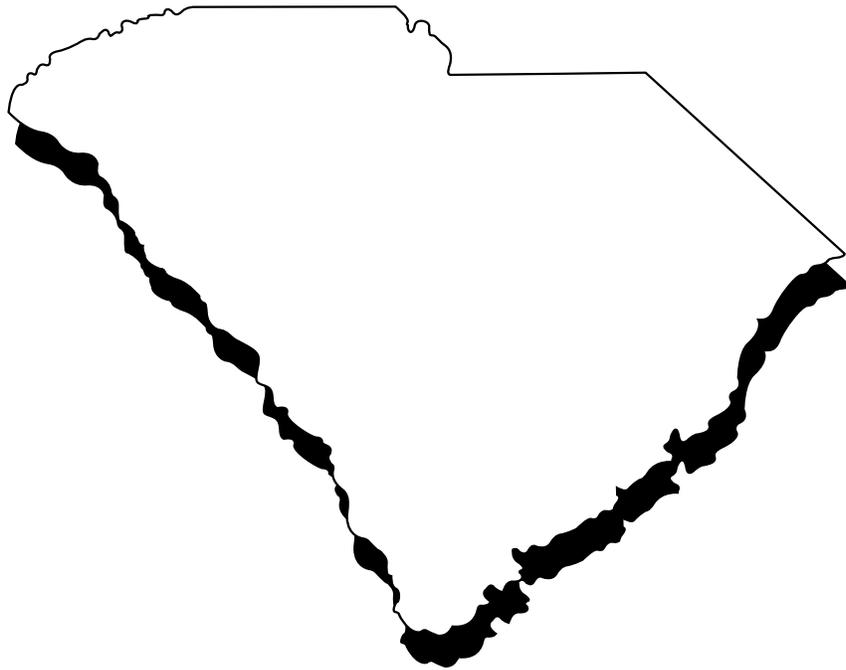


SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION



2001-02 ANNUAL REPORT

Jim Hodges, Governor
Rita McKinney, Director

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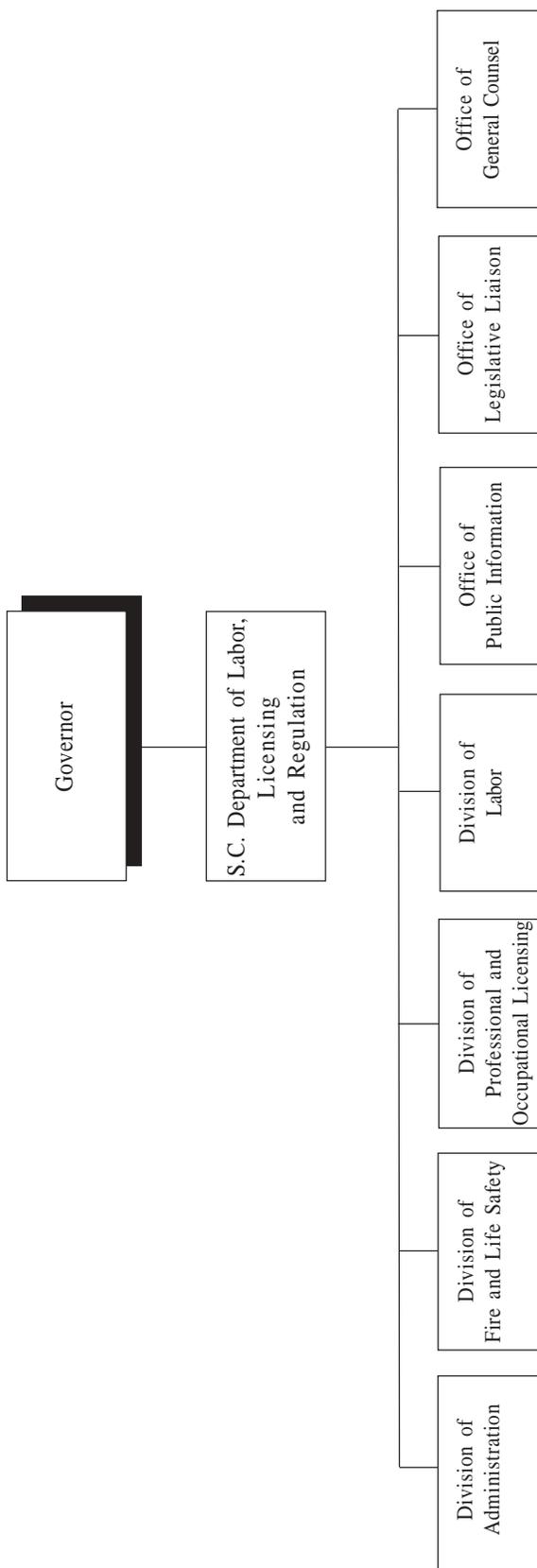
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Agency History

The South Carolina Legislature restructured a significant portion of state government in 1993. Effective February 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (LLR). This legislation merged the Department of Labor, State Fire Marshal's Office, the South Carolina Fire Academy and 38 professional and occupational licensing boards to form the new agency.

The legislation empowered the Governor to appoint a director of the agency with the advice and consent of the Senate.

LLR is organized into four divisions: Fire and Life Safety, Labor, Professional and Occupational Licensing and Administration.



Mission Statement

Making South Carolina a Safer and Better Place to Work and Live

The South Carolina Department of Labor, Licensing and Regulation will accomplish its mission by:

- Promoting a regulatory climate that provides a safe and healthy environment where businesses can be successful in a manner that benefits our citizens;
- Conducting appropriate inspection and complaint investigation programs and, when necessary, pursuing enforcement options as provided by law;
- Administering licensing, permitting and certification programs, as provided by law; and
- Providing appropriate education, information, and outreach programs.

DIVISION OF FIRE AND LIFE SAFETY

141 Monticello Trail
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The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of State Fire Marshal and the S.C. Fire Academy comprise the division.

Responsibilities

Statutory responsibilities for the primary programs of the division are as follows:

Code Enforcement (23-9-10 through 23-9-180):

Charges the State Fire Marshal with responsibilities for requiring compliance with national and state-adopted fire safety codes and standards promulgated by the Division of Fire and Life Safety and the Liquefied Petroleum Gas Board and gives authority to the State Fire Marshal to inspect buildings for codes compliance.

South Carolina Fire Academy (23-10-10):

Charges the Fire Academy with the operation of a training facility to upgrade the state's fire service personnel—paid, volunteer and industrial.

Office of State Fire Marshal

Programs

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. Fire prevention activities aimed at reducing the state's fire death rate are managed by the Public Fire Safety Education Section. Activities include the distribution of smoke alarms, programs in the schools to educate youth and the dissemination of timely fire safety information to the public.

Public Fire Safety Education

“Get Alarmed, South Carolina”

The “Get Alarmed, South Carolina” program is an on-going public fire safety awareness campaign where the main objective is to lower fire deaths by 1) alarming citizens about the fire problem and teaching them about fire safety, and 2) to provide smoke alarms to high risk citizens—the elderly, economically depressed and handicapped. Forty-six county coordinators serve as liaisons to assist in distributing materials and smoke alarms for this program.

School-Based Public Fire Education Curriculum

The “Freddie the Fire Cat” curriculum is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. “Freddie’s Fire Smart Kids” is a curriculum for kindergarten and first grades. “Freddie’s Fire Safety Friends” is an expanded curriculum for second and third grades. During the fall of 1998, the fourth- and fifth-grade curriculum, “Freddie Gets Fired Up,” was piloted and was introduced into the school system during the fall of 1999. To date, more than 285,000 students (out of a possible 299,000) in kindergarten through fifth grade have received vital fire safety and survival education through these programs. Each curriculum contains lesson plans, student activity workbooks, graduation certificates, a video to coincide with each lesson plan and a storybook introducing “Freddie” and his life story. A video has been produced to accomplish in-service training for teachers to acquaint them with the “Freddie” curriculum.

“Freddie the Fire Safety Cat” is the Office of State Fire Marshal’s mascot and is used at various functions by schools, civic groups, churches, government agencies, fire departments, etc. “Freddie,” along with educational materials, provides children and adults with a powerful message of being fire safe. The office has two “Freddie” mascot suits.

Fire Incident Reporting

State law requires the division to collect and analyze data on fire incidents. The division does this through a comprehensive National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. This system provides accessibility to data and reports which help departments focus on current problems, predict future problems in their communities and measure whether their programs are working. At a broader level, this information aids the state through work with the legislature. NFIRS has been used to justify the state budget and has helped in the passage of important bills on smoke alarms. It also enables the division to provide more accurate statistical information to the national level.

A software package can be obtained from the Office of State Fire Marshal that takes the place of departments sending in fire incident forms. By entering their own reports, the departments can extract statistics to identify their fire problems. The Office of State Fire Marshal trains the departments to use the software and provides troubleshooting as needed. Training is also provided on the fire incident forms. Seventy computers have been distributed to fire departments.

A document describing the fire statistics collected is compiled and printed in a handbook that is distributed to fire departments across the state.

Fire Death Reports

When a fire death occurs in South Carolina, a fire fatality form is filled out by a deputy state fire marshal, a fire chief or sometimes a coroner. Once this form is completed, it is returned to the Office of State Fire Marshal and compiled into a database. These statistics are analyzed at the end of each month to give the total number of fire deaths for the month and for the year to include death by county, cause of death, smoke alarm present, structure that death occurred in and age of the deceased. These statistics are used statewide by the media, fire departments, fire organizations, government agencies, etc.

South Carolina now ranks 32nd in the nation for fire deaths, according to the United States Fire Administration, the state’s lowest ranking ever. That ranking is based on 1998 figures – the latest year that nationwide statistics are available.

Fire Safety Materials for Distribution

The office receives many requests for public fire education materials. Coloring books, flyers on smoke alarm maintenance, general fire safety booklets, pencils and stickers are some of the materials sent to fire departments, government agencies, schools, etc. In addition, the office serves as a resource to local fire departments by maintaining a resource center housing videos on various fire safety subjects. They are available on a check-out basis.

Programs and Presentations

Various presentations are given on fire safety throughout the year. The S.C. Department of Disabilities and Special Needs, Carolina Health Care and S.C. Department of Health and Environmental Control's Division of Women and Children's Services, are some of the agencies receiving continuous training. In addition to presentations, many programs have been established by partnering with DHEC, such as the "Save Our Children" program, a sub-program of "Get Alarmed South Carolina."

When home health care nurses discover a home without a smoke detector, they call the county coordinator for their area to schedule a visit to the home. Nurses are taught to conduct home fire safety inspections, and this becomes part of their routine survey.

The S.C. Department of Disabilities and Special Needs contracts with the Office of State Fire Marshal to provide four annual training sessions on fire safety to its staff. The office also trains its staff to provide home fire safety inspections and to install smoke alarms when needed.

The Office of State Fire Marshal also makes presentations and provides displays at annual meetings of state associations including the S.C. State Firemen's Association, S.C. State Association of Fire Chiefs and S.C. Fire Inspectors' Association.

