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APPROVED MINUTES
South Carolina Board of Cosmetology
Board Meeting
10:00 a.m., July 15, 2013
Synergy Business Park
Kingtree Building
110 Centerview Drive, Conference Room 105
Columbia, South Carolina 29210

Meeting Called to Order

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Pledge of Allegiance

Rules of the Meeting Read by the Chairman

Introduction of Board Members:

Chairperson Melanie C. Thompson called the regular meeting of the Board of Cosmetology to order. Other Board members present for the meeting included, Janice Curtis, Cindy Rodgers, Selena M. Brown, and Stephanie Nye.

Staff Members Participating in the Meeting:

Sara McCartha, Advice Counsel; Mary League, Advice Counsel; Tracey McCarley, Administrator; Yolanda Rodgers, OIE; Robbie Boland, Jim Kyzer; Charlie Ido, Assistant Deputy Director; Andrew Rogers, Assistant General Counsel; Matteh Taylor, Roz Bailey-Glover, Administrative Staff; Cecelia P. Englert, Court Reporter.

All Other Persons Attending:

Chesley Phillips, Mame Diop, Ali Secka, Mariah Trevillian, Tammy Pritcher, Rosanne Kinley, Heng Kao, Erica Horten, Beatriz Hernandez, Tony Maioriello, Chatherine Stabler, Debbie Stabler, Gloria Smith, Lynn Jones, Nancy Poole, Marggie Osborne, Clifton Elliott, Colleen Large, Gail Lobe, Charmaine Green, Karen Stacks, Raymond Lee, Jennifer K. Norman, Jim Kyzer, Natasha Johnson, Hourn Hon, Monica Loevn, Jessica Cowan,

Approval of Excused Absences: None

Approval of the Minutes for: May 13, 2013

MOTION:

Ms. Curtis made a motion to approve the minutes with changes stated. Ms. Nye seconded the motion, which carried unanimously.

Approval of Agenda

MOTION:

Ms. Curtis made a motion to approve the agenda with any deviations necessary. Ms. Rodgers seconded the motion, which carried unanimously.

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Administrator’s Remarks – Tracey McCarley

Ms. McCarley turned the meeting over to Mr. Ido. Mr. Ido stated that during Staff Appreciation Day, Ms. Taylor was not present, so he presented Ms. Taylor with a ten year service award and a ten year pin.

Financial Monthly Report – May 2013

Ms. McCarley stated that Ms. Laura Pace from the Finance Department was unable to attend today’s meeting to clarify the budget numbers. Ms. Thompson stated that the Board still has questions and wanted answers about the budget numbers and adjustments that were made.

OIE Report – Office of Investigations and Enforcement – Yolanda Rodgers

Ms. Rodgers appeared before the Board and reviewed the OIE report on behalf of Sharon Wolfe. Ms. Rodgers stated there were 32 cases, 14 active cases, and 8 cases marked do not open. From January 1 – July 12, 2013 there were cases carried over from the previous year (2012). Ms. Thompson asked Ms. Rodgers to provide the Board with the total number of previous cases which appeared on the report. Ms. Rodgers stated she would provide the report for the next Board meeting.

IRC Report – Yolanda Rodgers

There were 5 cases dismissed with no violations found, 3 were dismissed with a cease and desist notice. There were 9 formal complaints filed, 4 formal complaints filed with cease and desist notices issued, and 2 letters of caution issued.

MOTION:

Ms. Rodgers made a motion to accept the IRC report as information. Ms. Brown seconded the motion, which carried unanimously.

OGC Report – Office of General Counsel – Andrew Rogers

Mr. Rogers reported there were 170 open cases, 89 pending actions, 63 pending memorandums of agreement, 3 pending hearings, 12 pending final orders, 56 closed cases (on or after May 13, 2013), and 3 appeals.

Ms. Thompson wanted to know what was holding up the approval of the hearing officer that the Board elected. The Board is still waiting for the officer’s approval.

Inspection Report – Approval of Inspection Report – Robbie Boland

Mr. Boland stated that there were 581 inspections in May, 10 of which were schools. There were 446 inspections in June, 7 of which were schools. There were a total of 7,530 inspections done year to date, with 121 school inspections. The Board accepted the inspection report as information.

