

ANNUAL REPORT

FISCAL YEAR 2017 (JULY 1, 2016 – JUNE 30, 2017)

South Carolina Department of Labor, Licensing and Regulation
110 CENTERVIEW DRIVE | COLUMBIA, SC 29211



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OFFICE OF STATE FIRE MARSHAL
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Introduction

On February 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 41 separate state agencies, including the Department of Labor, the State Fire Academy, the State Fire Marshal's Office, and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from Occupational Safety and Health to professional and occupational licensing to educating the fire service.

LLR Locations

LLR's Office of the Director, Office of Communications and Governmental Affairs, Division of Administration, Division of Labor, Office of General Counsel, which includes the Office of Advice Counsel, and the Division of Professional and Occupational Licensing (POL), are located within the Kingstree Building at 110 Centerview Drive in Columbia. The Division of Fire and Life Safety is located at the S.C. Fire Academy campus, 141 Monticello Trail, Columbia.

Agency Overview

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving the state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation that allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

Director:

Emily Farr

The Office of the Director is comprised of the Director, the Office of Communications and Governmental Affairs, and the Office of Information Technology.

The Governor, with the advice and consent of the Senate, appoints the Director of the Agency. Governor Nikki R. Haley appointed Emily Farr as Interim Director on August 8, 2016, and she was confirmed by the Senate on March 8, 2017.

Office of Communications and Governmental Affairs

Counsel to Office of Communications and Governmental Affairs: **Holly Beeson**

Communications Director:

Lesia Kudelka

The Office of Communications promotes and explains to the public the Agency's goals, activities, and services using a variety of media. The director serves as the Agency spokesperson to the media for all programs and manages requests from the public for information requested under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the Agency's Ombudsman.

Requests for Information	
FOIA	1,182
Subpoenas	92
Total	1,274

Director of Governmental Affairs:**Rebecca Leach**

The Office of Governmental Affairs serves as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. The Office is also responsible for coordinating, monitoring, and reviewing proposed legislation, amendments, regulations, and approved bills that are initiated and/or affect boards, commissions, and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties external to the department. Additionally, the office assists with training and educating LLR staff, boards, and commissions regarding the legislative process.

Governmental Affairs – Summary of Legislation Passed

The 2017 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
3	S.0218	41-1-25	Summary: Employee Benefit Amend Chapter 1, Title 41, relating to <u>labor and employment generally</u> , by adding §41-1-25 , to provide that a political subdivision of this state may not establish, mandate, or otherwise require an employee benefit; and to define necessary terms.	Administration - HR	04/05/17
47	S.0234	44-61-160	Summary: Medical information confidentiality Amend §44-61-160(a) relating to the <u>confidentiality of the data</u> collected or prepared by emergency medical services, provide that the identities of patients and emergency medical technicians mentioned, referenced, or otherwise appearing in information and data collected or prepared by emergency medical services are subject to subpoena in any administrative, civil, or criminal proceeding.	CGA	05/15/17
32	S.0279	40-60	Summary: Appraisal Management Company Registration Act Enact the "Appraisal Management Company Registration Act" by adding Article 3 to Chapter 60, Title 40, relating to the S.C. Real Estate Appraiser License and Certification Act, to provide certain definitions, require registration for an entity acting as an appraisal management company, specify registration and renewal requirements, to provide exemptions from registration, provide for the conduct of appraisal management companies, and provide remedies for violations; to amend §40-60-10(b) , relating to the S.C. Real Estate Appraisers Board, provide for eight members to include one member representing an appraisal management company; and to redesignate Chapter 60, Title 40 as "Real Estate Appraisers and Appraisal Management Companies."	Real Estate Appraisers	05/11/17
28	S.0315	38-75-470 38-75-480 38-75-485	Summary: Hurricane, Earthquake and Fire Advisory Committee Amend §38-75-470 , relating to Hurricane, Earthquake, and Fire Advisory Committee, to authorize the Advisory Committee to address the mitigation of property losses due to flood; amend §38-75-480 , relating to the loss mitigation grant program, establish that grants may be made to local governments to mitigate losses and provide technical assistance for the development of proactive hazard mitigation strategies and allow the Department of Insurance to accept grants in aid for the mitigation of losses for eligible properties; and to amend §38-75-485 , relating to the South Carolina Hurricane Damage Mitigation Program, establish certain criteria that a residential property must meet in order to be eligible for a nonmatching	Building Codes Council Fire Marshal Real Estate	05/10/17

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
			grant, prohibit the Program from issuing a grant for a residential property from exceeding five thousand dollars, allow for matching grant funds to be made available to local governments and nonprofit entities under certain circumstances, and establish a formula for determining nonmatching grant awards based on an applicant's household income.		
18	S.0342	40-22-295	Summary: Engineer Immunity Amend §40-22-295 , relating to engineer immunity, to provide specified immunity for certain voluntary surveying services at the scene of a declared state or national emergency at the request of the governor, to provide exceptions to this immunity, and to provide the conditions and circumstances under which this grant of immunity is applicable.	Engineers / Surveyors	05/09/17
110	S.0372		Summary: Board of Long Term Health Care Administrators Doc #4722 Joint Resolution to approve regulations of the Department of Labor, Licensing and Regulation, Board of Long Term Health Care Administrators, relating to administrator-in-training program requirements.	Long Term Health Care Administrators	05/09/17
114	S.0378		Summary: Board of Pharmacy Regs - Compounding Doc#4734 Joint resolution to disapprove regulations of the Department of Labor, Licensing and Regulation, Board of Pharmacy, relating to minimum specifications and practice standards governing pharmacies and pharmacists engaged in nonsterile and sterile compounding, designated as Regulation.	Pharmacy	05/09/17
60	H.3041	40-57-115 40-57-340	Summary: Criminal Background Check Requirements of Real Estate Commission Amend §40-57-115 , relating to criminal background checks required for initial licensures by the Real Estate Commission, require these background checks for licensure renewals; and amend §40-57-340 , relating to licensure renewal requirements for real estate salespersons, brokers, and brokers-in-charge, make a conforming change.	Real Estate	05/19/20
61	H.3132	44-71	Summary: Hospice programs Amend Chapter 71, Title 44, relating to hospice programs, add definitions; establish certain licensing requirements; provide for the registration of multiple office locations of licensed hospices; provide for expansion of hospice service areas; require the Department of Health and Environmental Control to approve applications for registration of multiple office locations and for expansion of hospice service areas, with exceptions; and for other purposes.	Medical Nursing	05/19/17
67	H.3352 Similar (S0099, S0481, H3482)	1-23-665 1-23-500 30-4-30 30-4-40 30-4-50 30-4-100 30-4-110	Summary: Office of Freedom of Information Act Review Amend the Code of Laws, by adding §1-23-665 to create the Office of Freedom of Information Act Review within the Administrative Law Court, and provide for the duties and functions of the Office; amend §1-23-500 , relating to the Administrative Law Court, provide the Court, including the Office of Freedom of Information Act, is considered part of the	CGA	05/19/17

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
		30-2-50	Unified Judicial System for the purposes of certain ethics, government accountability, and campaign reform statutes; amend §30-4-30 , relating to rights to inspect public records under the Freedom of Information Act, include electronic transmissions among the record formats available for inspection, provide certain limitations applicable to prisoners, provide public bodies are not required to create electronic versions of public records to fulfill records requests, revise requirements concerning fees to fulfill records requests, and revise the manner for responding to records requests; amend §30-4-40 , relating to matters exempt from disclosure in the Freedom of Information Act, include certain law enforcement recordings; amend §30-4-50 , relating to categories of matters declared to be public information in the Freedom of Information Act, include law enforcement vehicle mounted video and audio recordings, and provide that law enforcement may apply for injunctive relief from the circuit court if there is clear and convincing evidence of specific harm from the release of the recording; amend §30-4-100 , relating to equitable remedies available under the Freedom of Information Act, revise the available remedies; amend §30-4-110 , relating to penalties for violations of the Freedom of Information Act, remove criminal penalties, vest exclusive jurisdiction over cases arising from requests for records and exemptions from disclosure, provide exceptions to this jurisdiction, provide related procedures for persons alleging violations, to provide revised remedies and relief available for violations, and provide a process for appeals; amend §30-2-50 , relating to the prohibition on obtaining personal information from state agency for commercial solicitation, extend the prohibition to information obtained from local governments and political subdivisions of the state; and to provide that these measures take effect October 1, 2017.		
11	H.3438 Similar (S0299)	39-24-20 39-24-30 39-24-40 40-43-30 40-43-86	Summary: Drug Substitutions Amend §39-24-20 , relating to definitions in the Drug Product Selection Act, change definition of "substitute" to include interchangeable biological products; amend §39-24-30 , relating to the substitution of equivalent drugs, allow a pharmacist to substitute an interchangeable biological product for a specific biological product; amend §39-24-40 , relating to the substitution of prescriptions by pharmacists, allow pharmacists to substitute interchangeable biological products when appropriate; amend §40-43-30 , relating to definitions in the Pharmacy Practice Act, add definitions for "biological product" and "interchangeable"; and amend §40-43-86 , relating in part to label requirements for prescriptions, to include interchangeable biological products and limit use of interchangeable biological products not approved by the federal food and drug administration, to require pharmacies to keep records of dispensed biological products, to require the board of pharmacy to have a database of all approved biological products, and to make conforming changes.	Pharmacy (Practice Act) As providers: Medical Nursing Optometry Podiatry Vet	04/27/17
37	H.3559	46-55	Summary: Industrial Hemp Cultivation	Pharmacy	05/17/17

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
	Similar (S0468)		Amend Chapter 55, Title 46, relating to the cultivation of industrial hemp, to revise the definitions of terms contained in this chapter, provide a definition for the term "human consumption", to create the South Carolina Industrial Hemp Program, provide that industrial hemp is an agricultural crop upon which an institution of higher education may conduct research, provide that industrial hemp or hemp products may not be considered an adulterant, provide provisions that regulate the growing, selling, and importation of industrial hemp and hemp seed, delete the provision that excludes industrial hemp from the definition of marijuana, revise the provision that specifies that certain conduct regarding the manufacturing, distribution, purchase, and other activities relating to disguising marijuana to make it appear to be industrial hemp, and to provide for laboratory testing of industrial hemp.	Medical Nursing	
125	H.3587		Summary: Seizure Safety To create the "Seizure Safety in Schools Study Committee" to examine issues related to epilepsy and seizure safety awareness in public schools, to provide for the membership of the study committee, and to provide for the study committee's termination.	Medical Nursing	05/10/17
90	H.3647	27-32-10 27-32-55 27-32-130	Summary: Time Shares Amend §27-32-10 , relating to definitions concerning vacation time sharing plans, define and redefine certain terms; amend §27-32-55 , relating to fees for the resale of interests in vacation timeshares, provide requirements of resale vacation timeshare services and providers of these services; and amend §27-32-130 , relating to enforcement and implementation provisions, to make the provisions applicable to vacation time sharing associations.	Real Estate	05/19/17
126	H.3677		Summary: Code Volumes Revised and Adopted Joint Resolution to adopt revised Code Volumes 6 and 16 of the Code of Laws of South Carolina, to the extent of their contents, as the only general permanent statutory Law of the State as of January 1, 2017	Agency	03/10/17
74	H 3719	48-35-50 48-35-60 ,	Summary: Fires Amend §48-35-50 , relating to the State Forester's authority to direct that certain fires not be started, provide the State Forester may prohibit all open burning except fires used for nonrecreational purposes; and amend §48-35-60 , relating to penalties associated with the starting of unlawful fires, so as to revise these penalties.	Fire Marshal	05/19/17
13	H.3726 Similar (S0394)	9-1-1085 9-11-225 9-16-335 9-4-10 9-4-40 9-16-10	Summary: SC Retirement System (Similar S0394) Amend §9-1-1085 , relating to the South Carolina Retirement System employer and employee contribution rates, change future employer and employee contribution rates and require that the unfunded liabilities of the system must be on a certain amortization schedule; to amend §9-11-225 , relating to the	Administration -HR	07/01/17

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
		9-16-90 9-16-315 9-16-330 9-16-380 9-16-100 9-1-1310 9-1-1320 1-3-240 9-4-45 9-8-170 9-9-160 9-10-80 9-11-250	<p>Police Officers Retirement System employer and employee contribution rates, to change future employer and employee contribution rates and require that the unfunded liabilities of the System must be on a certain amortization schedule; amend §9-16-335, relating to the assumed rate of return, change the assumed rate of return to seven and one quarter percent and provide that the assumed rate of return expires every four years; amend §9-4-10, relating to the term of Members of the Board of Directors of the South Carolina Public Employee Benefit Authority (PEBA), change the term from two to five years and require the Board to employ an Executive Director; amend §9-4-40, relating to the audit of PEBA, require PEBA to be audited every four years; amend §9-16-10, relating to retirement system funds "fiduciary" definition, add the Commission's "Chief Executive Officer" to the definition; to amend §9-16-90, relating to certain investment reports, provide that certain reports must contain a schedule of net manager fees and expenses; amend §9-16-315, relating to the retirement system investment commission, change certain Members of the Commission, to add qualifications, and to require the Commission to employ an Executive Director; amend §9-16-330, relating to certain statements of actuarial assumptions and investment objectives, to allow for certain delegations to the Chief Investment Officer, and require the investment plan to include the final authority to invest made by the Commission; amend §9-16-380, relating to the audit of the Retirement System Investment Commission, provide that the Retirement System Investment Commission be audited every four years; adding §9-16-100 to place certain restrictions on lobbyists and prohibit the Commission from making certain investments; amend §9-1-1310, relating to the Trustee of the Retirement System, change a trustee from the State Fiscal Accountability Authority to the Retirement System Investment Commission; amend §9-1-1320, relating to the custody of the assets of the Retirement System, change the Custodian of the assets from the State Treasurer to the Board of Directors of PEBA; amend §1-3-240, relating to the removal of officers by the Governor, add the South Carolina Retirement Investment Commission Members and the South Carolina Public Benefit Authority Members; and repeal §§9-4-45, 9-8-170, 9-9-160, 9-10-80, and 9-11-250 relating to policy determinations and the custody of funds for the Retirement System for judges and solicitors, the Retirement System for Members of the General Assembly, the National Guard Retirement System, and the Police Officers Retirement System.</p>		
25	H.3792	59-23-245	<p>Summary: Building Codes</p> <p>To amend the Code of Laws of South Carolina, 1976, by adding Section 59-23-245 so as to provide minimum standards for the numbers of toilets and lavatories available for men and women at middle school football stadiums and high school football stadiums, and to provide these standards apply notwithstanding otherwise applicable building codes and plumbing codes, among other things.</p>	Building Codes	05/09/17

