

# 2014-2015 Annual Report



## South Carolina Department of Labor, Licensing and Regulation

110 Centerview Drive  
Columbia, SC 29210

Richele K. Taylor, Director

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## Introduction

In February 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 41 separate state agencies, including the Department of Labor, the State Fire Academy, the State Fire Marshal's Office, and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

In 2010, the South Carolina Legislature transferred the Soil Classifiers Advisory Council and the Board of Landscape Architectural Examiners to LLR from the Department of Natural Resources, bringing the total number of boards to 40.

Currently, LLR administers more than 70 programs, from Occupational Safety and Health to professional and occupational licensing to educating the fire service.

## LLR Locations

LLR's Office of the Director, Office of Communications and Governmental Affairs, Division of Administration, Division of Labor, Office of General Counsel, which includes the Office of Advice Counsel, and the Division of Professional and Occupational Licensing (POL), are located within the Kingstree Building at 110 Centerview Drive in Columbia. The Division of Fire and Life Safety is located at the S.C. Fire Academy campus, 141 Monticello Trail, Columbia.

## Agency Overview

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic wellbeing of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving the state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

## Office of the Director

### Director

**Richele K. Taylor**

The Office of the Director is comprised of the Director, the Office of Communications and Governmental Affairs, and the Office of Information Technology.

The Director of the Agency is appointed by the Governor, with the advice and consent of the Senate. Governor Nikki R. Haley appointed Richele K. Taylor as Director on December 8, 2014, and she was confirmed by the Senate on February 12, 2015.

## Office of Communications and Governmental Affairs

**Counsel to Office of Communications and Governmental Affairs**

**Holly Beeson**

**Communications Director****Lesia Kudelka**

The Office of Communications promotes and explains to the public the Agency's goals, activities, and services using a variety of media. The director serves as the Agency spokesperson to the media for all programs and manages requests from the public for information requested under the South Carolina Freedom of Information Act to assure compliance with the law. The director also serves as the Agency's Ombudsman.

**Director of Governmental Affairs****Grant Gillespie**

The Office of Governmental Affairs serves as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies. The Office is also responsible for coordinating, monitoring, and reviewing proposed legislation, amendments, regulations, and approved bills that are initiated and/or affect boards, commissions, and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties external to the department. Additionally, the office assists with training and educating LLR staff, boards, and commissions regarding the legislative process.

**Governmental Affairs-Summary of Legislation Passed**

The 2015 meeting of the S.C. General Assembly began the first half of a two-year legislative session.

Agency-related legislation enacted during the 2015 session is listed below by effective date:

<b>Bills Reflecting Statutory Changes</b>				
<b>Act #</b>	<b>References</b>	<b>Board/Commission</b>	<b>Subject</b>	<b>Effective Date</b>
<u>7</u>	<u>14-7-1610, 14-7-1630, 16-3-2010, 16-3-2100, 16-3-2050, 8-30-10, 16-1-60, 17-25-45, 23-3-430, 23-3-490, 23-3-540,</u>	Medically Related Boards, Massage / Bodywork	Section 16-3-2100 requires emergency rooms, urgent care center, and businesses that offer massage or bodywork to post information regarding the National Human Trafficking Resource Center Hotline. The information must be posted in each public restroom for the business or establishment and a prominent location conspicuous to the public at the establishment entrance where posters and notices are customarily posted on a poster no smaller than 8 ½ " x 11" and must state in both English and Spanish on the same poster information about the hotline. Requires LLR to participate in a task force.	04/02/15
<u>17</u>	<u>§6-9-55</u>	Building Codes, Contractors, Residential Builders	Prohibits enforcement of Section 501.3 of the 2012 International Residential Code removing provisions allowing enforcement of the Code after a certain date.	05/07/15
<u>43</u>	<u>§40-37-290</u>	Optometry, Pharmacy	Clarifies that Schedule II controlled substances that have been reclassified from Schedule III to Schedule II on or after October 6, 2014, may continue to be purchased, possessed, administered, supplied, and prescribed by an optometrist.	05/07/15
<u>44</u>	<u>§40-7-350</u>	Barbers	Deletes and replaces current language with licensing requirements for barber schools and barber school instructors.	05/12/15
<u>32</u>	<u>§§44-22-10, 44-22-60, 44-22-140</u>	Medical, Nursing	Mental Health Patient Rights -Defines the term "Authorized Health Care Provider"; amends patients' rights to allow authorized health care provider to perform required initial examination; and allows authorized health care provider to authorize medications and treatment given or administered to patient.	06/01/15
<u>29</u>	<u>§§40-43-190, 40-43-200</u>	Pharmacy, Medical, Nursing	Allows pharmacists to administer influenza vaccines and certain medications. Creates protocol for pharmacists to administer certain additional vaccines without a written order or prescription from a	06/01/15



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			practitioner. Provides circumstances in which a pharmacy intern may administer vaccines. Revises recordkeeping requirements to extend the period for maintaining records, specifies manner of determining measurement dates, and electronic storage of certain documents, records, and copies. The Joint Pharmacist Administered Influenza Vaccines Committee assist and advise the Board of Medical Examiners in determining whether a specific vaccine is appropriate for administration by a pharmacist without a written order or prescription.	
<u>51</u>	<u>§§40-2-10, 40-2-30, 40-2-35, 40-2-40, 40-2-80, 40-2-250, 40-2-255, 40-2-560</u>	Accountancy	Revises Board of Accountancy composition. Revises definitions concerning the practice of accountancy. Replaces the term "financial statements" with the word "information". Requires applicants to undergo state and federal criminal records checks. Applicants who delay submitting an application for a substantial period of time after passing the examination or obtaining accounting experience are required to obtain continuing education or additional experience. A simple majority of firm ownership must be CPAs to qualify for registration of certified public accounting firms. Defines the qualifications and continuing professional education requirements for noncertified public accountant firm owners. Deletes prohibitions against ownership by investors and commercial enterprises. The Department of Labor, Licensing and Regulation may require state and federal criminal records checks in conducting investigations and proceedings. Provides for the recovery of related investigations costs. Requires license and registration renewal applications be filed on or before February 1 <sup>st</sup> . Clarifies that late filings may result in lapse, reinstatement fees, and sanctions	06/03/15
<u>54</u>	<u>§§44-130-10 - 44-130-60.</u>	Medical, Nursing, Pharmacy	South Carolina Overdose Prevention Act - Allows certain medical professionals to prescribe opioid antidotes for individuals who the medical professional believes in good faith are at risk of experiencing an opioid overdose. Requires medical professionals to provide instructional information to a person to whom the medical professional prescribes an opioid antidote. Allows pharmacists to dispense opioid antidotes pursuant to a prescription, to allow caregivers and first responders to administer opioid antidotes to individuals who the caregiver or first responder believes are at risk of experiencing an opioid overdose. Prescribers may prescribe standing orders for opioid antidotes to first responders and for first responders to possess these opioid antidotes. Provides protection from civil and criminal liability for prescribing, dispensing, or administering opioid antidotes, and for other purposes.	06/03/15
<u>75</u>	<u>§§63-7-380, 63-7-1990, 63-7-2000</u>	Medically Related Boards	Certain medical professionals without parental consent to perform medical examinations on and release medical records about a child who is the subject of an abuse or neglect report. Identifies to whom primary care physicians, consulting physicians,	06/08/15

			and hospital facilities may or must release those medical records. Allows S.C. Children's Advocacy Medical Response System Child Abuse Health Care Providers to access to certain information about indicated cases and to require the Department of Social Services (DSS) to share information relating to an indicated case with a child's primary or specialty health care provider. Authorizes DSS to release a summary of the allegations and investigation outcome to S.C. Children's Advocacy Medical Response System Child Abuse Health Care Providers.	
<u>66</u>	<u>§59-67-160</u>	Medical, Nursing	Amends mandatory physical examinations requirement for public school bus drivers to provide that the examinations must be certified by medical examiners, and deletes the existing provisions allowing this certification to be made by physicians, nurse practitioners, or physician's assistants.	06/08/15
<u>70</u>	<u>§30-4-80</u>	Agency	FOIA Notice of Meeting for Public Bodies – Requires public bodies to post an agenda at meeting site and on public website not later than 24 hours prior to the meeting. After posting of the agenda, no item may be added without post for an additional 24 hours. If the body finds that an emergency or an exigent circumstance exists if the item is not added to the agenda, the item may be added to the agenda by a two-thirds vote of the members present.	06/08/15
<u>72</u>	<u>§§44-63-74, 32-8-325, 32-8-340</u>	Funeral, Medical	Electronic Filing and Transmission of Death Certificates – Establishes that death certificates must be filed electronically within five days. Medical certifications of cause of death must be provided to the funeral home director within 48 hours after receipt of notice of death. Provides for penalties for noncompliance.	01/01/16
<u>124</u>	<u>§40-67-220</u>	Speech-Language Pathology	Temporarily exempts applicants for licensure as a speech-language pathologist assistant from the requirement of a bachelor's degree from a regionally accredited institution of higher education found in <u>§40-67-220</u> if the applicant holds a bachelor's degree in speech-language pathology from a nationally accredited institution of higher education. These provisions must be construed to effectuate its purposes and must be applied retroactively. Joint Resolution expires on July 1, 2019.	06/03/15 (Expires 07/01/19)