Old Business

Continuing Education Provider Discussion -Advance Association of Cosmetology (AAC) – Lynn Jones

Ms. Jones appeared before the Board to answer questions regarding the submission of continuing education packets to USC. Ms. Curtis asked Ms. Jones if she was aware that she had 10 days to submit attendance packets to USC. Ms. Jones stated that she was not aware that she was sending in the reports late. Ms. Taylor added that moving of class dates have become a problem with AAC. Ms. Jones stated that the May 22nd class was originally held at a salon which had an overflow of attendees so it was changed to a hotel to accommodate the attendees. Ms. Curtis let Ms. Jones know that most providers simply cut off the registration when there are too many attendees. Ms. Jones stated that she did contact all registrants. Ms. Jones was reminded that all location changes must be approved by the Board. The

103 Board concluded their inquiry.

104 **Continuing Education Provider Discussion -BIG – Karen Stacks**

105 Ms. Stacks stated that on April 27, 2013 a class was to be held at 131 Inn Keepers Drive. Three attendees
106 were waiting at the location 131 Inn Keepers location including Ms. Curtis. The class, however, was
107 changed to 110 Inn Keepers Drive. Ms. Stacks stated that she contacted the attendees, but they said they
108 were not turning around to come to the new location. Ms. Stacks stated that the new location appeared on
109 the attendees receipt. LLR's website contained an incorrect address. The three people were given the
110 option to attend another class or receive a refund. January 2013 changes did not make it to the LLR
111 website. Ms. Curtis let Ms. Stacks know that changes must be presented to the Board first. Ms. Stacks
112 stated that she emailed the change to Ms. Taylor at LLR. However, Ms. Taylor stated that there was no
113 response to confirm any of the changes from Ms. Stacks. No response means the provider accepted the
114 change. The Board let Ms. Stacks know that deadlines will be adhered to for the upcoming review and
115 that providers must insure that changes made must be approved first by the Board.

116

117 **Review for Pre-Approval of Continuing Education for 2014 – Southern Spa & Salon Conference**
118 **(Hickory Mart Shows) Hickory, NC – Rosanne Kinley**

119 Ms. Rosanne Kinley appeared before the Board on behalf of Ms. Branham from of the Hickory Mart
120 Show. Ms. Curtis let Ms. Kinley know that the negative feedback received from the show was the reason
121 the Board wanted to address their concerns. In particular, sanitation standards were in question in some
122 of the classes regarding waxing and the non-use of gloves for sanitation reasons. Ms. Curtis stated that
123 she still wanted to speak with Ms. Branham, particularly about adding people to the USC list. Ms. Kinley
124 stated that this was done because Ms. Branham was trying to help the attendees. Ms. Kinley stated that
125 on the registration form, a special notice will be given to South Carolina attendees to complete all
126 documents and have the attendees to sign the statement. There is one monitor per class at the conference.
127 Ms. Kinley stated that she wanted to add to the November agenda and revise the agenda for July 16, 2013
128 and add the Hickory Show.

129

130 **Continuing Education Provider 2014 Memorandum - Omit "Monitors" from memo**

131 Board members were given a copy of the revised continuing education provider memo for 2014. The
132 Board agreed to omit the word "monitors" from the memo. Monitors are no longer require to provide a
133 copy of their license.

134 **MOTION:**

135 Ms. Curtis made a motion to approve changes to the 2014 memo and remove the word "monitors". Ms.
136 Rodgers seconded the motion, which carried unanimously.

137 **Continuing Education Quarterly Report – USC**

138 A report from USC on continuing education class packet submissions was provided to the Board as
139 information. Ms. Thompson commented that based on the report, the majority of the providers meet the
140 10 day requirement for submission. Some however, doubled the number of days for submission to 14-27
141 days making it difficult for USC to process certificates. Complaints from licensees regarding the
142 providers will be addressed by the Board at the October 2013 meeting. Ms. Thompson stated, "don't be
143 surprised in November if some classes are not approved by the Board".

144

145 **Review for Approval of Background for Renewal - Natasha Johnson (Salon & Registered**
146 **Cosmetology)**

147 Ms. Johnson appeared before the Board and stated she did not realize that the license was lapsed until she
148 came in to renew her salon license. The Board pointed out that the cosmetology license #31015 lapsed on
149 March 10, 2011, and the salon license #2194 lapsed on June 30, 2008. Ms. Johnson stated she is the only
150 person working in the shop and she opens only when she has customers. Ms. Johnson states that she is in
151 school pursuing a nursing education. She stated that she did not post her license in the salon even though

152 she knows the regulations required it. She kept the license at home on her dresser.