Bills Reflecting Statutory Changes (by Act#)					
Act #	References	Statute	Subject	Board/ Commission	Effective Date
76	H.3817	44-53	<p>Summary: Pharmacies</p> <p>Adding §44-53-362 to allow pharmacies and other entities to register as a collector to receive controlled substances as part of law enforcement controlled substance take-back events and operate controlled substance mail-back programs and require the Department of Health and Environmental Control to facilitate and encourage registration and participation.</p>	Pharmacy	05/19/17
91	H.3824	44-53 44-53-1630 44-53-1640 44-53-1680 40-15 40-37-240 40-47-965 40-51-140 40-43-130	<p>Summary: Prescription Drug Monitoring Program</p> <p>Amend the SC Code of Laws, by adding §44-53-1645 to require health care practitioners to review a patient's controlled substance prescription history, as maintained in the prescription drug monitoring program, before prescribing a Schedule II Controlled Substance, with exceptions; amend §44-53-1630, relating to the Prescription Drug Monitoring Program, add a definition of "practitioner"; amend §44-53-1640, relating to the Prescription Drug Monitoring Program, make conforming changes; amend §44-53-1680, relating penalties for violating requirements of the Prescription Drug Monitoring Program, to establish a penalty if a practitioner or authorized delegate fails to review a patient's controlled substance prescription history, maintained in the Prescription Drug Monitoring Program, before prescribing a Schedule II Controlled Substance; adding §40-15-145 to establish educational requirements for dentists addressing the prescription and monitoring of certain controlled substances; amend §§40-37-240, 40-47-965, and 40-51-140, relating to continuing education requirements for certain health care practitioners, add requirements addressing the prescription and monitoring of certain controlled substances; and amend §40-43-130, relating to continuing education requirements for pharmacists, so as to add requirements addressing certain controlled substances.</p>	Dentistry Optometry Medical Podiatry Pharmacy Nursing	05/19/17
77	H.3861	40-57-120	<p>Summary: Real-estate commission Authority</p> <p>Amend §40-57-120, relating to the authority of the Real Estate Commission to recognize nonresident real estate licenses on active status from other jurisdictions which reciprocate, to remove the requirement that such nonresident applicants seeking licensure in this state first must complete successfully the state portions of the applicable examinations.</p>	Real Estate	05/19/17
74	H. 3719	48-35	<p>Summary: Fires</p> <p>Amend §48-35-50, relating to the State Forester's authority to direct that certain fires not be started, provide that when extreme conditions exist, the State Forester may prohibit all open burning except fires used for nonrecreational purposes; and amend §48-35-60, relating to penalties associated with the starting of unlawful fires, so as to revise the penalties.</p>	Foresters Fire Marshal	05/19/17

LLR Regulations

For Full Regulation Text - Go to <http://www.scstatehouse.gov/regnsrch.php> & enter regulation doc #)

Reg. Doc #	Board	Subject	Steps
4712	Amusement Rides	Add definition – Public Access	05/26/17
4713	Barber	Remove \$50 inspection and registration fee from 17-20	05/26/17
4719	Building Codes Council	Chapter 8 Article 1--- 8-100 to 8-185 8-120. Purpose is to review the regulations of provisional classification certification	05/26/17
4715	Building Codes Council	Scrivener’s Error – 8-255	05/26/17
4714	Building Codes Council	Scrivener’s Error – 8-604	05/26/17
4716	Building Codes Council	Scrivener’s Error – 8-1214 1218	05/26/17
4717	Building Codes Council	Scrivener’s Error – 8-1215	05/26/17
4718	Building Codes Council	Scrivener’s Error – 8-1222	05/26/17
4720	Cosmetology	<i>Sanitation Rules</i>	05/26/17
4721	Foresters	Move fees to Chapter 10	05/26/17
4722	Long Term Health Care Administrators	AIT – Administrators in Training	05/09/17
4723	Opticianry	Examinations, apprenticeship, and continuing education requirements.	05/26/17
4734	Pharmacy	Regulation setting forth the minimum specifications & practice standards governing pharmacies and pharmacists engaged in sterile AND non-sterile compounding.	02/08/17
4724	Real Estate	Amend regulations to comport with Act 170, which passed during the 2014-2015 session	05/26/17
4711	Real Estate	Add Renewal to 10-37(E)(6)	05/26/17

The above list of Acts and regulations is strictly for reference only. Neither the Department of Labor, Licensing and Regulation nor any of its employees make any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy or completeness or usefulness of this information, or represents that its use would not infringe privately owned rights.

Department of Technology and Security

Chief Information Officer:

Matt Faile

The Office of Information Technology provides expertise in development, implementation, security, and maintenance of computer-based information systems and coordinates all information technology activities for the Agency. This Office also manages the Agency's E-commerce presence.

Division of Administration

Deputy Director:

Farrar Stewart

The Division is responsible for providing administrative support services for the Agency in accordance with state and Agency policies and procedures and governing federal, state, and local regulations. The Division consists of four offices: Budget, Finance, Human Resources, and Procurement.

Director of Finance:**Laura Pace**

- The Budget Office is responsible for coordinating the Agency's budget and federal grants.
- The Finance Office is responsible for directing fiscal functions of the Agency.

Human Resources Director:**Kathryn Britt**

- The Human Resources Office is responsible for providing services in the areas of consulting, policy development, employee relations, compensation, recruitment, employee training and development, and employee benefits.
- The Procurement Office is responsible for directing and providing expertise in Agency purchasing, property and vehicle management, employee driver training records, and mailroom services.

Office of General Counsel

General Counsel:**Melina Mann**

The General Counsel provides litigation and advice services to LLR programs and oversees the Agency's Office of Disciplinary Counsel and Office of Advice Counsel.

Disciplinary Counsel:**Pat Hanks**

The Office of Disciplinary Counsel handled the following cases during FY 2017:

Division of POL cases opened	1,314
Division of POL cases closed	1,175
Division of OSHA cases opened	146
Division of OSHA cases closed	9
Division of Labor cases opened	0
Division of Labor cases closed	0

*Includes cases carried forward from FY 2016.

Chief Advice Counsel:**Darra James Coleman**

The Office of Advice Counsel provides legal advice to all boards, commissions and panels, and administrative staff. The Office essentially serves as the "in-house law firm" for these entities. In addition to assisting these them with conducting their meetings, Advice Counsel handles appeals on non-disciplinary issues, performs special research projects, offers training, and provides support to administrative staff with resolution of legal questions arising from the licensure process.

Division of Labor

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR's Division of Labor is one of several state and federal agencies that administers these laws. Programs included in this Division are Occupational Safety and Health, the Office of Elevators and Amusement Rides, Management Mediation, and the Office of Immigrant Worker Compliance.

OFFICE OF OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA)

Deputy Director of SC OSHA:**Kristina Baker****Administrator:****Dottie Ison****Compliance Manager:****Anthony Wilks**

The purpose of the state Occupational Safety and Health Act is to ensure working people a safe and healthful working environment. South Carolina OSHA (SC OSHA) is committed to strong, fair, and effective enforcement of safety and health requirements in the workplace. South Carolina OSHA compliance officers are experienced, well-trained safety and health professionals who work to assure compliance with occupational safety and health requirements, and to help employers and workers reduce on-the-job hazards and prevent injuries, illnesses, and deaths in the workplace.

Inspections are initiated without advance notice and are based on the following priorities:

- Imminent Danger
- Fatalities or Catastrophes
- Worker Complaints and Referrals
- Follow-up Inspections
- Target Inspections – Particular Hazards, High Injury/Illness Rates

South Carolina OSHA is required by law to issue a citation and proposed penalty within six months of a violation’s occurrence. Citations describe the alleged violation, list any proposed penalties, and provide a deadline for correcting the alleged hazards. Violations are categorized as other-than-serious, serious, willful, repeat, and failure to abate. Penalties may range up to \$7,000 for each serious violation and up to \$70,000 for each willful or repeated violation. Penalties may be reduced based on an employer’s good faith, inspection history, and business size.

When citations are issued, the employer has an opportunity to request an informal conference to discuss the citations, penalties, abatement dates, or any other information pertinent to the inspection. The Agency and the employer may work out a settlement agreement to resolve the matter and to eliminate the hazard. SC OSHA’s primary goal is to get hazards corrected and maintain compliance rather than issuing citations or collecting penalties.

If a settlement cannot be reached, employers have 30 working days after receipt of citations and proposed penalties to formally contest the alleged violations and/or penalties by sending a written notice to the South Carolina Administrative Law Court. Alternatively, citations, penalties, and abatement dates not challenged by the employer or settled, become a final order of the Agency.

Statistical Information FY 2017		
OSHA Inspections:	Number	Percentage
Total	480	100%
Safety Inspections	401	83.5%
Health Inspections	79	16.5%
Inspections by Type		
Planned	211	44.0 %
Complaints	124	25.8 %
Accidents and Fatalities	30	6.3 %
Referrals	66	13.8 %
Follow-up	25	5.2 %
Programmed-Related	12	2.5 %
Unprogrammed-Related	10	2.1 %
Monitoring	0	0.0 %
Number of Violations:		
Total	469	100%
Serious	374	75.8%
Other-than-Serious	93	19.8 %
Repeat	2	0.4 %
Willful	0	0.0 %
Inspections resulting in findings of in-compliance	362	46.2 %

Integrated Management Information System

Coordinator:

David Parker

South Carolina, in accordance with federal standards and regulations, administers its own occupational safety and health program. The Program’s objective is to help insure South Carolina workplaces are safe and healthful places for all workers. The OSHA Information System (OIS) department provides statewide inspection data to Federal OSHA as required by law. OSHA Information System also compiles and publishes safety data and statistics to state and local governments, which, in part, helps guide policy deliberation and decisions. It is the responsibility of the OIS department to collect, analyze, and transmit accurate inspection data to federal OSHA on a daily basis. Internally, that same data is analyzed with an eye towards helping SC OSHA continuously improve both its safety inspection and consultation programs.

- For the past eight years South Carolina has utilized an in-house data collection and information management system. The South Carolina OSHA Redesign and Enhancement (SCORE) Information System, running on the OSHA Express™ software platform, was built and implemented in 2009. In addition to a “real time” data analysis capability, the system provides significant cost avoidance through the reduction of paper files. In fiscal year 2016, SCORE obviated the need to maintain paper inspection reports for 465 inspections and 812 consultation visits. SCORE, not only provides an efficient means of data entry and secure storage, it also allows South Carolina OSHA to retrieve and analyze that data instantaneously.

Technical Support and Standards Office

Coordinator:

Gwendolyn Thomas

The purpose of SC OSHA's Technical Support Office is to develop, manage, and implement South Carolina OSHA's five-year Strategic Plan, generate quarterly and annual reports, and assist the SC OSHA Administrator with LLR's Strategic Plan. The Technical Support Office also reviews all Federal OSHA documents and recommends to the SC OSHA Administrator actions such as adoption of new standards promulgated by Federal OSHA and amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordination of all public hearings for the adoption of new or amended standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer's practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard;
- unavailability of personnel, materials or equipment; or
- construction is needed that cannot be completed by the effective date of the standard.

The Technical Support Office evaluates situations to insure alternative protections are being afforded to employees, and submits recommendations regarding the variance application to the SC OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees and compliance personnel who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding fall protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2017:

South Carolina OSHA promulgated revisions to 26 existing SC OSHA Standards and Regulations. The following standards and regulations were adopted during two public standard adoption hearings on January 4, 2017, and May 24, 2017:

- Incorporation by reference (§1910.6)
- Walking-Working surfaces (§§ 1910.21-30)
- Powered platforms for building maintenance (§ 1910.66), Appendices C and D to 1910.66
- Vehicle-mounted elevating and rotating work platforms (§1910.67)
- Manlifts, (§1910.68)
- PPE general requirements (§1910.132)
- Personal fall protection systems (§1910.140), Appendices C and D to 1910.140
- Pulp, paper, and paperboard mills (§1910.261)
- Textiles (§1910.262)
- Sawmills (§1910.265)
- Telecommunications (§1910.268)
- Electric power generation, transmission, and distribution (§1910.269)
- Air contaminants (§1910.1000)
- Beryllium (§1910.1024), Appendix A to 1910.1024 - Control strategies to minimize beryllium exposure
- Gases, vapors, fumes, dusts, and mists (§1926.55)
- Beryllium (§1926.1124)

Inquiries Answered by the Standards Office by Type	
Standards Information	629
Technical Information/ Advice	209
Standards Interpretation	170
General Information	359
Referrals	382
Total	1,749

Office of Occupational Safety and Health Statistics (OSH)

BUREAU OF LABOR STATISTICS

Coordinator:

Felecia G. Busby

The OSH Statistics Section, in cooperation with the [U.S. Department of Labor, Bureau of Labor Statistics](#), conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the [Census of Fatal Occupational Injuries \(CFOI\) Program](#). The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and Federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They use the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

*2015 Occupational Injuries and Illnesses Statistics	
Number of employees in SC private sector workforce	1,606,902
Number of employees in SC public sector workforce	310,060
Number of businesses sampled – private and public	3,110
Number of reported private sector injuries/illnesses	32,900
Injury and Illness rate per 100 employees – private sector	2.5
Number of reported public sector injuries/illnesses	11,700
Injury and Illness rate per 100 employees – public sector	4.7
*2015 CFOI Statistics	
Number of fatal occupational injuries	117
- Private sector	105
- Public sector	12

*Data represents the most current year available from the BLS.

Office of OSHA Voluntary Programs (OVP)

Manager:

Harvey Jessup

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

CONSULTATION SERVICES

Manager

Harvey Jessup

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors, and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of SC OSHA’s enforcement activity, and records are kept confidential and separate from OSHA’s enforcement program. The only obligation of the businesses using these services is to correct, in a timely manner, any job safety and health hazards found during the consultation visit.

Consultation Activity for FY 2017	
Number of Consultation requests	812
Number of Employees helped	8,931
Number of Workplaces visited	812
Number of Workplaces achieving compliance	812
Number of Workplaces referred to compliance	2

Amount saved in OSHA fines by businesses achieving compliance								
FY09	FY10	FY11	FY12	FY13	FY14	FY 15	FY 16	FY 17
2.5M	2.1M	1.4M	1.5M	1.5M	1.6M	1.8 M	1.7M	1.4M

EDUCATION AND TRAINING

Manager:

Harvey Jessup

Coordinator:

Van Henson

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as SC OSHA’s Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY 2017, more than of 290 training programs were delivered to employees throughout the state, resulting in more than 7,600 employees trained on various SC OSHA regulations and other safety and health issues.

Education and Training Provided for FY 2017	
Number of training programs:	293
Number of contact hours:	10,476
Number of trainees:	7,605

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- SC SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)

- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- Electrical Safety

Recognition and Outreach

Manager:

Harvey Jessup

Coordinator:

Sharon Dumit

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for alliances and partnerships with South Carolina businesses and associations.

PALMETTO STAR

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect their workers from workplace hazards through safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Palmetto Star Program	
Number of active approved Palmetto Star sites	41
Number of initial evaluations conducted	2
Number of initial approvals for FY17	2
Number of three-year re-evaluations conducted	17

Approved Palmetto Star Sites by Year									
FY08	FY09	FY10	FY011	FY12	FY13	FY14	FY15	FY16	FY17
58	45	44	44	41	40	40	41	39	41

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, SC	05/31/94
Milliken and Company Dewey Plant	Inman, SC	07/29/94
BAE Systems	Aiken, SC	09/30/94
Milliken and Company Cushman Plant	Williamston, SC	05/31/95
Milliken and Company Judson Plant	Greenville, SC	07/31/95
Milliken and Company Gerrish Plant	Pendleton, SC	11/30/95
SAGE Gayley Plant	Marietta, SC	08/30/96

Palmetto Star Site	Location	Approval Date
Georgia Pacific Prosperity Plant	Prosperity, SC	09/10/96
Milliken and Company Gillespie Plant	Union, SC	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, SC	02/10/97
SAGE Abbeville Plant	Abbeville, SC	06/12/97
Milliken and Company Cypress Plant	Blacksburg, SC	07/07/97
SAGE Sharon Plant	Abbeville, SC	02/26/98
Milliken and Company Johnston Plant	Johnston, SC	04/10/98
Milliken and Company McCormick Plant	McCormick, SC	04/30/98
Honeywell	Greer, SC	07/15/98
Milliken and Company Pendleton Plant	Pendleton, SC	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, SC	03/10/99
International Paper Log/Fiber	Georgetown, SC	03/12/99
Milliken and Company Packaging Plant	White Stone, SC	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, SC	05/31/00
Ascend, Inc.	Greenwood, SC	07/31/00
GE Medical Systems	Florence, SC	10/22/01
Milliken and Company Enterprise Plant	Marietta, SC	11/15/01
Bridgestone/Firestone	Graniteville, SC	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, SC	01/08/02
International Paper	Prosperity, SC	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, SC	05/08/04
Duke Progress Energy Sumter Construction Center	Sumter, SC	05/26/05
Georgia-Pacific Sawmill	Prosperity, SC	10/24/05
Performanace Pipe	Startex, SC	05/07/15
Anmed	Anderson, SC	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, SC	08/14/06
Kopper	Rock Hill, SC	10/11/06
GE Aviation	Greenville, SC	06/25/09
Nucor Building Systems	Swansea, SC	11/16/09
CompX	Mauldin, SC	08/10/10

Palmetto Star Site	Location	Approval Date
Nucor Steel Berkeley	Huger, SC	04/25/11
Robert Bosch , Anderson Plant	Anderson, SC	04/23/15
SIGroup	Orangeburg, SC	07/29/16

SAFETY AND HEALTH ACHIEVEMENT RECOGNITION PROGRAM (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksites. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by SC OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from SC OSHA programmed inspections.