A partnership with the SC. Safe Kids Coalition enables the development and distribution of a safety calendar to 13,000 elementary classrooms, pediatric offices and day care facilities.

Due to a continual increase in deaths involving alcohol or other drugs, collaborative efforts between the Office of State Fire Marshal and the Department of Alcohol and Other Drug Abuse Substances (DAODAS) have led to the development of educational brochures addressing the increased risk of fire deaths while impaired by alcohol or other substances. Plans are under way to include formal training in the various outreach programs sponsored by DAODAS and the Office of State Fire Marshal.

News Releases

Monthly news releases are generated to inform the public on fire education issues such as heating safety and smoke detector distribution. The releases are sent to newspapers and TV and radio stations. Heating safety, holiday safety, dormitory safety and Fire Prevention Week activities are among recent news releases distributed.

Fire Prevention Week

The Office of State Fire Marshal coordinates statewide Fire Prevention Week campaigns focusing on a specific fire safety topic. The fire service is often involved in activities such as holding exit drills within their communities simultaneously. The office serves as a resource to the general public and the fire service for fire safety materials and presentations.

Burn Camp

The Office of State Fire Marshal has participated in the Children's Burn Camp of Florida at Walt Disney World since 1995. South Carolina sends burn survivors (children) and buddies. These children are recommended through hospitals and organizations dealing with burned children. The participants are entertained at no expense to the families. A visit to a major theme park is the highlight of the weekend. Private individuals, fire service organizations and corporations contribute to this cause.

Special Projects

The office participates in several special events each year including the S.C. SAFE KIDS teleconference. South Carolina also has participated in special studies conducted by FEMA to look at community-based fire education and received a grant to implement such programs. In another study conducted by USFA, South Carolina was identified as one of four states leading the way with effective fire education programs. Partnering with DHEC, a \$150,000 grant dealing with residential fire safety and the installation of smoke alarms was awarded by the Centers for Disease Control and Prevention.

Field Services

The Field Services staff continued to work to improve its inspection skills and overall employee skills. This was done by attending periodic training classes including proper handling of LP Gas, code changes, legal requirements and customer relations.

The deputies were also encouraged to participate in a wide range of other professional association activities, such as attending their county fire chiefs' association and other fire service organizations. They were encouraged to keep these organizations abreast of changes in code and regulations as they occurred.

The staff continues to work to improve the delivery of services to our customers.

Inspections for Codes Compliance

Inspections continue to be one of the core functions. Listed below are some of the activities and inspections conducted by deputy state fire marshals.

Building Inspections

Assembly	44
College	46
Office	133
Day care facilities	1,508
Schools	3,875
Factory/Industrial	34
State Prisons	699
Local Detentions	103
Mercantile	8
Foster Homes	4,625
Group Homes	353
CTH/SLP Homes	1,198
Family Group Homes	194
State-Owned Buildings	601

Other Inspections

LP Gas	501
Fire Equipment	22
Fire Protection Systems.....	1,121
Fireworks	20
Explosives	138
Above-ground Fuel Tanks	8
Reinspections	2,450
Fire Deaths	43
Miscellaneous	858

TOTAL 18,582

In addition to inspections, the field services section also implemented quarterly training for all fire inspectors statewide. Additionally, the State Fire Marshal also contracted with NFPA to bring national certification programs to the state with the Certified Fire Inspector I and Certified Fire Plans Examiner Curriculum.

Engineering Services

Plans Reviews

The engineering staff provides comprehensive reviews of building designs and building systems to determine compliance with state laws, regulations and codes. These may be plans of state buildings which are referred by the state engineer's office, day care centers referred by the Department of Social Services (DSS), local prisons referred by the S.C. Department of Corrections, building plans referred by local jurisdictions, and others as required by state law. This service can identify unsafe designs before the building is constructed, resulting in less expensive and often more effective code compliance. The staff's efforts to improve and streamline the review process with fewer delays for the "customer" (owners, designers, contractors) continues. In FY 01-02, 605 projects were reviewed, representing almost 100 million square feet of building space.

Technical Assistance

The staff provides technical assistance to owners, designers, contractors and private citizens, as well as state and local government officials. This assistance is provided through phone conversations (5,000), meetings, on-site visits, and letters (1,861). The type of assistance ranges from simple questions on requirements, to large and difficult fire protection engineering problems that are not specifically addressed by codes. The office maintains a comprehensive and up-to-date reference library for research into the latest opinions and methods of fire protection design. The staff also maintains working relationships with regional and national fire protection organizations. This information base, coupled with a trained staff specializing in all aspects of fire and life safety design, is a resource that is not available anywhere else in South Carolina.

Education

In FY 01-02, the engineering staff continued to expand its role in educating designers, contractors and local officials about fire protection requirements and methods. The staff conducted presentations at seminars and professional association meetings, taught courses and published newsletter articles.

	FY97-98 F	Y98-99	FY99-00	FY00-01	FY01-02
Plans Reviewed	564	614	503	539	605
Fire Marshal Certification Classes	11	9	7	7	5
Professional Association Presentations	2	4	5	28	3
"Fire & Life Safety News" Articles	5	6	2	2	2

Plans Reviewed

Buildings	158
Sprinklers	447
Fire Alarms	17
LPG Systems	5
Above Ground Tanks	20
Clean Agents	6
TOTAL	605

South Carolina Fire Academy

The Fire Academy's mission is to develop an instructional delivery system through which a standardized, statewide firefighter training curriculum is developed and implemented to train a maximum number of career, volunteer and industrial fire service personnel. Services are provided to accomplish the following activities: developing the skills necessary to command and control emergency operations involving fire, rescue and hazardous materials incidents; developing the managerial and leadership skills for all levels of fire service officers; and developing skills in fire department support functions to include public fire education, fire prevention inspections and investigations.

The Fire Academy has three separate program areas: Resident Training; Regional Training; and Curriculum, Instructor Certification and Accreditation. South Carolina has an estimated 700 fire departments with about 16,000 paid and volunteer firefighters. Last year, the Fire Academy trained 18,962 public fire service and emergency personnel and 2,249 industrial fire brigade members for a total of 21,211 students in 1,643 programs. This was an increase of 14.3 percent in programs and 17.3 percent in students from the previous year.

Resident Training

The Fire Academy has been in operation at its present site since July 1995. This premier fire-training facility features modern classrooms, a 60-room dormitory, cafeteria, drill tower, six-bay fire station, student processing center, two burn buildings, flammable liquid and gases training, propane live-fire training, and two computer-controlled Federal Aviation Agency-funded aircraft training props. The Fire Academy conducted 337 municipal programs as resident programs at the Fire Academy's main campus in Columbia, an increase of 55.3 percent. Many specialized programs that require live burns are conducted at the Fire Academy site. Also, many industrial customers come to the Fire Academy for their emergency training. Last year, we conducted 155 industrial programs with 2,249 students attending. Industrial customers are both in-state and out-of-state companies. They pay a reasonable fee for this training, and the revenue helps operate the Fire Academy. Industrial revenue is about 33 percent of the Fire Academy budget. The Fire Academy also conducts haz-mat and rescue programs for the S.C. Emergency Preparedness Division, funded by Federal Emergency Management Agency (FEMA) grants. This grant of \$121,117 funded 41 programs for 646 students, with 14,960 student contact hours at a cost of \$8.09 per student hour. The Fire Academy received an \$80,000 grant from FEMA and the National Fire Academy to conduct specialized terrorism and rescue programs and to purchase equipment, books and materials to support these programs. The \$80,000 terrorism grant was used to purchase some equipment and materials to support the 24 programs conducted for 383 students with 7,776 student contact hours at a cost \$10.28 per student hour. The Fire Academy also received a \$30,000 grant from FEMA, NFA for Incident Command type training. The \$30,000 FEMA NFA grant was used to conduct 28 programs for 410 students with 6,560 student contact hours at a cost \$4.57 per student hour.

On-site Resident Programs

	<u># of Programs</u>	<u>Number of Students</u>
Resident	337	5,094
Burn Bldg. Support	42	N/A
Grant	57	807
Resident IOW	49	381
FF Candidate School	4	93
Industrial	<u>155</u>	<u>2,249</u>
TOTAL	644	8,624

Curriculum, Accreditation and Certification

The Fire Academy maintains an instructor certification program for more than 650 part-time instructors, who teach courses at the Fire Academy, and in their local fire departments. We recertified 290 of the 358 “even-year” instructors. The instructor certification system involves establishing requirements for entry-level instructors and the recertification of existing instructors. The instructor certification system is a vital part of the off-campus training. This past year, the curriculum section completed many courses. The driver operator curriculum and courses 1210 and 1220 were completely rewritten, and a new course, 1221 Pump Ops II, was developed. All are fully implemented. A new National Fire Academy course, Wildland/Urban Interface Firefighting, was received and modified to meet the specific needs of South Carolina, and a new course, 8335, was made available to the fire service. The 8118 Positive Pressure Ventilation course was completely rewritten and released for use. All of the the Fire Academy certification test banks were validated and changes and corrections were made. New certification tests for each of the 7 regions were created and delivered. All old certification tests were destroyed. The 8168 Aerial Operations Course has been updated and revised, and will be new program, 1250. The lesson plan development has been completed and pilot programs and instructor updates will be completed soon. The Basic Auto Extrication course 3330 has been revised and updated. A Technical Review and Development Committee is working on a major upgrade to the rescue curriculum to meet the new NFPA standard. The lesson plan for new course, 3350, Water Rescue Operations, was developed and was pilot tested in August 2002. Development is in progress for a new course, 3351, Swift Water Rescue Technician I.

The Fire Academy operates a firefighter certification program that is accredited by the International Fire Service Accreditation Congress. The Fire Academy’s program includes eight separate certification areas; Firefighter I, Firefighter II, Driver/Operator, Instructor I, Fire Officer I, ARFF, Fire and Life Safety Educator I and Industrial Fire Brigade.

IFSA Testing

Program	FY01	FY02	Pass Rate		Students Tested		Passed	
			FY01	FY02	FY01	FY02	FY01	FY02
1152	84	105	70.9%	82.4%	1,009	1,274	716	1050
1153	16	42	89.6%	72%	540	132	484	816
1154	10	25	84%	69.3%	313	699	263	485
2100	131	210	76.3%	90.4%	131	210	100	190
3400	86	111	98.8%	100%	86	111	85	111
4161	140	245	70.5%	77.5%	140	245	98	190
4175 FLSE	38	41	94.7%	75.6%	38	41	36	31
4503 D/E	66	167	65.1%	37%	66	167	43	62
					2,323	2,879	1,825	2,935

Regional Training

The Fire Academy operates six regional offices, three with full-time staff personnel, and three with part-time staff personnel. The regional offices coordinate and schedule training programs to be conducted at local fire departments or at the regional offices.

This was the busiest year ever at the Fire Academy. There was an increase of 5 percent in courses taught and a 2 percent increase in student attendance. The Fire Academy started 1032 regional programs, of which: 279 were request; 424 were in-house training. This shows that 68 percent of the programs were delivered when requested. The balance of the programs (or 32 percent) were catalog courses, which also were requested in advance by individual fire departments and advertised in the catalog.