153

154 **MOTION:**

155 Ms. Curtis made a motion to go into executive session for legal advice. Ms. Rodgers seconded the
156 motion, which carried unanimously.

157

158 **The Board returned from executive session where no votes were taken or motions made.**

159

160 **MOTION:**

161 Ms. Brown made a motion that since both licenses were expired, both will be reinstated with conditions.
162 For the cosmetology license #31015 the Board issues a fine of \$500. For the salon license #2194, the
163 Board issues a fine of \$500. The licenses will be on probation for three (3) years, and Ms. Johnson is
164 required to take the law class. Any further problems, Ms. Johnson will return to the Board. Ms. Nye
165 seconded the motion, which carried unanimously.

166

167 An Order will be issued to Ms. Johnson within 60 days.

168

169 **MOTION:**

170 Ms. Rodgers made a motion to break for a 30 minute lunch. Ms. Curtis seconded the motion, which
171 carried unanimously.

172

173 **Public session resumed after lunch.**

174

175 **Review for Approval of Instructor Training Hours & Methods of Teaching - Trident Technical
176 College (750) – Jennifer Norman**

177 Ms. Norman appeared before the Board to answer questions about the proposed 750 hour student
178 instructor training course. Ms. Thompson had a question about page 2 of the documents submitted by Ms.
179 Norman. Ms. Thompson asked that the word “certificate” be removed from page 1. In addition, the text
180 should read, “must be licensed for at least two years”, to meet the State licensing requirements and must
181 obtain the certificate from Trident Technical College. Ms. Thompson also asked Ms. Norman to remove
182 the text regarding credit hours since the Board regulations recognize clock hours. There must be a clear-
183 cut explanation that there are clock hours and the text must state that the hours are required. Ms. Norman
184 will need to add a disclaimer or something to clarify the clock hours that count towards licensure. Ms.
185 McCartha will speak further with Trident Technical College to clarify the 750 clock hours in their
186 catalog.

187

188 **MOTION:**

189 Ms. Curtis made a motion to deny the application until the changes are made to the catalog. Ms. Rodgers
190 seconded the motion, which carried unanimously.

191

192 Ms. Norman asked for clarification from the Board. She is required to remove the confusion in the text
193 regarding credit hours versus clock hours. Ms. Norman will need to come back before the Board with the
194 corrections. Everything that shows credit hours must show the clock hour equivalent.

195

196 **New Business**

197 **Andrew Rogers – Hearings**

198

199 **Hearing - Beyond Measure Salon, Ms. Love**

200 Ms. Love appeared before the Board to answer questions from the Board. Mr. Rogers provided
201 background information regarding the consent agreement #2012-45, originally provided to the Board for
202 Linda G. Love, and final order #2012-46. There were two separate complaints where a fine was issued

203 and discipline classes required. The salon complaint was received by Ms. Love, as well as, the final
204 Order. Ms. Love objected to the sanctions so she has appeared before the Board today.

205
206 Ms. Love is now Ms. Archie. Ms. Archie stated that she owns the salon and stated that her license
207 expired and became lapsed. The complaint was against her and a fine was given in the amount of \$500
208 and a law class had to be taken. The fine was reduced to \$250 and the law class was on May 20, 2013.
209 Ms. Archie stated that she received another letter that she did not appear before the Board. Ms. Archie
210 objected to having to attend another law class which is actually the same class she completed already. Ms.
211 Archie stated she also paid the \$250 fine and attended the law class for the individual license. Ms. Archie
212 stated that she was licensed in 1987 and opened a second salon in 2002. She has eight people in the salon
213 working now. She misunderstood the requirement, thinking she already completed the requirements of the
214 Order, and did not realize there was a complaint against the salon too.

215
216 Mr. Rogers stated there are two actions before the Board, case #2012-45 against the cosmetology license
217 and case #2012-46 against the salon. There was also an issue about a booth renter being allowed to
218 practice without a credential.

219
220 **MOTION:**

221 Ms. Curtis made a motion to go into executive session for legal advice. Ms. Rodgers seconded the
222 motion, which carried unanimously.

223
224 **The Board returned from executive session where no votes were taken or motions made.**

225
226 **MOTION:**

227 Ms. Nye made a motion to amend the final order on case #201-46 reducing the fine from \$1,000 to \$500
228 and Ms. Archie is not required to take the law class again. The salon license will be reinstated with a
229 probationary period of one (1) year. Any additional problems will require Ms. Archie to return to the
230 Board. Ms. Curtis seconded the motion, which carried unanimously.

