software and other factors, this report now compares the number of projects.

Office of the State Fire Marshal Community Risk Reduction

Deputy Director /State Fire Marshal: Adolf Zubia
Administrator: Sondra Senn/ Tim Wojcik

Program: Public Fire Safety Education and Data Management/ Community Risk Reduction

Program Description:

The Office of the State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety. In the spring of 2012, the Community Risk Reduction Division was created encompassing the Public Fire Safety Education and Data Management Division. This newly created division includes six major program areas: Community Risk Reduction Outreach, Pyrotechnics (fireworks), LP Gas, Emergency Medical Training, Fire Marshal Training and Data Management.

To provide fire and life safety programs for school and family audiences, the Division of Fire and Life Safety and EdVenture Children's Museum continue a successful partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station (a fire safety exhibit) within EdVenture. Division staff members are responsible for program development, delivery and outreach activities. New fire and life safety programs are being developed for this purpose. New initiatives to expand the scope of Community Risk Reduction efforts are being developed. Partnerships with organizations such as Safekids, South Carolina Injury Free Coalition, the South Carolina EMS PIER Team and others are actively being sought.

In 2012, with the advent of the Community Risk Reduction Division, Emergency Medical Services training programs were initiated through the Division of Fire and Life Safety. Many projects are in development including a nationally recognized Emergency Medical Responder Program.

State law requires the Fire Marshal's office to collect and analyze data on fire fatalities. This is accomplished through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. A statistical report is completed after a fire department responds to an incident. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire death victim and structure of building. This statistical information represents more than half of the state's population, which is provided by 371 participating fire departments through the Fire Incident Reporting System. A total of 238,585 incidents were reported during the calendar year, accounting for a property loss of more than \$120 million.

Based on NFIRS data, four major fire problem areas have been identified. Fire education programs have been developed to address high-risk audiences involving:

- Older Americans
- Heating and cooking
- Alcohol, drugs and smoking
- College dormitories/student housing

To be eligible to receive federal funding, fire departments must participate in NFIRS. Over time, this requirement has increased the demand for technical training and, in turn, increased fire department participation from 350 to 371.

Our Data Management programs have also begun to expand beyond simple maintenance of reporting systems. In 2012, a more proactive approach is utilized to present our data to the public. Data management is now also involved in fire service related research.

Statistics for Pyrotechnics and LP gas are maintained elsewhere in this document.

FY12 Statistical Staff Related Information

Staff Positions	Number of Personnel (11)
Community Risk Reduction Manager	1
Community Risk Reduction Coordinator	1
Data Coordinator	1
LP/ Pyrotechnic Administrator	1
Administrative Specialists	3
Educational Specialists (part-time)	4

FY12 Statistical Information

Community Risk Programs	Total Number
Initial Fire Marshal Training Attendees	80
Fire Marshal Quarterly Trainings	20
Quarterly Fire Marshal Training Attendees	1408
Additional Fire Marshal Continuing Education Hours Approved	120

Number of Certified Resident Fire Marshals	676
EMS Training Attendees	51
National Fire Incident Reporting System (NFIRS)/ Participating Fire Departments	371
Dalmatian Station/ Direct Contact	7,057
Fire Safety Camps (EdVenture)	2

State Fire Academy

Deputy Director/State Fire Marshal: Adolf Zubia
 Superintendent: Shane Ray

**141 Monticello Trail
 Columbia, South Carolina 29203
 (803) 896-9850**

Program Description:

The Fire Academy's mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade and other emergency response personnel. This training includes the skills necessary to provide basic to advanced incident command and control for emergency operations involving fire, rescue, hazardous materials, and weapons of mass destruction incidents. The academy provides basic and advanced training for firefighters, fire officers, instructors and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

As part of the State Emergency Plan, or the State Firefighter Mobilization Plan, the academy staff helps staff the Emergency Support Function 4 (ESF 4), Fire Fighting and Emergency Support Function 9 (ESF 9), Search and Rescue at the State EMD EOC and at the Fire & Life Safety EOC.

To meet customer demand, academy training courses are conducted seven days per week, both day and night, and on many state holidays. On-site, a training day is defined as an 8-hour training period. A large percentage of courses are more than one 8-hour day. In fact, FY11-12 consisted of 1022 training days. The academy conducted programs on-site 307 days (including weekends), compared to the average 247-day state work year.