The Fire Academy completed 1,492 municipal programs for 18,962 students. Many of the programs taught in the regions also come to the Fire Academy’s main campus in Columbia for live fire burns. The Fire Academy’s full-time resident staff also teach and assist with most of the haz mat tech, haz mat tech refresher, confined space, rope rescue and terrorism programs conducted in the regions. The Fire Academy sends instructors and equipment to deliver these programs and supports municipal programs in the region by delivering equipment trailers. The Fire Academy made 270 deliveries and traveled 51,134

miles. The regional coordinators traveled more than 37,000 miles to support delivery of Fire Academy programs. They also attended 104 fire association meetings in their regions and many of these are conducted at night after normal working hours. The Fire Academy management staff attended 80 association meetings around the state.

Special Fire Academy Programs

The Division of Fire & Life Safety conducted four regional call-in teleconferences for the fire service on the following topics: Special Propane Emergency Response, Special Weapons of Mass Destruction, Domestic Response Casualty Decontamination, and Special High-Level Rope Evaluation with the S.C. Highway Patrol. The Fire Academy staff also participated in three OSHA-sponsored teleconferences for the fire service.

Emergency Services for the Citizens of South Carolina

Under the South Carolina Emergency plan, the Division of Fire and Life Safety, State Fire Marshal, is responsible for Emergency Support Function (ESF) 4 - Structural Firefighting and ESF 9 - Urban Search and Rescue. The Fire Marshal also is responsible for Firefighter Mobilization. Three times during this fiscal year, ESF4 and 9 were activated to support emergency needs.

- On Sept. 11, 2001, the state emergency plan was implemented and the Division of Fire and Life Safety had representatives at the state EOC for two days. The division implemented the Firefighter Mobilization Plan and contacted fire service teams from around the state and placed them on stand by to respond to terrorist attacks in the state, or to send resources to New York, if requested.
- On November 8, 2001, ESF 4 was activated and the Firefighter Mobilization Plan was implemented due to the Long Bay forest fire in Horry County. Thirty-eight fire departments were mobilized and sent personnel and equipment to assist the Forestry Commission and the Horry County Fire Department. The division was actively involved with this mobilization coordination until Nov. 13.
- On June 17, 2002, ESF 4 was activated and the Firefighter Mobilization plan was implemented due to the Legends forest fire in Horry County. Twelve fire departments were mobilized and sent personnel and equipment to assist the Forestry Commission and the Horry County Fire Department. The Division was actively involved with this mobilization coordination until June 19.

The Division is actively involved with EMD and the State Emergency Plan. Personnel attended five ESF planning meetings and seven table-top drill exercises and drill planning meetings. Personnel were actively involved as both players and a controller for the State Emergency Drill on June 5 and 6 and the drill after action review on June 7.

DIVISION OF LABOR

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR, Division of Labor, is one of several state and federal agencies which administers the laws. Occupational safety, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses fall under this division as well as elevators and amusement rides.

Office of Occupational Safety and Health

Compliance Section

The purpose of the state Occupational Safety and Health Act is to assure working men and women a safe and healthful working environment. To see that the objectives are met, the Compliance staff of 16 compliance officers and 11 industrial hygienists conducts inspections to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance. In FY 2001-2002, Compliance conducted 1,855 inspections. Safety inspections numbered 1,490 or 80.3 percent of this total. Health inspections numbered 365 or 19.7 percent of the total. A further analysis of compliance activity reveals:

- 1,278 planned inspections
- 235 complaint inspections
- 71 accident and fatality investigations, which involved 37 fatalities
- 49 referral inspections
- 65 unprogrammed related inspections
- 74 follow-up inspections
- 45 programmed related inspections
- 38 monitoring inspections

There were 4,164 violations cited. The 1,509 other-than-serious violations accounted for 36.2 percent; 2,604 serious violations accounted for 62.5 percent; 46 repeat violations accounted for 1.1 percent; and five willful violations accounted for less than 1 percent. The adjusted penalties for these violations amounted to \$778,395. Penalties collected totaled \$675,404.

OSHA Compliance Activity- Fiscal Year 2001-2002

Inspections	1,855
Case Hours	28,694
Case Hours Per Inspection	15.5
Violations	4,164
Serious	2,604
Repeat	46
Other	1,509
Willful	5
Number In Compliance	517
Percent In Compliance	27.9%
Employees Covered	118,288
Employees Covered Per Inspection	64
Safety Inspections	80.3%
Planned Inspections	68.9%
Accident and Fatality Investigations	3.8%
Complaints	12.7 %
Referrals	2.6 %
Follow-up Inspections	4.0 %
Unprogrammed Related	3.5 %
Programmed Related	2.4 %
Monitoring	2.0 %
Health Inspections	19.7%

Technical Support Section

Integrated Management Information System

This section has the responsibility to compile, analyze and prepare accurate data concerning safety and health inspections and activities which will assist in the management of the state OSH program. Data collected is used to plan, direct and evaluate the OSH program and to provide objective information on which to base policy decisions.

Statistics Section

Annual Occupational Injuries and Illnesses Survey

The annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses by Standard Industrial Classification (SIC) and the Census of Fatal Occupational Injuries (CFOI) Program are conducted by the OSH Statistics Section in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

Only a relatively small percentage of the total private sector employers are required to report on the BLS survey. Data collected in this survey is based on uniform recordkeeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws. The data compiled in this survey is used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses.

In 2000, workers in South Carolina's private industry experienced job-related injuries and illnesses at a rate of 5.5 per 100 full-time employees. Of the 1,507,900 persons employed in South Carolina's private sector workforce in 2000, about one out of every 19 suffered a work-related injury or illness. A total of 69,500 occupational injuries and illnesses were reported in the state's private industry workplaces in 2000, a 3.3 percent decrease from 1999. Of the 69,500 recordable cases, an estimated 31,200 involved lost workdays. About 94.6 percent of the recordable cases were occupational injuries, and 5.4 percent were illnesses.

BLS survey questionnaires were mailed to 4,625 BLS sample units. A relatively small portion of these were excluded because: the employer was no longer in operation; they were included in a report for another location; duplicate survey forms were received for the same location; or the survey form was not mailed because of an inadequate address. Mailings, original and follow-up, and telephone calls resulted in 3,577 usable BLS survey questionnaires.

A total of 89 fatal occupational injuries were reported in South Carolina in 2001 under the CFOI Program. Transportation incidents were the leading cause of the fatal work injuries in South Carolina, accounting for 37 fatal injuries, followed by 19 fatalities involving falls.

Standards Section

Two public hearings were held during 2000-2001 to correct, amend or revise 10 existing OSHA standards. The following telephone calls were addressed:

Reason for Telephone Call	Number of Calls
Standards Information	1,520
Technical Information/Advice	620
Standards Interpretation	447
General Information	313
Referrals	<u>646</u>
TOTAL	3,546

Legal Review Section

During fiscal year 2001-2002, there were 54 protested citations. These protests were docketed with the South Carolina Occupational Health and Safety Review Board for hearing under the rules of the board. During this period, 35 cases were closed by agreement of the parties. Others were heard by the Board.

South Carolina Occupational Health and Safety Review Board

Under §41-15-600 through §41-15-640, South Carolina Code of Laws, 1976 (as amended), the South Carolina Occupational Health and Safety Review Board is responsible for hearing and deciding contested cases resulting from citations and penalties and determining time periods for abatement of citations issued by the director of LLR.

The board consists of six members, one from each Congressional district.

Current Board Members

James E. Sanderson, Jr.
Congressional District #1

Vacant
Congressional District #2

Roy R. Hemphill
Congressional District #3

Judy R. Brigman
Congressional District #4

Elaine L. Craft
Congressional District #5

Walter M. Riggs
Congressional District #6

S.C. Occupational Health and Safety Review Board Activity Fiscal Year 2001-2002

<u>Review Board Member</u>	<u>No. of Cases Assigned</u>
James E. Sanderson, Jr.	9
Roy R. Hemphill	4
Judy R. Brigman	10
Walter M. Riggs	7
Elaine L. Craft	12
J. Blake Lindsey (Former Dist 2 Member)	<u>3</u>
TOTAL CASES	45

Office of OSHA Voluntary Programs

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. These confidential services are free to both public and private sector employers. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment. The Voluntary Protection Program (VPP) or Palmetto Star Program continues to recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

Education and Training Activity - Fiscal Year 2001-2002

Industry Type	# of Training Programs
General Industry	
Safety	322
Health	140
Construction:	
Safety	39
Health	1
Local Government (General Industry):	
Safety	95
Health	44
Local Government (Construction):	
Safety	10
Health	1
State Government (General Industry):	
Safety	40
Health	32
State Government (Construction):	
Safety	5
Health	0
TOTAL	729
Contact hours	21,552
Trainees	16,731

Consultation Activity - Fiscal Year 2001-2002

Requests Received	556
Total consultative visits	483
• Courtesy inspections	467
• Technical assistance	10
• Follow-ups	6
Total: Establishments visited	483
Total: Hazards identified	8,958
Total: Hazards corrected	8,958
Employees affected	8,958
Workplaces achieving voluntary compliance (None referred to compliance)	483

Palmetto Star Program Activity Fiscal Year 2000-2001

Approved Palmetto Star Sites: 43

SIC #	
08	1
15	1
87	1
221	4
2221	6
2228	1
225	1
2258	2
226	1
2261	2
2262	3
2269	1
228	1
2281	2
2282	2
2299	1
2411	1
243	1
2671	1
2824	1
2869	2
3011	1
3443	2
3714	1
3724	1
3795	1
4213	1
Total Approved Palmetto Star Sites:	43
Initial Approval for FY01-02	6
Three Year Re-Evaluations Conducted	9
Documents Received	6
Denial/Withdrawal	2

Office of Elevators and Amusement Rides

The office was created in 1986 to administer the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 10 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

Elevator Safety Inspections

Under Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, 8,475 elevators and related equipment have been registered in South Carolina. The highest number of registered facilities were in Richland, Charleston, Greenville and Horry counties. The Office of Elevators and Amusement Rides conducted 6,364 annual inspections of elevators, escalators, dumbwaiters, handicapped lifts and moving walks. Licensed private inspectors conducted an additional 1,034 annual inspections. There were 7,398 annual inspections of elevator-related equipment in FY 2001/02.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fees collected for elevator inspections and permitting are as follows:

Inspections and Permits	\$915,125.00
Elevator Fines	<u>295.00</u>
TOTAL	\$915,420.00

Amusement Ride Safety Inspections

Under Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year. During FY 2001/02, the office issued 749 operating permits for amusement devices and collected \$67,237.50 in inspection fees.

Bungee Jumping

The office began regulating the practice of bungee jumping in July 1994. In FY 2001/02, Myrtle Beach was the only site in the state with a bungee jumping device. The office collected \$450 in inspection fees related to bungee jumping.