231
232 Ms. Archie stated she does not have a booth renter license. The Board suggested Ms. Archie take up the
233 matter of the booth renter's license with LLR staff. A final Order will be mailed to her.

234
235 **Hearing – Upscale Nails – Heng Kao**

236 Mr. Rogers stated that this is the case of a Memorandum of Agreement (MOA) against salon #87346,
237 with Mr. Heng Kao, licensed nail technician #NT 4781, who is the owner of Upscale Nails. Mr. Rogers
238 handed the Board a copy of the MOA and stated that the State was here for the Boards determination on
239 the sanctions in this case. The respondent, Mr. Kao, is here to tell his side of the story.

240
241 Mr. Kao received a letter from the Board with a fine for \$500. The Board rejected the \$500 fine so Mr.
242 Kao is here today to answer questions the Board may have. The last inspection report shows the inspector
243 wrote that the salon was clean. The last inspection was on December 11, 2012. A copy of the inspection
244 report done by Mr. Ronnie Blackmon was given to the Board for review. Mr. Kao also took a law class
245 before he was asked to do so. The Board was concerned about the 2009 and 2011 inspection and not the
246 2012 inspection. Mr. Kao stated he was present during the 2009 and 2011 inspections and that he was not
247 working full time and was out of the country for most of 2009 and 2011. The person he left in charge may
248 not have understood what to do in his absence.

249
250 **MOTION:**

251 Ms. Curtis made a motion to go into executive session for legal advice. Ms. Nye seconded the motion,
252 which carried unanimously.

253

254 **The Board returned from executive session where no votes were taken or motions made.**

255

256 **MOTION:**

257 Ms. Curtis made a motion for the Board to accept the MOA with the following sanctions. Regarding
258 violations to S.C. Code Ann. §§ 40-13-110(A)(1) the Board will impose a \$500 sanction. Regarding
259 violations to S.C. Code Ann. §§ 40-01-110(1)(f) the Board will impose a \$500 sanction. Regarding
260 violations to S.C. Code Ann. §§ 35-20(A) (5) the Board will impose a \$500 sanction. Mr. Kao has 120
261 days to pay the fines. He has already taken a law class. The salon license will be on probation for two
262 years. Ms. Rodgers seconded the motion. Ms. Nye was opposed to the motion. The motion carried.

263

264 **Hearing - Touba African Hair Braiding, Mame Diop (Diarra)**

265 Mr. Rogers stated that Ms. Diop, cosmetology license #60550, is the owner of Touba African Hair
266 Braiding, salon #88211. This hearing is regarding a 2011 complaint from Ms. Princess Edmonds who,
267 after one month had the weave removed because her hair fell out.

268

269 Ms. Thompson requested that LLR staff schedule hearings at the end of the agenda to allow for faster
270 cases to be heard first.

271

272 Per Mr. Rogers, the State is alleging that Ms. Diarra Mame Diop (hereinafter "Respondent") owner of the
273 Touba African Hair Braiding salon was charged with violations of S.C. Code Ann. §§ 40-13-110(A)(1),
274 40-13-110(A)(2), 40-13-110(A)(6), 40-1-110(1)(c), and 40-1-110(f). Respondent was charged with
275 violations of S.C. Code Ann. §§ 40-13-110(A)(2), 40-13-110(A)(6), 40-1-110(1)(c), 40-1-110(1)(f), and
276 40-1-110(g).

277

278 Ms. Diop testified that the client came into her shop in 2011. She looked at her hair and told her the hair
279 was too short, and the braiding would be tight. Ms. Diop stated that during the braiding Ms. Edmonds was
280 crying. Two to three weeks later, Ms. Edmonds stated the entire top of her scalp came out. Ms. Diop
281 testified that the scalp had an odor and she observed the scalp was missing hair. The client wanted her
282 money back and she refused.