#### Regulations Passed

Document #	Board/Commission	Subject	Effective Date
4486	OSHA	<p>Promulgates the following changes to South Carolina Regulations:</p> <p>In Subarticle 6 (General Industry and Public Sector Marine Terminals):  Revisions to Sections: 1910.136, 1910.137, 1910.217, 1910.269, 1910.331, 1910.399, Appendix A to Part 1910.269 Flow Charts, Appendix B to Subpart I, Nonmandatory Compliance, Guidelines for Hazard Assessment and Personal Protective Equipment Selection.</p> <p>In Subarticle 7 (Construction):</p>	09/26/14



		Revisions to Sections: 1926.6, 1926.97, 1926.500, 1926.950, 1926.951, 1926.952, 1926.953, 1926.954, 1926.955, 1926.956, 1926.957, 1926.958, 1926.959, 1926.960, 1926.961, 1926.962, 1926.963, 1926.964, 1926.965, 1926.966, 1926.967, 1926.968, Appendix A to Subpart V of Part 1926-Reserved, Appendix B to Subpart V of Part 1926, Working on Exposed Energized Parts, Appendix C to Subpart V of part 1926-Protection from Hazardous Differences in Electric Potential, Appendix D to Subpart V of 1926-Methods of Inspecting and Testing Wood Poles, Appendix E to Subpart V of Part 1926-Protection from Flames and Electric Arcs, Appendix F to Subpart V of Part 1926-Work-positioning Equipment Inspection Guidelines, Appendix G to Subpart V of Part 1926-Reference Documents, 1926.1053, 1926.1400 and 1926.1410.	
4502	Dentistry	Removes the existing schedule of fees in Regulations 39-1, 39-2, 39-3, and 39-18, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/24/15
4507 <u>Act #110</u>	Long Term Health Care Administrators	Removes the existing schedule of fees in Regulation 93-100, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/01/15
4509 <u>Act #111</u>	Medical Examiners	Removes the existing schedule of fees in Regulation 81-300, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/01/15
4511 <u>Act #112</u>	Opticianry	Removes the existing schedule of fees in Regulation 96-109, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/01/15
4513 <u>Act #113</u>	Podiatry	Removes the existing schedule of fees in Regulations 134-20 and 134-40, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/01/15
4515 <u>Act #114</u>	Psychology	Removes the existing schedule of fees in Regulation 100-7, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	04/01/15
4499	Architects	Removes the existing schedule of fees in Regulation 11-5, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4500	Athletic	Removes the existing schedule of fees in Regulations 20-4.10, 20-23.11, 20-24.10, and 20-27.33, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4501	Building Codes	Amends Regulations 8-115, 8-601, 8-602, 8-604, 8-607, and 8-613 generally and updates the regulations to comport with Act 179 from the 2013-2014 legislative session.	06/26/15
4503	Engineers / Surveyors	Removes the existing schedule of fees in Regulation 49-103, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4504	Environmental Certification	Removes the existing schedule of fees in Regulation 51-6, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4505	Funeral	Removes the existing schedule of fees in Regulation 57-12, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4506	Geologists	Removes the existing schedule of fees in Regulation 131-13, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4508	Manufactured	Removes the existing schedule of fees in Regulation 79-26, cross-references	06/26/15

	Housing	the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	
4510	Nursing	Amends Regulation 91-31 to comport with establishment of fees in Chapter 10-25 of the Regulations.	06/26/15
4512	Physical Therapy	Removes the existing schedule of fees in Regulation 101-08, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4514	Counselors	Removes the existing schedule of fees in Regulation 36-15, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4516	Real Estate Appraisers	Removes the existing schedule of fees in Regulation 137-800.03, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4517	Real Estate	Removes the existing schedule of fees in Regulation 105-13, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4518	Residential Builders	Removes the existing schedule of fees in Regulation 106-3, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4519	Soil Classifiers	Removes the existing schedule of fees in Regulation 108-7, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4520	Veterinarians	Removes the existing schedule of fees in Regulation 120-14, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4521	Pharmacy	Establishes administrative citation authority and a penalty schedule for pharmacists, pharmacy technicians and permit holders, adds Regulations 99-45 and 99-46 in conformance with the Pharmacy Practice Act and current practice. Establishes a fine amount as required by S.C. Code Ann. §§ 40-43-150(C) and -160, the Board is establishing fines in regulation	06/26/15
4535	Real Estate	Moves fees from Regulation 105-12 to Regulation 10-37 to correct a scrivener's error.	06/26/15
4536	Athletic	Satisfies professional boxing, wrestling, kick boxing, and off the street boxing licensure requirements, Regulations 20-1.1 through 20-4.9, Regulations 20-4.12 through 20-22.8, Regulation 20-22.10, Regulations 20-22.13 through 20-23.8, Regulations 20-23.12 through 20-25.1, and Regulations 20-27.01 through 20-27.22 are amended, and Regulations 20-27.24 through 20-27.82 are added in conformance with the State Athletic Commission Practice Act.	06/26/15
4537	Building Codes	Removes the existing schedule of fees in Regulations 8-145 and 8-618, cross-references the fees in their new location in Chapter 10, which includes a link to the Board's website where the fees will also appear.	06/26/15
4554	Nursing	Moves the remaining fees from Regulation 91-31 to Regulation 10-25.	06/26/15
4555	Fire Marshal	Eliminates redundant and unnecessary regulations; updates the remaining existing regulations; uses a standardized format for all regulations; and makes the current regulations compatible with current federal and state statutes	06/26/15
4556	Geologists	Corrects a scrivener's error in Regulation 10-18(A)(2) by changing the application fee for a Professional Geologist from \$400 to \$200.	06/26/15
4557	Geologists	Amends Regulation 131-11 to permit the use of electronic signatures and seals.	06/26/15
4558	OSHA	Amends Regulation 71, Article I, Subarticle 3 Sections 71-302 and 71-339, and Non-Mandatory Appendix A to Subpart B to reflect changes since its promulgation.	06/26/15

These lists of Acts and regulations are strictly for reference only. Neither the Department of Labor, Licensing and Regulation nor any of its employees makes any warranty, express or implies or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.

## Office of Information Technology

### Chief Information Officer

**Matt Faile**

The Office of Information Technology provides expertise in development, implementation, security, and maintenance of computer-based information systems and coordinates all information technology activities for the Agency. This Office also manages the Agency's E-commerce presence.

## Division of Administration

110 Centerview Drive  
Kingstree Building  
Columbia, S.C. 29210  
(803) 896-4300

### Deputy Director

**Farrar Stewart**

The Division is responsible for providing administrative support services for the Agency in accordance with state and Agency policies and procedures and governing federal, state, and local regulations. The Division consists of four offices: Budget, Finance, Human Resources, and Procurement.

### Assistant Deputy Director

**Laura Pace**

- The Budget Office is responsible for coordinating the Agency's budget and federal grants.
- The Finance Office is responsible for directing fiscal functions of the Agency.

### Human Resources Director

**Farrar Stewart**

- The Human Resources Office is responsible for providing services in the areas of consulting, policy development, employee relations, compensation, recruitment, employee training and development, and employee benefits.
- The Procurement Office is responsible for directing and providing expertise in Agency purchasing, property and vehicle management, employee driver training records, and mailroom services.