This past year, the academy developed, tested and implemented several new web-based online training courses and changed to a new hosting service. To date, more than 1,500 students have completed online independent study, hybrid, and blended training courses. Student completion and success rates are comparable to traditional face-to-face delivery methods. Student interest and participation in online training is rapidly growing, especially among volunteer firefighters. Many students report that, if it were not for the convenience of online courses, attending training classes would not be possible due to time constraints and scheduling conflicts.

Training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the Fallen Firefighters Foundation's 16 Life Safety initiatives and its "Everyone Goes Home" program. The "Everyone Goes Home" program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

The academy currently offers 214 courses and custom designs industrial training at all levels to meet a customer's specific need. To allow non-fire service personnel to attend certain basic training courses, the "Open Enrollment" option is also available. A Junior Firefighter program is available for 16 and 17 year olds to obtain specific training. In addition, the academy offers a program to 16 and 17 year olds who are in an "Explorer, Learning for Life" (Boy Scouts of America) program. Under both programs, after a student turns 18 years of age, his/her certificate(s) will be valid. Currently, there are 28 courses approved for both programs which allow progression to Firefighter II.

Fire and emergency service training requires a combination of classroom instruction and hands-on skill training, using special tools and equipment. The training requires several instructors per course to ensure the safety of students and instructors, and to evaluate and test students for required skill competency.

The academy has three separate program areas related to training: Resident Training, Regional Training, and Curriculum.

Resident/Regional Training

The resident section is responsible for resident registration and dorm operations. The resident and regional training areas are responsible for delivery of Fire Academy programs and assisting with course development and support equipment maintenance.

Curriculum

The curriculum section is responsible for the following: developing and revising lesson plans, maintaining the instructor certification program, developing, controlling and maintaining all course tests and the test banks, ordering and maintaining all books and course materials inventories. This section also provides and maintains AV support, produces videos, duplicates lesson plans, creates power point presentations, maintains the IFSAC certification and accreditation program, grades all IFSAC exams and processes all completed IFSAC course packages and prints/-mails IFSAC certificates. Curriculum also reviews, processes and approves all reciprocity and equivalency requests.

The Academy also has three support areas: Administration, Maintenance and the Cafeteria.

Administration

The administrative staff registers and confirms all students and develops catalog course packages. After a course is completed, the staff records grades, mails certificates, bills customers and files the package. Staff also handles all the Division of Fire & Life Safety payroll time sheets, instructor contracts and travel reimbursements. In addition, staff is responsible for the divisions purchasing, approving accounts payables, collecting accounts receivables, and bank deposits.

Since July 1995, the academy has been operating on a 208-acre site four miles northwest of Columbia off Monticello Road. The site has 15 buildings with more than 120,000 square feet of temperature-controlled floor space. The site houses the Fire Marshal's office and the following Fire Academy related buildings and props:

Fire Academy Related Buildings	
Auditorium	500 (occupancy)
Cafeteria	250 (occupancy)
Dormitory	Sleeps 116
Classrooms	5
Fire station with living quarters	1 with 6 bays
Instructor building	1
Administration	1
Student processing center	1
Maintenance building	1
Maintenance shop	1

Fire Academy Related Props	
Drill tower with smoke maze	5 stories
Flammable liquid live-fire training props	5
LP gas live-fire training props	5
US&R rescue training area props	3
737 aircraft prop (interior/exterior)	2
Class A burn building	2 stories
Class A burn building	1 and ½ stories
LP gas fired burn prop	1
Large area search prop	1
Confined space rescue	1
Hazardous materials area with multiple props	1
Trench rescue prop	1
Collapsed building prop	1

In addition, a 20,855-square-foot Urban Search and Rescue (US&R)/fire station building with eight truck bays and two storage bays houses the volunteer S.C. Task Force 1, US&R cache of equipment, response tractor trailer trucks and other support vehicles. This building offers three classrooms, office space and living quarters for 30 people and a US&R equipment storage area.

Maintenance

The facilities maintenance team provides maintenance and janitorial service for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles.

Cafeteria

Feeding customers is part of the package the Fire Academy provides on-site customers. The cafeteria staff furnishes meals to support site operations and operates the academy’s retail store.