283

284 The client, Ms. Edmonds, appeared before the Board to answer questions about her complaint. Ms.
285 Edmonds testified she had a sew-in done at Touba African Hair Braiding. She told Ms. Diop the braiding
286 was too tight and was told to go home and take two aspirins for the pain. Ms. Edmonds stated that Ms.
287 Diop told her that pain was common. She paid Ms. Edmonds \$150 for the service. Ms. Edmonds went
288 home and took over-the-counter pain medication which did not help at all. Ms. Edmonds stated that after
289 a few days she became concerned about the smell coming from her scalp, so she oiled the scalp and cut
290 the threads from the tracks. Ms. Edmonds stated that her sister assisted her in the removal of the tracks
291 and let Ms. Edmonds know that she could see her brain or an infection. Ms. Edmonds called Ms. Diop
292 and went to see her. Ms. Diop saw the scalp and gasped at the sight of the infection and apologized. Ms.
293 Edmonds stated that she had the sew-in for more than two weeks. Ms. Edmonds stated that Ms. Diop told
294 her to oil the scalp and to put an over-the-counter product on the scalp to re-grow the hair. Ms. Edmonds
295 stated she never had problems with her scalp in the past. A copy of the doctor's report was given to Mr.
296 Rogers for review. Ms. Edmonds went to the emergency room instead and had her sister to take photos of
297 her scalp. The photos were submitted as State's exhibit 1. Ms. Diop did not object to the photo being
298 submitted and the Board reviewed the photos. Ms. Edmonds received treatment at the hospital along with
299 antibiotics and pain medication. Ms. Edmonds was referred to a dermatologist. Ms. Edmonds submitted
300 the dermatologist report from May 26, 2011 to Mr. Rogers. Ms. Diop did not object to the report being
301 submitted as exhibit 2. Ms. Edmonds submitted evidence showing where the scalp started to heal after
302 medical treatment but the hair did not grow back. Evidence submitted as exhibit 3.

303

304 Ms. Diop was given a chance to ask Ms. Edmonds questions. Ms. Edmonds stated that she provided the
305 tracks and Ms. Diop provided the hair. Ms. Edmonds stated that the thread Ms. Diop used went through
306 the hair braid to sew in the track. There was continuous pain from the time the hair was braided. Ms.
307 Edmonds stated that the total process cost her \$500. The \$150 was paid to Ms. Diop for the labor only.
308

309 Dr. H.O. Thompson Jr., M.D. was sworn in to testify. Dr. Thompson stated he treated Ms. Edmonds for
310 central ulceration of the scalp. He stated that the weave was sewn in on May 2, 2011. The scalp became
311 sour, and based on the observation the hair loss was due to pulling. The scalp was clean of infection by
312 the time he saw Ms. Edmonds. He diagnosed Ms. Edmonds as having traction alopecia.
313

314 **The Board took a 10 minute break. The Board returned to the hearing.**
315

316 Ms. Mary Ann Miller, LLR Inspector, appeared before the Board to testify. Ms. Miller reviewed exhibit
317 4 which was a cease and desist notice issued to Ms. Diop. Ms. Miller verified that the cease and desist and
318 a citation. The citation was issued for two counts of unlicensed practice which carried a \$1,500 fine. Ms.
319 Miller confirmed that in 2007 the inspectors had the authority to issue citations. In 2013 the inspectors
320 can no longer issue citations. Ms. Miller explained that the cease and desist notice instructs the individual
321 to cease and desist practice. Hair braiders are not allowed to perform extensions, only braid natural hair.
322 Only a cosmetologist or master hair care specialist can provide extensions, so the unlicensed salon and the
323 unlicensed practice citation was issued in 2007.
324

325 Mr. DeLeon Andrews, LLR Investigator, appeared before the Board to testify. Mr. Andrews stated that in
326 2012 he received the 2011 complaint. The case had not been worked on and was subsequently assigned
327 to him. Some work had been done on the case by former inspector Mr. Knox. Mr. Andrews stated he
328 spoke with Mr. Knox about the case and his inspection report done on June 16, 2011. The inspection
329 report was submitted as exhibit 5. Mr. Andrews stated the salon did not pass inspection and unlicensed
330 practice was found. Ms. Diop held a cosmetology license at the time. Mr. Andrews stated he spoke with
331 Ms. Diop about the 2007 report and she cooperated with the investigation. Ms. Diop provided a
332 statement regarding the unlicensed practice and a statement regarding Ms. Edmonds hair loss on June 14,
333 2012. Her statements were given freely and her husband was present when she wrote the statements. The
334 statements were submitted as exhibit 6 and 7. Mr. Andrews summarized stating that the unlicensed
335 practice, one was the sister of Ms. Diop, the second and third individuals were also unlicensed. None of
336 the three people in the shop were licensed to practice, so they should not have been in the shop. Ms.
337 Diop's sister did not obtain licensure in South Carolina.
338