Requirements for participation in the SHARP program are:

- Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
- Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
- Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
- Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
- Submit a request for SHARP participation.

Office of OSHA Voluntary Programs: SHARP Sites

SHARP Site	Location	Approval Date
Cintas Corporation	Greenville, SC	6/10/14
Shred-It	Roebuck , SC	07/02/14
Ply Gem Siding Group	Gaffney , SC	08/23/08
Cherokee County Cogeneration	Gaffney, SC	12/10/09
URS Professional Solutions	Aiken, SC	06/12/13
Sonoco Recycling	Spartanburg, SC	03/05/15
CDC Berkeley	Berkeley, SC	08/09/12
Monsanto	Hartsville, SC	10/31/12
Shealy Electrical Wholesalers	West Columbia, SC	12/18/15

ALLIANCES AND PARTNERSHIPS

The Alliance Program works with groups committed to safety and health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources, and share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.

Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

OFFICE OF OSHA VOLUNTARY PROGRAMS: CURRENT ALLIANCES

Currently, the Office of OSHA Voluntary Programs has an Alliance with the Carolinas Association of General Contractors, CAGC.

OFFICE OF OSHA VOLUNTARY PROGRAMS: CURRENT PARTNERSHIPS

The Office of OSHA Voluntary Programs has a Partnership Agreement with Holder Construction Group, and its subcontractors working on the Clemson Douthit Hills Project Site located in Clemson. This Partnership Agreement was signed in November 2015.

OSHA Voluntary Programs also has a Partnership Agreement with Metcon Inc. and its subcontractors working on the Horry County School Project in Socastee. This Partnership Agreement was signed in September 2016.

OFFICE OF OSHA VOLUNTARY PROGRAMS: CURRENT YOUTH SAFETY OUTREACH PROGRAM

To promote a culture of safety and health in the youth of South Carolina, the Office of OSHA Voluntary Program youth outreach objective is to provide South Carolina high school students attending Career Centers with OSHA General Industry Safety Training. In August and September of 2016, the Outreach program provided safety training to more than 350 students at the Golden Strip Career Center in Greenville. Approximately 120 students were trained and certified in the OSHA 10-hour class. This certification gives the students an advantage when entering the workforce. General Safety Awareness Training was provided for students on career paths that do not require an OSHA 10 certification. This training helps students working at manufacturing facilities, in vocational education pathways, or for students that seek general safety knowledge which will benefit students as well as potential employers. With safety awareness training, students can enter the workforce with safety knowledge that will empower students to assist employers in building a safety culture that will lower the injury and illness rates and in turn, lower worker compensation rates and increase productivity. In addition, this will also assist the schools fulfilling the South Carolina Department of Education requirement for OSHA Awareness Training, OSHA 10 and OSHA 30 training requirements as stated in the Career and Technology Education Manufacturing Course Standards for Introduction to Manufacturing, Welding, Mechatronics, Machine Technology, and Electronics.

An Advisory Committee was formed with 11 Voluntary Protection Program (VPP) sites from the Upstate and Low Country in May 2016. A curriculum for General Awareness Training was created for the Youth Safety Awareness Outreach Program. A train the trainer plan using VPP site representatives to assist OSHA Outreach took place on July 13th for a meeting with the pilot location, Golden Strip Career Center located in Mauldin. In March and May of 2017, 28 VPP representatives attended two weeks of OSHA 511 and OSHA 501 training classes to receive their OSHA 10-hour “train the trainer” authorization.

OFFICE OF ELEVATORS AND AMUSEMENT RIDES

Deputy Director:

Jim Knight

Administrator:

Duane Scott

Created in 1986, the Office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, licensed inspectors conducted inspections of new and existing elevator facilities, amusement rides, and bungee jumps in 2014.

Elevator and amusement ride inspections are outsourced to certified special inspectors licensed by LLR. LLR employs a team of auditors who travel the state to randomly review the work done by the special inspectors.

Elevator Safety Inspections

Per Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts, and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 13,115 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville, and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

FY 2017 Statistical Information

- Total number of elevators registered in the state: 13,710
 - Total number of elevators inspected: 10,332
- *By statute, some elevators are not required to be inspected annually.

Amusement Ride Safety Inspections

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly, and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation.

FY 2017 Statistical Information

- Total number of amusement rides inspected and permitted: 716

Bungee Jumping Inspections

The office began regulating the practice of bungee jumping in July 1994. In FY 2017, there were no bungee jump inspections.

MANAGEMENT MEDIATION

Per South Carolina Code of Laws, 1976 (as amended) Section 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor- Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, the office offers Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard, the office provides the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement, the office offers mediation if they are unable to reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle, the office offers to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations, the office monitors the process by keeping in touch with the parties to assess the progress and offer suggestions.
- The office promotes the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer services, gather essential information and assess the situation.
- The office prevents or minimizes work stoppages by assisting management and labor in resolving their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) Section 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with

the complainant and the defendant to gather and assess the facts. The office will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

OFFICE OF IMMIGRANT WORKER COMPLIANCE

Deputy Director:

Jim Knight

South Carolina Illegal Immigration Reform Act

Following a U.S Supreme Court decision in May 2011 (Whiting v. US Chamber of Commerce) that brought into question the constitutionality of the 2008 South Carolina immigration law, the LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law in conformance with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty was waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and upon compliance with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year, during which time the private employer must submit quarterly reports to the Agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's license(s) for at least 10 days, but not more than 30 days.

FY2016 Statistical Information	
Audits conducted	2,994
Employers with no new hires since 7/1/16	1,302
Employers who E-Verified new hires	1,196
Employers who did not E-Verify new hires	496
Percentage of employers in compliance	84%
Employees E-Verified	98,860
Employees not E-Verified	5,535
Percentage of employees E-Verified	95%

Office of Investigations and Enforcement (OIE)

Deputy Director:

Dean Grigg

Assistant Deputy Director:

Christa Bell

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL), to include the Office of Wages and Child Labor, and to enforce Board orders. OIE was created to allow for better utilization, training, and efficiency of the investigative staff.

OFFICE OF WAGES AND CHILD LABOR

Administrator

David Love

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the Office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the Office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the Agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and to assess civil penalties for violations of the Act.

This Office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY2017	
Wages	
Complaints Investigated	2,004
Violations Cited	1,461
Number of Warnings Issued	789
Number of Citations Issued	774
Wages Paid in Violations to Employees	\$790,315
Child Labor	
Child Labor Complaints Investigated	11
Child Labor Violations Cited	17
Number of Warnings Issued	7
Number of Citations Issued	6

Division of Professional and Occupational Licensing (POL)

Deputy Director:

Dean Grigg

Assistant Deputy Director, Building & Business Services:

Robbie Boland

Assistant Deputy Director, Health & Medical Boards:

H. Rion Alvey

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 400,000 licensees in South Carolina.

The 40 licensing boards protect the health, safety, and well-being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those who qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional associations and other meetings.

Board of Accountancy

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and, in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingstree Bldg, Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Website:	www.llr.state.sc.us/POL/Accountancy
Administrator:	Doris E. Cubitt, CPA doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1915
S.C. Code of Laws:	40-2-5, et seq.
Regulation:	1-01, et seq.
Board Member Slots:	11
How appointed:	By the Governor, recommendation profession association
Board Meetings:	6 annually
Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Licensing Period	Annually, Expires January 31 st
Endorsement Accepted:	Endorsement
Total:	7,559
Certified Public Accountants:	5,912
Public Accountants:	6
Accounting Practitioners:	78
Accounting Firms In-State Registration:	1,214
Accounting Firms Out-of-State Registration:	349
Complaints Received:	27
Investigations:	75
Dispositions:	26

Board of Architectural Examiners

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Website:	www.llr.state.sc.us/POL/Architects/
Administrator	Lenora Addison-Miles lenora.miles@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1917
S.C. Code of Laws:	40-3-5, et. seq.
Regulation:	11-1, et. seq.
Board Member Slots:	6
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and territories that license same profession:	50 states, 4 territories
Licensing Period	
Individual	Biennially, Expires June 30 th (odd years)
Firm	Biennially, Expires August 31 st (odd years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	5,629
Architect:	4,120
Business Corporation Firm:	148
Firm:	1,255
Partnership Firm:	10
Professional Association Firm:	75
Sole Proprietor Firm:	21
Complaints Received:	15
Investigations:	28
Dispositions:	28

Athletic Commission

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects events and applies disciplinary actions whenever necessary in accordance with state and federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4571
Fax:	(803) 896-4427
Website:	www.llr.state.sc.us/POL/Athletic
Administrator:	Sym Singh Sim.singh@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Commission Established:	1984
S.C. Code of Laws:	40-81-10, et. seq.
Regulation:	20-1.1, et. seq.
Commission Member Slots:	8
How appointed:	By the Governor
Commission Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Licensing Period:	Annually, Expires December 31 st
Endorsement/Reciprocity Accepted:	No
Total:	1,470
Amateur Mixed Martial Arts:	198
Announcer:	13
Judge:	15
Manager:	2
Match Maker:	5
Muay Thai	1
Off The Street Boxer:	214
Professional Boxer:	43
Professional Mixed Martial Arts:	69
Promoter:	39
Promoter's Representative:	4
Referee:	15
Second:	257
Trainer:	65
Wrestler:	488
Wrestling Announcer:	17
Wrestling Referee:	21
Complaints Received:	6
Investigations:	39
Dispositions:	29

Auctioneers Commission

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4670
Fax:	(803) 896-4554
Website:	www.llr.state.sc.us/POL/Auctioneers
Administrator:	Amy Holleman amy.holleman@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Commission Established:	1977
S.C. Code of Laws:	40-6-05 et. seq.
Regulation:	14-1, et. seq.
Commission Member Slots:	5
How appointed:	By the Governor
Commission Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Licensing Period:	Biennially, Expires June 30 th
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	1,136
Auctioneers:	953
Auction firms:	3
Auctioneer Apprentice:	180
Complaints Received:	30
Investigations:	33
Dispositions:	16

Board of Barber Examiners

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors, and for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the Board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llr.state.sc.us/POL/Barber
Administrator:	Theresa Richardson theresa.richardson@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1937
S.C. Code of Laws:	40-7-5, et. seq.
Regulation:	17-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Licensing Period:	
Barbers:	Biennially, Expires June 30 th (odd years)
Registered Hair Braiders:	Biennially, Expires June 30 th (even years)
Endorsement Accepted:	Yes
Total:	8,364
Registered Barbers:	1,933
Registered Barber Apprentices:	48
Master Hair Care:	2,194
Shampoo Barber Assistants:	48
Barber Assistant Manicurists:	13
Barber Shops:	1,476
Barber Colleges:	38
Barber Instructors:	516
Student Barbers:	522
Barber On-the-job Training:	183
Hair Braiders Registration:	1,296
Master Hair Care Apprentices:	48
90-Day Work Permit:	49
Complaints Received:	149
Investigations:	147
Inspections:	1,513
Dispositions:	111

Boiler Safety Program

The Boiler Safety Program (2005 Act 59) was enacted by the South Carolina General Assembly on May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers. The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. , Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-5171
Fax:	(803) 896-4814
Website:	http://www.llr.state.sc.us/POL/Boilers/
Administrator:	Roger Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Program Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	SC Regulation 71, Article 9
Program Member Slots:	0
How appointed:	Program overseen by Contractors Licensing Board
Program Meetings:	
Number of states and territories that license same profession:	50 states
Licensure Period:	Annually
Endorsement/Reciprocity Accepted:	No
Total:	176
Boiler Inspector:	156
Boiler Insurance Company	20
Complaints Received:	0
Investigations:	0
Dispositions:	0

Building Codes Council

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Website:	www.llr.state.sc.us/POL/bcc
Administrator:	Roger K. Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Council Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8-10, et. seq. (Bldg. Code Enforcement Officers) 6-9-5, et. seq. (Building Codes) 10-5-210, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43-10, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act) 8-1200 et.seq. (Statewide Modifications)
Council Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Council Meetings:	Quarterly and at the call of the Chair
Number of states and territories that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement/Reciprocity Accepted:	None
Total:	1,261
Building Inspector:	26
Building Official:	205
Commercial Inspector:	155
Electrical Inspector:	3
Limited Building Official:	7
Limited Commercial Inspector:	5
Limited Plans Examiners:	1
Limited Residential Inspector:	1
Mechanical Inspector:	4
Modular Manufacturer:	96
Modular Manufacturer Representative:	151
Modular Third Party:	11
Plans Examiner:	7
Plumbing Inspector:	6

Provisional Building Inspector:	5
Provisional Building Official:	14
Provisional Commercial Inspector:	13
Provisional Electrical Inspector:	0
Provisional Mechanical Inspector:	0
Provisional Plans Examiner:	8
Provisional Residential Inspector:	58
Residential Inspector:	124
Special Inspector:	361
Complaints Received:	15
Investigations:	16
Dispositions:	8

SC Perpetual Care Cemetery Board

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	www.llronline.com/POL/Cemetery
Administrator:	Amy Holleman amy.holleman@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	2003
S.C. Code of Laws:	40-8-10, et. seq.
Regulation:	21-1 et. seq. (State Register Vol. 37, Issue No. 6, eff 6/28/13)
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Licensing Period:	Biennial, Expires December 1 st
Endorsement Accepted:	None
Total:	111
Perpetual Care Cemetery:	111
Complaints Received:	49
Investigations:	29
Inspections:	138
Dispositions:	17

Board of Chiropractic Examiners

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/chiropractors
Administrator:	Veronica Reynolds veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-1, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Endorsement/Reciprocity Accepted:	Yes
Licensure Period:	Biennially, Expires September 30 th
Total:	1,624
Doctor of Chiropractic:	1,624
Complaints Received:	51
Investigations:	71

Contractors Licensing Board

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Website:	www.llr.state.sc.us/POL/Contractors
Administrator:	Roger K. Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1936
S.C. Code of Laws:	40-11-5 et. seq. (Gen. and mech. contractors) 40-79-5 et. seq. (Burglar and fire alarm contractors) 40-10-5 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly and at the call of the Chair
Number of states and jurisdictions that license same profession:	50 states, D.C. and Guam
Licensure Period:	
General Contractor:	Biennially, even years
Mechanical Contractor:	Biennially, odd years
Burglar Alarm:	Biennially
Fire Alarm:	Biennially
Fire Sprinkler:	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, LA, MS, NC, OH, PA, TN, TX, UT (Limited number of classifications)
Total:	46,091
Architect Construction Manager:	23
Architect Qualifying Party:	1
Engineer Construction Manager:	42
Engineer Qualifying Party:	5
General Construction Manager:	429
General Contractor:	9,525
General Qualifying Party:	11,932
Mechanical Construction Manager:	39
Mechanical Contractor:	6,836
Mechanical Qualifying Party:	8,405
Alarm Registered Employee:	6,199
Burglar Alarm Company:	535
Burglar Alarm Branch Company:	32
Burglar Alarm Primary Qualifying Party:	604
Burglar Alarm Extra Qualifying Party:	67
Fire Alarm Company:	396
Fire Alarm Branch Company:	19
Fire Alarm Primary Qualifying Party:	434
Fire Alarm Extra Qualifying Party :	36

Fire Sprinkler Company:	214
Fire Sprinkler Branch Company:	19
Fire Sprinkler Primary Qualifying Party:	252
Fire Sprinkler Extra Qualifying Party:	47
Complaints Received:	403
Investigations:	417
Dispositions:	221

