

**LLR – SOUTH CAROLINA BUILDING CODES COUNCIL**  
**South Carolina Fire Academy**  
**141 Monticello Trail, Columbia, SC 29203**  
**Denny Auditorium**

**MINUTES**

**Wednesday, February 27, 2013**

**10:30 am**

**Office of Investigations and Enforcement (OIE):**

Chairman Parsons recognized Mr. Todd Bond. Mr. Bond stated that since January 2013 there are six active investigations; two closed cases, and zero do not open. Two cases were recommended for Cease & Desist Orders, and one case for formal complaint.

**MOTION:**

Mr. Hill made the motion to approve IRC's recommendation. Ms. Hopkins seconded the motion, which carried unanimously.

**Office of General Counsel (OGC):**

Chairman Parsons recognized Ms. Bell. Ms. Bell reported that since the beginning of the year there are three closed cases and three pending – 1 pending action and two pending consent agreements. Ms. Bell recommended that Case No. 2012-4 and Case No. 2012-3 permanently surrender licenses. Sheridan Spoon advised that a vote was not necessary to approve.

**MOTION:**

Mr. Cullum made a motion that Council Chairman be able to approve permanent surrender of licenses/certifications without presenting before the Council. Mr. Hill seconded the motion, which carried unanimously.

**Old Business:**

**Committee Report** - Chairman Parsons recognized Mr. Briggman. Mr. Briggman turned the floor over to Ms. Melissa Hopkins who reported that the committee reviewed the processes for C&D's and LOC and make recommendation to Council.

**MOTION:**

Mr. Ray made a motion to approve the recommended processes for Cease & Desist Orders and Letters of Caution. Mr. Rye seconded the motion, which carried unanimously.

**New Business**

**Special Inspection Manual** - Chairman Parsons recognized Mr. Lowe. Mr. Lowe updated Council on the Special Inspection Manual. Mr. Lowe advised that a committee will be put in place to make recommendations to the Council.

**MOTION:**

Mr. Lowman made a motion to approve Special Inspection Manual Committee. Mr. Hill seconded the motion, which carried unanimously.

**2013 Modular Building Institute Annual Convention** – Chairman Parsons informed Council of upcoming convention. Mr. Darbis Briggman requested to attend convention.

**MOTION:**

Mr. Lowman made a motion to sponsor Mr. Briggman's attendance at the convention. Mr. Cullum seconded the motion, which carried unanimously.

**2013 ICC Annual Meeting** – Mr. Lowe announced the upcoming ICC Annual Conference in Atlantic City in October 2013.

**MOTION:**

Mr. Ray made a motion to sponsor Chairman Parsons and Melissa Hopkins to attend the ICC Annual Conference. Mr. Drury seconded the motion, which carried unanimously.

**BOASC** – Mr. Lowe announced the Building Officials Association of South Carolina's annual conference in Myrtle Beach on May 5, 2013.

**MOTION:**

Mr. Hill made a motion to sponsor Mr. Lowe, Mr. Briggman, and Mr. Lowman's attendance at the conference. Ms. Hopkins seconded the motion, which carried unanimously.

**Public Comments**

Ms. Michelle Hawkins, President of Building Officials Association for South Carolina, invited Council to their conference. Mr. Bruce Boulineau suggested that Council send someone to the codes hearing. Mr. John England advised that hearings are aired on the intranet.

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**Public Notice** of this meeting was properly posted at the Building Codes Council office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Welcome And Call To Order:**

Gregory P. Parsons, Council Chairman, called the regular meeting to order at 10:34 a.m. Other Council members present for the meeting included: Chris Cullum, Tim Hance, Francis Hill, Jr., Brian Denny, Michael Lowman, John White, Henry Drury, Frank Norris, Shane Ray, Thomas Brock, Sr., Darbis Briggman, Dean Wilson, Curtis Rye, Jr, Susan Herdina and Melissa Hopkins.

Staff members participating in the meeting included: Sheridan Spoon, Advise Attorney, Charles Ido, Assistant Deputy Director, Roger Lowe, Administrator, Jennie Meade, Program Coordinator, Crystal George, Program Assistant, Todd Bond, Investigator, Christa Bell, General Counsel and Nadine Garrett, Court Reporter.

Others present: Bruce D. Spicher, Daniel L. Sleinner, John Humphries, Brian Pietras, Theodore R. Reed, David Blackwell, Shawn Brashaw, Anthony Rivera, Michael Robinson, Buddy Skinner, Tim Blanchard, Robert Yarnall, Chris Lee, Donny Phipps, Mike Smith, Paul Coats, Bruce Boulineau, J. Jasson, Jr., Ray Hoshall, Chris Stouer, Tom Scholteis, John Englan, John Pruett, Roni Jo Abdella, Richard Palmer, Benjamin A. Collins, Vaughn Wicker, Theresa Penngu, Andy Barber, Steve Martin, Toby B. Taylor, Rick Hillman, Charley Stewart, Fred Fields, Tommy Holcombe, John England, Michelle Hawkins, Mark Nix and Bob Klein.

**Approval of Agenda:**

Mr. Hill made a motion to approve the February 27, 2013 agenda. Mr. Rye seconded the motion, which carried unanimously.

**Election of Officers:**

Mr. Gregory P. Parsons was nominated for Council Chairman, which carried unanimously. Mr. Chris Cullum was nominated for Vice-Chair, which carried unanimously.

**Approval of Minutes:**

**August 29, 2012** – Mr. Lowman made a motion to approve the August 29, 2013 minutes. Mr. Cullum seconded the motion, which carried unanimously.

**November 28, 2012** – Mr. Rye made a motion to approve November 28, 2012 minutes. Ms. Hopkins seconded the motion, which carried unanimously.

**Approval/Disapproval of Absent Members:**

All members were present.

**Chairman's Remarks:**

Chairman Parsons welcomed everyone at the meeting. Chairman Parsons introduced the new administrator, Mr. Roger Lowe, and the new program assistant, Crystal George.

**Administrator's Remarks For Information:**

Chairman Parsons recognized Mr. Roger Lowe. Mr. Lowe reminded Council that the Statement of Economic Interests Report is due April 15, 2013. Mr. Lowe also briefed Council on pending legislation.

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**Date of Next Meeting**

The next meeting of the South Carolina Building Codes Council is set for Wednesday, May 22, 2013.

**Adjournment**

The Wednesday, February 27, 2013 meeting was adjourned at 12:07 p.m.

*(This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.)*