Statistical Information

South Carolina has 514 fire departments with about 17,000 firefighters. In FY12, the South Carolina Fire Academy conducted 2,050 courses with 23,949 students successfully completing the courses. Compared to the previous year, the total number of courses offered increased by 133 and the total number of students completing decreased by 112. This resulted in 538,928 student contact hours (.5 percent increase compared to last year).

FY10 – FY12 Academy Course and Student Completion Information

Fire Academy	FY 10	FY11	FY12
Total programs delivered	1,730	1,917	2,050
Total students successfully completing training	24,266	24,061	23,949

The Fire Academy receives no appropriated funding from the S.C. General Assembly. However, the academy receives one-half of a one percent fee and a 0.035% fee on fire insurance premiums. The Fire Academy also charges fire departments a reasonable fee for courses. In addition, to generate revenue to support academy operations, the academy sells training courses to industry for a fair and reasonable fee. The academy also receives grant funding to deliver certain courses. These include: National Fire Academy for command, management, and safety courses (\$26,000) and federal funding (via SCEMD) for hazardous materials and WMD training (\$165,000).

For FY11-12, the one-half of one percent money received was \$3,124,874 (down \$3,985, a decrease of .001 percent). The 0.035 percent money received was \$3,142,098 (down \$21,951, a .007 percent decrease). Generated revenue course fees and sales totaled \$1,652,856 (down \$226,707, a 12 percent decrease). Industrial training billing, which is part of revenue, also decreased. The Fire Academy budget underwrites, to some degree, all municipal programs, except programs conducted with federal grant funding. Instructor training certification, recertification, workshops, and updates are provided free of charge. This helps ensure Fire Academy instructors are certified and utilize up-to-date information, lesson plans, and technical skills.

Program: Curriculum, IFSAC Accreditation, Testing, Certification and Instructor Training and Certification

Assistant Superintendent: Russ Friar

Program Description:

The Fire Academy maintains an instructor certification program for 750 part-time instructors. Two hundred and twenty (220) instructors are on the academy’s part-time payroll. These hourly employees are reimbursed for travel when they teach an academy course whether it be held at the academy, local fire department or at industrial plants (when assigned). The instructor certification system involves requirements for entry-level instructors and re-certification of existing instructors. Part-time instructors are classified into two different areas: adjunct instructors who are paid by the academy to teach and academy certified instructors (ACI) who only teach in their departments and are paid by their department, not by the academy.

The Academy’s firefighter certification program is accredited by the International Fire Service Accreditation Congress (IFSAC) to meet the National Fire Protection Association (NFPA) standards. IFSAC is the premier fire training accreditation organization that is recognized around the world, as well as by the U.S. Department of Defense. The academy offers 16 IFSAC-accredited NFPA certification levels, which are Firefighter I, Firefighter II, Driver/Operator-Pumper, Driver/Operator-Aerial, Fire Instructor I, Fire Instructor II, Fire Officer I, Fire Officer II, Fire Inspector I, Aircraft Rescue Firefighter, Fire and Life Safety Educator, Hazardous Materials-Operations, Hazardous Materials Awareness, ARFF Driver/Operator, Driver/Operator Mobile Water Supply, and Juvenile Firesetter Intervention Specialist.

In FY12, 3,551 firefighters were tested in the IFSAC certification program, resulting in 2,782 successfully completing the program, plus an additional 323 received reciprocal equivalency for training through other IFSAC accredited states for a total of 3105 (last year

2,812). The overall pass rate in FY12 was 78.34 percent compared to an 81.46 percent in FY11. Since 1993, the Fire Academy has awarded 22,088 IFSAC certificates.