Board of Cosmetology

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The Board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llr.state.sc.us/POL/Cosmetology
Administrator:	Theresa Richardson theresa.richardson@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1934
S.C. Code of Laws:	40-13-5, et. seq.
Regulation:	35-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Number of states and jurisdictions that license same profession:	50 states, 2 jurisdictions
Licensing Period:	
Practitioners:	Biennially, Expires March 10 th (odd years)
Salons, Schools, and Renters:	Biennially, Expires June 30 th (even years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	37,430
Booth Renters:	3,277
Esthetician:	2,054
Instructor Esthetician:	53
Nail Technician:	4,155
Instructor Nail Technician:	41
Registered Cosmetologist:	20,445
Instructor Registered Cosmetologist:	1,112
Registered Cosmetologist Student:	3
Registered Esthetician Student:	1
Registered Nail Technician Student:	41
CEU Association:	49
Salons:	6,080
Schools:	106
Complaints Received:	275
Investigations:	229
Inspections:	6,408
Dispositions:	138

Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Counselors/
Administrator:	Marlo Thomas-Koger marlo.thomas-koger@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-5, et. seq.
Regulation:	36-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	At Least Two (2) Times a Year
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires August 31 st (odd years)
Endorsement Accepted:	Endorsement
Total:	4,248
Licensed Marriage & Family Therapist (LMFT):	311
Licensed Marriage & Family Therapist - Interns (LMFT-I):	68
Licensed Marriage & Family Therapist – Supervisor (LMFT-S):	45
Licensed Professional Counselor (LPC):	2,514
Licensed Professional Counselor – Intern (LPC-I):	615
Licensed Professional Counselor – Supervisor (LPC-S):	358
Licensed Psycho-Educational Specialist (LPES):	217
Official Sponsor:	22
Permanent Sponsor:	93
Temporary Sponsor:	5
Complaints Received:	66
Investigations:	69
Dispositions:	65

Board of Dentistry

The Board oversees the examination, licensing, certification, and regulation of dentists, dental hygienists, dental technicians, and orthodontic technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Dentistry/
Administrator:	Rita A. Melton, DMD, BSN, RN rita.melton@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1875
S.C. Code of Laws:	40-15-10, et. seq.
Regulation:	39-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Licensing Period:	Biennially, Expires April 30 th (odd years)
Endorsement Accepted:	Endorsement
Total:	12,030
Dental Assistant:	4,730
Dental Hygienist:	1,769
Dental Hygienist (with IA):	2,079
Dental Instructor:	10
Dental Instructor Specialist:	9
Dental Specialist:	607
Dental Technician:	219
Dental Volunteer:	27
Dentist:	2,514
Instructor Hygienist:	1
Orthodontic Technician:	7
Volunteer Hygienist:	2
Volunteer Specialist:	3
Portable Dental Operation:	41
Mobile Dental Facilities:	12
Complaints Received:	157
Investigations:	221
Inspections:	21
Dispositions:	129

Panel for Dietetics

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines licensees if necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4651
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Dietetics/
Administrator:	April Koon april.koon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Panel Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Panel Member Slots:	7
How appointed:	Appointed by the Governor
Panel Meetings:	Triannually
Number of states and jurisdictions that license same profession:	46
Licensure Period:	Biennially, Expires May 31 st (odd years)
Endorsement/Reciprocity Accepted:	No
Total:	1,232
Dietitian:	1,232
Complaints Received:	2
Investigations:	2
Dispositions:	0

Board of Engineers and Surveyors

The Board administers laws and regulations governing the practice of engineering and surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and surveying.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Website:	www.llr.state.sc.us/POL/Engineers/
Administrator:	Lenora Addison-Miles lenora.Miles@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1922
S.C. Code of Laws:	40-22-2, et. seq.
Regulation:	49-100, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually
Number of states and territories that license same profession:	50 states, 5 territories
Licensure Period:	
Engineering and Land Surveying:	Biennially, Expires June 30 th (even years)
Certificate of Authorization:	Biennially, Expires May 31 st (odd years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	30,626
Engineering:	16,725
Engineering (Associate Professional):	13
Engineering (in Training):	8,375
Engineering (Temporary):	30
GIS Surveyor (in Training):	1
Land Surveying:	1022
Land Surveying (in Training):	179
Engineering and Land Surveying:	140
Certificate of Authorization:	3,158
Certificate of Authorization (Branch):	969
Certificate of Authorization (Temporary):	14
Complaints Received:	65
Investigations:	118
Dispositions:	101

Environmental Certification Board

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Website:	www.llr.state.sc.us/POL/Environmental/
Administrator:	Molly F. Price molly.price@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1966
S.C. Code of Laws:	40-23-5, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 5 territories
Licensure Period:	Annually, Expires June 30 th
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	9,466
Biological Wastewater Operator:	2,322
Biological Wastewater Operator Trainee:	413
Bottled Water Operator:	29
Physical/Chemical Wastewater Operator:	1,511
Physical/Chemical Wastewater Operator Trainee:	364
Water Distribution Operator:	1,755
Water Distribution Operator Trainee:	482
Water Treatment Operator:	1,697
Water Treatment Operator Trainee:	271
Well Driller:	582
Complaints Received:	13
Investigations:	17
Dispositions:	8

Board of Registration for Foresters

The Board administers and enforces South Carolina law governing the conduct of foresters. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4424
Website:	www.llr.state.sc.us/POL/Forestry
Administrator:	Molly F. Price molly.price@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1986
S.C. Code of Laws:	48-27-10, et. seq.
Regulation:	53-1 et.seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Licensing Period:	Biennially, Expires June 30 th (odd years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	711
Forester:	711
Complaints Received:	5
Investigations:	4
Dispositions:	4

Board of Funeral Service

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	www.llronline.com/POL/Funeral
Administrator:	Amy Holleman amy.holleman@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1955
S.C. Code of Laws:	40-19-5, et.seq.
Regulation:	57-01, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	6 Annually
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Licensing Period:	Biennially, Expires June 30 th (even years)
Endorsement/Reciprocity Accepted:	Endorsement
Total:	2,495
Funeral Chapel:	19
Funeral Crematory:	75
Funeral Director:	493
Funeral Director Apprentice:	109
Funeral Director Student:	8
Funeral Director and Embalmer (Dual License):	917
Funeral Director and Embalmer Apprentice:	154
Funeral Director and Embalmer Student:	46
Funeral Embalmer:	6
Funeral Embalmer Apprentice:	14
Funeral Embalmer Student:	176
Funeral Establishments:	380
Funeral Home Additional Facility:	91
Retail Sales Outlet (Casket Store):	7
Complaints Received:	51
Investigations:	11
Inspections:	662
Dispositions:	116

Board of Registration for Geologists

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4575
Fax:	(803) 896-4554
Website:	www.llr.state.sc.us/POL/Geologists
Administrator:	Doris E Cubitt doris.cubitt@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1986
S.C. Code of Laws:	40-77-5, et. seq.
Regulation:	131-01 et.seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Licensing Period:	Biennially, Expires June 30 th (odd years)
Endorsement/Reciprocity Accepted:	Both
Total:	649
Professional Geologist:	627
Geologist In Training:	22
Complaints:	2
Investigations:	4
Dispositions:	2

Board of Landscape Architectural Examiners

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4580
Fax:	(803) 896-9651
Website:	www.llr.state.sc.us/POL/Landscapearchitect/
Administrator:	Molly Price molly.price@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1975
S.C. Code of Laws:	40-28-5, et. seq.
Regulation:	76-1 et. seq.
Board Member Slots:	7
How appointed:	By Governor
Board Meetings:	Quarterly
Number of states and territories that license same profession:	50 states, 1 territory
Licensure Period:	
Individual:	Biennially, Expires January 31 st (odd years)
Firms:	Biennially, Expires January 31 st (odd years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	779
Landscape Architect:	610
Landscape Firm:	169
Complaints Received:	7
Investigations:	0
Dispositions:	0

Board of Long Term Health Care Administrators

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, and investigates complaints and takes disciplinary action when required.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596
Website:	www.llr.state.sc.us/POL/Longtermhealthcare
Administrator:	Lee Ann F. Bundrick leeann.bundrick@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1971
S.C. Code of Laws:	40-35-5, et. sq.
Regulation:	93-50, et. seq.
Board Member Slots:	10
How Appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Licensing Period:	Annually, Expires June 30 th
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	1,188
Community Residential Care Facility Administrator (CRCFA):	563
CRCFA-in-Training:	1
CRCFA Provisional License:	5
Dual (NHA + CRCFA):	159
Dual Provisional License:	1
Nursing Home Administrator (NHA):	328
NHA-in-Training:	71
NHA-in-Training Preceptor:	58
NHA Provisional License:	2
Complaints Received:	46
Investigation:	77
Dispositions:	44

Board of Manufactured Housing

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Website:	www.llr.state.sc.us/POL/ManufacturedHousing
Administrator:	Roger Lowe roger.lowe@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1976
S.C. Code of Laws:	40-29-5, et. seq.
Regulation:	79-1, et. seq.
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Quarterly and at the call of the Chair
Number of states and jurisdictions that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially, Expires June 30 th (even years)
Endorsement/Reciprocity Accepted:	No
Total:	1,065
Manufactured Housing Apprentice Salesperson License:	17
Manufactured Housing Contractor:	125
Manufactured Housing Installer:	18
Manufactured Housing Repairer:	2
Manufacturer:	35
Manufacturer Main Office:	79
Retail Dealer:	79
Retail Dealer Main Office:	319
Salesperson (Multi-Lot):	155
Salesperson (Retail):	154
Complaints Received:	89
Investigations:	86
Inspections:	54
Dispositions:	41

Massage / Bodywork Panel

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations, and to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	www.llr.state.sc.us/POL/Massagetherapy/
Administrator:	Theresa Richardson theresa.richardson@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Panel Established:	1997
S.C. Code of Laws:	40-30-10, et. seq.
Regulation:	77-100 et. seq.
Panel Member Slots:	7
How appointed:	By the Governor
Panel Meetings:	At the call of LLR
Number of states and jurisdictions that license same profession:	48 states, 0 jurisdictions
Licensing Period:	Biennially, Expires June 30 th (even years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	4,833
Massage/Body Work Therapist:	4,667
Massage/Body Work Therapist (Provisional):	153
Massage Education Provider:	13
Complaints Received:	31
Investigations:	35
Dispositions:	10

Board of Medical Examiners

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Website:	www.llr.state.sc.us/POL/Medical/
Administrator:	Sheridon Spoon sheridon.spoon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-5 et. seq.
Regulation:	81-12 et.seq.
Board Members:	13 total members
How appointed:	7 elected members with advice and consent of Governor and Senate; 4 Governor-appointed members with advice and consent of Senate; 1 Doctor of Osteopathic Medicine elected member with advice and consent of Senate; 3 lay members - 1 appointed with advice and consent of Senate, and 2 appointed w/ advice and consent of Senate with 1 Pro tem and 1 Speaker recommendation; 1 at large - appointed by the Governor with the advice and consent of Senate; 1 at large-elected member then appointed by Governor.
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensing Period:	
Physician:	Biennially, Expires June 30 th
Physician Assistant:	Biennially, Expires December 31 st
Respiratory Care Practitioner:	Biennially, Expires May 31 st
Anesthesiologist Assistant:	Biennially, Expires December 31 st
Endorsement/Reciprocity Accepted:	No
Total:	26,064
Medical Physician (MD):	18,245
Osteopathic Physician (DO):	1,343
Academic License:	29
Limited License:	1,478
Limited License (14 days):	53
Physician Assistant (Board administers jurisprudence):	1,684
Physician Assistant Temporary License:	17
Respiratory Care Practitioner:	2,617
Acupuncturists:	159
Acupuncturist Temporary License:	4
Anesthesiologist's Assistant:	32

Auricular Detoxification Therapist:	15
Auricular Therapist:	3
Cardiovascular Invasive Specialist:	44
Registered Polysomnography Technologists:	180
Temporary License:	39
Training:	9
Training Permanent with Supervision:	9
Volunteer Limited License:	104
Complaints Received:	649
Investigations:	963
Dispositions:	506

Board of Nursing

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advance practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4515
Website:	www.llr.state.sc.us/POL/Nursing/
Administrator:	Nancy Murphy nancy.murphy@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-5, et. seq.
Regulation:	91-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially, Expires April 30 th (even years)
Endorsement/Reciprocity Accepted:	Yes
Total:	79,743
Advanced Practice Registered Nurse (APRN):	5,944
APRN Temporary Permit:	18
Licensed Practical Nurse (LPN):	12,184
LPN Temporary License:	19
Registered Nurse (RN):	61,461
RN Temporary License:	115
RN Volunteer License:	2
Complaints Received:	711
Investigations:	1,592
Dispositions:	971

Board of Occupational Therapy

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving occupational therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/OccupationalTherapy
Administrator:	Veronica Reynolds veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1977
S.C. Code of Laws:	40-36-5, et. seq.
Regulation:	94-02, et. seq.
Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires March 15 th
Endorsement/Reciprocity Accepted:	Endorsement
Total:	3,042
Occupational Therapist:	1,975
Occupational Therapy Assistants:	1,066
Occupational Therapy Temporary License:	1
Complaints Received:	6
Investigations:	11
Dispositions:	16

Board of Examiners in Opticianry

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry applicants, issues licenses to qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Opticians/
Administrator:	April Koon april.koon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Election conducted by Board, Appointed by the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	22 States
Licensure Period:	
Optician:	Biennially, Expires October 1 st (odd years)
Registered Apprentices:	Annually, Expires October 1st
Endorsement/Reciprocity Accepted:	No
Total:	992
Opticians:	566 (286 are dual licensed as Contact Lens Dispensers)
Registered Apprentices:	140
Complaints Received:	4
Investigations:	11
Dispositions:	7

Board of Examiners in Optometry

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board issues licenses to qualified optometrists and disciplines if necessary. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Optomtery/
Administrator:	April Koon april.koon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Election conducted by Board, Appointed by Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	54
Licensure Period:	Biennially, Expires December 31 st (even years)
Endorsement/Reciprocity Accepted:	Endorsement
Total:	873
Optometrist:	873
Complaints Received:	13
Investigations:	15
Dispositions:	9

Board of Pharmacy

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, and administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; and Developing laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Website:	www.llr.state.sc.us/POL/Pharmacy
Administrator:	Lee Ann F. Bundrick, R.Ph leeann.bundrick@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1876
S.C. Code of Laws:	40-43-10, et. seq.
Regulation:	99-15, 99-43, 99-45, 99-46
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	5 Annually
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Licensing Period:	Annually
Pharmacist:	Expires April 30 th
Permits:	Expires June 30 th
Technician Registration :	Expires June 30 th
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	27,379
Pharmacist:	6,896
Pharmacist-in-Charge (PIC):	1,552
Pharmacy Intern:	2,136
Pharmacy Technician:	8,135
State Certified Pharmacy Technician:	3,657
Pharmacy:	1,368
Electronic Prescribing Routing Company:	4
EMS Non-Dispensing Drugs:	308
Medical Gas/Legend Device:	199
Outsourcing Facility:	2
Non-Dispensing Drug Outlet:	1,051
Non-Resident Medical Gas/DME:	294
Non-Resident Outsourcing Facility:	30
Non-Resident Pharmacy:	710
Non-Resident Pharmacy (Non-Dispensing):	10
Non-Resident Third Party Logistics Provider:	117
Non-Resident Wholesaler/Distributor/Manufacturer:	910
Complaints Received:	163
Investigations:	278
Inspections:	2,055
Dispositions:	160

Board of Physical Therapy

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4655
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/physicaltherapy
Administrator:	Veronica Reynolds Veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1952
S.C. Code of Laws:	40-45-5, et. seq.
Regulation:	101-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Licensure Period:	Biennially, Expires December 31 st
Endorsement/Reciprocity Accepted:	Endorsement
Total:	6,073
Physical Therapist:	3,916
Physical Therapist Assistant:	2,157
Complaints Received:	13
Investigations:	17
Dispositions:	1