339 Ms. Diop stated that regarding the unlicensed practice, that her sister took her identification. She was
340 young (18-20 years old) and was not allowed to leave the house. Ms. Diop stated that her sister was only
341 holding the clients hair when the inspector came in. The second person, Maria had an expired South
342 Carolina license. Ms. Diop stated that her license was current at the time of the inspections and was told
343 that two people could work under her license. Ms. Diop stated that three people were working in the salon
344 doing braiding and weaving. Extensions are done in her salon by the hair braiders. Ms. Diop stated that
345 she has done work on hundreds of clients. She has consultations with her clients before working on them,
346 but she does not have any document for the client to sign off on. The clients bring their own hair to be
347 weaved. Ms. Diop stated she only charged for the labor. Ms. Diop stated that Ms. Edmonds scalp got red
348 during the procedure, but there was no way to know there was a problem, and Ms. Edmonds insisted that
349 she continue braiding the hair.
350

351 Mr. Ali Secka, Ms. Diop's husband appeared to testify. Mr. Secka stated that his wife will usually
352 complete the hair braiding within one to two hours. Mr. Secka stated that he runs errands for the salon,
353 like buying lunch etc. He stated that providing the hair for the service became a problem for the salon so
354 they stopped providing the hair. Mr. Secka stated that the only person who weaves hair is his wife.

355 Ms. Rogers concluded and summarized the State’s case against Ms. Diop. Ms. Diop did not have a
356 closing statement.

357
358 **MOTION:**

359 Ms. Rodgers made a motion to go into executive session for legal advice. Ms. Brown seconded the
360 motion, which carried unanimously.

361
362 **The Board returned from executive session where no votes were taken or motions made.**

363
364 **MOTION:**

365 Ms. Curtis made a motion that in the matter of **Salon #88211, OIE case #2011-179** for S.C. Code Ann.
366 §§ 40-13-110(A)(1), the State did not prove its case. In the matter of S.C. Code Ann. §§ 40-13-110(A)(2),
367 the State has proven its case. In the matter of S.C. Code Ann. §§ 40-13-110(A)(6), the State has not
368 proven its case. In the matter of S.C. Code Ann. §§40-1-110(1)(c), the State has proven its case. In the
369 matter of S.C. Code Ann. §§ 40-1-110(f) the State has proven its case. Regarding the violations of S.C.
370 Code Ann. §§ 40-13-110(A)(2), the Board imposes a \$500 fine for each incident of unlicensed practice
371 for a total of \$1,500. The salon license will be held under a three year probationary period. Any
372 additional violations will require a return to the Board.

373
374 The Board amended the first motion to include **Cosmetology license #60550, OIE case #2013-141**
375 For violating S.C. Code Ann. §§ 40-13-110(A)(2), the State has proven its case. In the matter of S.C.
376 Code Ann. §§ 40-13-110(A)(6), the State has not proven its case. In the matter of S.C. Code Ann. §§40-
377 1-110(1)(c), the State has not proven its case. In the matter of S.C. Code Ann. §§ 40-011-101(f) the State
378 has proven its case. Regarding sanctions, in the matter of S.C. Code Ann. §§40-1-110(g) the Board
379 imposes a fine of \$500, suspension of the cosmetology license for six months and a two year probationary
380 period. Ms. Diop must also attend legal classes. Any additional violations would require a return to the
381 Board. Ms. Rodgers seconded the motion, which carried unanimously.

382
383 **Board member Ms. Nye had to leave the session. The Board had a quorum to continue.**

384
385 **New Business:**

386 **Review for Approval of Instructor Training Hours & Methods of Teaching - Institute of Nail (750**
387 **& 45) – Beatriz Hernandez**

388 Ms. Hernandez appeared before the Board to answer questions about the enrollment agreement she
389 submitted. Ms. Thompson let Ms. Hernandez know that the text regarding payment of admission fees in
390 full contradicts the second asterisk that the school offers a weekly payment plan. The withdrawal
391 statement was also in question as the meaning was not clear to the Board. It was not clear if a student was
392 returning to the school for the 750 hour program, if they drop out and after one year will the student be
393 allowed to pick-up where they left off? The admission requirements indicate that the student must have a
394 current valid license in nail technology.

395
396 **MOTION:**

397 Ms. Curtis made a motion to deny the instructor training hours until the corrections can be made. Ms.
398 Brown seconded the motion, which carried unanimously.

399
400 Ms. Hernandez let the Board know that she wants to become a Methods of Teaching Instructor and wants
401 to offer the methods course. Ms. Hernandez stated she did not submit any documents as required in the
402 regulations, because it did not indicate what to submit.