## Office of General Counsel

110 Centerview Drive  
P.O. Box 11329  
Columbia, S.C. 29211-1329  
(803) 896-4485

### General Counsel

**Melina Mann**

The General Counsel is charged with providing litigation and advice services to LLR programs and oversees the Agency's Office of Disciplinary Counsel and Office of Advice Counsel.

### Disciplinary Counsel

**Pat Hanks**

The Office of Disciplinary Counsel handled the following cases during FY 2015:

Division of POL cases opened	935
Division of POL cases closed	1,282
Division of OSHA cases opened	60
Division of OSHA cases closed	41
Division of Labor cases opened	0



\*Includes cases carried forward from FY 2013-2014.

### **Chief Advice Counsel**

**Darra James Coleman**

The Office of Advice Counsel provides legal advice to all boards, commissions and panels, and administrative staff. The Office essentially serves as the “in-house law firm” for LLR’s programs, boards, commissions and panels. In addition to assisting these entities with conducting their meetings, Advice Counsel handles appeals on non-disciplinary issues, performs special research projects, offers training, and provides support to administrative staff with resolution of legal questions arising from the licensure process.

## **Division of Labor**

110 Centerview Drive  
PO Box 11329  
Columbia, S.C. 29211-1329

### **Chief of Labor**

**Kristina Baker**

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR’s Division of Labor is one of several state and federal agencies that administers these laws. Programs included in this Division are: Occupational Safety and Health, mediation of disputes between unions and businesses, the Office of Elevators and Amusement Rides, and the Office of Immigrant Worker Compliance.

## **Office of Occupational Safety and Health Administration (OSHA)**

### **Administrator**

**Dottie Ison**

### **Compliance Manager**

**Anthony Wilks**

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. South Carolina OSHA (SC OSHA) is committed to strong, fair, and effective enforcement of safety and health requirements in the workplace. South Carolina OSHA compliance officers are experienced, well-trained safety and health professionals who work to assure compliance with occupational safety and health requirements, and to help employers and workers reduce on-the-job hazards and prevent injuries, illnesses, and deaths in the workplace.

Inspections are initiated without advance notice and based on the following priorities:

- Imminent Danger
- Fatalities or Catastrophes
- Worker Complaints and Referrals
- Follow-up Inspections
- Target Inspections – Particular Hazards, High Injury/Illness Rates

South Carolina OSHA is required by law to issue a citation and proposed penalty within six months of a violation’s occurrence. Citations describe the alleged violation, list any proposed penalties, and provide a deadline for correcting the alleged hazards. Violations are categorized as other-than-serious, serious, willful, repeat, and failure to abate. Penalties may range up to \$7,000 for each serious violation and up to \$70,000 for each willful or repeated violation. Penalties may be reduced based on an employer’s good faith, inspection history, and business size.

When citations are issued, the employer has an opportunity to request an informal conference to discuss the citations, penalties, abatement dates, or any other information pertinent to the inspection. The Agency and the employer may work out a settlement agreement to resolve the matter and to eliminate the hazard. SC OSHA’s primary goal is to get hazards corrected and maintain compliance rather than issuing citations or collecting penalties.

If a settlement cannot be reached, employers have 30 working days after receipt of citations and proposed penalties to formally contest the alleged violations and/or penalties by sending a written notice to the SC Administrative Law Court. Alternatively, citations, penalties, and abatement dates not challenged by the employer or settled, become a final order of the Agency.

<b>Statistical Information FY 2015</b>	
Total OSHA Inspections	695
<b>Safety Inspections</b>	599
Percent of safety inspections	86.1%
Safety inspections per inspector	60
<b>Health Inspections</b>	96
Percent of health inspections	13.9%
Health inspections per inspector	24
Inspections resulting in findings of in-compliance	320

<b>Number of Violations</b>		
Serious	78.0 %	779
Other than serious	21.8%	218
Repeat	0.2%	2
Willful	0.0%	0

<b>Number of Inspections by Types</b>		
Planned	59.5%	414
Complaints	17.5%	122
Accidents and Fatalities	7.3%	51
Referrals	3.0%	21
Follow-up	4.0%	28
Programmed-Related	6.8%	47
Unprogrammed-Related	1.7%	12
Monitoring	0.0%	1

## **Integrated Management Information System**

### **Coordinator**

**David Parker**

South Carolina, in accordance with federal standards and regulations, administers its own occupational safety and health (OSHA) program. The Program's objective is to help insure South Carolina workplaces are safe and healthful places for all workers. The Integrated Management Information Systems (IMIS) department provides statewide inspection data to federal OSHA as required by law. IMIS also compiles and publishes safety data and statistics to state and local governments, which, in part, helps guide policy deliberation and decisions. It is the responsibility of the IMIS department to collect, analyze, and transmit accurate inspection data to federal OSHA on a daily basis. Internally, that same data is analyzed with an eye toward helping SC OSHA continuously improve both its safety inspection and consultation programs.

- For the past six years South Carolina has utilized an in-house data collection and information management system. The South Carolina OSHA Redesign and Enhancement (SCORE) Information System, running on the OSHA Express™ software platform, was built and implemented in 2009. In addition to a "real time" data analysis capability, the system provides significant cost avoidance through the reduction of paper files. In fiscal year 2015, SCORE obviated the need to maintain paper inspection reports for 695 inspections and 895 consultation visits. SCORE, not only provides an efficient means of data entry and secure storage, it also allows South Carolina OSHA to retrieve and analyze that data instantaneously.
- During this past year, Federal OSHA has continued to implement its new OSHA Information System (OIS). On July 17, 2015 South Carolina OSHA was the first state with its own in-house information system to successfully implement the OSHA Express to OIS system interface. This interface allows SC OSHA to continue using its OSHA Express System to provide

required data to the new Federal system similar to how it supplied the outgoing Integrated Management Information System (IMIS).

## **Technical Support and Standards Office**

### **Coordinator**

**Gwendolyn Thomas**

The purpose of SC OSHA's Technical Support Office is to develop, manage, and implement federal OSHA's five-year Strategic Plan, generate quarterly and annual reports, and assist the SC OSHA Administrator with LLR's Strategic Plan. The Technical Support Office also reviews all Federal OSHA documents and recommends to the OSHA Administrator actions such as adoption of new standards promulgated by Federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer's practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard;
- unavailability of personnel, materials, or equipment; or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support Office evaluates situations to assess that alternative protections are being afforded to employees, and submits recommendations regarding the variance application to the OSHA Administrator.

The SC OSHA Standards Area assists many employers, employees, and compliance personnel who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding fall protection are examples of conditions for which information and assistance is frequently requested.

In FY 2015, SC OSHA promulgated revisions to 12 existing South Carolina Standards and Regulations and 1 new subpart. The following standards and regulations were adopted during two public hearings in the fall of 2014 and spring of 2015:

- Foot protection (§1910.136)
- Electrical Protective Equipment (§1910.137)
- Mechanical Power Presses (§1910.217)
- Electric Power Generation, Transmission, and Distribution (§1910.269)
- Scope of Electrical Standards (§1910.331)
- Definitions applicable to the electrical Subpart S (§1926.399)
- Incorporation by reference (§1926.6)
- Electrical Protective Equipment and Life-saving Equipment (§1926.97)
- Scope, Application, and Definitions Applicable to the Fall Protection Subpart M (§1926.500)
- Electric Power Transmission and Distribution and Appendixes A-G to Subpart V (§1926.950-967)
- Definitions for Electric Power Transmission and Distribution and Appendixes A-G to Subpart V (§1926.968)
- Operator Qualification and Certification for Cranes & Derricks in Construction (§1926.1427)
- Occupational Safety and Health Standards for Agriculture Subpart A (§1928)

The Standards Office answered 2,269 inquiries for standards interpretations and other information.