Pilotage Commission

The Commission licenses qualified harbor pilots for the ports of Charleston, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary. No licenses are issued through LLR.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803)896-4598
Fax:	(803)896-4719
Website:	www.llr.state.sc.us/POL/Pilotage
Administrator:	Rita A. Melton, DMD, BSN, RN rita.melton@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Commission Established:	1872
S.C. Code of Laws:	54-15-10, et.seq.
Regulation:	136-001, et.seq.
Commission Member Slots:	16
How appointed:	By the Governor
Commission Meetings:	Monthly
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Licensing Period:	N/A
Endorsement/Reciprocity Accepted:	No
Total:	20
Pilotage:	20
Complaints Received:	0
Investigations:	0
Dispositions:	0

Board of Podiatry

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	803-896-4500
Fax:	(803) 896-4515
Website:	www.llr.state.sc.us/POL/Podiatry/
Administrator:	Sheridon Spoon sheridon.spoon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Appointed by the Governor with the advice and consent of the Senate, one of whom must be a lay member from the State at large, one of whom must be a podiatrist from the State at large who shall serve as chairman, and three of whom must be podiatrists, one from each of the three districts elections
Board Meetings:	Biannually
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires December 31 st (odd years)
Endorsement/Reciprocity Accepted:	No
Total:	200
Podiatrist:	200
Complaints Received:	6
Investigations:	10
Dispositions:	3

Board of Psychology

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Psychology/
Administrator:	Marlo Thomas-Koger marlo.thomas-koger@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-20, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least biannually
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires November 30 th (odd years)
Endorsement/Reciprocity Accepted:	Endorsement
Total:	835
Psychologist:	815
Temporary Permit:	20
Complaints Received:	16
Investigations:	20
Dispositions:	18

Real Estate Appraisers Board

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4630
Fax:	(803) 896-4427
Website:	www.llr.state.sc.us/POL/REAB/
Administrator:	Laura Smith laura.smith@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Board Established:	1991
S.C. Code of Laws:	40-60-5, et. seq.
Regulation:	137-100, et. seq.
Board Member Slots:	7 (4 appraiser members, 1 real estate member, 1 financial member and 1 public member)
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	Biennially, Expires June 30 th (even years)
Endorsement/Reciprocity Accepted:	Endorsement
Total:	2,674
Apprentice Appraiser:	217
Certified General Appraiser:	1,068
Certified General Mass Appraiser:	29
Certified Residential Appraiser:	1,043
Certified Residential Mass Appraiser:	73
Licensed Appraiser:	157
Licensed Mass Appraiser:	57
Complaints Received:	68
Investigations:	100
Dispositions:	54

Real Estate Commission

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4427
Website:	www.llr.state.sc.us/POL/REC
Administrator:	Roderick Atkinson roderick.atkinson@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Commission Established:	1956
S.C. Code of Laws:	40-57-5, et. seq.
Regulation:	105-2, et. seq.
Commission Member Slots:	10
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Commission Meetings:	10 Annually
Number of states and jurisdictions that license same profession:	50 states
Real Estate Licensure Period:	Biennially, Expires June 30 th
Endorsement/Reciprocity Accepted:	Endorsement or Reciprocity Accepted: (GA & W VA); Other states must take S.C. licensing exam.
Total:	51,485
Broker:	5,165
Broker In Charge:	7,579
Property Manager:	1,495
Property Manager In Charge:	1,285
Salesman:	23,804
Salesman (Provisional):	886
Timeshare Registrant:	318
Office (Real Estate or Property Management):	10,953
Complaints Received:	550
Investigations:	475
Inspections:	141
Dispositions:	202

Residential Builders Commission

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4814
Website:	www.llr.state.sc.us/POL/ResidentialBuilders
Administrator:	Janet Baumberger janet.baumberger@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Commission Established:	1974
S.C. Code of Laws:	40-59-5, et. seq.
Regulation:	106-1, et. seq.
Commission Member Slots:	8
How appointed:	By the Governor
Commission Meetings:	Monthly
Number of states and jurisdictions that license same profession:	25 states
Licensure Period:	Biennially, Expires June 30 th
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	22,634
Certificate of Authorization:	216
Electrical:	1,551
Emergency License and Registration:	1
Home Builders:	7,480
Home Builders Inspector:	1,202
HVAC Heating and Air:	869
Non-Mechanical:	34
Non-Mechanical (Exam Waiver):	479
Plumbing:	1,078
Specialty (Handyman):	9,710
Volunteer Registration:	14
Complaints Received:	836
Investigations:	996
Dispositions:	630

Board of Social Work Examiners

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/SocialWorkers/
Administrator:	Marlo Thomas-Koger marlo.thomas-koger@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires December 31 st (even years)
Endorsement/Reciprocity Accepted:	Reciprocity
Total:	5,207
Licensed Baccalaureate Social Worker (LBSW):	748
Licensed Independent Social Worker – Advanced Practice (LISW-AP):	15
Licensed Independent Social Worker – Clinical Practice (LISW-CP):	1,677
Licensed Independent Social Worker - CP & AP (Dual):	72
Licensed Masters Social Worker (LMSW):	2,641
Approved Continuing Education Sponsor:	54
Complaints Received:	34
Investigations:	57
Dispositions:	40

Soil Classifiers Advisory Council

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4580
Fax:	(803) 896-9651
Website:	www.llr.state.sc.us/POL/soil
Administrator:	Molly Price molly.price@llr.sc.gov
Assistant Deputy Director:	Robbie Boland
Council Established:	1976
S.C. Code of Laws:	40-65-5, et. seq.
Regulation:	108-1 et. seq.
Council Member Slots:	5
How appointed:	By Agency
Council Meetings:	Biannually
Number of states and territories that license same profession:	35 states
Licensure Period:	Biennially, Expires January 31 st
Endorsement/Reciprocity Accepted:	No
Total:	45
Professional Soil Classifier:	45
Complaints Received:	0
Investigations:	0
Dispositions:	0

Board of Speech-Language Pathology and Audiology

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4655
Fax:	(803) 896-4719
Website:	www.llronline.com/POL/Speech/
Administrator:	Veronica Reynolds veronica.reynolds@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires March 31 st
Endorsement/Reciprocity Accepted:	Endorsement
Total:	2,669
Audiologist:	229
Speech-Language Pathologist:	2,275
Speech-Language Pathologist – Assistant:	72
Speech-Language Pathologist – Intern:	93
Complaints Received:	11
Investigations:	21
Dispositions:	16

Board of Veterinary Examiners

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinarians, veterinary technicians, and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4598
Fax:	(803) 896-4719
Website:	www.llr.state.sc.us/POL/Veterinary/
Administrator:	Rita A. Melton, DMD, BSN, RN rita.melton@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-69-5, et. seq.
Regulation:	120-1, et. seq.
Board Member Slots:	10
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially, Expires March 31 st
Endorsement/Reciprocity Accepted:	Endorsement
Total:	2394
Mobile Clinics:	93
Veterinarian:	1,811
Veterinary Intern:	29
Veterinary Technician:	461
Complaints Received:	61
Investigations:	116
Inspections:	83
Dispositions:	64

Division of Fire and Life Safety

State Fire Marshal/ LLR Deputy Director:

Jonathan Jones

The Division of Fire and Life Safety's mission is to be the State's focal point for service and support to save life and property. The Division consists of the Office of the State Fire Marshal (OSFM), the South Carolina Fire Academy (SCFA), and the S.C. Emergency Response Task Force (SCERTF).

Chief Jonathan Jones was appointed State Fire Marshal by Gov. Henry McMaster effective March 8, 2017. He replaced Chief Robert O. Polk who retired in February 2017. Chief Jones is also appointed by the Governor to serve on the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

The Office of State Fire Marshal is comprised of Community Risk Reduction, Inspection Services, Engineering Services, and Licensing and Permitting. Assistant State Fire Marshal Nathan Ellis manages these three sections.



The Academy, per S.C. Code of Laws (23-10-10), is operated for the express purpose of educating and training the state's paid, volunteer, and industrial fire service personnel. The Fire Academy also provides leadership, guidance, and services to help the fire service carry out its responsibilities at the local level.

The role of the S.C. Emergency Response Task Force (SCERTF) is to assist local, regional, and state governments in times of need. The Task Force assists by providing subject matter experts, guidance, and on-scene professional resources during disasters or emergencies that overwhelm local resources. The Task Force provides responses to all phases of firefighting, structural collapse, helicopter rescue, water rescue, and hazardous materials incidents. This response can range from sending subject matter experts to providing hundreds of firefighters to assist in a large-scale disaster. In addition, the SCERTF supports LLR's role in emergency support functions within the State Emergency Response Plans and day-to-day operations. Lastly, per S.C. Code of Laws (23-49-10), the South Carolina Firefighter Mobilization serves as a statewide mutual aid assistance agreement utilizing the state's 46 counties. The system allows for firefighting and rescue resources to be effectively and efficiently moved throughout the state to assist during local, regional, and statewide disasters or emergencies.

Office of State Fire Marshal

Assistant State Fire Marshal:

Nathan Ellis

The Office of State Fire Marshal, per S.C. Code of Laws (23-9-10), has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation, and plans review services provided by the Engineering Services section.

Firefighter Registration: S.C. State Fire, per S.C. Code of Laws (40-80-10), is also responsible for the registration of South Carolina firefighters. By law, firefighters employed on or after July 1, 2001, must register and complete a name-based criminal records check. In FY 2017, the Office requested and processed 2,837 State Law Enforcement Division background checks. In comparison, 2,959 background checks were performed in FY 2016.

Fire Portal: In order to provide fire department personnel with a streamlined registration system, a user-friendly online database known as the "Fire Portal" currently houses more than 18,500 firefighters in the system (compared to 17,800 firefighters last fiscal year). This "one stop shop" allows fire chiefs (and assigned administrators) to electronically submit SLED background checks, file mandatory reports (quarterly inspections and annual fire equipment certificate), update rosters, and revise Firefighter Mobilization records. The Fire Portal is also a tool for fire department training officers as they are able to approve/ register firefighters for classes, run selected performance reports, and view a complete training schedule. Once an email is provided for login access, an individual firefighter is able to view available courses, sign up for a class, and view a current Academy transcript.



Fire Portal Usage		
Year	Individual Users	Number of Fire Departments
2017	9,703	473
2016	7,500	470
2015	5,100	469

Reporting Local Inspections: Quarterly inspections are conducted by local fire departments and the total numbers are reported via the online Fire Portal. These quarterly reports, per S.C. Code of Laws (23-9-310), are due Dec. 31 (of previous year), March 31, June 30, and September 30 of current year. During the 2017 reporting period, the total number of occupancies inspected was 115,275 (compared to 118,428 the previous fiscal year).

Annual Fire Equipment Report Statistics: Per S.C. Code of Laws (23-9-310), in order to receive One Percent funding, a qualified fire department must submit an annual fire equipment certificate. This information is submitted via the online Fire Portal and has four separate categories: Fire department information (address, population coverage, water source, etc.), S.C. Firefighters’ Association membership verification and other data (fund balance), Firefighter information (updated roster), and apparatus information.

In FY 2017, more than \$750 million (estimated) in equipment was reported (compared to \$700 million estimated in FY 2016):

Equipment Type	Total Number	Total Estimated Value
Aerial/Ladder/Platform	250	\$136,647,358.76
Ambulance	85	\$10,000,169.00
ATV/UTV	81	\$965,020.00
Boat	103	\$3,873,137.40
Breathing Air Truck	51	\$5,593,606.00
Brush Truck	570	\$21,529,981.36
Engine (Structural)	1,828	\$409,522,665.15
Rescue	360	\$55,332,201.43
Staff Vehicle 4WD	348	\$9,886,892.46
Crew Transport	50	\$1,007,080.00
Tanker/Tender	604	\$77,869,453.56
Rehab Truck	30	\$1,484,607.00
Mobile Command/Communications Post	59	\$2,464,196.00
Other	325	\$17,016,732.90
TOTAL:		\$753,193,101.02

One Percent Fund: This fund, which is commonly referred to as “One-Percent Money,” is a one-percent tax collected on fire insurance premiums written in the state. To obtain these funds, fire departments must submit quarterly inspection reports and annual fire equipment certificates to this Office. In 1907, the S.C. General Assembly passed the Firemen’s Insurance and Inspection Fund Act (see S.C. Code of Laws 23-9-310) for “the betterment and maintenance of skilled and efficient fire departments within the county.” After reports are received and verified, the qualifying information is provided to applicable county treasurers. The money is then distributed by each county treasurer to qualified fire departments based on the percentage of the total assessed value of the county that constitutes the fire department’s response or coverage area. By law, fire departments must spend one-percent money in one of three categories: retirement and insurance, training and education, or recruitment and retention.

Social Media: Using “SC State Fire” Twitter account, the Division provides informative updates to interested followers. The account currently has nearly 1,700 followers (almost double the 900 followers in FY 2016). The majority of followers are fire departments, chiefs, firefighters, media outlets, concerned citizens, and other state agencies. The Twitter account also allows the Division to follow almost 250 Twitter accounts consisting of fire departments, state, and federal agencies as well as media outlets. Additionally, a “South Carolina State Fire” Facebook page was published in 2016. These social media accounts highlight job openings, current events, course offerings, and safety tips. During the eight-week recruit school, they showcase weekly training photographs and videos (GIFs).

SC State Fire

@SCStateFire

Official Twitter account of South Carolina Division of Fire and Life Safety - home of the Fire Marshal's Office, State Fire Academy, and SC-TF1. #fireportal

Columbia, SC

scfiremarshal.llronline.com



Volunteer Incentive Program (VIP): Per S.C. Code of Laws (23-9-190), this Office compiles Volunteer Incentive Program (VIP) certification team reports for “Qualified Rescue Squads” and “HAZMAT Teams” and submits them to the S.C. Department of Revenue. In FY 2017, the OSFM reported the following number of members:

Qualified Members		
Tax Year	Rescue Squad	HAZMAT Team
2016	471	81
2015	559	85
2014	687	93
2013	833	111

Division Logo: To boost recognition and present a fresh image, the Division has been branded “State Fire.” An updated logo was designed in-house. The five-point star includes the Maltese Cross, a well-known symbol in the fire service associated with the qualities of loyalty and bravery. The Division also has a new mission statement - to be the State’s focal point for service and support to save life and property. The top point of the star represents the mission to be the “focal point” and the remaining four points on the star represent “protect,” “prevent,” “train,” and “respond.”



State Agency Partnerships: To provide needed assistance, the Division also partners with several other state agencies. These include:

State Agency Partnerships	
Department of Administration	Inspection of existing state buildings
Department of Commerce	Consultation with new business enterprises
Department of Corrections	Assistance to inspect prisons/detention centers; provides inmate labor
Department of Disabilities and Special Needs	Plan reviews and inspection of licensed facilities
Department of Education’s Office of School Facilities	Provide inspections for new construction and public school renovations
State Engineer’s Office	Sprinkler plan reviews
EdVenture Museum	Provide personnel and program support
Emergency Management Division	Assist with development of State Emergency Operation Plan
Department of Health and Environmental Control	Collaborate with HazMat mitigation and a pediatric disaster management project
Department of Social Services	Inspection of foster homes

Community Risk Reduction

Section Chief:

Josh Fulbright

The Office of State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety and community risk reduction efforts. The Community Risk Reduction (CRR) team manages the Fire Marshal’s initiatives surrounding community risk reduction and data management. This section also continues to coordinate the Community Loss Education and Response (CLEAR) Team.

Major program areas include:

- Public Fire and Life Safety Education Delivery
- Data Collection and Management
- Fire Incident Research and Analysis
- Major Incident Support
- Smoke Alarm Installation
- Quarterly Public Fire and Life Safety Educator Training
- Fire Safe South Carolina: A Community Risk Reduction Program

To provide fire and life safety programs for school and family audiences, the Division and EdVenture Children's Museum continue its partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station and Home Safe Home (a fire safety exhibit) within EdVenture. State Fire staff members are responsible for program development, delivery, and outreach activities. In FY 2017, risk reduction messages were shared with 3,010 adults and 4,595 children during direct delivery of Community Risk Reduction programs.