Amusement Device Inspection Activity Fiscal Year 2001-2002

Initial Inspection	749
Accident	2
Complaints	2

Office of Wages & Child Labor

It is the responsibility of the Office of Wages & Child Labor to enforce the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act No. 412, a complete revision of the Payment of Wages Law. As signed by the Governor on April 21, 1986, this Act requires employers to give written notice to employees of certain key terms and conditions of their wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act No. 209, which is an amendment to state child labor laws as signed by the Governor on June 8, 1989. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

Wage-Related Activity - Fiscal Year 2001-2002

During fiscal year 2001-2002, 2,052 businesses were investigated; 980 warnings were issued for violations of the record-keeping requirements of 41-10-30; and 1,013 citations were issued against employers for failing to pay wages in violation of 41-10-40. Penalties were assessed against employers, collectively, for \$347,900.

Complaints Received	2,044
Complaints Investigated	2,044
Warnings Issued	980
Citations Issued	1,013
Violations Cited	6,509
Average Number of Violations Per Investigation	3.18
Compliance Investigations (Includes follow-ups)	8

Child Labor Activity - Fiscal Year 2001-2002

During fiscal year 2001-2002, 102 businesses were investigated; 25 warnings were issued for non-hazardous violations; and 33 citations were issued against employers for violation of child labor requirements. Penalties were assessed against employers in the amount of \$54,900.

Child Labor Investigations	102
Warnings Issued	25
Citations Issued	33
Violations Cited	145
Average Number of Violations Per investigation	1.42

Office of Labor-Management Mediation

Under §41-17-10 of the South Carolina, 1976 (as amended), the LLR director is responsible for assisting in the settlement of labor disputes (except railroads and express companies doing business by rail). Through the Office of Labor-Management Mediation, the director investigates industrial disputes, strikes, lockouts and their causes, and tries to help the two sides reach an agreement. When requested by both sides, mediators will act as arbitrators or appoint other arbitrators. In general, the Office of Labor-Management Mediation tries to eliminate the causes of misunderstanding and differences between organized labor and management.

This office also administers the South Carolina Right to Work Law (S.C. Code of Laws, §41-7-10 through §41-7-90), which provides that the rights of workers shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union.

Mediation Activity - Fiscal Year 2001-2002

Contracts negotiated	108
Union workers involved in negotiations	15,439
Right to Work cases	14
Strikes reported	0
Workers involved in strikes	0
Work hours lost due to strikes	0

Migrant and Seasonal Farm Workers Commission

The South Carolina Migrant and Seasonal Farm Workers Commission is charged with the responsibility of “examination and supervision of the migrant labor programs in South Carolina, the cooperation with state and federal agencies in improving existing programs, and the coordination of programs to improve the conditions for migrant labor.”

The office operates as a clearinghouse by assisting, coordinating and monitoring programs and services provided by public and private organizations. The office works closely with all agencies addressing the laws pertaining to farmers and migrant and seasonal farm workers in South Carolina.

During FY 2001-2002, the office accomplished the following goals:

1. Referred problems and issues that affected migrant and seasonal farm workers to the appropriate state or federal agency. These cases involved housing, hiring practices, emergency assistance, terminations, immigration and referrals.
2. Continued to operate a toll-free phone line with voice mail features so farm workers and individuals would have access to the office when it is closed or the staff is out of the office.
3. Distributed the South Carolina OSHA all-in-one poster in English and Spanish.
4. Updated and printed 3,700 copies of the *Services for Workers in South Carolina* handbook in English, which includes emergency numbers to help farm workers and growers obtain needed services. Obtained a grant from the U.S. Department of Labor, ETA, Office of Workforce Security, South Carolina Farm Bureau Federation, and South Carolina Peach Council to publish the handbook.
5. Distributed the video package containing two videos, “Steps to Compliance - An Educational Tool for Growers in South Carolina” and “Avoiding Immigration Discrimination in Agriculture” to grower’s associations, agencies and individuals.
6. Collected and distributed clothing, toys, books and toiletries for migrant workers.
7. Worked with a non-profit company to obtain a grant for migrant housing. Growers are working with the non-profit company to build the housing.
8. Spoke to church and civic groups about migrant workers in South Carolina.
9. Began work on a task force to assist employers who hire Spanish-speaking workers.
10. Obtained a quote to have the S.C. Services Handbook translated into Spanish. Approached three organizations to sponsor the publication of the book.
11. Attended Basis Immigration Seminar and Human Trafficking Seminar at the US Advocacy Center in Columbia.
12. Began locating all ESL classes in South Carolina to add to the SC Services Handbook and to the LLR web page.
13. Received a \$500 grant from the March of Dimes to purchase materials in Spanish to distribute to clinics, workers and growers.

South Carolina Migrant and Seasonal Farm Workers Commission

Under South Carolina Code of Laws 46-43-20, 1976 (as amended), the South Carolina Migrant and Seasonal Farm Workers Commission is responsible for “maintaining a continuing consultative examination and supervision of the migrant labor program relating to living conditions; health, housing and public assistance and the coordination of federal, state and local programs relating thereto.”

South Carolina Migrant and Seasonal Farm Workers Commission

Thompson Smith, chairman
Miriam Bickley, vice chairman

Raymond Tumbleston

*Vegetable grower
Edisto Island*

Carroll Johnson

*Southeast/Williamsburg Baptist Assoc.
Hemingway*

Thompson Smith

*S.C. Farm Bureau Federation
Columbia*

A. Bill Jenkins

*Sea Island Health Care Group
Johns Island*

O. Belton Sanders

*S.C. Employment Security Commission
Walterboro*

Adair McKoy

*Tomato grower
Wadmalaw Island*

Larry Yonce

*Peach grower
Johnston*

Barbara Coleman

*Telamon Corporation
Columbia*

Mary D. Ruschky

*S.C. Department of Labor, Licensing and
Regulation
Columbia*

Miriam N. Bickley

*Department of Health and Human Services
Columbia*

Bruce Johnson

*Apple grower
Inman*

Thomas Boucounis

*General grower
Gray Court*

Genova McFadden

*S.C. DHEC/ Office of Migrant Health
Columbia*

J. J. Diaz

*Iglesia Biblica Latina Americana, ARP
Columbia*

Ramiro T. Capistran

*Worker
York*

DIVISION OF PROFESSIONAL AND OCCUPATIONAL LICENSING

Occupational licensure has a long history. Modern day licensure has its roots in workers' guilds, which can be traced back to the 10th century in England. The first modern effort to regulate occupations and professions was Virginia's medical practice act in 1639. In the late 1800s, state licensure activity began in earnest, and by 1900, a majority of the states had licensed attorneys, dentists, pharmacists, physicians and teachers. Between 1900 and 1960, most states licensed an additional 20 occupations and professions including accountants, nurses, real estate brokers, barbers, hairdressers, chiropractors and funeral directors. Today, more than 80 occupations and professions are licensed by one or more states.

Occupational licensing is an exercise of the state's inherent police power to protect the health, safety and welfare of its citizens. State licensure is deemed appropriate when:

- unqualified practice poses a serious risk to a consumer's life, health, safety or economic well-being;
- the public cannot accurately judge a practitioner's qualifications; and
- benefits to the public clearly outweigh potential harmful effects of licensure (such as a decrease in the supply of practitioners).

The absence of these conditions generally indicates that licensure is not justified or that some alternative form of regulation such as registration or certification may be appropriate. Proponents of licensure argue that the purpose of licensure is to raise standards of practice, ensure quality service, and establish accepted codes of ethical behavior. In the last two decades, there has been a growing awareness of licensure's concomitant responsibility to promote continuing professional education and competence and to enforce licensure laws against fraudulent, incompetent and unethical behavior.

On Feb. 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (DLLR). This Act restructured a significant portion of state government by merging the Department of Labor, The State Fire Marshal's Office, the South Carolina Fire Academy and 37 professional and occupational licensing boards to form the new agency. The Professional and Occupational Licensing (POL) Division was established to oversee the administration of the licensing boards. The boards are categorized and separated into three related offices:

- Office of Business and Related Services and Dental, Pharmacy and Long Term Care Administrators (BRS/DPL)
- Office of Property, Environmental, Design and Construction Services (OPEDACS)
- Office of Health and Medically Related Professions (OHMRP)

BOARD OF ACCOUNTANCY

Administrator: Doris E. Cubitt, Administrator
Board EMAIL Address: mcwhorterm@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Accountancy>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)
Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4492 Fax: (803) 896-4554

Board Established: 1915
S.C. Code of Laws Section: 40-2-70, et seq.
Regulation: 1-10, et seq.
Board Member Slots: Nine
Board Meetings: Monthly
Licensure Period: July 1 - June 30
Reciprocity Accepted: N/A

PROGRAM DESCRIPTION

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in the state.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
CERTIFIED PUBLIC ACCOUNTANT	4,836	230
PUBLIC ACCOUNTANT	37	0
ACCOUNTING PRACTITIONER	167	5
Total Licenses Issued 01-02 (All Categories):	<u>5,275</u>	

Complaints: 29
Investigations: 29
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 143

BOARD OF ARCHITECTURAL EXAMINERS

Administrator: Jan B. Simpson
EMAIL Address: simpsonj@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Architects>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
Assistant Deputy Director: Robert Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
Mailing Address: P. O. Box 11419
Columbia, SC 29211-1419
Telephone: (803) 896-4408 Fax: (803) 896-4410

Board Established: 1917
S.C. Code of Laws Section: 40-3-05, et seq.
Regulation: 11-1, et seq.
Board Member Slots: Six
Board Meetings: Quarterly
Licensure Period: Architects - July 1 - June 30
Firms - Jan. 1 - Dec. 31
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints and engages in disciplinary action when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
ARCHITECT	2,686	185
ARCHITECTURAL FIRM	1,010	95

Total Licenses Issued 01-02 (All Categories): 3,976

Complaints: 46
Investigations: 46
Board Hearings: 0
Disciplinary Actions (includes revocations, suspensions, consent orders): 6

ATHLETIC COMMISSION

Administrator: Randall Bryant
Board EMAIL Address: legetteg@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Athletic>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Ste 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4571 Fax: (803) 896-4484

Board Established: 1984
S.C. Code of Laws Section: 52-7-10, et seq.
Regulation: 20-10, et seq.
Board Member Slots: Seven
Board Meetings: Monthly
Licensure Period: Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. It investigates complaints and provides disciplinary actions whenever necessary.