FY11-12 IFSAC Testing Statistical Information

Discipline	FY11 Tested	FY11 Passed	Pass Rate	FY12 Tested	FY12 Passed	Pass Rate
Firefighter I	896	742	82.81%	869	681	78.37%
Firefighter II	681	565	82.97%	649	566	87.21%
Fire Officer I	140	113	80.71%	223	189	85.19%
Fire Officer I B-L	35	31	88.57%	0	0	0.00%
Fire Officer II	43	38	89.58%	145	123	84.83%
Fire Inspector I (NFPA Exam)	1	1	100%	0	0	0.00%
Airport Firefighter	202	192	91.53%	137	135	98.54%
Fire & Life Safety Educator	34	34	100%	17	14	82.35%
Fire Instructor I	391	320	81.84%	317	245	77.29%
Fire Instructor I B-L	11	10	90.91%	24	20	83.33%
Fire Instructor I Challenge	8	6	75%	9	8	88.89%
Firefighter I Challenge (4501)	91	62	68.13%	197	138	70.05%
Firefighter I Challenge (4701)	95	73	76.84%	226	186	82.30%
Firefighter II Challenge (4502)	55	42	76.36%	70	58	82.86%
Firefighter II Challenge (4702)	71	45	63.38%	219	184	84.02%
Driver/Operator Pumper Challenge	78	43	55.13%	48	35	72.92%
Fire Officer I Challenge (4502)	1	1	100%	8	7	87.50%
Fire Officer I Challenge (4703)	8	7	87.50%	36	22	69.44%
Fire Officer II Challenge	5	5	100%	4	1	25.00%
Airport Firefighter Challenge	0	0	0.00%	2	1	50.00%
Hazardous Materials Operations Challenge	116	85	73.28%	113	66	58.41%
Fire Inspector I Challenge	0	0	0.00%	0*	0*	0.00%
Driver/Operator ARFF Challenge	1	1	100%	1	1	100%
Fire and Life Safety Educator Challenge	1	1	100%	0	0	0.00%
Driver/Operator Aerial Challenge	34	25	73.53%	39	22	56.41%
Driver /Operator Mobile Water Challenge	19	16	84.21%	15	15	100%
Fire Instructor II Challenge	6	5	83.33%	14	9	64.29%
Juvenile Firesetter I Challenge	0	0	0.00%	0	0	0.00%
Hazardous Materials Awareness Challenge	4	3	75.00%	169	106	62.72%
Total	3032	2470	81.46%	3551	2782	78.34%

* Not offered in 2012

Curriculum reviewed, evaluated, and issued 323 reciprocities and 318 equivalences for in-state firefighters.

The Fire Academy has an additional 100 non-certification courses and customizes design industrial courses for specific customer needs. Due to changing national standards and techniques, to ensure they are up-to-date, courses require routine reviews. Complete development of a new course may also be required, if a need is determined during the review period.

FY12 Curriculum Accomplishments:

- In the continuing effort to meet the needs of the fire service in South Carolina, the Academy has continued to implement new online courses. To date, more than 1,500 students have completed online independent study, hybrid, and blended training courses. Student completion and success rates are comparable to traditional face-to-face delivery methods.
- Development has been implemented to create five new curricula that will provide the fire service in-state certification in a module delivery system. An in-state firefighter that completes all five modules will be given the opportunity to challenge the state certification exam for NFPA 1001, Firefighter I.

Program: Regional Training
Interim Superintendent: Russ Friar

Program Description:

Regional training is the key to the delivery of academy courses to our fire service customers. A majority of the academy courses are conducted in the regions at the local fire department. The academy has seven regions, served by six regional offices. There are five full-time regional offices with a program coordinator in Region 1-Greenville, Region 2-Rock Hill, Region 3 and 4-Florence are combined, Region 5-Charleston, Region 6-Columbia. Regions 1, combined Regions 3 and 4 and Region 5 also have an administrative assistant.

<u>Region</u>	<u>Area</u>	<u>Number of Counties Served</u>	<u>Number of Fire Departments</u>
Region 1	Greenville	5	100
Region 2	Rock Hill	6	87
Regions 3 & 4	Florence	13	88
Region 5	Charleston	7	74
Region 6	Columbia	8	86
Region 7	Greenwood (part-time)	7	79
TOTAL:		46	514

Regional offices interact daily with the municipal fire service and schedule training courses to be conducted at local fire departments and at the regional offices. The Fire Academy works in every county to meet the fire service needs. In FY11-12, 60 percent of the regional courses delivered were catalog courses, scheduled and advertised, and 37 percent of the courses delivered were requested (in-house training courses). These courses are a result of a fire chief requesting one and the Fire Academy providing the course. The regions are responsible for maintaining regional facilities, equipment and book inventory. Regional coordinators are on-call 24 hours a day to support courses which occur most every day of the year, except for a few holidays. Coordinators must be available should a course problem or emergency occur.