<b>Requests for Information</b>	<b>Calls/Response</b>
<b>Standards Information</b>	551
<b>Technical Information/ Advice</b>	211
<b>Standards Interpretation</b>	420
<b>General Information</b>	329
<b>Referrals</b>	389
<b>Letters</b>	11
<b>E-mails</b>	358

## Office of Occupational Safety and Health Statistics (OSH)

### Bureau of Labor Statistics

#### Coordinator

**Felecia G. Busby**

The OSH Statistics Section, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics, conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the Census of Fatal Occupational Injuries (CFOI) Program. The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

#### **\*Statistical Information FY 2015**

<b>2013 Occupational Injuries and Illnesses Statistics</b>	
<b>Number of employees in SC private sector workforce</b>	1,511,940
<b>Number of employees in SC public sector workforce</b>	302,439
<b>Number of businesses sampled – private and public</b>	3,114
<b>Number of reported private sector injuries/illnesses</b>	35,300
<b>Injury and Illness rate per 100 employees – private sector</b>	2.9
<b>Number of reported public sector injuries/illnesses</b>	11,800
<b>Injury and Illness rate per 100 employees – public sector</b>	4.9
<b>2013 CFOI Statistics</b>	
<b>Number of fatal occupational injuries</b>	75
<b>- Private sector</b>	65
<b>- Public sector</b>	10

*\*2013 is the most recent numbers available for BLS data.*

## Office of OSHA Voluntary Programs (OVP)

Manager

Harvey Jessup



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The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures, and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

**Consultation Services**

**Manager**

**Harvey Jessup**

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA’s enforcement activity, and records are kept confidential and separate from OSHA’s enforcement program. The only obligation of the businesses using these services is to correct any job safety and health hazards found in a timely manner.

**Statistical Information FY 2014-2015**

Number of Consultation requests	932
Number of Employees helped	16,782
Number of Workplaces visited	938
Number of Workplaces achieving compliance	938
Number of Workplaces referred to compliance	0

Amount saved in OSHA fines by businesses achieving compliance	FY09	FY10	FY11	FY12	FY13	FY14	FY 15
	2.5M	2.1M	1.4M	1.5M	1.5M	1.6M	1.8 M

**Education and Training**

**Manager**

**Harvey Jessup**

**Coordinator**

**Van Henson**

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA’s Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY11, more than 490 training programs were delivered to employees throughout the state, resulting in more than 12,000 employees trained on various OSHA regulations and other safety and health issues.

**Statistical Information FY 2014-2015**

Number of training programs:	442
Number of contact hours:	13,968
Number of trainees:	11,407

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- SC SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry & Construction Classes
- Electrical Safety

## **Recognition and Outreach**

**Manager**

**Harvey Jessup**

**Coordinator**

**Sharon Dumit**

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for Alliances and Partnerships with South Carolina businesses and associations.

## **Palmetto Star**

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing their workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect their workers from workplace hazards through their safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or more below the state average for the applicant's industry for each of the last three years.

### **Statistical Information FY 2014-2015**

Number of active approved Palmetto Star sites	41
Number of initial evaluations conducted	2
Number of initial approvals for FY 14-15	1
Number of three-year re-evaluations conducted	12



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Approved Palmetto Star sites by Year	FY08	FY09	FY10	FY011	FY12	FY13	FY14	FY 15
	58	45	44	44	41	40	40	41

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, SC	05/31/94
Milliken and Company Dewey Plant	Inman, SC	07/29/94
BAE Systems	Aiken, SC	09/30/94
Milliken and Company Cushman Plant	Williamston, SC	05/31/95
Milliken and Company Judson Plant	Greenville, SC	07/31/95
Milliken and Company Gerrish Plant	Pendleton, SC	11/30/95
SAGE Gayley Plant	Marietta, SC	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, SC	09/10/96
Milliken and Company Gillespie Plant	Union, SC	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, SC	02/10/97
SAGE Abbeville Plant	Abbeville, SC	06/12/97
Milliken and Company Cypress Plant	Blacksburg, SC	07/07/97
SAGE Sharon Plant	Abbeville, SC	02/26/98
Milliken and Company Johnston Plant	Johnston, SC	04/10/98
Milliken and Company McCormick Plant	McCormick, SC	04/30/98
Honeywell	Greer, SC	07/15/98
Milliken and Company Pendleton Plant	Pendleton, SC	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, SC	03/10/99
International Paper Log/Fiber	Georgetown, SC	03/12/99
Milliken and Company Packaging Plant	White Stone, SC	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, SC	05/31/00
Ascend, Inc.	Greenwood, SC	07/31/00
GE Medical Systems	Florence, SC	10/22/01
Milliken and Company Enterprise Plant	Marietta, SC	11/15/01
Bridgestone/Firestone	Graniteville, SC	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, SC	01/08/02
Jacobs Technology Inc.	Goose Creek, SC	06/04/03
International Paper	Prosperity, SC	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, SC	05/08/04
International Paper	Silverstreet, SC	08/27/04
Progress Energy Sumter Construction Center	Sumter, SC	05/26/05
Georgia-Pacific Sawmill	Prosperity, SC	10/24/05
Performance Pipe	Startex, SC	05/07/15
Anmed	Anderson, SC	12/19/05
SAGE Cotton Blossom Plant	Spartanburg, SC	08/14/06
Osmose, Inc.	Rock Hill, SC	10/11/06
GE Aviation	Greenville, SC	06/25/09
Nucor Building Systems	Swansea, SC	11/16/09
CompX	Mauldin, SC	08/10/10
Nucor Steel Berkeley	Huger, SC	04/25/11
Robert Bosch, Anderson Plant	Anderson, SC	04/23/15

## Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksites. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by SC OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from SC OSHA programmed inspections.

### Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

## Office of OSHA Voluntary Programs: SHARP Sites

Two new sites were approved in FY 2015.

SHARP Site	Location	Approval Date
Cintas Corporation	Greenville, SC	6/10/14
Cintas Document Management	Roebuck, SC	07/02/14
Ply Gem Siding Group	Gaffney, SC	08/23/08
ECMD	Summerville, SC	11/16/09
Cherokee County Cogeneration	Gaffney, SC	12/10/09
URS Professional Solutions	Fort Mill, SC	01/19/10
URS Professional Solutions	Aiken, SC	06/12/13
Piedmont Natural Gas	Anderson, SC	05/13/11
Sonoco Recycling	Spartanburg, SC	03/05/15
CDC Berkeley	Berkeley, SC	08/09/12
Monsanto	Hartsville, SC	10/31/12

## Alliances and Partnerships

The Alliance Program works with groups committed to safety and health, including businesses, trade or professional organizations, unions, and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources, and share information with employers and employees to help prevent injuries, illnesses, and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.
- Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

## Office of OSHA Voluntary Programs: Current Alliances

Currently we have plans to sign an Alliance Agreement with the Carolinas AGC on July 30, 2015.

## Office of OSHA Voluntary Programs: Current Partnerships

Currently we are working on a Partnership Agreement with Holder Construction Group, and its subcontractors working on the Clemson Douthit Hills Project Site located in Clemson. This Partnership Agreement should be signed no later than early fall.

## Office of Elevators and Amusement Rides

Created in 1986, the Office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, licensed inspectors conducted inspections of new and existing elevator facilities, amusement rides, and bungee jumps in 2014.

Elevator and amusement ride inspections are outsourced to special inspectors licensed by LLR. LLR employs a team of auditors who travel the state to randomly review the work done by the certified special inspectors.

### Elevator Safety Inspections

#### **Administrator**

#### **Duane Scott**

Per Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts, and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 12,379 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville, and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

### **FY 2015 Statistical Information**

The following information is recorded from July 1, 2014 – June 30, 2015:

- Total number of elevators registered in the state: 12,778
- Total number of elevators inspected: 10,324

### Amusement Ride Safety Inspections



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### **Administrator**

**Duane Scott**

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly, and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation.

### **FY 2015 Statistical Information**

- Total number of amusement rides inspected: 600
- Total number of amusement rides permitted: 494

### **Bungee Jumping Inspections**

### **Administrator**

**Duane Scott**

The office began regulating the practice of bungee jumping in July 1994. In FY 2014 - 2015, there were no bungee jump inspections.

## **Office of Labor - Management Mediation**

Per South Carolina Code of Laws, 1976 (as amended) Section 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, the office offers Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard the office provides the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement the office offers mediation if they are unable to reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle the office offers to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations the office monitors the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor in resolving their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) Section 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

## **Office of Immigrant Worker Compliance**

### **Director**

**Jim Knight**



### South Carolina Illegal Immigration Reform Act

Following a U.S Supreme Court decision in May 2011 (Whiting v. US Chamber of Commerce) that brought into question the constitutionality of the 2008 South Carolina immigration law, the Department of LLR suspended enforcement of the Illegal Aliens and Private Employers Act effective May 31, 2011.

In June 2011, the state legislature amended the 2008 law in conformance with the U.S. Supreme Court decision.