STATISTICAL INFORMATION 2001

LICENSE CATEGORY:

NEW LICENSES ISSUED:

BOXER	76
SECOND	58
MANAGER	13
PROMOTER	21
WRESTLER	460
JUDGE	13
TRAINER	11
REFEREE	34
ANNOUNCER	28
TIMEKEEPER	2
PERMITS	271

Total Licenses Issued 2001 (All Categories): 987

Complaints: 0
Investigations: 0
Board Hearings: 0
Disciplinary Actions (includes revocations,
suspensions, consent orders): 0

AUCTIONEERS COMMISSION

Administrator: Lenora Addison-Miles
EMAIL Address: addisonl@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Auctioneers>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Dr., Kingtree Bldg. Ste 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1977
S.C. Code of Laws Section: 40-6-10, et seq.
Regulation: 14-10, et seq.
Board Member Slots: Five
Board Meetings: Quarterly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Commission monitors and regulates through its statutes, regulations and policies, the standards of conduct for auctioneers, apprentice auctioneers and auction firms in the state.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
AUCTIONEER	913	105
APPRENTICE AUCTIONEER	1	2
AUCTION FIRM	127	23
Total Licenses Issued 01-02 (All Categories):		<u>1,171</u>

Complaints: 7
Investigations: 7
Board Hearings: 2
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 6

BOARD OF BARBER EXAMINERS

Administrator: Eddie L. Jones
 EMAIL Address: jonese@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Barber>

POL Division Office: Office of Business and Related Services and Dentistry, Long Term Health Care and Pharmacy (BRS-DLP)
 Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
 Mailing Address: P.O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4585 Fax: (803) 896-4484

Board Established: 1937
 SC Code of Laws Section: 40-7-10, et seq.
 Regulation: 17-10, et seq.
 Board Member Slots: Five
 Board Meetings: Bi-Monthly
 Licensure Period: July 1 - June 30
 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board of Barber Examiners is responsible for licensing all barbers, barber shops, barber colleges and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barber shops and barber schools in the state. In addition, the Board investigates complaints and provides discipline when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED BARBER LICENSE	1,702	165
APPRENTICE BARBER LICENSE	0	139
TEACHER LICENSE	351	59
STUDENT PERMIT	20	213
BARBER ASSISTANT LICENSE	23	2
BARBER SHOP LICENSE	1,354	115
BARBER SCHOOL LICENSE	12	1
MASTER HAIRCARE SPECIALIST	1,752	165

Total Licenses Issued 01-02 (All Categories): 6,073

Routine Inspections: 1,364
 Complaints: 58
 Investigations: 45
 Board/DRC Hearings: 146
 Disciplinary Actions (includes revocations, suspensions, consent orders): 149

BUILDING CODES COUNCIL

Administrator: Gary F. Wiggins
 EMAIL Address: wigginsg@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/BuildingCodes>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4688 Fax: (803) 896-4814

Board Established: 1972
 S.C. Code of Laws Section: 6-8-10, et seq.; 6-9-60, et seq.; and 23-43-160, et seq.
 Regulation: 19-470, et seq.; 8-105, et seq.
 Board Member Slots: 16 Board Meetings: Quarterly
 Licensure Period: July 1 - June 30 (Biennial) Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Council approves building codes that must be adopted by local jurisdictions. The Council issues licenses to modular manufacturers and their sales representatives, and approves inspection agencies for manufacturing facilities. Staff reviews and approves design plans for all modular buildings sold in S.C. and issues certification labels for each approved unit to be installed. In 2001-02, there were 707 model designs approved and 1,701 labels issued. The Council issues registrations to all code enforcement officers employed by government entities. Staff approves courses for and providers of required continuing education, and the Council pays for all certification courses, examinations of certification and continuing education for code enforcement officers.

STATISTCAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES:</u>
<u>Modular Construction:</u>		
Modular Bldg. Manufacturer (0-24 Units Built Annually)	62	14
Modular Bldg. Mfr (25+ Units Built Annually)	23	3
Modular Mfr Representative	109	41
 <u>Code Enforcement Registration:</u>		
Building Officials	121	8
General Combination Inspectors	164	21
Residential Combination Inspectors	70	24
Specialty	123	23
Total Licenses Issued 01-02 (All Categories):	<u>806</u>	
Routine Inspections:	0	
Complaints:	57	
Investigations:	57	
Board Hearings:	1	
Disciplinary Actions (includes revocations, suspensions, consent orders):	0	

BOARD OF CHIROPRACTIC EXAMINERS

Administrator: Alana T. Holmes
EMAIL Address: holmesa@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Chiropractors>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4587 Fax: (803) 896-4719

Board Established: 1932
S.C. Code of Laws Section: 40-9-10, et seq.
Regulation: 25-10, et seq.
Board Member Slots: Eight
Board Meetings: Twice Annually
Licensure Period: July 1 - June 30
Endorsement Accepted: Yes

PROGRAM DESCRIPTION

The Board of Chiropractic Examiners was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
DOCTOR OF CHIROPRACTIC	1,216	227

Total Licenses Issued 01-02: 1,237

Complaints:	22
Investigations:	22
Board Hearings:	2
Disciplinary Actions (includes revocations, suspensions, consent orders):	2

CONTRACTORS' LICENSING BOARD

Administrator: Ronald E. Galloway
EMAIL Address: gallowar@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Contractors>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329

Telephone: (803) 896-4686 **Fax:** (803) 896-4364 (Compliance)
 (803) 896-4701 (Licensing)

Board Established: 1936
S.C. Code of Laws Sections: 40-11-5, et seq; 40-79-10, et seq; and 23-45-10, et seq.
Regulation: 29-1, et seq.
Board Member Slots: Eight
Board Meetings: Quarterly
Licensure Period: Mechanical & General Contractors (Biennial) - Nov. 1-Oct. 31
 Burglar/Fire Alarm (Biennial) - 24 months after date issued
 Fire Sprinkler (Annual) - Aug. 1 - July 31

Reciprocity Accepted: Yes - GA, NC, AL, TX (Limited Number of Classifications)

PROGRAM DESCRIPTION

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>NEW</u>	<u>Issued/Renewed</u>	<u>Total</u>
GENERAL CONTRACTOR (Biennial)*	841	6,428	7,269
MECHANICAL CONTRACTOR (Biennial)*	641	4,387	5,028
ALARM SYSTEMS BUSINESS (Biennial)*	44	650	694
FIRE PROTECTION/SPRINKLER CONTRACTOR (Annual)	18	133	151

Total Number Licenses in Effect for 01-02: 13,142 *

Registered Employee and/or Certified Qualifiers - 14,624 **

** BUSINESS LICENSE REQUIREMENT (Business entities are required to have registered employee(s) or individual(s) named as the certified qualifier in each classification doing business to remain licensed)

Complaints:	442
Investigations:	442
Board Hearings:	16
Panel Officer Hearings:	9
Disciplinary Actions (includes revocations, suspensions, consent orders):	169

* Note licenses are issued biennially. The total for the year is inclusive of biennial licenses that were issued in the previous license year but remain in effect during the reporting fiscal year.

BOARD OF COSMETOLOGY

Administrator: Eddie L. Jones
EMAIL Address: jonese@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Cosmetology>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)
Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1934
S.C. Code of Laws Section: 40-13-10, et seq.
Regulation: 35-10, et seq.
Board Member Slots: Seven
Board Meetings: Bi-Monthly
Licensure Period: Cosmetologists/Manicurists/Estheticians/Instructors - March 10 -
March 9
Schools/Salons/Booth - July 1 - June 30

PROGRAM DESCRIPTION

The Board of Cosmetology licenses and regulates cosmetologists, cosmetology instructors and schools, estheticians and manicurists. The Board investigates complaints and disciplines when appropriate.

STATISTICAL INFORMATION 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
SALON	5,517	537
COSMETOLOGIST	14,403	1,923
INSTRUCTOR	379	74
MANICURIST	1,697	585
ESTHETICIAN	240	112
SCHOOL	62	7

Total Licenses Issued 01-02 (All Categories): 25,536

Routine Inspections: 7,847
Complaints: 175
Investigations: 170
Board/DRC Hearings: 601
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 649

**BOARD OF EXAMINERS FOR PROFESSIONAL COUNSELORS,
MARRIAGE AND FAMILY THERAPISTS AND PSYCHO-EDUCATIONAL SPECIALISTS**

Administrator: Kate K. Cox
 EMAIL Address: coxk@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Counselors>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
 Mailing Address: P.O. Box 11329
 Columbia, SC 29211-1329

Telephone: (803) 896-4658 Fax: (803) 896-4719

Board Established:	1985	Regulation:	36-10, et seq.
S.C. Code of Laws Section:	40-75-10, et seq.	Board Meetings:	Quarterly
Board Member Slots:	Nine	Endorsement Accepted:	Yes
Licensure Period:	Aug. 31 – Aug. 30 (Biennial)		
Reciprocity:	Only N.C. MFT Board		

PROGRAM DESCRIPTION

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWALS (Biennial):</u>	<u>NEW LICENSES :</u>
ASSOCIATE COUNSELOR	1	0
MARRIAGE AND FAMILY THERAPIST	241	10
MARRIAGE AND FAMILY THERAPIST INTERN	9	12
SUPERVISOR - MARRIAGE AND FAMILY THERAPIST	44	1
PROFESSIONAL COUNSELOR	1,343	79
PROFESSIONAL COUNSELOR (ALCOHOL AND DRUG)	43	2
PROFESSIONAL COUNSELOR INTERN	61	92
SUPERVISOR - PROFESSIONAL COUNSELOR	250	17
PSYCHO-EDUCATIONAL SPECIALIST	234	2
PROFESSIONAL COUNSELOR SUPERVISOR IN TRAINING	23	8
MARRIAGE & FAMILY THERAPIST SUPERVISOR IN TRAINING	2	0
New Licenses issued during FY 01-02 (All categories):	<u>223</u>	
Total Licenses in Effect in FY 01-02 (All Categories):	<u>2,250</u> *	

Complaints:	22	Investigations:	22
Disciplinary Actions (includes revocations, suspensions, consent orders):	3	Board Hearings:	1

BOARD OF DENTISTRY

Administrator: H. Rion Alvey
EMAIL Address: alveyh@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Dentistry>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4599 Fax: (803) 896-4596

Board Established: 1875
S.C. Code of Laws Section: 40-15-10, et seq.
Regulation: 39-10, et seq.
Board Member Slots: Nine
Board Meetings: Once Annually (or as required)
Licensure Period: Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Dentistry oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental specialists, dental hygienists, dental laboratory technicians and Ortho technicians in the state. The Board investigates complaints and disciplines if needed.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
GENERAL DENTISTRY	1,743	76
DENTAL SPECIALIST	438	14
DENTAL HYGIENIST	2,106	143
DENTAL TECHNICIAN	164	9
ORTHO TECHNICIAN	9	1
Total Licenses Issued 01-02 (All Categories):		<u>4,703</u>
Routine Inspections:	4	
Complaints:	98	
Investigations:	98	
Board Hearings:	4	
Disciplinary Actions (includes revocations, suspensions, consent orders):	13	

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Administrator: John R. Pitts
 EMAIL Address: pittsj@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Engineers>
 POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman
 Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
 Mailing Address: P. O. Box 11597
 Columbia, SC 29211-1597
 Telephone: (803) 896-4422 Fax: (803) 896-4427

Board Established: 1922
 S.C. Code of Laws Section: 40-22-10, et seq.
 Regulation: 49-10, et seq.
 Board Member Slots: Eight
 Board Meetings: Every Two Months Licensure Period: July 1 - June 30
 Reciprocity Accepted: Comity - Must Meet S.C. Requirements