For example, “Little Sparks” is an interactive program designed for children up to seven years old and teaches how to recognize and respond to the most common causes of residential fires. Another program, “Burning Questions” teaches children eight years old and older the chemistry of fire. The program uses six scientific experiments to demonstrate the properties of fire. Additionally, this year, staff became certified to deliver the Red Cross Pillowcase Project which teaches children coping skills to help them deal with an emergency situation. Staff provided training to hundreds of children during the summer break.

CLEAR Team

Every reported fatal fire in South Carolina is researched by a State Fire CLEAR staff member. The CLEAR team is comprised of several duty chiefs (weekly rotation), as well as a statistical research analyst, community risk reduction curriculum specialist, voluntary researchers, and the State Fire Marshal. Afterwards, to develop programs to better address South Carolina’s fire fatality problem, aggregate information is shared monthly with the team and other stakeholders. The CLEAR team trains bi-monthly to ensure the most up-to-date research techniques in order to professionally, cooperatively, and compassionately respond to scenes.

Fire and Life Safety Educator’s Quarterly Training

To provide ongoing, high-quality training to community risk reduction and fire and life safety educators, CRR conducts Fire and Life Safety Educator’s Quarterly training sessions. These six-hour sessions are interactive and often include subject matter experts from other disciplines. Each session provides attendees with continuing education credits that meet the job performance requirements of NFPA 1035 that, in turn, assists their fire departments with earning maximum ISO scale credit in the CRR category. In FY 2017, CRR trained 140 quarterly attendees.

Fire Fatalities

State law requires the Fire Marshal’s Office to collect and analyze data on fire fatalities. In FY 2017 (chart below), there was an increase in the number of fire deaths (106) compared to the previous year (67). This increase can be attributed to more accurate reporting by fire departments. The average age was 55 years, and the majority of the fire victims (66 percent) were older than 50. Additionally, January 2017 was the deadliest fire fatality month with 13 victims, compared to two fire fatalities in November 2016.

South Carolina Fire Fatalities			
	FY2017	FY 2016	FY 2015
Number of Fire Fatalities	106	67	93
Average Age	55 years	55 years	52 years
Percent older than 50 years	66 percent (70 victims)	67 percent (45 victims)	60 percent (56 victims)
Percent between 20-50 years	22 percent (23 victims)	21 percent (14 victims)	27 percent (25 victims)
Percent younger than 20	12 percent (13 victims)	12 percent (8 victims)	12 percent (11 victims)
Percent Male	66 percent	60 percent	66 percent
Number of Fatal Fire Incidents	89	60	76
Number of Multiple Fire Fatalities	13 incidents	7 incidents	15 incidents
Highest Fire Fatalities by Month	January 2017 (13 victims)	October 2015 (13 victims)	December 2014 (18 victims)
Lowest Fire Fatalities by Month	November 2016 (2 victims)	September 2015 (2 victims)	September 2014 (1 victim)
Number of Residential Fires	78 residential fires	55 residential fires	78 residential fires

Data collection is accomplished through the National Fire Incident Reporting System (NFIRS) and used by South Carolina fire departments. After a fire department responds to an incident, a statistical report is completed. These statistics are analyzed by county, cause, presence of a smoke alarm, age of fire death victim, and type of structure. This statistical information represents information provided by 419 participating fire departments through the Fire Incident Reporting System.

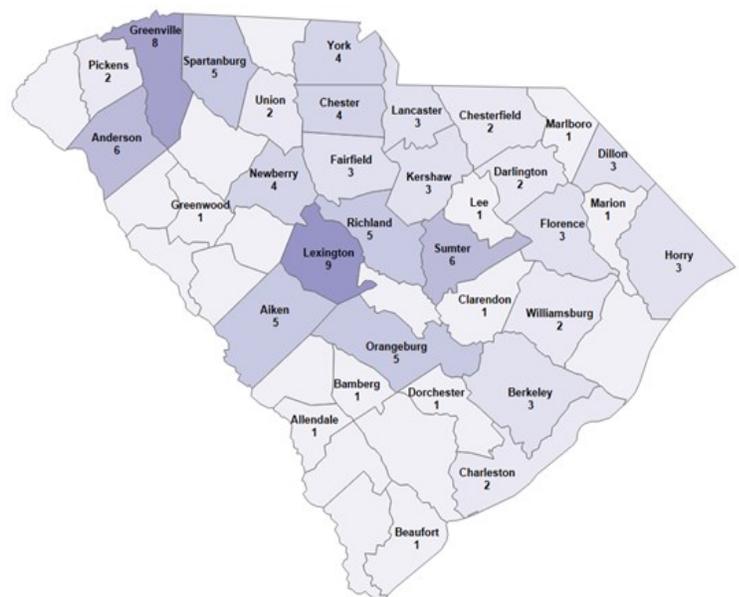
The map below reflects FY 2017 fire fatalities by county. Lexington County had the highest total of fire fatalities at nine. Additionally, 33 counties had at least one fire fatality.

FY 2017 Fire Fatalities by County

Data management programs continue to expand beyond simple maintenance of National Fire Incident Reporting Systems (NFIRS).

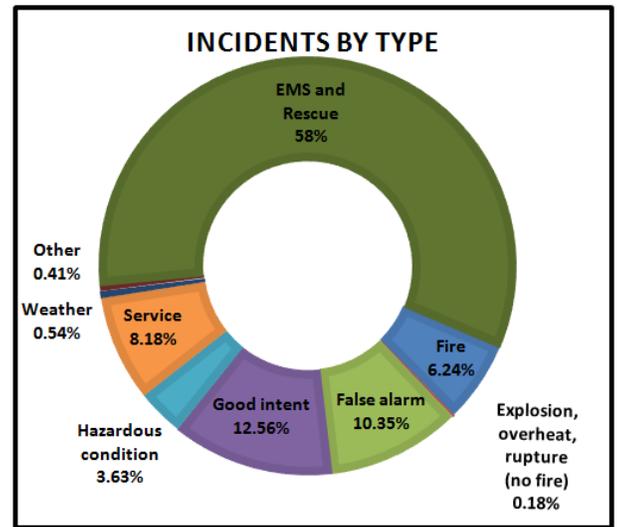
Data management is also involved in fire service-related research. CRR is assisting fire departments with data analysis, GIS mapping, and quality control. In FY 2017, CRR impacted numerous fire departments, through training, analysis requests, and helping build NFIRS programs in local departments where there previously were none. Local standard operating guidelines were implemented to provide local departments a baseline of how, when, and what to report to the State NFIRS Program.

There were 381,762 incidents reported accounting for a property loss of more than \$139 million.



This chart reflects a percentage of total incidents by call type. For example, EMS (medical) incidents are almost 58 percent of calls and another 10 percent are false alarms. Six percent of incidents were fires, and these incidents accounted for more than \$139 million in damages to property and contents. Of this amount, nearly \$2.75 million is attributed to intentionally ignited fires.

Significant fires with property loss estimates greater than \$1 million have an impact on communities and local economies. The chart below reflects the significant FY 2017 fires listed by the date of the incident, city, property type, and dollar loss.



Date	City	Property Type	Dollar Loss in Millions
July 4, 2016	Charleston	Computer Center	1
July 15, 2016	North Charleston	Warehouse	2
January 1, 2017	Greenville	Multifamily dwelling	1
February 8, 2017	Simpsonville	Church, mosque, synagogue, temple, chapel	2
February 8, 2017	Sumter	Open land or field	1.4
March 11, 2017	McClellanville	Convenience store	1

Research Projects

This section recognizes the importance of evidence-based decision making and a need to focus attention in highest-risk communities. Concluding in FY 2018, a research project regarding elderly occupants surviving home fires is to be completed. With this project, select local departments complete a questionnaire to determine several human factors and code issues that may have prevented the survivability of a single-family dwelling fire. As victims older than 50 consistently represent two-thirds of fire fatalities in S.C., this research project will identify where to target the message to reduce the number of fatalities in home fires.

Fire Prevention Grants and Partnerships

In order to improve lifesaving educational initiatives across South Carolina, this section has spearheaded multiple partnerships. Additionally, multiple grant opportunities have made it possible to improve the impact of the following lifesaving efforts:

- The **Autism Spectrum Disorder (ASD) Emergency Planning Research Project** concluded. Notably, the project allowed for the completion of an ASD worksheet which guides caregivers to questions they should ask when planning for a home emergency.
- The **Carbon Monoxide Awareness Training** project is an educational partnership between the Jeffrey Lee Williams Foundation, the Batesburg-Leesville Fire Department, and State Fire. This partnership provides two online educational modules. Module One is designed for the public to learn about and mitigate the dangers of carbon monoxide in their homes. Module Two is designed for first responders to learn about detecting and mitigating carbon monoxide incidents, as well as recognizing the signs and symptoms of carbon monoxide exposure during medical calls for service. The modules were released April 10, 2017. In FY 2017, 768 people completed both modules.
- State Fire is a partner with the **Home Fire Preparedness Campaign** - an American Red Cross program. One of the major goals of this relationship is to install 50,000 smoke alarms in homes across South Carolina from 2015-2017. Records indicate 51,714 smoke alarms have been installed during this period. State Fire is a partner with Red Cross professionals in our region and continues to provide technical expertise in the area of education and logistics.

- Several entities including State Fire, S.C. Association of Fire Chiefs', Vision 20/20, and multiple local fire departments have partnered to bring the **Home Fire Safety Patrol – Sound Off** program to this state. The program provides educationally viable fire and life safety messages, and smoke alarm installations, to second and third graders living in the areas where the highest risk of injury or death from fire exists. The program also utilizes local firefighters and teachers to provide this instruction. To assure fire and life safety messages are effectively delivered, pre- and post-testing takes place.
- State Fire, the S.C. State Association of Fire Chiefs', and multiple local fire departments through the Michigan Public Health Institute from DHS/FEMA's Grant Program Directorate and the Assistance to Firefighters Grant Program – Fire Prevention and Safety Grants are partnering to deliver the **1,000 Smoke Alarm Program** to the highest risk areas in S.C. where injury or death from fire is most likely. Firefighters visit homes they protect to educate residents about reducing the risk and impact of fires. Additionally, participating departments will receive instruction for their staff in the area of current public risk reducing fire messaging and smoke alarm technology. The program is currently underway and has issued 375 smoke alarms and 75 carbon monoxide alarms to local fire departments who are installing them in S.C. homes. Additionally, the program has been awarded an additional 1,000 smoke alarms by our Vision 20/20 partners to assist in including more departments in our state.

Major Incident Support

During Hurricane Matthew (October, 2016), this section staffed the State Emergency Operations Center and provided resource support. Members also received up-to-date training on procedures and incident response.

Fire Safe South Carolina: A Community Risk Reduction Program

Increasing industry concerns and unique demands require innovative responses. Fire Safe South Carolina seeks to reduce fire-related injuries, promote consistent messaging, increase data quality, and provide valuable resources. The mission of Fire Safe South Carolina is to unite fire service organizations to engage influential community stakeholders; together, we will support local fire departments to serve their citizens through strategic community risk reduction programs. Organizational partners include the S.C. Firefighters' Association, the S.C. Fire Chiefs' Association, and the S.C. State Fire Marshals' Association.

Launched in June 2017, Fire Safe South Carolina has been presented at various fire service association conferences and other venues. Planning is underway for county-by-county meetings to be held (August 2017 – May 2018), review current efforts, forge new relationships, and establish focus. Individualized plans of action are to be developed, and the program will be sustained by annual county-by-county meetings, where together with local fire departments, goals will be established and previous year results assessed.

Current full-time, temporary staff members are tasked as lead contacts. Each staff member is responsible for 23 counties and serves as point of contact for 260 districts. Staff will engage, facilitate, and track the progress of districts on their journey in becoming designated as a Fire Safe South Carolina Fire District.

In maintaining relationships and supporting the South Carolina fire service, other state and national organizations have partnered with us in new ways to promote our common goals. These groups include: American Red Cross, Department of Education, S.C. Baptist Convention, Department of Health and Environmental Control, Vision 20/20, and the S.C. Lieutenant Governor's Office on Aging. These partnerships continue to be maintained and new ones fostered, with groups who have the ability to influence the fire problem.

Governor Henry McMaster proclaimed June 15, 2017, as Fire Safe South Carolina Day. He also recorded a video speaking to collective fire concerns. Lieutenant Governor Kevin Bryant (Office on Aging) has shared his ideas and lent his support to addressing fire and life safety concerns for seniors. With increased interest across the state has come additional requests and welcomed demands for resources.

With statewide and national support, Fire Safe South Carolina stands to be a sustainable community risk reduction venture. A web presence has grown around Fire Safe South Carolina, with a website, www.firesafe.sc.gov, and social media, Twitter and Facebook, @FireSafeSC.

FY 2017 Staff Related Information

Staff Positions	Number of Personnel (8)
Community Risk Reduction Program Manager	1
Statistical Research Analyst	1
Curriculum Coordinator	1
Community Risk Reduction Program Assistants (Temp/FT)	2
Community Risk Reduction Program Assistants (Temp/PT)	3

Office of the State Fire Marshal – Code Enforcement & Fire Marshal Training

Section Chief:

Shawn Stickle

This section performs fire and life safety inspections for state buildings, public schools, fire equipment dealers, outdoor and indoor firework displays, Liquefied Petroleum Gas, explosive magazines, contractual obligations, and local requests for assistance. It also provides fire marshal training and certification to employees of local and state governments who perform fire inspection duties certified in accordance with S.C. Code of Laws 23-9-30.

Fire and Life Safety Inspection Statistical Information

Inspection Statistic	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Inspections Per Deputy SFM (average)	970	947	840	873	855	766
Inspections Completed by Deputy SFMs	14,549	11,361	10,923	11,355	11,118	10,728
Total Violations Cited	7,804	4,284	5,265	7,875	8,521	7,253

The Code Enforcement Section focuses on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized inspections related to facilities obtaining state licenses or permits from the Office of State Fire Marshal and other state agencies.

FY 2017 Total Inspections per County (Top Five)	
County	No. of Inspections
Richland	1,291
Greenville	1,037
Spartanburg	662
Charleston	596
Lexington	571

During FY 2017, there were 51 fire marshal-related courses delivered to 1,581 students, composed of design professionals and building officials. These courses are delivered at the Academy, and regionally throughout the state, and provide required continuing education hours and a mechanism to improve statewide consistency of code interpretation and enforcement. There were 698 active certified fire marshals performing inspections in their local jurisdictions.

FY 2017 Fire Marshal Training and Certification

Fire Marshal Training and Certification	FY 2014	FY 2015	FY 2016	FY 2017
ICC Fire Marshal Training Attendees	75	76	44	66
NFA Fire Inspection Principles (80 hours) Attendees	N/A	N/A	16	N/A
Fire Marshal Quarterly Training Courses	24	33	32	34
Quarterly Fire Marshal Training Attendees	1,194	1,375	1,347	1,031
Number of Certified Fire Marshals	620	655	666	698

FY 2017 Statistical Staff-Related Information

Staff Positions	Number of Personnel (15)
Chief Deputy State Fire Marshal	1
Senior Deputy State Fire Marshals	4
Deputy State Fire Marshals	10

Engineering Services

Section Chief:

David Blackwell, P.E.

This section provides technical assistance and consultation services to design professionals, state officials, local building and fire officials, contractors, builders, building owners, and the public. Staff is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, Liquefied Petroleum Gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state and local Authorities Having Jurisdiction (AHJs), and resident fire marshals. Staff also assists other Agency divisions with special projects, research, and development of future regulations and state statutes.