Effective January 1, 2012, every private employer of one or more workers must verify new employees through the U.S. Department of Homeland Security's E-Verify work authorization program within three business days of hiring. A private employer may not knowingly or intentionally employ an unauthorized alien. Failure of an employer to comply with the law results in either probation for the employer, suspension of the employer's business licenses, or revocation of the employer's business licenses.

For a first occurrence by a private employer, prior to July 1, 2012, of failure to verify a new hire through the E-Verify federal work authorization program, the penalty was waived where the employer swears or affirms in writing to the South Carolina Department of Labor, Licensing and Regulation that the employer has complied with the provisions of the federal law covering employment of unauthorized aliens (8 U.S.C. Section 1324a) from January 1, 2012 until notification by the Department of LLR of a violation, and upon compliance with the state law on verification of new hires within three business days.

For a first occurrence by a private employer, after July 1, 2012, of failure to verify a new hire through E-Verify, the Department of LLR must place the employer on probation for a period of one year, during which time the private employer must submit quarterly reports to the Agency demonstrating compliance with the law. A subsequent violation within three years of the law's verification requirements must result in the suspension of the private employer's license(s) for at least 10 days, but not more than 30 days.

#### FY 2015 Year-End Report

<b>3,720</b>	<b>Audits conducted</b>
<b>2,143</b>	Employers with no new hires since 7/1/12
<b>1,208</b>	Employers who E-Verified new hires
<b>369</b>	Employers who did not E-Verify new hires
<b>90%</b>	Percentage of employers in compliance

## Division of Professional and Occupational Licensing (POL)

110 Centerview Drive  
Kingstree Building  
Columbia, S.C. 29210  
(803) 896-4300

### Deputy Director

**Dean Grigg**

### Assistant Deputy Director, Building & Business Services

**Charles Ido**

### Assistant Deputy Director, Health & Medical Boards

**H. Rion Alvey**

### Assistant Deputy Director, Office of Investigations & Enforcement

**Christa Bell**

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 400,000 licensees in South Carolina.

The 40 licensing boards protect the health, safety, and wellbeing of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.



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The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional associations and other meetings.

The Office of Investigations and Enforcement is responsible for investigating complaints involving alleged misconduct by licensees.

## Board of Accountancy

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and, in general, regulate the practice of accounting in South Carolina.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg, Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4770
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Accountancy">www.llr.state.sc.us/POL/Accountancy</a>
<b>Administrator:</b>	Doris E. Cubitt, CPA <a href="mailto:Doris.cubitt@llr.sc.gov">Doris.cubitt@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1915
<b>S.C. Code of Laws:</b>	40-2-5, et seq.
<b>Regulation:</b>	1-01, et seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor, recommendation profession association
<b>Board Meetings:</b>	6 annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 5 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period</b>	February 1-January 31 Annually
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	7,362
<b>Certified Public Accountants</b>	5,719
<b>Emeritus Certified Public Accountant</b>	26
<b>Public Accountants</b>	8
<b>Accounting Practitioners</b>	85
<b>Accounting Firms In-State Registration</b>	1,206
<b>Accounting Firms Out-of-State Registration</b>	318
<b>Complaints Received:</b>	44
<b>Investigations:</b>	78
<b>Dispositions:</b>	28
<b>Cease and Desist</b>	3
<b>Civil Penalty and Reprimand</b>	1
<b>Consent Agreement/Public</b>	4
<b>Dismissed (Licensee):</b>	10
<b>Dismissed (Unlicensed):</b>	3
<b>Letter of Caution</b>	5

<b>Probation</b>	2
<b>Public Reprimand</b>	2
<b>Revocation</b>	1
<b>Voluntary Surrender:</b>	1

## Athletic Commission

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects events and applies disciplinary actions whenever necessary in accordance with state and federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4571
Fax:	(803) 896-4427
Website:	<a href="http://www.llr.state.sc.us/POL/Athletic">www.llr.state.sc.us/POL/Athletic</a>
Administrator	Roderick Atkinson Roderick.Atkinson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Commission Established:	1984
S.C. Code of Laws:	40-81-10, et. seq.
Regulation:	20-1.1, et. seq.
Commission Member Slots:	8
How appointed:	By the Governor
Commission Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Endorsement Accepted:	No
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	997
Amateur Mixed Martial Arts	115
Announcer	15
Judge	9
Manager	1
Match Maker	5
Mixed Martial Arts Boxer	15
Amateur Mixed Martial Arts Boxer	165
Mixed Martial Arts Boxing Permit	14
Off The Street Boxer	21
Off the street Boxing Permit	5
Professional Boxer	65
Promoter	32
Professional Boxing Permit	4
Promoter's Representative	2
Referee	19
Second	152
Time Keeper	1



Trainer	4
Wrestler	280
Wrestling Announcer	3
Wrestling Referee	2
Wrestling Permit	68
Complaints Received:	5
Investigations:	8
Hearings:	2

## Auctioneers Commission

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4670
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Auctioneers">www.llr.state.sc.us/POL/Auctioneers</a>
<b>Administrator</b>	Amy Holleman <a href="mailto:amy.holleman@llr.sc.gov">amy.holleman@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1977
<b>S.C. Code of Laws:</b>	40-6-05 et. seq.
<b>Regulation:</b>	14-1, et. seq.
<b>Commission Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	17 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period</b>	Biennial June 30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1,203
<b>Auctioneers</b>	1,029
<b>Auction firms</b>	173
<b>Auctioneer Apprentice</b>	1
<b>Complaints Received:</b>	33
<b>Investigations:</b>	39
<b>Dispositions:</b>	27
<b>Cease and Desist:</b>	5
<b>Civil Penalty:</b>	2



<b>Complaint Dismissed and NO Action Taken</b>	12
<b>Dismissed (Licensee):</b>	5
<b>Dismissed (Unlicensed):</b>	10
<b>Letter of Caution:</b>	3
<b>Public Reprimand:</b>	2
<b>Revocation</b>	1

## Board of Barber Examiners

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors, and for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the Board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	<a href="http://www.llr.state.sc.us/POL/Barber">www.llr.state.sc.us/POL/Barber</a>
Administrator	Theresa Richardson Theresa.Richardson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1937
S.C. Code of Laws:	40-7-5, et. seq.
Regulation:	17-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Yes
Licensee Population Trend:	Decreasing
Licensing Period	Biennially 6/30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	8,220
Registered Barbers	2,037
Registered Barber Apprentices	39
Master Hair Care	2,237
Shampoo Barber Assistants	7
Barber Assistant Manicurists	14
Barber Shops	1,498
Barber Colleges	37
Barber Instructors	509
Student Barbers	496
Barber On-the-job Training	137
Hair Braiders Registration	1,137
Master Hair Care Apprentices	48
Complaints Received:	42



Investigations:	66
Inspections:	791
Dispositions:	60
Administrative Dismissal:	2
Board Action:	4
Cease and Desist:	5
Civil Penalty and Probation:	9
Civil Penalty and Reprimand:	12
Consent Agreement/Public:	3
Dismissed (Licensee):	9
Letter of Caution:	1
Probation:	0
Public Reprimand:	5
Revocation:	0
Suspension:	1
Pending	16

## Boiler Safety Program

The Boiler Safety Program (2005 Act 59) was enacted by the South Carolina General Assembly on May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers. The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection time frames, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. , Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-5171
Fax:	(803) 896-4814
Website:	<a href="http://www.llr.state.sc.us/POL/Boilers/">http://www.llr.state.sc.us/POL/Boilers/</a>
Administrator	Roger Lowe <a href="mailto:Roger.Lowe@llr.sc.gov">Roger.Lowe@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Program Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	SC Regulation 71, Article 9
Program Member Slots:	0
How appointed:	No Individual Board – Overseen by Contractors Licensing Board
Program Meetings:	
Number of states and territories that license same profession:	50 states
Licensure Period:	Annually
Licensee Category:	<b>Number of Licensees</b>
Boiler Inspector	183
Boiler Registration	7,483