403
404 **Review for Approval of School - Institute of Nail – Changes in Nail Technician program, and**
405 **add Esthetician program – Beatriz Hernandez**

406 The Board discussed changing the nail technician fee from \$100 to \$200.

407

408 **MOTION:**

409 Ms. Rodgers made a motion to approve the price change from \$100 to \$200 and the uniform color. Ms.
410 Curtis seconded the motion, which carried unanimously.

411

412 Ms. Hernandez did not submit any application to add an esthetician program to her existing curriculum.
413 She brought in the floor plan and instructors list, but the no application for the Board to consider. Ms.
414 Hernandez also had a curriculum she wanted to submit. Ms. Thompson let Ms. Hernandez know that she
415 should have also submitted the school application. The Board accepts the responsibility if she was told
416 the wrong thing when she called staff, however, Ms. Hernandez was told by the Board that she must
417 submit the school application to add the esthetics program. Ms. Hernandez must also rework the
418 enrollment agreement, the books statement, the statement regarding the fees are questionable (bottom of
419 page 2). The Board could not tell if the fee was \$10 or not. She must attach her list of the instructors, the
420 floor plan, make all of the corrections and include a school application.

421

422 **MOTION:**

423 Ms. Curtis made a motion to deny the request to add the esthetician program until corrections are
424 submitted with an application. Ms. Rodgers seconded the motion, which carried unanimously.

425

426 Ms. Hernandez should appear at the next Board meeting scheduled for September 9-10, 2013.

427

428 **Review for Approval of Continuing Education Changes/Adds - GATES – date change**

429 Documents were submitted to change class date from September 16, 2013 to August 12, 2013 using the
430 same curriculum and the same instructor.

431

432 **MOTION:**

433 Ms. Curtis made a motion to approve the date change. Ms. Rodgers seconded the motion, which carried
434 unanimously.

435

436 **Review for Approval of Continuing Education Changes/Adds - BIG – date change; add instructor;
437 add show for continuing education units (CEUs) – Karen Stacks**

438

439 **BIG – Date Change – Karen Stacks**

440 The Board reviewed documents submitted by Karen Stacks, to change a continuing education class date
441 from October 15, 2013 to October 14, 2013. BIG would like to add an instructor for a course scheduled
442 for Sunday, October 13, 2013.

443

444 **MOTION:**

445 Ms. Brown made a motion to approve the class date change. Ms. Curtis seconded the motion, which
446 carried unanimously.

447

448 **BIG – Instructor Change – Karen Stacks**

449 The class for instructors was previously approved for October 13, 2013. It will be a twelve hour course.
450 This will represent BIG's third change for the year.

451

452 **MOTION:**

453 Ms. Rodgers made a motion to approve the class date change for the instructor course. Ms. Curtis
454 seconded the motion, which carried unanimously.

455

456

457 **BIG – Add the Bronner Brothers Show for CEU Credit – Karen Stacks**

458 BIG requested the Board allow them to add the Bronner Brothers Show being held in August 2013 and to
459 be considered for CEU hours. The show will be in Atlanta, GA at the Convention Center downtown.
460 There will be two registration desks, and monitors in the area for attendees to get their class attendance
461 documents stamped. Ms. Thompson stated that there should be a monitor for each class to monitor
462 attendance. Ms. Stacks stated that once six hours are completed, the attendee's documents are stamped.
463 The completed evaluations, after the six hours, will be signed off by the monitor. The classes were
464 reviewed by the Board members. Ms. Brown had questions about the Lace Wig Cropped Technique. Ms.
465 Stacks clarified that this was not a product, and that PerfectTress is the name of an extension technique.
466 The Board asked Ms. Stacks to delete the PerfectTress by Transformation Systems and Color Fusion from
467 the curriculum. The Board let Ms. Stacks know that timely submission to USC for CEU hours is required
468 and must be submitted within ten business days. Ms. Stacks agreed.

469
470 Ms. Thompson requested that all classes approved by the Board will be added to the minutes. See
471 addendum page (at the end) for BIG Trade Show additions.

472
473 **MOTION:**

474 Ms. Brown made a motion to approve the Bronner Brothers Show with corrections on the classes
475 specified. Ms. Curtis seconded the motion, which carried unanimously.

476
477 The Board let Ms. Stacks know that this is BIG's fourth change for this year.

478
479 **Review for Approval of Continuing Education Changes/Adds - Advance Association of**
480 **Cosmetology – location change**

481 Location change requested for the September 23, 2013 class. The Board reviewed the location change
482 information.

483
484 **MOTION:**

485 Ms. Brown made a motion to accept the location change. Ms. Curtis seconded the motion, which carried
486 unanimously.