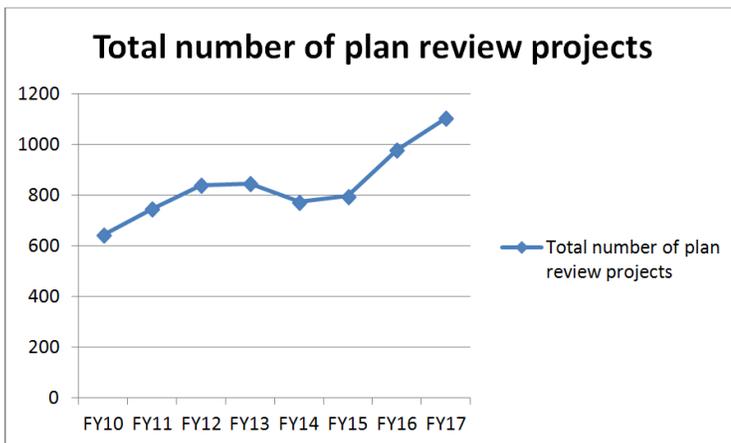
FY 2017 Staff Related Information

Staff Positions:	Number of Personnel (6)
Chief Engineer	1
Engineer	1
Engineering Associates	3
Administrative Assistant	1

FY 2010 – FY 2017 Statistical Information

TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects*							
	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17
Building fire & life safety	14	12	6	6	6	7	10	11
Fire alarm system	2	6	5	4	1	1	0	2
AST fuel storage/dispensing systems	0	1	3	3	0	1	1	0
Alternate extinguishing system	0	0	4	2	0	0	0	0
LP-gas system	5	30	35	12	11	9	7	4
Fire protection sprinkler system – aboveground	492	574	641	646	602	648	699	791
Fire protection sprinkler system – underground	128	121	144	172	149	128	258	290
Hydrogen facility	0	2	0	0	3	1	3	5
Total number of plan review projects	641	746	838	845	772	795	978	1,103

The total number of plan review projects increased 72 percent since FY2010 to include 125 more projects (13 percent increase since FY2016).



New equipment, process refinements, and other methods have been implemented to accommodate this increased workload. Since the long-term trend in both number of projects and state population is expected to keep growing, it is expected additional staff, efficiencies and/or solutions will be required.

Developments, Activities, and Select Accomplishments:

In FY 2017, new equipment was acquired to improve processing of plans. In order to allow the large-size drawings to be scanned into an electronic format for ease of storage and communication, a large format scanner was purchased.

The chief engineer continues to serve on the S.C. Building Codes Council. To improve electronic submission forms and

communications, he also worked with various LLR and OSFM employees. Staff continues to participate in a State Design Professionals Group and discuss matters of common interest to State employees in the design and construction industry, including legislation, laws, regulations, codes, standards, and interpretations.

The chief engineer, along with select staff:

- Participates in the Building Codes Council and International Code Council code development processes.
- Continues to assist the State Department of Education on various matters related to fire and life safety in public schools.
- Continues to grow and develop in their positions benefitting from multiple formal training and educational opportunities.

Staff continues to participate in select Board meetings and, when appropriate, provide Boards with relevant information and address matters of concern.

Lastly, to improve plan review services, staff continues to identify and investigate multiple technology, process, policy, communication, and educational solutions. Some of these technological solutions are planned to be purchased, researched, developed, and/or implemented in FY 2018 to improve: the electronic storage and communication of plan review documentation and results; data collection, analysis, and reporting; and instructional/educational services for customers.

Licensing and Permitting (L&P)

Section Chief:

Ray Hoshall

This section is tasked with the licensing and permitting responsibilities statewide for Liquid Petroleum Gas installers, resellers, and cylinder exchange facility dealers; LP Gas employees; public fireworks displays; proximate audience fireworks displays; individual pyrotechnic operators and trainees; the storage, use, sale, and manufacturing of explosives; individual blaster employees; and fire equipment dealers and employees. It also evaluates cigarette manufacturers' certifications, and issues approvals.

In April 2016, the L&P Section transferred the administration and support function for the S.C. Board of Pyrotechnic Safety to the LLR Professional and Occupational Licensing Section. In September 2017, the administrative and support function for the S.C. Liquefied Petroleum Gas Board will also be transferred to POL. These transfers were made after taking into consideration these functions are POL Board-related and are more appropriately managed by that Section. Permitting inspections for these two POL Boards continue to be conducted.

FY 2017 Staff Related Information

Staff Positions	Number of Personnel
Chief of Licensing and Permitting	1
Administrative Assistants	2
Mailing Address:	141 Monticello Trail, Columbia, SC 29203
Telephone:	(803) 896-9800
Administrator:	Ray Hoshall Ray.Hoshall@llr.sc.gov

The L&P Section verifies each blaster is certified to engage in the sale, use, or storage of explosives. Additionally, blasting permits are obtained before anyone is authorized to perform any blasting or to use any explosives for demolishing a structure, blasting out rock, earth or any other substance or material. Permits are issued for permanent and mobile explosive magazines. Licenses for the sale of explosives are also issued.

Explosives Control Act / Blasters	
Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-36-10, et. seq.
Regulation:	71-8302, et. seq.
Licensure Information:	
Licensure Period:	Annually 12/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Statistical Information FY 2017	
Licensee Category:	
Blasters Licensed (individuals performing blasting operations)	131
Blasting Permits Issued (specific location permits to blast)	178
Explosive Magazine Permits Issued (storage of explosive materials)	285
Explosive Dealers (sellers of explosive materials)	9
Explosive Magazine Inspections Conducted	69

The L&P Section verifies firms and personnel in the portable fire extinguishers and fixed engineered and pre-engineered fire protection systems business are properly trained. For example, since water spreads most commercial kitchen fires instead of extinguishing them, wet chemical systems are used to provide protection against hot grease and prevent fire from spreading. These wet chemical systems must be properly installed by a licensed company and permitted employee.

Fire Equipment Dealer Licensure	
Website:	www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-9-45
Regulation:	71-8303 et seq.
Licensure Information:	
Licensure Period:	Biennially
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Statistical Information FY 2017	
Licensee Category:	
Fire Equipment Company Licenses Issued	144
Fire Equipment Employee Permits Issued	581
Fire Equipment Company Inspections Conducted	22

To reduce the likelihood of cigarettes becoming an ignition source for upholstered furniture, mattresses, and bedding, cigarettes sold in South Carolina must meet certain criteria. As each cigarette must be properly marked "FSC," this Section evaluates manufacturers' certifications and issues approvals.

Reduced Cigarette Ignition Propensity Standards and Firefighter Protection	
Website:	www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-51-10, et. seq.
Licensure Information:	
Licensure Period:	Triennially
Manufacturers Holding S.C. FSC Certification	29
Brand Styles of Cigarettes Certified	1,117

LP gas is a flammable mixture used in heating and cooking appliances and vehicles. This Section utilizes deputy state fire marshals to conduct on-site facility inspections and verifies employees are qualified to work with this type of flammable material.

Liquid Petroleum (LP) Gas Board	
Website:	www.llr.sc.gov/POL/LPgas/
Board Established:	1999
S.C. Code of Laws:	40-82-5, et. seq.
Regulation:	71-8304, et. seq.
Board Member Slots:	7 (No vacancies)
How appointed:	Appointed by the Governor
Board Meetings:	At least annually (as called by Chairman)

Liquid Petroleum (LP) Gas Board	
Licensure Information:	
Licensure Period:	Biennially
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable
Type of Exam:	State exam on S.C. statutes, rules and regulations, and NFPA Codes
Statistical Information FY 2017	
Licensee Category:	
Companies licensed to provide LP Gas Operations	775
Individuals permitted to perform LP Gas Operations	869
LP Gas Inspections Conducted	108

Explosions, flashes, smoke, flames, fireworks, and other pyrotechnic-driven effects are often used in the entertainment industry (i.e. concerts, football games, theatrical performances). This section is tasked with promoting safety of the public and the environment by the effective regulation of this profession to include on-site inspections.

Additionally, certain times of the year (New Year's Eve and July 4th) are traditionally celebrated by using fireworks, which may be sold and used in South Carolina. This Section is tasked with inspecting temporary (90-day) or annual firework stands/stores, as requested by the Board of Pyrotechnic Safety. Prior to opening, these stands/stores must be inspected by a deputy state fire marshal.

Board of Pyrotechnic Safety	
Website:	www.llr.sc.gov/POL/Pyrotechnic/
S.C. Code of Laws:	40-56-1, et. seq.
Regulation:	71-8305, et. seq.
Board Member Slots:	7 (1 vacant position)
How appointed:	Appointed by the Governor
Board Meetings:	At least annually (as called by Chairman)
Licensure Information:	
Licensure Period:	Operators: Biennially Retail Sales: Annually Temporary Sales: 90 days from date of issue
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Statistical Information FY 2017	
Licensee Category:	
Professional Fireworks Related	
Pyrotechnic Operators Licensed	159
Pyrotechnic Trainee Operators Licensed	106
Public Fireworks Display Permits Issued	240
Proximate Audience Fireworks Display Permits Issued	30
Public Fireworks Display Inspections Conducted	4
Proximate Audience Fireworks Inspections Conducted	3

Board of Pyrotechnic Safety	
Consumer Fireworks Related	<i>Administration and support function was transferred in 2016 to the LLR POL Section.</i>
Retail Sales Fireworks Inspections Conducted	1,677

State Fire Academy

Superintendent:

Vacant

The Fire Academy’s mission, per S.C. Code of Laws 23-10-10, is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade, rescue, and other emergency response personnel. Through more than 200 different courses, and the ability to customize programs, the South Carolina Fire Academy provides basic and advanced training for firefighters, fire officers, instructors, and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

The Academy offers training to in-state firefighters, out-of-state firefighters, non-member “Open Enrollment” students, Boy Scouts of America “Explorer, Learning for Life,” and Junior Firefighter programs for students 16 and 17 years old. The Academy also provides training to local EMS, police, emergency management, and rescue squad personnel.

Academy training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Academy also focuses its programs on the Fallen Firefighters Foundation’s 16 Life Safety initiatives and its “Everyone Goes Home” program. The “Everyone Goes Home” program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.



The South Carolina Fire Academy is accredited by the International Fire Service Accreditation Congress (IFSAC) in 18 fire service occupational levels, and by the National Board on Fire Service Professional Qualifications (Pro Board) in 16 levels of Fire Service Professional Qualifications.

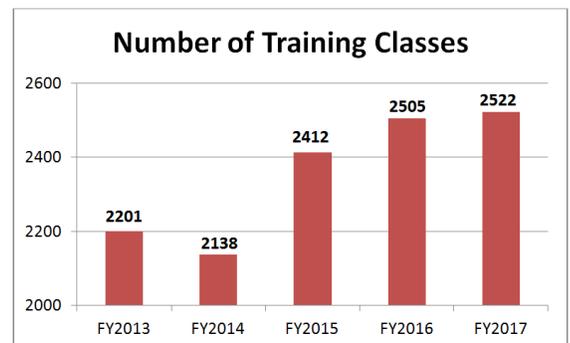
Accreditation to these professional levels reinforces the diligence of Academy staff, training programs, and testing process that represents the learning and mastery of each successfully completed student in any of the program levels. Accreditation ensures uniformity of statewide fire education, and also allows students trained and tested at the Academy more mobility to/from other accredited states.



Throughout the year, the Academy provides a minimum of four on-site firefighter recruit programs. The number of programs conducted are based on department and student demand. The eight-week program requires each recruit to reside at the Academy by lodging in an on-site fire station and adhere to a strict instruction schedule. If successful, each recruit achieves nine Academy certificates, including National Accredited Firefighter I and II.

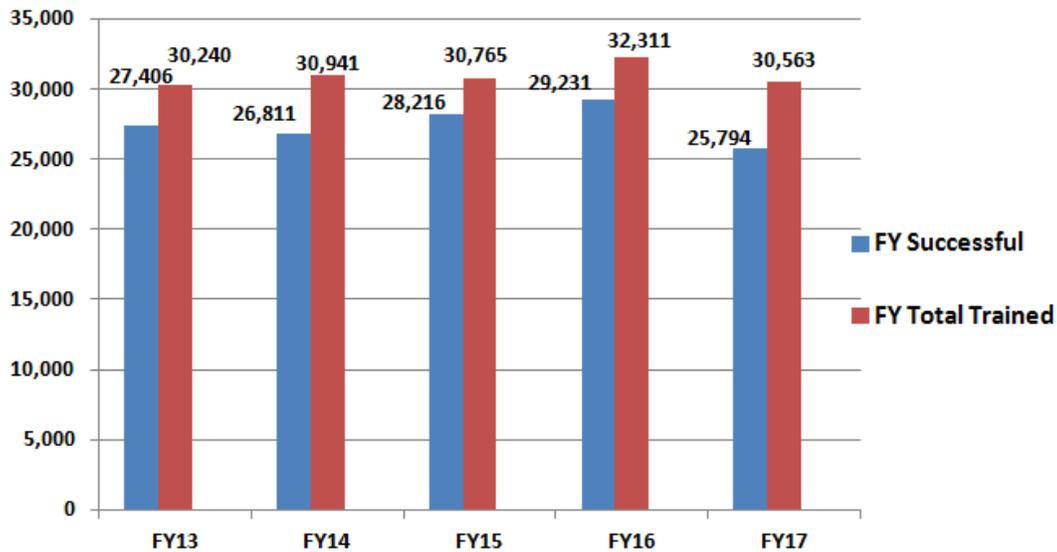
South Carolina has nearly 500 fire departments with more than 18,500 firefighters. In FY 2017, across the state, the Academy operated and provided 351 days of training. The Columbia site was open 311 days during this same time period (compared to the state employee work year of 248 days). The charts listed below reflect a five-year perspective of the total number of training programs (courses) provided and students attending and completing the courses.

For FY 2017, the Academy provided 2,522 requested training programs for 30,563 students registered, and 25,794 successfully completed students. Although this is a 13 percent decrease in the number of students from previous years, it can partially be contributed to Hurricane Matthew. State offices were closed Wednesday, Oct. 5-7, 2016, in more than half of the state’s counties (26). As such, the Academy’s Columbia office (and several regional offices) was unable to provide scheduled training. Although most state offices were open the following week, first responders (students) were still actively working as flood waters were present until mid-October. In fact, in the Columbia office, 17 classes were either canceled or postponed Oct. 4 – 16, 2017.



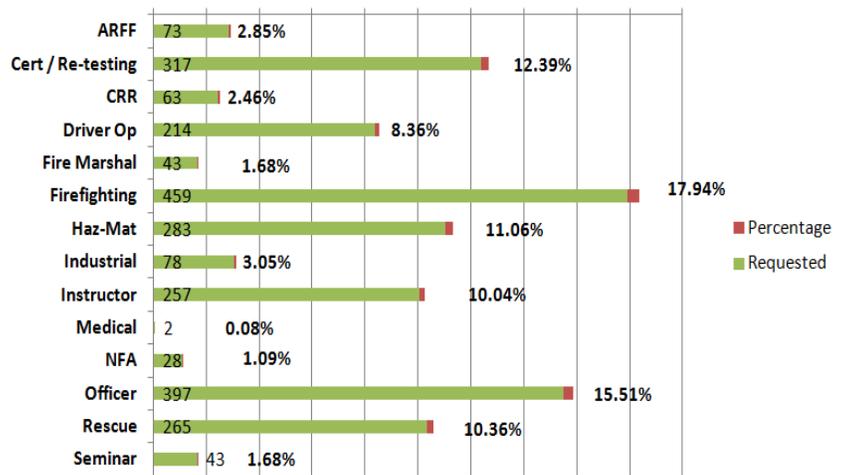
The following table represents a five-year perspective for the total number of registered and completed students during FY 2017.

Total Number of SCFA Registered and Completed Students



To meet the needs of those unable to commit to a traditional classroom environment, and to provide an alternative training environment, more than 8,500 students (completed) online independent learning, hybrid, and blended learning programs. The “online classroom” is designed to provide knowledge to the students who take these programs. However, open enrollment “seminar” online program numbers are not captured as “completed students.” As such, please note many of these students are not counted in the above chart.

This chart reflects the percentage of types of training courses provided to the state’s fire service members. For example, in FY 2017, “Firefighting” related training totalled 17.94 percent and “Officer” related training totalled 15.51 percent of classes requested.