Complaints Received:	0
Investigations:	0
Dispositions:	0

## Building Codes Council

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Website:	<a href="http://www.llr.state.sc.us/POL/bcc">www.llr.state.sc.us/POL/bcc</a>
Administrator	Roger K. Lowe <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Council Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8-10, et. seq. (Bldg. Code Enforcement Officers) 6-9-5, et. seq. (Building Codes) 10-5-210, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43-10, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
Council Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Council Meetings:	The Council meets quarterly and at the call of the Chair
Number of states and territories that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	None
Licensee Population Trend:	Increasing
Licensee Category:	<b>Number of Licensees</b>
Total:	1,111
Modular Manufacturer	74
Building Inspector	29
Building Official	190

Commercial Inspector	153
Electrical Inspector	2
Special Inspector	333
Limited Building Official	8
Limited Commercial Inspector	6
Limited Plans Examiners	1
Limited Residential Inspector	1
Modular Manufacturer Representative	121
Modular Third Party	10
Plans Examiner	7
Plumbing Inspector	8
Provisional Building Inspector	2
Provisional Building Official	6
Provisional Commercial Inspector	13
Provisional Electrical Inspector	0
Provisional Plans Examiner	4
Provisional Residential Inspector	35
Complaints Received:	12
Investigations:	16
Dispositions:	12
Cease and Desist:	2
Dismissed (Licensee):	8
Letter of Caution:	4
Administrative Dismissal:	0
Voluntary Surrender:	0
Pending:	4

## SC Perpetual Care Cemetery Board

Perpetual Care Cemeteries are regulated to assure that the trust funds held for the cemetery are administered with sound business practice and that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497
Fax:	(803) 896-4554
Website:	<a href="http://www.llronline.com/POL/Cemetery">www.llronline.com/POL/Cemetery</a>
Administrator	Doris E. Cubitt <a href="mailto:Doris.cubitt@llr.sc.gov">Doris.cubitt@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Board Established:	2003
S.C. Code of Laws:	40-8-10, et. seq.
Regulation:	21-1 et. seq. (State Register Vol. 37, Issue No. 6, eff 6/28/13)
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same	40 states, 0 jurisdictions

profession:	
Endorsement Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Biennial 12/31
Licensee Category:	<b>Number of Licensees</b>
Total:	122
Complaints Received:	27
Investigations:	45
Inspections:	100
Dispositions:	30
Civil Penalty	10
Civil Penalty and Reprimand	11
Complaint Dismissed with NO Action Taken	7
Definite Suspension	2
Dismissed (Licensee):	3
Indefinite Suspension	15
Letter of Caution:	3
Public Reprimand:	11
Revocation	1

## Board of Chiropractic Examiners

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Website:	<a href="http://www.llronline.com/POL/chiropractors">www.llronline.com/POL/chiropractors</a>
Administrator	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-1, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 10/1-9/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rules and regulations



Licensee Category:	Number of Licensees
Total:	1576
Complaints Received:	87
Investigations:	180
Total Dispositions:	126
Administrative Dismissal:	1
Administrative Fine/Monetary Penalty/other actions	5
Cease and Desist:	1
Consent Agreement/Private	8
Consent Agreement/Public:	6
Complaint Dismissed	40
Dismissed (Licensee):	31
Letter of Caution:	34
Final Order:	2
Probation:	4
Indefinite Suspension	1
Suspension	3
Public Reprimand:	12
Pending:	70

## Contractors Licensing Board

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Website:	<a href="http://www.llr.state.sc.us/POL/Contractors">www.llr.state.sc.us/POL/Contractors</a>
Administrator	Roger K. Lowe <a href="mailto:roger.lowe@llr.sc.gov">roger.lowe@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Board Established:	1936
S.C. Code of Laws:	40-11-5 et. seq. (Gen. and mech. contractors) 40-79-5 et. seq. (Burglar and fire alarm contractors) 40-10-5 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly and at the call of the Chair
Number of states and jurisdictions that license same profession:	50 states, D.C. and Guam
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially
Fire Alarm	Biennially
Fire Sprinkler	Biennially

Endorsement/Reciprocity Accepted:	AL, GA, LA, MS, NC, OH, PA, TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
Licensee Category:	<b>Number of Licensees</b>
Total:	43,141
General Contractor	8,935
Mechanical Contractor	6,368
General Qualifying Party	11,334
Mechanical Qualifying Party	7,953
Alarm Registered Employee	5,480
Burglar Alarm Company	538
Burglar Alarm Branch Company	30
Burglar Alarm Primary Qualifying Party	565
Burglar Alarm Extra Qualifying Party	36
Fire Alarm Company	383
Fire Alarm Branch Company	17
Fire Alarm Primary Qualifying Party	398
Fire Alarm Extra Qualifying Party	36
Fire Sprinkler Company	211
Fire Sprinkler Branch Company	18
Fire Sprinkler Primary Qualifying Party	223
Fire Sprinkler Extra Qualifying Party	45
Architect Construction Manager	20
Architect Qualifying Party	2
Engineer Construction Manager	40
Engineer Qualifying Party	9
Mechanical Construction Manager	41
Complaints Received:	303
Investigations:	332
Dispositions:	213
Admin. Fine/Monetary Penalty and other actions:	12
Administrative Dismissal:	11
Cease and Desist:	25
Citation:	40
Corrective Action/Dismissed:	1
Consent Agreement/Public:	3
Dismissed (Licensee):	43
Dismissed (Unlicensed):	4
Letter of Caution:	17
Probation:	2
Public Reprimand:	25
Stay of Suspension:	1

# Board of Cosmetology

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, and estheticians. The Board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4588
Fax:	(803) 896-4484
Website:	<a href="http://www.llr.state.sc.us/POL/Cosmetology">www.llr.state.sc.us/POL/Cosmetology</a>
Administrator	Theresa Richardson Theresa.Richardson@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1934
S.C. Code of Laws:	40-13-5, et. seq.
Regulation:	35-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
Licensure Information:	
Number of states and jurisdictions that license same profession:	50 states, 2 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Licensing Period	Practitioner Biennially 3/10
Statistical Information FY 2014	
Licensee Category:	<b>Number of Licensees</b>
Total:	36,075
Booth Renters	3,415
Esthetician	1,725
Instructor Esthetician	49
Nail Technician	3,645
Instructor Nail Technician	37
Inactive Nail Technician	1
Registered Cosmetologist	19,854
Instructor Registered Cosmetologist	1,027
Registered Cosmetologist Student	Students are not licensed.
Registered Esthetician Student	Students are not licensed
Registered Nail Technician Student	Students are not licensed
CEU Association	35
Salons	6,121
Schools	108
Complaint/Investigation Information	
Complaints Received:	146
Investigations:	330
Inspections:	4,167
Dispositions:	226
Board Action:	23
Cease and Desist:	18
Citation:	60

Civil Penalty:	7
Civil Penalty and Probation:	8
Civil Penalty and Reprimand:	20
Complaint Dismissed with No Action Taken:	1
Consent Agreement/Private:	1
Consent Agreement/Public:	2
Dismissed (License):	55
Dismissed (Unlicensed):	7
Letter of Caution:	6
License Restored or Reinstated (Complete):	1
Probation:	5
Public Reprimand:	8
Suspension:	3

## Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4658
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Counselors/">www.llr.state.sc.us/POL/Counselors/</a>
Administrator:	Marlo Thomas-Koger <a href="mailto:Marlo.Thomas-Koger@llr.sc.gov">Marlo.Thomas-Koger@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-5, et. seq.
Regulation:	36-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Licensee Category:	<b>Number of Licensees</b>
Total:	3,684
Licensed Professional Counselor (LPC)	2,168
Licensed Professional Counselor – Intern (LPC-I):	525
Licensed Marriage & Family Therapist (LMFT)	272

Licensed Marriage & Family Therapist - Interns (LMFT-I)	58
Licensed Professional Counselor – Supervisor (LPC-S)	297
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	46
Licensed Professional Educational Specialist (LPES)	187
Official Sponsor	22
Permanent Sponsor	84
Temporary Sponsor	25
Complaints Received:	69
Investigations:	81
Total Dispositions:	35
Administrative Dismissal:	7
Board Action:	1
Cease and Desist:	1
Dismissed (Licensee):	14
Dismissed (Unlicensed):	1
Letter of Caution:	2
No Investigation:	1
No jurisdiction:	2
Private Reprimand:	1
Public Reprimand:	3
Suspension:	2

## Board of Dentistry

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental technicians, and orthodontic technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintains data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Dentistry/">www.llr.state.sc.us/POL/Dentistry/</a>
Administrator	Kate Cox Kitty.cox@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1875
S.C. Code of Laws:	40-15-10, et. seq.
Regulation:	39-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	(Biennially) March 2 –March 1

