

MINUTES
South Carolina Board of Long Term Health Care Administrators
Board Meeting

9:30 a.m., December 6, 2012
Synergy Business Park
110 Centerview Drive, Kingstree Building Room 105
Columbia, South Carolina

Thursday, December 6, 2012

Note: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting.

1. Meeting Called to Order

Daniel R. McLeod, Jr., presiding Chairman, of Greenville, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:38 a.m. Other members present for the meeting included: David B. Buckshorn, Vice Chairman, of Greenwood, Marvin Hyatt, of Rock Hill; Nikki Robertson, of Columbia, and Julius B. Kinney, Jr., of Anderson, Pam Dukes, of Columbia, Melvin K. Hiatt, of Fairfax .

Staff members participating in the meeting included: Stephanie Calhoun, Administrative Assistant, Lee Ann Bundrick, Board Administrator, Georgia L. Lewis, Advice Attorney, Darra Coleman, Office of Advice Counsel, Ashley Bailey, Investigator, Office of Investigations and Enforcement, Althea Myers, Chief Investigator, Office of Investigations and Enforcement and Pat Hanks, Legal Counsel, Office of General Counsel.

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

2. Pledge of Allegiance

All present recited the Pledge of Allegiance.

3. Introduction of Board Members and All Other Persons Attending

Mr. McLeod introduced the members present.

4. Consideration of Excuses for Absences of Board Members

There no Board member absences.

5. Chairman's Remarks

There were no chairman remarks.

6. Administrator's Remarks

There were no administrator remarks

7. Approval of the Meeting Minutes
September 20, 2012 Board Meeting Minutes

MOTION

Mr. Kinney made a motion the Board approve the minutes of the September 20, 2012 Board meeting. Mr. Hyatt seconded the motion which carried unanimously.

8. Joint Presentation by the Office of Investigation & Enforcement, Office of General Counsel and Office of Advice Counsel

9. Compliance Report

Investigative Review Committee

Althea Myers presented the recommendations from the Investigative Review Committee meeting held on November 13, 2012.

Dismissals

MOTION

Mr. Buckshorn made a motion the Board approve the recommended dismissals. Mr. Hyatt seconded the motion which carried unanimously.

Formal Complaints

MOTION

Mr. Buckshorn made a motion the Board approve the recommended formal complaints. Mr. Kinney seconded the motion which carried unanimously.

Office of Investigations Report

Ms. Myers presented the report from the Office of Investigations.

There are three (3) active investigations, thirty-one (31) closed cases, nine (9) do not open cases, and two (2) pending Board action cases. These cases were received from January 1, 2011 through December 31, 2011

There are twenty (20) active investigations, twelve (12) closed cases, six (6) do not open cases and eight (8) pending Board action cases. These cases were received from January 1, 2012 through November 13, 2012.

Office of General Counsel Report

Mr. Hanks presented the Board with an overview of the cases in the Office of General Counsel. There are seven (7) open cases, six (6) pending actions, one (1) Consent Agreement/Memorandum of Agreement, and eleven (11) closed cases.

10. Committee Reports

Credentials Committee

The Board took the report of the Credentials Committee as information. The report shows eight (8) nursing home administrators (NHA), ten (10) Community Residential Care Facility Administrator (CRCF), and two (2) dual candidates have been approved since November 29, 2012. The report shows that three (3) NHA provisional licenses, seven (7) CRCFA provisional licenses and no dual provisional license have been issued since November 29, 2012. It also shows four (4) nursing home administrators, ten (10) community residential care administrators and three (3) dual administrator licensed between September 20, 2012 to November 29, 2012. As of January 1, 2012, twenty-three (23) nursing home administrators, forty-seven (47) community residential care administrators and twelve (12) dual administrators were licensed.

Education Committee

The Board took the report of the Education Committee as information.

a. Webinar

The Education Committee made a recommendation to the board not to accept the webinar request from CEU Spa. The reason for the recommendation is that the review and approval process for online programs, and the monitoring of such programs, would require significant staff and the Board resources as well as changes to existing regulations and guidelines for educational programs. The current policy only allows webinars approved by NAB/NCERS to count for CE credits for South Carolina Administrators. It should not be changed or modified at this time.

AIT Committee

AIT Committee Report

The Board took the AIT Committee report as information. The report shows six (6) AIT candidates currently being trained by AIT Preceptors. It also shows two (2) candidates who completed the program. There are currently 37 Preceptors in South Carolina.

a. AIT Committee-Preceptor Update

Mr. Kinney gave a report on where the committee regarding the recruitment of Nursing Home Administrators to become AIT Preceptors.

11. Executive Session for Legal Advice

Executive Session In

MOTION

Mr. Kinney made a motion to go into executive session. Ms. Robertson seconded the motion which carried unanimously.

Executive Session Out

MOTION

Mr. Hyatt made a motion come out of executive session. Ms. Robertson seconded the motion which carried unanimously.

12. Applicant Appearance(s) - Qualification Approval

Mark H. Lee

Mr. Lee's appeared before the Board because he requested reconsideration of his application after being denied by staff for not meeting the pre-examination requirements.

MOTION

Mr. Kinney made a motion that Mr. Lee not be allowed to sit for the national and state exams. Mr. Hyatt seconded the motion which carried unanimously.

Wendy B. Reeves

Ms. Reeves's came appeared before the Board because she requested reconsideration of her application after being denied by staff for not meeting the pre-examination requirements for NHA and CRCF.

MOTION

Ms. Dukes made a motion that Ms. Reeves not be allowed to sit for the national and state exams. Mr. Kinney seconded the motion which carried unanimously.

Stephen P. Barrineau

Mr. Barrineau's attorney requested that his client appear before the Board at its next meeting, due to illness.

13. Other New Business

Office of Finance Report

The Board reviewed the Financial Report. After some discussion it was taken as information.

2013 Board Meeting Dates

The Board meeting dates was taken as information.

Election of Officers for 2013

MOTION

Mr. Kinney made a motion to keep the current Officers. Mr. Hyatt seconded the motion which carried unanimously.

Board Member Terms

There was discussion about the term limits and the need to fill vacant positions on the Board.

Board Regulation Review

The Board discussed the need to review and revised regulations.

Inactive License Continuing Education Hours

Staff made the Board aware that the regulations 93-50(E) does not require inactive licensees to complete continuing education hours annually unless they reactivate the license. An e-blast will be sent to all licensees regarding this regulation. The Board agreed that the licensee should be told that it would be to their best interest to keep of with the continuing education hours annually.

Public Comments

There were not public comments.

Adjourn

MOTION

Mr. Kinney made a motion to adjourn the meeting. Mr. Buckshorn seconded the motion, which carried unanimously.

The December 6, 2012 meeting of the SC Board of Long Term Health Care Administrators adjourned at 2:55 pm.