PROGRAM DESCRIPTION

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are: to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

STATISTICAL INFORMATION FY 2001-02

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES</u>
<u>ISSUED:</u>		
PROFESSIONAL ENGINEER	11,156	358
LAND SURVEYOR	908	10
*(PROF ENGINEER & LAND SURVEYOR)	12,064	368
<u>ENGINEERING FIRM (COA)</u>	<u>1,836</u>	<u>113</u>
Total Licenses Issued 01-02 (All Categories):		<u>14,381</u>
Complaints:	178	
Investigations:	178	
Board Hearings:	1	
Disciplinary Actions (includes revocations, suspensions, consent orders):	33	
	37	

BOARD OF ENVIRONMENTAL CERTIFICATION

Administrator: Dona Caldwell
 EMAIL Address: caldweld@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Environmental>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
 Mailing Address: P.O. Box 11409
 Columbia, SC 29211-1409
 Telephone: (803) 896-4430 Fax: (803) 896-4424

Board Established: 1966
 S.C. Code of Laws Section: 40-23-10, et seq.
 Regulation: 51-10, et seq.
 Board Member Slots: Nine
 Board Meetings: Six Times Annually
 Licensure Period: July 1 - June 30
 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of the state. These licenses include operators of water treatment plants, distribution systems, wastewater treatment plants, pools and spas, and well drillers. If necessary, the Board will discipline individuals who do not comply with requirements.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES ISSUED:</u>
CERTIFIED POOL/SPA OPERATOR	2,284	499
WATER TREATMENT	1,709	296
BIOLOGICAL WASTEWATER	2,401	347
PHYSICAL/CHEMICAL WASTEWATER TREATMENT	1,552	257
WELL DRILLER	529	63
WATER DISTRIBUTION	1,249	296

Total Licenses Issued 01-02 (All Categories): 11,530

Complaints: 47
 Investigations: 79
 Board Hearings: 6
 Disciplinary Actions (includes
 revocations, suspensions,
 consent orders): 21

BOARD OF REGISTRATION FOR FORESTERS

Administrator: Lenora Addison-Miles
EMAIL Address: addisonl@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Forestry>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)
Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1961
S.C. Code of Laws Section: 48-27-10, et seq.
Regulation: 53-10, et seq.
Board Member Slots: Seven
Board Meetings: Quarterly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes - States with Comparable Licensing Requirements

PROGRAM DESCRIPTION

The Board of Registration for Foresters registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood-using industries, state and federal agencies, and other woodland owners. It receives and investigates complaints, and follows through with appropriate actions against those who violate registration laws.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
FORESTER	783	23

Total Licenses Issued 01-02: 806

Complaints:	1
Investigations:	1
Board Hearings:	0
Disciplinary Actions (includes revocations, suspensions, consent orders):	0

BOARD OF FUNERAL SERVICE

Administrator: Dwight G. Hayes
EMAIL Address: hayesd@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Funeral>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1955
S.C. Code of Laws Section: 40-16-10, et seq.
Regulation: 57-10, et seq.
Board Member Slots: 11
Board Meetings: Bi-monthly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board of Funeral Service regulates and prescribes standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees, and the disposition of complaints.

STATISTICAL INFORMATION FY 2001-02

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
APPRENTICE FUNERAL DIR/EMBALMER	6	92
FUNERAL DIRECTOR/EMBALMER	1,369	58
FUNERAL HOME	458	15
Total Licenses Issued 01-02 (All Categories):		<u>2,038</u>

Routine Inspections: 89
Complaints: 37
Investigations: 52
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 22

BOARD OF REGISTRATION FOR GEOLOGISTS

Administrator: Lenora Addison-Miles
EMAIL Address: addisonl@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Geologists>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1986
S.C. Code of Laws Section: 40-77-10, et seq.
Regulation: 131-1, et seq.
Board Member Slots: Five
Board Meetings: Twice Annually
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes (By agreement with certain states with comparable licensing requirements)

PROGRAM DESCRIPTION

This Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline and supervises applicant examinations for licensure.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED GEOLOGIST	728	23
GEOLOGIST IN TRAINING	0	0
	Total Licenses Issued 01-02:	<u>751</u>

Complaints: 0
Investigations: 0
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 0

BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS

Administrator: Dana B. Welborn
EMAIL Address: welbornd@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/LongTermHealthCare>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4544 Fax: (803) 896-4555

Board Established: 1970
S.C. Code of Laws Section: 40-35-10, et seq.
Regulation: 93-10, et seq.
Board Member Slots: 10
Board Meetings: Quarterly
Licensure Period: July 1 - June 30
Reciprocity Accepted: NAB Examination (Score of 113 or Above)

PROGRAM DESCRIPTION

It is the duty of the Board to develop and enforce standards for individuals who work as nursing home or community residential care facility administrators. The Board licenses qualified individuals, investigates complaints and takes disciplinary action when required.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
NURSING HOME ADMINISTRATOR	310	31
COMMUNITY RESIDENTIAL CARE FACILITY ADMINISTRATOR	688	65
DUALLY LICENSED ADMINISTRATORS	132	5

Total Licenses Issued 01-02 (All Categories): 1,231

Complaints: 119
Investigations: 119
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 20

MANUFACTURED HOUSING BOARD

Program Coordinator: David F. Bennett
 EMAIL Address: bennettd@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/ManufacturedHousing>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4682 Fax: (803) 896-4814

Board Established: 1976
 S.C. Code of Laws Section: 40-29-10, et seq. Regulation: 19-425, et seq.
 Board Member Slots: 11 Board Meetings: Bi-Monthly
 Licensure Period: Manufacturers, Sales Persons, Dealers - Two-year period
 Contractors, Installers, Repair Persons - July 1 - June 30
 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons, and investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES</u>
<u>ISSUED:</u>		
MFG HSG RETAIL DEALER	426	67
MFG HSG RETAIL SALESPERSON	444	147
MFG HSG MANUFACTURER	79	0
MFG HSG MULTI-LOT SALESPERSON	640	249
MFG HSG CONTRACTOR	383	24
MFG HSG INSTALLER	68	0
MFG HSG REPAIRER	22	0
Total Licenses Issued 01-02 (All Categories): <u>2,549</u>		
Administrative Hearings:	13	
Board Hearings:	34	
Routine Inspections:	437	
Complaints:	585	
Investigations:	108	
Disciplinary Actions (includes revocations, suspensions, consent orders):	32	

MASSAGE/BODYWORK THERAPY

Administrator: Eddie L. Jones
EMAIL Address: jonese@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/MessageTherapy>
POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)
Assistant Deputy Director: Randall Bryant

Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4588 Fax: (803) 896-4484

Established: 1997
S.C. Code of Laws Section: 40-30-10, et seq.
Regulation: 77-100, et seq.
Member Slots: Five - Advisory Panel ; Five - Disciplinary Panel
Meetings: At the Call of the Chair
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

Administrative licensure is provided for qualified massage/bodywork therapists. This is an administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate disciplinary actions for those who may be in violation of the law.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
MASSAGE/BODYWORK THERAPIST	905	358

Total Licenses Issued 01-02: 1,254

Routine Inspections:	0
Complaints:	13
Investigations:	13
Board Hearings:	0
Disciplinary Actions (includes revocations, suspensions, consent orders):	0

BOARD OF MEDICAL EXAMINERS

Administrator: John D. Volmer
EMAIL Address: volmerj@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Medical>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P O Box 11289
Columbia, SC 29211-1289

Telephone: (803) 896-4500 Fax: (803) 896-4515

Board Established: 1920
S.C. Code of Laws Section: 40-47-10, et seq.
Regulation: 81-10, et seq.
Board Member Slots: 10
Board Meetings: Quarterly
Licensure Period: Physician - July 1 - June 30
Respiratory Care Practitioner - March 1 - Feb. 28
Physician Assistant - Jan. 1 - Dec. 31
Anesthesiologist's Assistant – Jan. 1 – Dec. 31

Reciprocity Accepted: No

PROGRAM DESCRIPTION

The primary mission of the Board is to protect the public and fulfill two major functions: (1) licensing physicians, physician assistants, respiratory care practitioners; and anesthesiologist's assistants, and (2) investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, Physician Assistant Practice Act, Respiratory Care Practice Act and Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

STATISTICAL INFORMATION 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHYSICIAN	12,939	821
PHYSICIAN ASSISTANT	279	51
RESPIRATORY CARE PRACTITIONER	2,052	168
ANESTHESIOLOGIST'S ASSISTANT	0	3

Total Licenses Issued 01-02 (All Categories): 16,313

Complaints: 313
Investigations: 313
Board Hearings: 18
Panel Hearings: 12
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 67

BOARD OF NURSING

Administrator:	Martha S. Bursinger
EMAIL Address:	bursingm@mail.llr.state.sc.us
Internet Web Site:	http://www.llr.state.sc.us/POL/Nursing
 POL Division Office:	 Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director:	Ruby Brice McClain
 Board Location:	 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address:	P.O. Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550 Fax: (803) 896-4525

Board Established:	1935
SC Code of Laws Section:	40-33-10, et seq.
Regulation:	91-10, et seq.
Board Member Slots:	Nine
Board Meetings:	Bi-Monthly
Licensure Period:	Feb. 1 - Jan. 31
Reciprocity Accepted:	Yes

PROGRAM DESCRIPTION

The purpose of the Board of Nursing is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
REGISTERED NURSE (RN)	36,683	1,327 (By Exam)
REGISTERED NURSE (RN) REINSTATEMENT	548	2,195 (By Endorsement)
 PRACTICAL NURSE (LPN)	 10,604	 559 (By Exam)
PRACTICAL NURSE (LPN) REINSTATEMENT	281	367 (By Endorsement)

* Licensed Registered Nurses (RNs) who qualify may apply for additional special categories of licensure. These categories of licensure below were issued during the fiscal year but are not included in the annual total:

RN OFFICIAL RECOGNITION PRACTITIONER*	825	181
RN PRESCRIPTIVE AUTHORITY*	414	130

Total Licenses Issued 01-02 (RN and LPN): 52,564

Complaints:	436
Investigations:	492
Panel Hearings:	25
Disciplinary Actions (includes revocations, suspensions, consent orders)	114

BOARD OF OCCUPATIONAL THERAPY

Administrator: Kate K. Cox
EMAIL Address: coxk@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/OccupationalTherapy>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1139

Telephone: (803) 896-4683 Fax: (803) 896-4719

Board Established: 1977
S.C. Code of Laws Section: 40-36-5, et seq.
Regulation: 94-1, et seq.
Board Member Slots: Seven
Board Meetings: Quarterly
Licensure Period: March 16 - March 15 (Biennial)
Reciprocity Accepted: Endorsement Only

PROGRAM DESCRIPTION

The Board of Occupational Therapy examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSE:</u>	<u>NEW LICENSES ISSUED:</u>
OCCUPATIONAL THERAPIST	1,020	110
CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT	384	45
Total Licenses In Effect During 01-02 (All Categories):		<u>1,569</u>