Licensee Category:	Number of Licensees
Total:	11,321
Dental Assistant:	4,349
Dentist:	2,973
Dental Hygienist:	3,654
Dental Instructor:	7
Dental Instructor Specialist:	7
Orthodontic Technician:	7
Dental Technician:	250
Dental Volunteer:	24
Volunteer Hygienist:	2
Portable Dental Operation:	36
Mobile Dental Facilities:	7
Volunteer Specialist:	4
Instructor Hygienist:	1
Complaints Received:	126
<i>Investigations:</i>	210
Total Dispositions:	99
Administrative Dismissal:	7
Cease & Desist:	1
Consent Agreement/Public:	0
Dismissed (Licensee):	65
Letter of Caution:	11
No Issue Found:	4
No Jurisdiction:	3
Probation:	1
Private Reprimand:	1
Public Reprimand:	3
Relinquished License:	2
Suspension:	0

## Panel for Dietetics

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines licensees if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4651
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Dietetics/">www.llr.state.sc.us/POL/Dietetics/</a>
Administrator	Angie Combs <a href="mailto:Angie.combs@llr.sc.gov">Angie.combs@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey

Panel Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Panel Member Slots:	7
How appointed:	Appointed by the Governor
Panel Meetings:	Three times annually
Number of states and jurisdictions that license same profession:	46
Licensure Period:	Biennially 6/1-5/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National Exam
Licensee Category:	<b>Number of Licensees</b>
Total:	950
Complaints Received:	1
Investigations:	2
Total Dispositions:	1
Administrative Dismissal:	1
Dismissed:	1
Letter of Caution:	0

## Board of Engineers and Surveyors

The Board administers laws and regulations governing the practice of engineering and surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and surveying.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11597 Columbia, SC 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Website:	<a href="http://www.llr.state.sc.us/POL/Engineers/">www.llr.state.sc.us/POL/Engineers/</a>
Administrator	Lenora Addison-Miles <a href="mailto:Lenora.Miles@llr.sc.gov">Lenora.Miles@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Board Established:	1922
S.C. Code of Laws:	40-22-2, et. seq.
Regulation:	49-100, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually
Number of states and territories that license same profession:	50 states, 5 territories

Licensure Period:	
Engineering and Land Surveying	Biennially 7/1 to 6/30
Certificate of Authorization	Biennially 4/1 to 3/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	28,859
Engineering and Land Surveying	25,017
Certificate of Authorization	3,842
Complaints Received:	64
Investigations:	85
Dispositions:	80
Cease and Desist:	3
Civil Penalty:	22
Civil Penalty and Reprimand:	4
Complaint Dismissed with No Action Taken:	18
Consent Agreement/Public:	9
Dismissed (Licensee):	16
Dismissed (Unlicensed):	2
Letter of Caution:	2
Probation:	0
Public Reprimand:	19
Relinquish License:	2
Suspension:	0

## Environmental Certification Board

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Website:	<a href="http://www.llr.state.sc.us/POL/Environmental/">www.llr.state.sc.us/POL/Environmental/</a>
Administrator	Molly F. Price <a href="mailto:molly.price@llr.sc.gov">molly.price@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Board Established:	1966
S.C. Code of Laws:	40-23-5, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	4 Annually
Number of states and jurisdictions that license same	50 states, 5 territories



profession:	
Licensure Period:	Annually
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Static
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	9,249
Biological Wastewater Operator	2,355
Biological Wastewater Operator Trainee	333
Bottled Water Operator	35
Inactive Well Driller	2
Water Distribution Operator	1,735
Water Distribution Operator Trainee	367
Physical/Chemical Wastewater Operator	1,547
Physical/Chemical Wastewater Operator Trainee	360
Well Driller	592
Water Treatment Operator	1,691
Water Treatment Operator Trainee	232
Complaints Received:	5
Investigations:	7
Dismissal:	1
Letter of Caution:	1

## Board of Registration for Foresters

The Board administers and enforces South Carolina law governing the conduct of foresters. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4800
Fax:	(803) 896-4424
Website:	<a href="http://www.llr.state.sc.us/POL/Forestry">www.llr.state.sc.us/POL/Forestry</a>
Administrator:	Molly F. Price molly.price@llr.sc.gov
Assistant Deputy Director:	Charles Ido
Board Established:	1986
S.C. Code of Laws:	48-27-10, et. seq.
Regulation:	53-1 et.seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing



Licensing Period:	Biennial June 30
Licensee Category:	<b>Number of Licensees</b>
Total:	706
Complaints Received:	2
Investigations:	0
Dispositions:	0

## Board of Funeral Service

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4497
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llronline.com/POL/Funeral">www.llronline.com/POL/Funeral</a>
<b>Administrator:</b>	Amy Holleman <a href="mailto:amy.holleman@llr.sc.gov">amy.holleman@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1955
<b>S.C. Code of Laws:</b>	40-19-5, et. seq.
<b>Regulation:</b>	57-01, et. seq.
<b>Board Member Slots:</b>	11
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	6 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period:</b>	Biennial June 30
Licensee Category:	<b>Number of Licensees</b>
Total:	2,486
Funeral Director	518
Funeral Director and Embalmer	961
Funeral Establishments	389
Embalmer	7
Funeral Director and Embalmer Apprentice	119
Funeral Director and Embalmer Student	33
Funeral Chapel	19
Funeral Crematory	73
Funeral Director Apprentice	97

Funeral Director Student	4
Embalmer Apprentice	12
Embalmer Student	155
Funeral Home Additional Facility	90
Retail Sales Outlet (Casket Store)	9
Complaints Received:	94
Investigations:	126
Inspections:	431
Dispositions:	61
Administrative Dismissal:	3
Board Action	3
Cease and Desist:	4
Civil Penalty	2
Civil Penalty and Probation	4
Civil Penalty and Reprimand	18
Complaint Dismissed with NO Action Taken	31
Dismissed (Licensee):	15
Dismissed (Unlicensed)	1
Letter of Caution:	3
Probation:	11
Public Reprimand:	8
Revocation:	7
Suspension:	1

## Board of Registration for Geologists

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline to licensees and supervises applicant examinations for licensure.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4575
<b>Fax:</b>	(803) 896-4554
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Geologists">www.llr.state.sc.us/POL/Geologists</a>
<b>Administrator:</b>	Doris E Cubitt Dor.Cubitt@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1986
<b>S.C. Code of Laws:</b>	40-77-5, et. seq.
<b>Regulation:</b>	131-01 et.seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	31 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Both
<b>Licensee Population Trend:</b>	Static

<b>Licensing Period:</b>	Biennial June 30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	645
<b>Professional Geologist</b>	632
<b>Geologist In Training</b>	13
<b>Investigations:</b>	1
<b>Dismissed:</b>	1

## Board of Landscape Architectural Examiners

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating landscape architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Website:	<a href="http://www.llr.state.sc.us/POL/Landscapearchitect/">www.llr.state.sc.us/POL/Landscapearchitect/</a>
Administrator:	Lenora Addison-Miles Lenora.Miles@llr.sc.gov
Assistant Deputy Director:	Charlie Ido
Board Established:	1975
S.C. Code of Laws:	40-28-5, et. seq.
Regulation:	76-1 et. seq.
Board Member Slots:	7
How appointed:	By Governor
Board Meetings:	4 Annually
Number of states and territories that license same profession:	50 states, 1 territory
Licensure Period:	
Individual	Biennially 2/1 – 1/31
Firms	Biennially 2/1 to 1/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Steady
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total	791
Individual	604
Landscape Architect Exam	25
Firm	162
Complaints Received:	1



Investigations:	6
Dispositions:	7
Cease and Desist:	2
Dismissed (Licensee):	1
Letter of Caution:	1
No Issue Found:	1
Public Reprimand:	1
Suspension:	1