The South Carolina Fire Academy is comprised of the following areas of operations and support:

Regional Training

Program Administrator:

Vacant

Regional training is the key to the delivery of Academy courses to fire service customers. A majority of courses are conducted in the regions at local fire departments. Five regional offices are located throughout the state, and staff works continuously to promote and provide training programs and services to fire service customers. In FY 2017, staff attended 440 fire department meetings.

Additionally, these offices:

- Trained 14,824 successful students in 1,392 provided programs.
- Continue to market programs to reduce the number of canceled programs through marketing, communication, and the addition of in-house instructors to meet fire customer needs.
- Provided an average of 42 retests, per month, to Academy students.
- Continue to work in support of online, alternative delivery programs and high school programs to increase student occupancy and customer support.

Number and Types of Employees	
Full/Part-time staff	Part-time
9 FTE 4 PTE	154 Instructors

- Created, using the instructor recertification process, an updated true list of current instructors with accurate contact information.
- Provided 870 instructors recertification programs.
- Held 17 Weed & Feed trainings.
- Added 174 new instructors to the roster.
- Implemented a process to identify SCFA instructor needs and oversight of temporary instructors.
- Trained 330 high school students at 26 schools to increase student occupancy and attract new fire service members.

Regional Training Courses						
Courses	Region 1 Greenville	Region 2 York	Region 4 Florence	Region 5 Charleston	Region 6 Midlands	Totals
Catalog	114	89	22	5	37	267
Request	124	52	104	137	46	463
In House	135	64	157	265	41	662
Total	373	205	283	407	124	1,392

Regions - Completed Students						
Students	Region 1 Greenville	Region 2 York	Region 4 Florence	Region 5 Charleston	Region 6 Midlands	Totals
Catalog	1,652	1,116	336	147	513	3,764
Request	1,172	519	1,128	1,108	475	4,402
In-House	1,300	532	1,734	2,808	284	6,658
Total	4,124	2,167	3,198	4,063	1,272	14,824

Resident Training

Program Supervisor:

Lenny Busby

Resident training is responsible for training activity on the Academy's main campus, as well as industrial marketing, industrial programs, technical level hazardous material and rescue programs, and aircraft rescue firefighting (ARFF) courses. This year, resident staff provided 441 programs for 7,263 successfully completed students.

Specifically, in FY 2017, the Academy:

- Continued support and worked closely with the state industry emergency brigade working group, and toured many industrial facilities.
- Continuing training with large industrial customers.
- Attended the ARFF Working Group Conference (Texas) increasing the number of ARFF students.
- Purchased 43 new sets of firefighting protective clothing for student use.
- Assisted the S.C. Firefighters' Association by providing audio-visual equipment and set up training programs for the Fire Service Improvement conference and the annual Myrtle Beach conference.
- Supported field programs delivering support trailers and equipment 225 times across the state totaling 63,926 truck miles.

Number and Types of Employees	
Full-Time	Part-Time
6	2

The following charts reflect the number of Academy resident training courses and students.

Resident Training Courses					Resident Training Students			
Courses	Municipal	Grant	Industry	TOTALS	Municipal	Grant	Industrial	TOTALS
Catalog	166	0	0	166	2,894	0	0	2,894
Grant	0	20	0	20	0	305	0	305
Industry	0	0	75	75	0	0	1,030	1,030
Request	148	1	0	149	2,581	8	0	2,589
In-House	31	0	0	31	445	0	0	445
TOTALS	345	21	75	441	5,920	313	1,030	7,263

Instructional Design

Program Supervisor:

Bonita Watters

Instructional Design develops curriculum, audio-visual materials, and online training required for statewide delivery.

In FY 2017, this section:

- Implemented new or updated curriculum packages to include Firefighter Survival (Rescuing the Rescuer update), Fire Department Pumper Testing, Pipeline Emergency Response Awareness, Chlorine Response, (Pilot) Basic Fire Investigation, ARFF (updated due to NFPA standard), Fire Life Safety Educator (updated due to NFPA standard), New Instructor Orientation, Lead Evaluator Training, Interior Structure Fire Brigade, Industrial FLAG, and Industrial HAZMAT Technician.
- Partnered with National Fire Academy to release national training programs to include 2118-PICO, 2119-STICO, 2121-DMICO, 2144-I/C High Rise Ops, 2151-Health Safety Officer, 2153-ICS 300, 2154-ICS 400, 3209-Fire Investigation First Responder, 4159-Methods of Enhancing Safety Education

Number and Types of Employees	
Full-Time	Part-Time
4	7

Online Training

Online training is a popular, self-paced, and convenient option for Academy students. Several courses were created specifically for the South Carolina fire service. There are currently six defined online categories including nine (free) open enrollment courses (no registration), which include a newly released "Carbon Monoxide Awareness" course. The online course website is <http://scfaonlinetraining.org>. Staff provided more than 7,500 students (chart below) with open, hybrid, or blended-learning training using the online format.

Online Training			
Month	Open	Hybrid	Total
July 2016	233	10	243
August 2016	236	215	451
September 2016	229	393	622
October 2016	205	389	594
November 2016	231	364	595
December 2016	209	357	566
January 2017	361	356	717
February 2017	306	380	686
March 2017	259	442	701
April 2017	783	442	1,225
May 2017	475	395	870
June 2017	266	58	324
Totals	3,793	3,801	7,594
<i>Hazmat Awareness, Hybrid courses are reflected in training courses and student numbers.</i>			

Accreditation, Testing, and Certification

Program Manager:

Doug Spinks

Accreditation and Testing is responsible for managing the Fire Academy's IFSAC (International Fire Service and Accreditation Congress) and Pro Board (National Board on Fire Service Professional Qualifications) Certification and Accreditation programs for the 18 areas of curriculum offered for national certification. This Section also manages the Equivalency and Reciprocity Review Program. In FY 2017, there was a 74.79 percent passing rate on IFSAC exams.

This Section also:

- Issued 2,892 IFSAC seals (13 percent increase from the previous fiscal year).
- Issued 343 Pro Board certificates (21 percent increase from the previous fiscal year).
- Awarded 108 students with 520 levels of reciprocity and 512 students with 1,226 levels of equivalencies.
- Added Hazardous Materials Operations to the database of tests that can be scanned and graded.
- Managed the FEMA National Fire Academy State Training Grant which provided \$20,000 to facilitate 22 NFA Officer level programs for 307 students.
- Actively worked with SC DMV to develop a program for SCFA Evaluators to administer SC Class "E" road tests in conjunction with completing the Emergency Vehicle Driver Training Course.

Number and Types of Employees	
Full-Time	Part-Time
1	2

Emergency Medical Services Training (EMS)

Program Manager:

Tim Wojcik

In FY 2017, the EMS Training Section gained a full-time program manager and was relocated from the State Fire Marshal's office to the Fire Academy. According to the S.C. Department of Health and Environmental Control (DHEC), an increasing number of credentialed pre-hospital providers (EMT-B, EMT-I/A and EMT-P) are associated primarily with a fire department. In FY 2017, Emergency Medical Responder (EMR) and Emergency Medical Technician-Basic (EMT-B) programs were offered, and a model of working with fire departments to create comprehensive EMS training programs was implemented.

The EMS Section continues to coordinate CPR and First Aid classes for the Academy recruit program. In FY 2017, 170 students were trained in CPR, First Aid, or Blood Borne Pathogens. The section is also involved in multiple EMS-related committees. A primary project begun in FY17 involves creating a tiered instructor curriculum designed at reducing the statewide shortage of EMT instructors and providing them with required continuing education hours.

The EMS Programs Working Group continues to advise and support the development of EMS training programs. It has representation from the South Carolina Firefighters' Association, EMS Association, EMS Educators Association, Private Ambulance Providers Association, and the Carolinas Hospital System.

FY 2017 Staff Related Information

Staff Positions	Number of Personnel (5)
EMS Education Program Manager	1
EMS Education Program Coordinator	1 (vacant)
Medical Control Physician (Temp/PT)	1
EMS Instructors (Temp/ PT)	2

Administration

Program Supervisor: **Sherri Bush**

Administration performs Resident and Regional registrations, course confirmations, resident course billing, dorm and meal coordination, transcript updates, and issues a certificate for each student completing a Fire Academy course (except IFSAC / Pro Board certifications).

In FY 2017, this section:

- Processed 1,479 course packages for classes and testing.
- Registered, created, and mailed 19,371 certificates (successfully completed students).
- Maintained a schedule of resident activity, including 9,742 municipal students and 1,030 industrial students.
- Provided site reservation and support for meetings and seminars for non-fire site use.

Number and Types of Employees	
Full-Time	Part-Time
4	0

The chart below reflects the FY 2017 Administration Activity Report:

MONTH	PACKAGES	STUDENTS	CERTIFICATES	LETTERS	NO SHOWS	TRANSCRIPTS
July	85	898	774	143	22	15
August	111	1,472	1,279	353	62	12
September	98	1,230	1,057	324	25	10
October	87	1,344	1,030	318	43	16
November	145	2,312	1,567	227	82	05
December	66	1,125	814	110	57	08
January	100	1,390	1,114	227	09	09
February	124	1,632	1,340	296	35	5
March	220	2,672	2,421	348	77	11
April	179	2,165	1,982	400	30	07
May	160	1,818	1,625	323	62	10
June	104	1,313	1,161	175	22	10
GRAND TOTAL	1,479	19,371	16,164	3,244	526	118

Facilities Maintenance

Administrator: **Lenny Busby, Acting**

The facilities maintenance team provides maintenance and janitorial services for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles. To keep track and provide better accountability, a new online Fire Academy Maintenance Request System was implemented in January 2017. More than 200 maintenance requests have been submitted using the new system.

Number and Types of Employees	
Full-Time	Part-Time
3	1

In FY 2017, this section:

- Returned the former Class “A” burn building to full service.
- Improved the visual appearance of the campus by adding sod, removing dead shrubbery and trees, and replacing bed coverings.
- Participated in destroying files identified as “old.” Due to retention schedules, and to reduce storage loads, boxes of paper files were identified as “no longer needed for reference” and shredded.
- Identified several items as surplus. Examples include aerial apparatus (2), engine apparatus (2), non-operating delivery trucks, golf carts, tow tugs, trailers, furniture, and other miscellaneous items. These items were sent to surplus or properly discarded. Titles were secured for the remaining surplus apparatus. These items were auctioned and removed from the site.
- Painted the interior of the Fire Marshal’s office building.
- Replaced the landline phones with new VOIP phones (State mandate). This includes battery backups for the VOIP phone system.
- Cleared and cleaned the lower retention pond (training water pond) and bank.
- Removed the standing pine tree/stump at the upper pond dam (DHEC recommendation).
- Replaced HVAC units in the Instructor building, the Denny Auditorium, Classroom 102, and the Fire Marshal’s Office.

In 2016-2017, the entire LP Gas system was completely replaced. This project was part of the FY 2017 CPIP, and brought the system into compliance with current standards.

Training Props

The following training props/areas (organized by the year of construction) are utilized at the Academy.

Type of Prop/ Building Number	Year Constructed	Size/ Type
Flammable Liquids Area includes vertical tank and large pit props	1995	Training Area
ARFF (Aircraft Rescue Fire Fighting) Area - Simulated Aircraft Fire Trainer (SAFT) interior simulator and a Fuel Spill Burn Trainer (FSBT) large pit fire	1995	Training Area
Training Drill Tower (Building 12)	1995	10,476 square feet, 5-story drill tower
LP Burn Building (Building 13)	1995	4,160 square feet, two-story
Class “A” (concrete) Burn Building (Building 14)	1995	1,995 square feet, two-story
Hazardous Materials Training Area	1995	Training area
Fire Extinguisher Training Area	1995	Training area
LP Gas Training Area	1995	Training area
Pumper Testing Pit	1995	Pit
Rescue Training Area	1995	Training Area
Flammable Liquids Area - cracking tower and real car props	1996	Training Area
Confined Space	2003	Training prop
Rail Car Hazmat	2004	Training prop
Large Area Search Building (Building 19)	2005	4,723 square feet
ARFF Piercing Prop	2006	Training Prop
Class “A” (Metal) Burn Building (Building 23)	2008	2,392 square feet large area, two-story
Fire Investigation Training Containers	2010	Land/Sea-type shipping containers
Residential Search House	2013	Wood-frame building

Cafeteria, Dormitory, and Retail Store

Coordinator:

Curtis Jermstad

Feeding and lodging is part of the package the Academy provides to on-site customers. The cafeteria staff furnishes meals and dormitory rooms to support site operations and operates the Academy’s retail store.

Number and Types of Employees	
Full-Time	Part-Time
2	1

In FY 2017, this Section:

- Operated 286 days providing 27,096 meals to students, staff, walk-in customers, and inmates.
- Continued to create a continuous four-week cycle menu.
- Offered new products to customers resulting in \$49,143 of sales revenue.
- Provided 4,300 dorm rooms for 5,790 students.
- Assisted with booth/store management during annual S.C. Firefighters' convention in Myrtle Beach.

S.C. Emergency Response Task Force: Firefighter Mobilization and Urban Search and Rescue

Assistant State Fire Marshal:

Ken Kerber

The S.C. Emergency Response Task Force (ERTF) continues to provide initial and long-term responses to natural and man-made disasters. The program's primary focus is to provide immediate resources to local and regional fire service agencies. ERTF continues into its ninth successful year of partnering with the S.C. National Guard to offer a statewide helicopter rescue program and are now working on a closer relationship and interoperability with the North Carolina helicopter rescue program.

Hurricane Matthew - October 2016

In October 2016, the ERTF responded to widespread flooding and storm damage caused by Hurricane Matthew – the most powerful Atlantic hurricane (Category 5) since 2007. Chief Ken Kerber coordinated the Emergency Response Task Force while staged at the Fire Academy. At the same time, former Interim Academy Superintendent Phillip Russell managed the logistics of staging and deploying assets including those from out-of-state.

Eighteen ERTF members worked with units from Greenville Regional Response Team, and other organizations throughout the state, conducting water and search operations along the almost 200-mile South Carolina coast. Operating in severe conditions, task force personnel rescued and assisted hundreds of citizens.

For 11 days (Oct. 6 – 17), the Academy site was staffed with Academy personnel 24 hours a day to provide support for teams arriving, staging, lodging, and deploying from the facility.

Specifically:

- Academy employees worked more than 1,100 hours supporting the training facility.
- The Academy provided lodging and more than 2,100 meals to out-of-state teams from North Carolina, Tennessee, Maryland, and Virginia, and to FEMA support teams, including FEMA communications group and Homeland Security force protection.
- In-state responders deployed from the Academy included firefighting personnel from Anderson, Oconee, Pickens, Laurens, West Columbia, and members of the Division of Fire and Life Safety Emergency Response Task Force.

Number and Types of Employees	
Full-Time	Part-Time
3	2

Firefighter Mobilization

Per S.C. Code of Laws (23-49-10), this statewide mutual aid assistance agreement can be utilized by the state's 46 counties. The system allows for firefighting and rescue resources to be effectively and efficiently moved throughout the state to assist during local, regional, and statewide disasters or emergencies.

Continued Partnerships

In FY 2017, partnerships continued and evolved to further strengthen the ERTF. State Guard Battalion One and ERTF are rapidly working toward integrating its personnel into the task force. ERTF is looking toward building greater cooperation with the State's five regional Collapse Search and Rescue Teams through joint training, joint exercises, and coordination/sharing of personnel and equipment.

Training and Event Participation

The Task Force continued to train in each quarter of FY 2017. To focus on rescue and team basics, Task Force leaders continued a "Core Competency" initiative. More than 4,525 man-hours were spent on FY 2017 team training exercises. An additional 4,000 hours were spent reacting to emergencies within the state.

Staffing

In FY 2017, Ken Kerber became the ERTF program manager and Shon Hamilton the ERTF operations officer. LLR staffing also includes one full-time and two part-time logistics/administrative coordinators.