Complaints: 7
Investigations: 7
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 5

BOARD OF EXAMINERS IN OPTICIANRY

Administrator: Kate K. Cox
EMAIL Address: coxk@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Opticians>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4681 Fax: (803) 896-4719

Board Established: 1978
S.C. Code of Laws Section: 40-38-10, et seq.
Regulation: 96-10, et seq.
Board Member Slots: Seven
Board Meetings: Four - Annually
Licensure Period: Oct. 1 - Sept. 30
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The mission of the Board is to administer, coordinate and enforce the provisions of the S.C. Opticianry Law. The Board examines and licenses opticians in the state, registers apprentices and administers examinations appropriate to the education and experience of the candidate to determine qualifications to adequately serve the public as an optician. It also investigates complaints and disciplines opticians and apprentices if necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
OPTICIAN	405	25
OPTICIAN (CONTACT LENS)	150	7
OPTICIAN APRENTICE	92	35

Total Licenses Issued 01-02 (All Categories): 714

Complaints: 8
Investigations: 8
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 1

BOARD OF EXAMINERS IN OPTOMETRY

Program Assistant: Angie M. Combs
EMAIL Address: combsa@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Optometry>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4679 Fax: (803) 896-4719

Board Established: 1917
S.C. Code of Laws Section: 40-37-10, et seq.
Regulation: 95-1, et seq.
Board Member Slots: Seven
Board Meetings: Four - Annually
Licensure Period: Oct. 1 - Sept. 30
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board licenses qualified optometrists in the state. It investigates complaints against licensees and disciplines if necessary. The Board sets policies that assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes. The Board educates the public on appropriate health issues.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
OPTOMETRIST	591	34
	Total Licenses Issued 01-02: <u>625</u>	

Complaints:	17
Investigations:	17
Board Hearings:	0
Disciplinary Actions (includes revocations, suspensions, consent orders):	3

BOARD OF PHARMACY

Administrator: Lee Ann F. Bundrick
 EMAIL Address: funderbm@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Pharmacy>

POL Division Office: Office of Business and Related Services and Dentistry,
 Long Term Health Care and Pharmacy (BRS-DLP)

Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
 Mailing Address: P. O. Box 11927
 Columbia, SC 29211-1927
 Telephone: (803) 896-4700 Fax: (803) 896-4596

Board Established: 1876
 S.C. Code of Laws Section: 40-43-10, et seq.
 Regulation: 99-43, et seq.
 Board Member Slots: Eight Board Meetings: Five Times Annually
 Licensure Period: Pharmacists - May 1 - April 30
 Permits - July 1 - June 30
 Technician Registration - July 1 - June 30
 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board protects the health and safety of the public by: enforcing laws and regulations governing pharmacies; performing routine annual inspections of drug outlets and pharmacies; issuing licenses to pharmacists, permits to drug outlets and pharmacies, and registrations to technicians, administering the reciprocity process to qualified pharmacists from other states; receiving and investigating complaints; holding administrative hearings against pharmacists, permit holders, and technicians; and developing laws and regulations necessary in the regulation of the pharmacy profession.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE/PERMIT CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHARMACIST	5,014	194
INACTIVE PHARMACIST	-	269
PHARMACY, NON RESIDENT, NON-DISPENSING DRUG OUTLET PERMIT, MEDICAL GAS/LEGEND DEVICES, AND WHOLESALE DISTRIBUTOR PERMIT	2,598	410
PHARMACY TECHNICIAN	3,607	1,257
Total Licenses/Permits Issued 01-02 (All Categories):		<u>13,332</u>

Complaints:	145
Investigations:	132
Board Hearings:	12
Biennial Routine Inspections:	815
Disciplinary Actions (includes revocations, suspensions, consent orders):	28

BOARD OF PHYSICAL THERAPY EXAMINERS

Administrator: Veronica Reynolds, Administrator
EMAIL Address: reynoldsv@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/PhysicalTherapy>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4655 Fax: (803) 896-4719

Board Established: 1952
S.C. Code of Laws Section: 40-45-5, et seq.
Regulation: 101-1, et seq.
Board Member Slots: Nine
Board Meetings: Quarterly
Licensure Period: Jan. 1 - Dec. 31 (Biennial)
Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PHYSICAL THERAPIST	1,912	537
PHYSICAL THERAPIST ASSISTANT	921	171
Total Licenses Issued 01-02 (All Categories):		<u>3,541</u>

Complaints: 10
Investigations: 10
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 6

PILOTAGE COMMISSION

Administrator: Randall L. Bryant
EMAIL Address: bryantr@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Pilotage>

POL Division Office: Office of Business and Related Services and Dentistry,
Long Term Health Care and Pharmacy (BRS-DLP)
Assistant Deputy Director: Randall Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104
Mailing Address: P.O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4415 Fax: (803) 896-4484

Board Established: 1872
S.C. Code of Laws Section: 54-15-40, et seq.
Regulation: 136-01, et seq.
Board Member Slots: Six
Board Meetings: Monthly
Licensure Period: All licenses issued and renewed by the Commission - None through LLR
Reciprocity Accepted: No

PROGRAM DESCRIPTION

No licenses are issued through the Department of Labor, Licensing and Regulation. The Commission licenses qualified harbor pilots for the Ports of Charleston, Port Royal, Georgetown and/or Little River. All applicants must be individually approved by the Commission majority before they are placed into the apprenticeship program for training and qualification for licensure by the Commission. The Commission investigates complaints against licensees and takes appropriate action when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
CHARLESTON BAR AND HARBOR PILOTS	20	0
GEORGETOWN BAR AND HARBOR PILOTS	2	0
PORT ROYAL BAR AND HARBOR PILOTS	1 + (8 Associates Charleston Pilots)	0

Total Licenses Issued 01-02: 23

Complaints: 0
Investigations: 1 - Incident Investigation Conducted by the Coast Guard
Board Hearings: 0
Disciplinary Actions (includes revocations, suspensions, consent orders): 0

BOARD OF PODIATRY EXAMINERS

Administrator: John D. Volmer
EMAIL Address: volmerj@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Podiatry>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4685 Fax: (803) 896-4515

Board Established: 1935
S.C. Code of Laws Section: 40-51-10, et seq.
Regulation: 134-10, et seq.
Board Member Slots: Five
Board Meetings: Semi-Annual
Licensure Period: Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PODIATRIST	134	9
	Total Licenses Issued 01-02:	<u>143</u>

Complaints: 5
Investigations: 11
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 1

BOARD OF PSYCHOLOGY EXAMINERS

Administrator: Patricia F. Glenn
EMAIL Address: glennp@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Psychology>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329
Telephone: (803) 896-4664 Fax: (803) 896-4687

Board Established: 1968
S.C. Code of Laws Section: 40-55-20, et seq.
Regulation: 100-10, et seq.
Board Member Slots: Eight
Board Meetings: Every Other Month
Licensure Period: Dec. 1 - Nov. 30
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board regulates practitioners of psychology, accepts applications and holds examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

STATISTICAL INFORMATION FY 2001-02

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
PSYCHOLOGIST	533	20
	Total Licenses Issued 01-02:	<u>553</u>

Complaints: 11
Investigations: 11
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 0

BOARD OF PYROTECHNIC SAFETY

Program Coordinator: Edwin A Farnell
EMAIL Address: farnelle@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Pyrotechnic>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4400 Fax: (803) 896-4404

Board Established: 1979
S.C. Code of Laws Section: 40-56-10, et seq.
Regulation: 19-405, et seq.
Board Member Slots: Six
Board Meetings: Bi-Annually
Licensure Period: July 16 - July 15 Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Pyrotechnic Safety assures compliance with state laws and regulations pertaining to the storage and sale of pyrotechnics (fireworks) within the state. Licenses are issued to qualified pyrotechnic wholesale distributors, wholesale storage facilities and jobbers of fireworks. Staff provides technical interpretations of the law, performs inspections, investigates complaints and provides assistance to local enforcement to assure that facilities which store and offer for sale pyrotechnic products meet state law.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES:</u>	<u>NEW LICENSES:</u>
WHOLESALE FIREWORKS DISTRIBUTOR	27	4
FIREWORKS JOBBER	7	1
WHOLESALE STORAGE (CLASS B)	1	0
Total Licenses Issued 01-02 (All Categories):		<u>34</u>

Routine Inspections: 34 - State-Licensed Facilities & Permitted Storage Area Inspections
302 - Municipal/County Retail Facility Conformance Inspections

Complaints: 30

Investigations: 30

Board Hearings: 0

Disciplinary Actions (includes revocations, suspensions, consent orders): 0 (Note: No statutory disciplinary authority)

BOARD OF REAL ESTATE APPRAISERS

Administrator: Robert L. Selman
 EMAIL Address: selmanr@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/RealEstateAppraisers>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Ste 201
 Mailing Address: P. O. Box 11847
 Columbia, SC 29211-1847
 Telephone: (803) 896-4440 Fax: (803) 896-4404

Board Established: 1991
 SC Code of Laws Section: 40-60-10, et seq.
 Regulation: 137-100, et seq.
 Board Member Slots: Seven
 Board Meetings: Quarterly
 Licensure Period: July 1 - June 30
 Reciprocity Accepted: Yes

PROGRAM DESCRIPTION

The Board: establishes qualifications for appraiser certification and licensure; administers examinations; investigates complaints; provides discipline; and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
LICENSED APPRAISER	425	6
CERTIFIED GENERAL APPRAISER	552	20
APPRAISAL APPRENTICE	448	185
CERTIFIED RESIDENTIAL APPRAISER	662	10
CERTIFIED RESIDENTIAL MASS APPRAISER	9	0
CERTIFIED GENERAL MASS APPRAISER	9	1
LICENSED MASS APPRAISER	43	0
Total Licenses Issued 01-02 (All Categories):		<u>2,330</u>

Complaints: 113
 Investigations: 113
 Board Hearings: 3
 Disciplinary Actions (includes
 revocations, suspensions,
 consent orders): 30

REAL ESTATE COMMISSION

Administrator: Robert L. Selman
 EMAIL Address: selmanr@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/RealEstateCommission>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
 Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201
 Mailing Address: P.O. Box 11847
 Columbia, SC 29211-1847
 Telephone: (803) 896-4440 Fax: (803) 896-4404

Commission Established: 1956
 S.C. Code of Laws Section: 40-57-5, et seq. Regulation: 105-1, et seq.
 Member Slots: Nine Board Meetings: Monthly
 Licensure Period: July 1 - June 30 (Biennial)
 Reciprocity Accepted: Yes - Education and Examination (NC, GA, W V, KY)

PROGRAM DESCRIPTION

As a regulatory office within the POL Division of LLR, the South Carolina Real Estate Commission establishes qualifications for licensure to practice real estate; ensures licensee compliance with the license law; disciplines licensees found in violation; and recommends legislation which protects the public without stifling innovation and growth within the real estate industry.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY (licenses are renewed biennially)*:</u>	<u>NEW LICENSES:</u>	<u>RENEWAL LICENSES:</u>
BROKER-IN-CHARGE	263	12,516 (all categories)
BROKER	122	
SALESMAN	1,779	
TIME SHARE SALESMAN	425	
PROPERTYMANAGER-IN-CHARGE	75	
PROPERTYMANAGER	152	
New Licenses Issued During 01-02 (All Categories):	2,816	
Total Licenses In Effect 01-02 (All Categories):		31,733*
Investigations:	285	
Board Hearings:	5	
Routine Inspections:	383	
Complaints:	292	
Disciplinary Actions (includes revocations, suspensions, consent orders):	37	

*All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year but remain in effect during the reported fiscal year.