To ensure customer needs are being met, regional coordinators are responsible for visiting fire departments, meeting with instructors and attending chief, firefighter and instructor association meetings and conferences. In FY11-12, regional coordinators traveled 40,349 miles and attended 297 meetings. Regional coordinators also coordinate, oversee and interface with the ACI and adjunct instructors to ensure courses are delivered safely and in accordance with Fire Academy lesson plans and guidelines.

Regional operations allow the Fire Academy to know its customers and meet their needs by providing courses at local departments that are conducted to meet their schedules. With 80 percent of the state's fire service being volunteers, this flexibility is the only way to provide needed training. Most courses have written tests, as well as hands-on skill evaluations, that the student must pass to complete the course. Many regional courses require a live evaluation burn. It must be conducted at an approved burn facility, such as the S.C. Fire Academy. The academy has approved 41 local burn buildings and facilities that can be used for academy course evaluation burns.

The regional offices also handle the administrative work. This includes the following: registration, developing course packages, delivering books and materials to fire departments and instructors, ordering and stocking books, grading tests, hiring instructors, processing instructor contracts and travel expense sheets, hosting courses at their offices and teaching courses as well as being a course skills evaluator.

FY10 – FY12 Regional Course Statistical Information

Type of Regional Municipal Programs	FY10	FY11	FY12
In-House Training Courses	298	320	277
Catalog Program Courses	635	647	688
Requested Courses	99	163	144
Grant Courses	46	50	30
TOTAL:	1,078	1,180	1139

Program: Resident Training
Administrator: Phillip Russell

Program Description:

Resident training is responsible for any activity on the Academy's main campus. This includes municipal programs requiring special burn props or special equipment. Examples include flammable liquid and gas firefighting, hazardous materials, special urban search and rescue courses, high angle, confined space, trench, building collapse, water rescue and aircraft rescue firefighting courses and all levels of officer training. Resident training taught more students this year (541 more students than FY11), and there were 17 more classes conducted on-site.

FY11-12 Resident Training Statistical Information

Type of Resident Training Program	Number of Programs FY11	Number of Students FY11	Number of Programs FY12	Number of Students FY12
Municipal Resident Programs	356	11,159	398	12,379
Burn Building Support	14	228	17	239
Grant Programs	37	577	19	251
Firefighter Candidate School	5	120	6	155
Industrial Courses	128	1,921	96	1,397
ARFF	57	549	78	674
Total:	597	14,554	614	15,095

Note: All technical level hazardous materials and rescue programs taught in the regions, as well as regional ARFF programs, require resident staff instructors to teach and provide Academy equipment.

Resident training is also responsible for marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. Industrial and ARFF revenue is a key funding source for the Academy. For many industries, a trained fire brigade and emergency team are crucial to their plant operation. The Academy offers consultation and site visits to assist industries with fire brigade organization and to customize training courses to meet their needs.

The dorm coordinator is part of the resident staff and provided rooms for 4,963 students during the 307 days the campus was open.

The resident training section utilizes 38 different trailers to augment regionally delivered programs across the state. Resident staff inventory, provide maintenance, calibrate and prepare trailers after every use. Many of these trailers have in excess of \$100,000 worth of equipment to support Academy courses. They also can be used during a declared state of emergency.

The academy delivered 448 equipment trailers, traveling 81,608 miles. This is an increase of 10 trailer deliveries from last year.

Equipment Trailers Available to Support Regional and On-site Courses	
Haz-Mat Operation	10
Regional Burn Support	6
Haz-Mat Technician	4

Confined Space Rescue	3
Auto-Extrication	3
Self Contained Breathing Apparatus (SCBA)	3
Rope Operations	2
High Level Rope	2
LP Gas Prop	1
Water Operations	1
Trench / Shoring	1
Industrial Fire Brigade	1
Utility	1

During FY12, the Fire Academy staff hosted and coordinated the following programs:

- July:** Hosted the S.C. Sprinkler Association's week long meetings and seminar.
- August:** Provided the two-week Basic Arson Investigation program jointly conducted by SCFA and SCCJA.
- November:** Provided a National Fire Protection Association Electric Vehicle program.
- January:** In conjunction with S.C. Firefighters' Association, conducted on-site the annual weekend Firefighter Health and Safety Conference. The SCFA also sponsored the Fire Team USA and Side by Side Sprinkler pod burns.
- February:** Worked with S.C. Society of Fire Service Instructors and hosted annual weekend Instructor Improvement Conference for academy instructors. This professional development seminar is designed to update academy instructors on new materials, better teaching skills, teaching tools, and delivery methods.
- March:** Conducted 31st annual Southeastern Fire School with 14 courses and 440 attending students. During the weekend event, there were 26 vendors, 15 separate programs, and one side-by-side sprinkler comparison burn.
- April:** Worked with S.C. Fire Chiefs' Association and hosted on-site the annual Firefighter Memorial service at the Firefighter's Memorial garden. This service recognized two South Carolina firefighters who died in 2011 in the line of duty.
- June:** Assisted with 2012 S.C. Firefighters' Association Annual Conference, by providing instructors, necessary audio-visual equipment, firefighting equipment, and logistics support.

Support FY12 Administration Section

Coordinator: **Cindy Brazell**

The administration section handles regional catalog registrations, confirmations, transcript updates, and issues a certificate for each student completing an academy course (except IFSAC certifications which are processed and mailed by curriculum). They also handle procurement and purchasing, accounts payable and receivable, collect all funds and process deposits for the division. They also serve as the academy's receptionist, process incoming mail and freight deliveries, and complete division payroll and travel reimbursements. Utilizing the new SCEIS system, they have taken on the additional process of time sheet administration.

FY10-12 Administration Statistics

Fiscal Year	FY10	FY11	FY12
On-site pre-registrations	4,881	5,183	6,310
On-site pre-registrations	15,771	14,014	13,852
Invoices created and billed	6,209	6,743	6,961
Course packages processed	1,730	1,440	1,367

Total students processed (pass/fail)	29,119	24,396	22,221
Total certifications mailed	19,884	21,105	18,666
Total letters mailed to students	1,409	4,423	3,225
Total transcripts processed and mailed	2,037	2,008	2,974
Deposits - SCFA	\$2,012,630.12	\$1,922,546.14	\$1,652,856.58
Deposits - Fire Marshal	\$152,013.26	\$246,727.16	\$383,155

Support FY12 Maintenance Section

Manager: **Billy Roberts**

The maintenance section sustains the 208-acre site. It provides all aspects of janitorial cleaning, maintenance, and repairs to site buildings and equipment. This includes hundreds of firefighter tools, all props, nine fire trucks (including three pumpers), two aerial trucks, four ARFF trucks, and other site vehicles to include busses and trailers.

Preventative maintenance and testing is provided for four LP fired burn props, and other site systems. This section is responsible for building fire suppression and detection systems, two 1,500-gpm fire training water pumps, controls and piping, plumbing and the site sewer system (including two hold tanks and four sewer pumps, controls and piping), two large breathing air compressors and two large emergency power diesel generators. They operate the site maintenance shop, provide set up for classrooms, and paint and modify buildings and work areas as needed. An ongoing project is painting and updating the dormitory rooms. With the site 17 years old, replacement of HVAC units, prop upkeep and repairs are also ongoing projects. Maintenance support is needed for the ARFF training prop and assisted with support on 99 days of ARFF training.

The maintenance department works with the S.C. Department of Corrections (SCDC) and uses inmate labor for grounds upkeep, building janitorial and minor maintenance work. SCFA staff must pick up inmates from SCDC every morning and return them in the afternoon. The inmate labor pool is up to 10 inmates per day. For security reasons, a contract janitorial service is utilized for the dormitory room cleaning.

Support FY12 Cafeteria

Supervisor: **Ray Williams**

The cafeteria provides meal service for breakfast and lunch five to seven days per week, depending on training being conducted on-site. The cafeteria also assists with meals for special programs, which include some night and special weekend meals. During FY12, the cafeteria was open 287 days. This included many Saturdays (30), Sundays (17) and state holidays (3), compared to the 247-day state work year. During this time period, more than 44,000 meals (averaged 154 per day) were served.

This two-person staff also operates the Fire Academy store, which includes purchasing and inventory control. The cafeteria works with SCDC and utilizes inmate labor in the cafeteria for food preparation, serving and janitorial work. The inmate labor pool is up to 10 inmates per day. Staff must pick up the inmate crew each morning and return them to the correctional facility each afternoon.