South Carolina Department of Labor, Licensing and Regulation
South Carolina Building Code Council
P.O. Box 11329 • Columbia, SC 29211-1329
Phone: 803-896-4888 • Fax: 803-896-4814
www.llr.state.sc.us/POL/BCC

2015-2017 Modular Manufacturer Renewal

Please complete and return to address listed above. Please make any corrections to the following information. **Modular Manufacturer, 24 units or less** and **Plan Maintenance** renewed on or before June 30, 2015, fee is $600.00. **Modular Manufacturer, 25 units or more** and **Plan Maintenance** renewed on or before June 30, 2015, fee is $1,600.00. Make check payable to **LLR-SC BUILDING CODES COUNCIL.**

Regulations require every manufacturer to employee at least one (1) licensed representative. Regulations also require a corporate surety bond or certificate of insurance to be provided before any license may be issued.

For online renewal, go to https://eservice.llr.sc.gov/OnlineRenewals/ or http://www.llr.state.sc.us/POL/BCC/.

NAME:_____ LICENSE NUMBER: _____

MAILING ADDRESS: _____
Street

_____
City State Zip

EMAIL ADRESS: _____

FACILITY LOCATION: _____

FACILITY MAILING ADDRESS: _____
Street

_____
City State Zip

TELEPHONE NUMBER: _____ FAX NUMBER: _____

FACILITY TELEPHONE IF DIFFERENT: _____

FACILITY MANAGER: _____

THIRD PARTY AGENCY: _____

I attest that the above information is true and correct as of _____.
(Date)

_____ _____ _____
Signature of Facilities Manager Printed name of Facilities Manager Date Signed

Renewal form and attachments may be returned without processing if not complete.

South Carolina Law requires the agency collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file, may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services. In order to better protect the information you provide, please provide the Department with the following information that may be released to the public upon request: a public mailing address, a public email address and a public telephone number.