RESIDENTIAL BUILDERS COMMISSION

Program Coordinator: Charles McAlister
EMAIL Address: mcalistr@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/ResidentialBuilders>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4696 Fax: (803) 896-4656

Board Established: 1974
S.C. Code of Laws Section: 40-59-10, et seq.
Regulation: 106-10, et seq.
Board Member Slots: Seven
Board Meetings: Monthly
Licensure Period: July 1 - June 30
Reciprocity Accepted: Yes - North Carolina

PROGRAM DESCRIPTION

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from home owners who are having problems with builders or specialty contractors.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
RESIDENTIAL BUILDER	7,341	553
SPECIALTY CONTRACTOR	7,808	2,192
HOME INSPECTOR	545	193

Total Licenses Issued 01-02 (All Categories): 18,632

Complaints: 1,167
Inspections: 2,100
Board Hearings: 107
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 89

BOARD OF SOCIAL WORK EXAMINERS

Administrator: Patricia F. Glenn
EMAIL Address: glennp@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/SocialWorkers>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4665 Fax: (803) 896-4687

Board Established: 1968
S.C. Code of Laws Section: 40-63-10, et seq.
Regulation: 110-10, et seq.
Board Member Slots: Seven
Board Meetings: Every Other Month
Licensure Period: Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

This Board reviews applicant credentials and licenses social workers who practice in the state. The Board licenses four levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
BACCALAUREATE SOCIAL WORKER	1,302	33
INDEPENDENT SOCIAL WORKER	222	0
INDEPENDENT SOCIAL WORKER - AP	33	4
INDEPENDENT SOCIAL WORKER - CP	366	49
MASTER SOCIAL WORKER	1,574	116
TEMPORARY SOCIAL WORKER	0	0

Total Licenses Issued 01-02 (All Categories): 3,699

Complaints: 24
Investigations: 24
Board Hearings: 0
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 3

BOARD OF SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

Administrator: Veronica Reynolds
 EMAIL Address: reynoldsv@mail.llr.state.sc.us
 Internet Web Site: <http://www.llr.state.sc.us/POL/Speech>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
 Mailing Address: P. O. Box 11329
 Columbia, SC 29211-1329
 Telephone: (803) 896-4650 Fax: (803) 896-4719

Board Established: 1974
 S.C. Code of Laws Section: 40-67-10, et seq.
 Regulation: 115-20, et seq.
 Board Member Slots: Five
 Board Meetings: Quarterly
 Licensure Period: April 1 - March 31 (Biennial)
 Interns Only: Monthly for 12 month period
 Endorsement Accepted: Yes

PROGRAM DESCRIPTION

This Board's primary responsibility is to protect the public through the regulation of professionals who practice speech-language pathology or audiology. It investigates complaints and disciplines when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
AUDIOLOGIST	149	5
AUDIOLOGIST - INACTIVE STATUS	8	0
AUDIOLOGIST - INTERN	0	4
SPEECH-LANGUAGE PATHOLOGIST	530	55
SPEECH-LANGUAGE-INACTIVE STATUS	62	0
SPEECH-LANGUAGE PATHOLOGIST - INTERN	0	51
SPEECHASSISTANT	11	4

Total Licenses In Effect 01-02 (All Categories): 1,188*

Complaints: 1
 Investigations: 1
 Board Hearings: 0
 Disciplinary Actions (includes
 revocations, suspensions,
 consent orders): 0

* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year and remain in effect during the reporting year.

BOARD OF VETERINARY MEDICAL EXAMINERS

Administrator: Alana T. Holmes
EMAIL Address: holmesa@mail.llr.state.sc.us
Internet Web Site: <http://www.llr.state.sc.us/POL/Veterinary>

POL Division Office: Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address: P. O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4598 Fax: (803) 896-4719

Board Established: 1920
S.C. Code of Laws Section: 40-69-10, et seq.
Regulation: 120-10, et seq.
Board Member Slots: Eight
Board Meetings: Twice Annually
Licensure Period: Jan. 1 - Dec. 31
Reciprocity Accepted: No

PROGRAM DESCRIPTION

The Board of Veterinary Medical Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. It investigates complaints and disciplines when necessary.

STATISTICAL INFORMATION FY 2001-2002

<u>LICENSE CATEGORY:</u>	<u>RENEWAL LICENSES ISSUED:</u>	<u>NEW LICENSES ISSUED:</u>
VETERINARIAN	1,081	73
ANIMAL HEALTH TECHNICIAN	75	2
Total Licenses Issued 01-02 (All Categories):	<u>1,231</u>	

Complaints: 51
Investigations: 51
Board Hearings: 4
Disciplinary Actions (includes
revocations, suspensions,
consent orders): 3

OFFICE OF LEGISLATIVE LIAISON

The Legislative Liaison Office (LLO) within the South Carolina Department of Labor, Licensing and Regulation (LLR) reports to the Office of the Director. Its charge is to review, facilitate and introduce legislation that impacts all LLR divisions. The Department consists of 40 professional and occupational licensing boards/commissions, the Division of Labor, the S.C. Fire Academy and the Office of State Fire Marshal. As a cabinet agency, the LLO provides legislative reports and advisory opinions for the Director to submit to the Governor and his staff as to the status of all legislation affecting LLR.

The LLO initiates the submission of legislation to the General Assembly by reviewing, analyzing and interpreting the impact that legislation may have on:

- The Division of Professional and Occupational Licensing, serving a quarter of a million licensed professionals.
- The Division of Fire and Life Safety, which includes the Office of State Fire Marshal and Fire Academy;
- The Division of Labor, which includes Occupational Safety and Health, OSHA Voluntary Programs, Office of Payment of Wages and Child Labor, Elevator and Amusement Rides and Migrant Labor.

Subsequently, the LLO works directly with elected officials and legislative staff to advise and propose legislation to ensure that "South Carolina is a safer and better place to work and live."

In 1996, Act 453 was passed into law that established Title 40, Chapter 1. This statute governs the board regulation of professions and occupations within LLR. One of the LLO's primary directives has been to assist agency boards and commissions in revising their practice acts to comply with Act 453.

The 2002 legislative session was the second half of a biennium in which LLR filed and passed two regulations, four practice acts, and 14 bills offering statutory changes. Thirty-one additional regulations were introduced and are poised for review during the 2003 legislative session. The following is a list of LLR practice acts, bills and regulations that passed during the 2002 meeting of the S.C. General Assembly:

Practice acts passed this session and effective date:

Environmental Certification Practice Act	March 5, 2002
Social Work Examiners Practice Act	March 12, 2002
Funeral Board Practice Act	June 5, 2002
Residential Builders Practice Act	Aug. 2, 2002

Bills passed offering statutory changes:

Building Codes Council	March 5, 2002
LLR-Administration	March 5, 2002
Real Estate Commission	March 6, 2002
Board of Medical Examiners	April 22, 2002
Long Term Health Care Administrators	May 14, 2002
Board of Nursing	May 14, 2002
Division of Labor	May 15, 2002
Liquefied Petroleum Gas Board	May 29, 2002
Environmental Certification Board	June 3, 2002
Board of Pharmacy	June 4, 2002
Board of Medical Examiners	June 5, 2002
Board of Architecture	June 6, 2002
Board of Nursing	July 1, 2002
Office of the State Fire Marshal	July 2, 2002
Division of Labor	July 26, 2002
Contractors Board	Aug. 2, 2002

Regulations passed this session

Medical Examiners-5 th Pathway Regulations	May 2, 2002
OSHA	June 3, 2002

OFFICE OF PUBLIC INFORMATION

The function of the Office of Public Information is to keep the public aware of LLR's programs, activities and services. In addition to answering questions from the media and the general public on every aspect of the agency, this office publishes and distributes the agency's posters, booklets, newsletters and other publications. The office also oversees the content and design of the agency's Web site.

In response to requests from workers, licensees, members of the fire service, the public and businesses, the Office of Public Information provides copies of various agency publications. The office also fulfills the department's obligations under the state's Freedom of Information Act by providing information from the agency's files in response to requests from the news media, businesses, workers and other interested persons. The Office of Public Information also is responsible for publication of the agency's Annual Report, administration of the Safety Achievement Awards Program and management of the South Carolina OSHA Subscription Service.

POSTERS

Division of Labor

SCLLR-1	Labor Law Abstract (required of all employers)
SCLLR-5 SH-94	Occupational Safety and Health (required of all employers)
SCLLR-5	Occupational Safety and Health (Spanish version)

S.C. Workers' Compensation Commission

NOTICE	"Workers' Compensation Works for You" (must be posted by all employers subject to Workers' Compensation laws)
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S.C. Employment Security Commission

UCI-104	"Workers Pay No Part of the Cost for Job Insurance" (required of all employers)
UCI-105	"If You Become Unemployed" (required of all employers)

FORMS

OSHA Form 200 - Log and Summary of Occupational Injuries and Illnesses
OSHA Form 101 - Supplementary Record of Occupational Injuries and Illnesses
Elevator Registration Forms

PUBLICATIONS

South Carolina Department of Labor, Licensing and Regulation Annual Report
South Carolina Department of Labor, Licensing and Regulation Directory of Programs
South Carolina Labor Laws
South Carolina Occupational Safety and Health Standards Additions for General Industry and Construction
Occupational Safety and Health Program Directives
South Carolina OSHA Information Memoranda
South Carolina OSHAGRAM
South Carolina Occupational Injury and Illness Survey
South Carolina Elevator and Amusement Ride Codes and Regulations
Occupational Health and Safety Review Board Rules of Procedure
Employee/Employer Rights and Responsibilities Under South Carolina and Federal Law
Understanding South Carolina OSHA

Additional publications from the Division of Fire and Life Safety and the Division of Professional and Occupational Licensing, including brochures and newsletters, are available. For more information, call (803) 896-4380.

**SOUTH CAROLINA DEPARTMENT OF LABOR,
LICENSING AND REGULATION
2001-2002 FISCAL YEAR EXPENDITURES**

	Fiscal Year 2000-2001	Fiscal Year 2001-2002
Division of Labor	\$5,385,916	\$4,906,644
Division of Fire and Life Safety	\$4,473,419	\$4,955,071
Division of Professional and Occupational Licensing	\$11,324,566	\$10,949,948
Division of Administration	\$3,174,990	\$3,011,520
<u>Employer Contributions</u>	<u>\$4,129,734</u>	<u>\$4,315,750</u>
Total Labor, Licensing and Regulation	\$28,488,625	\$28,138,933