487
488 **Review for Approval of Continuing Education Changes/Adds SCALP – Nancy Poole– Add One**
489 **Class**

490 Ms. Poole appeared before the Board requesting approval to add one class. Ms. Poole stated that Ms.
491 Debra LeGrand of LeGrand Institute of Cosmetology is now part of SCALP Association and would like
492 to transfer her previously approved class to be transferred to SCALP. The class will be held on November
493 10, 2013 at the Hampton Inn.

494
495 **MOTION:**

496 Ms. Brown made a motion to accept the transfer and change. Ms. Curtis seconded the motion, which
497 carried unanimously.

498
499 **Review for Approval of School - Carolina Cosmetology Academy – Stacey L. Carter - Contract**
500 **update**

501 Ms. Carter submitted a notice to change her school hours from Monday-Friday, 8:00 a.m. – 5:00 p.m. to
502 Tuesday-Saturday, 8:00 a.m. – 5:00 p.m. Adjustments were made to the student contract for the Board's
503 review. Ms. Carter was not present to answer the Board's questions.

504
505 **MOTION:**

506 Ms. Curtis made a motion to deny the change. Ms. Rodgers seconded the motion, which carried
507 unanimously.

508 **Review for Approval of School - Williamsburg Technical College – Dr. Patricia A. Lee - Add Nail**
509 **Technician Program**

510 Ms. Charmaine Green and Mr. Clifton Elliot appeared before the Board seeking approval to offer a nail
511 technology certificate at their main campus in building G at the 601 Martin Luther King Jr., Avenue
512 location in Kingstree, SC. On September 3, 2009, the College notified the Board of the discontinuance of
513 the former nail technology program. Now they would like to add the program back due to renewed
514 interest in the program. Ms. Thompson stated that the class hours must be stated in clock hours and not
515 credit hours. There is no instructor available yet, but will speak with previous instructor. The school is
516 not new construction. The name and license of the instructor will be provided to the Board and
517 corrections to the contract to show clock hours instead of credit hours. The Board did not find any
518 problem with conducting the inspection of the school with the changes to the contract.

519
520 **MOTION:**

521 Ms. Curtis made a motion to approve the school application to add the nail technician program with the
522 stipulation that the changes to the clock hours be made and the name of the instructor is provided. Staff
523 will be able to approve the inspections with the changes. Ms. Brown seconded the motion, which carried
524 unanimously.

525
526 **Discussion – There was none.**

527
528 **Public Comments**

529
530 Ms. Chesley Phillips made a comment about the reports from USC to the Board members. Ms. Phillips
531 stated that she came to the Board meeting without knowledge of what will be discussed today. Ms.
532 Thompson stated that the Board did not schedule anything on the agenda to discuss USC and did not
533 expect anyone to defend their Association. Ms. McCarley revised the CEU Provider Packets and sent
534 them to all providers. Ms. Thompson recommended that all providers follow the new packet which will
535 make submissions easier. Ms. Phillips stated that she appreciates LLR and the Staff. Ms. Phillips asked
536 for guidelines from the Board for online classes. Ms. Thompson stated that the 2012 online programs
537 were a mess. The timeline for CEU's will be March 11 to March 10 (odd years) for the two year licensing
538 cycle.

539
540 Ms. Colleen Large asked if licensees must have their certificates in hand to reinstate their license. The
541 Board agreed. A brief discussion ensued. The Board will make a final determination at the September 9,
542 2013 meeting. License will expire on March 10, 2015 and this will not change. Ms. Large stated that on
543 June 18, 2013, Bill 4386 was approved without the Governor's signature. Mr. Thompson stated that the
544 subject will be addressed at the July 16, 2013 meeting. The Board is waiting for the official text.

545
546 Ms. Phillips clarified that it was her understanding that CEU information not entered on Friday, will be
547 rolled over to the next submission to USC.

548
549 **Adjournment**

550
551 **MOTION:**

552 Ms. Curtis made a motion to adjourn. Ms. Brown seconded the motion, which carried unanimously.

553
554 **Meeting adjourned at 7:05 p.m.**

555
556
557 **The next meeting of the SC Board of Cosmetology is scheduled for July 16, 2013**
558

559 **ADDENDUM**

560

561 **B.I.G. Trade Show Additions - 2013 Bronner Brothers Classes**