## Board of Long Term Health Care Administrators

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, and investigates complaints and takes disciplinary action when required.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4544
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Longtermhealthcare">www.llr.state.sc.us/POL/Longtermhealthcare</a>
<b>Administrator:</b>	Lee Ann F. Bundrick <a href="mailto:Leeann.bundrick@llr.sc.gov">Leeann.bundrick@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1971
<b>S.C. Code of Laws:</b>	40-35-5, et. sq.
<b>Regulation:</b>	93-50, et. seq.
<b>Board Member Slots:</b>	10
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Static
<b>Licensing Period:</b>	Annually 6/30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	1,136
<b>Community Residential Care Facility Administrator (CRCFA)</b>	579
<b>CRCFA Inactive License</b>	26
<b>CRCFA-in-Training</b>	1
<b>CRCFA Provisional License</b>	9
<b>Dual (NHA + CRCFA)</b>	143
<b>Dual Inactive License</b>	3
<b>Nursing Home Administrator (NHA)</b>	318
<b>NHA-in-Training</b>	50
<b>NHA Inactive License</b>	7
<b>NHA Provisional License</b>	0

<b>Complaints Received:</b>	64
<b>Investigations:</b>	115
<b>Dispositions:</b>	74
<b>Admin Fine/Monetary Penalty &amp; Another Action</b>	4
<b>Administrative Dismissal</b>	3
<b>Civil Penalty</b>	3
<b>Civil Penalty and Probation:</b>	6
<b>Civil Penalty and Reprimand</b>	1
<b>Consent Agreement/Public:</b>	1
<b>Dismissed (Licensee):</b>	37
<b>Dismissed (Unlicensed)</b>	1
<b>Final Order:</b>	2
<b>Letter of Caution:</b>	12
<b>No Investigation</b>	4
<b>Probation</b>	7
<b>Public Reprimand</b>	13
<b>Relinquish License</b>	3
<b>RPP Referral</b>	1
<b>Suspension</b>	2
<b>Unresolved Investigation</b>	1

## Board of Manufactured Housing

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

**Mailing Address:** 110 Centerview Drive, Kingtree Bldg., Suite 201  
PO Box 11329  
Columbia, SC 29211-1329

**Telephone:** (803) 896-4682

**Fax:** (803) 896-4814

**Website:** [www.llr.state.sc.us/POL/ManufacturedHousing](http://www.llr.state.sc.us/POL/ManufacturedHousing)

**Administrator:** Roger Lowe  
Roger.Lowe@llr.sc.gov

**Assistant Deputy Director:** Charles Ido

**Board Established:** 1976

**S.C. Code of Laws:** 40-29-5, et. seq.

**Regulation:** 79-1, et. seq.

**Board Member Slots:** 10 members and 1 ex-officio member

**How appointed:** By Governor

**Board Meetings:** Quarterly and at the call of the Chair

**Number of states and jurisdictions that license same profession:** 36 states, jurisdictions

**Licensure Period:** Biennially

**Endorsement Accepted:** No

**Licensee Population Trend:** Decreasing



Licensee Category:	Number of Licensees
Total:	1,471
Manufactured Housing Contractor:	130
Retail Dealer:	157
Manufacturer:	30
Manufactured Housing Installer:	21
Manufactured Housing Repairer:	2
Multi-Lot Salesperson/ Retail Salesperson:	268
Manufacturer Main Office	80
Retail Dealer Main Office	778
Manufactured Housing Apprentice Salesperson License:	5
Complaints Received:	76
Investigations:	861
Inspections:	205
Dispositions:	38
Administrative Dismissal:	1
Cease and Desist:	4
Citations:	3
Civil Penalty:	1
Civil Penalty and Probation:	1
Dismissed (Licensee):	25
Dismissed (Unlicensed):	0
Letter of Caution:	2
Other Licensure Action:	1
Public Reprimand:	1

## Massage / Bodywork Panel

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations, and to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address: 110 Centerview Drive, Kingstree Bldg., Suite 201  
PO Box 11329  
Columbia, SC 29211-1329

Telephone: (803) 896-4588

Fax: (803) 896-4484

Website: [www.llr.state.sc.us/POL/Massagetherapy/](http://www.llr.state.sc.us/POL/Massagetherapy/)

Administrator: Theresa Richardson  
Theresa.Richardson@llr.sc.gov

Assistant Deputy Director: Charles Ido

Panel Established: 1997

S.C. Code of Laws: 40-30-10, et. seq.

Regulation: 77-100 et. seq.

Panel Member Slots: 7

How appointed: By the Governor



Panel Meetings:	At the call of LLR
Number of states and jurisdictions that license same profession:	48 states, 0 jurisdictions
Endorsement Accepted:	Yes
Licensee Population Trend:	Decreasing
Licensing Period:	Biennially 6/30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	4,426
Massage Therapist Provisional:	173
Massage/Body Work Therapist:	4,240
Complaints Received:	32
Investigations:	51
Pending:	18
Dispositions:	32
Administrative Dismissal:	1
Cease and Desist:	5
Dismissed (Licensee):	15
Dismissed (Unlicensed):	4
Letter of Caution:	4
Relinquish License	2
Voluntary Surrender	1

## Board of Medical Examiners

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Website:	<a href="http://www.llr.state.sc.us/POL/Medical/">www.llr.state.sc.us/POL/Medical/</a>
Administrator:	Sheridon Spoon sheridon.spoon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-5 et. seq.
Regulation:	81-12 et.seq.
Board Member Slots:	13
How appointed:	7 elected members with advice and consent of Governor and Senate; 4 Governor-appointed members with advice and consent of Senate; 1 Doctor of Osteopathic Medicine elected member with advice and consent of Senate;



	3 lay members - 1 appointed with advice and consent of Senate, and 2 appointed w/ advice and consent of Senate with 1 Pro tem and 1 Speaker recommendation; 1 at large - appointed by the Governor with the advice and consent of Senate; 1 at large-elected member then appointed by Governor.
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician:	Biennially 7/1-6/30
Physician Assistant:	Biennially 1/1-12/31
Respiratory Care Practitioner:	Biennially 6/1-5/31
Anesthesiologist Assistant:	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
<b>Licensee Category:</b>	<b>Number of Licensees</b>
Total:	22,493
Medical Physician (MD)	15,549
Osteopathic Physician (DO)	994
Academic License	24
Limited License	1,151
Limited License (14 days)	12
Physician Assistant (Board administers jurisprudence)	1,352
Respiratory Care Practitioner	2,572
Acupuncturists	150
Acupuncturist Temporary License	3
Anesthesiologist's Assistant	27
Cardiovascular Invasive Specialist	7
Auricular Detoxification Therapist	14
Auricular Therapist	1
Registered Polysomnography Technologists	152
Temporary License	357
Training	30
Training Permanent with Supervision	3
Volunteer Limited License	95
Complaints Received:	482
Investigations:	915
Total Dispositions:	468
Administrative Dismissal:	29
Cease and Desist:	3
Civil Penalty	20
Deactivation of License:	2
Definite Suspension/Stayed:	1
Indefinite Suspension	1
Indefinite Suspension/Stayed	1



Dismissed:	270
Letter of Caution:	88
No Investigation	1
Private Reprimand:	19
Public Reprimand:	16
Probation	1
Relinquish License:	7
Revocation:	2
RPP Participation:	2
Terms and Conditions:	4
Unresolved Investigation:	1

## Board of Nursing

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as advance practice registered nurses, registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4515
Website:	<a href="http://www.llr.state.sc.us/POL/Nursing/">www.llr.state.sc.us/POL/Nursing/</a>
Administrator:	Nancy Murphy Nancy.murphy@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-5, et. seq.
Regulation:	91-1, et. seq.
Board Member Slots:	11
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam privatized
Licensee Category:	<b>Number of Licensees</b>
Total:	75,152
Licensed Practical Nurse (LPN)	12,534
LPN Temporary License	17
Registered Nurse (RN)	57,218
RN Temporary License	115
RN Volunteer License	3
Advanced Practice Registered Nurse (APRN)	4,550



APRN Temporary Permit	29
Multi-State Privilege Practice	9
Complaints Received:	588
Investigations:	1,166
Total Dispositions:	546
Administrative Dismissal:	6
Board Action:	16
Cease & Desist:	4
Civil Penalty and Reprimand:	133
Consent Agreement/Private:	19
Consent Agreement/Public:	26
Definite Suspension/Stayed:	9
Dismissed (Licensee):	148
Dismissed (Unlicensed):	6
Final Order:	111
Letter of Caution:	67
Monitoring:	2
No Jurisdiction:	8
Non-Disciplinary Agreement:	3
Private Reprimand:	82
Probation:	36
Public Reprimand:	46
Relinquish License:	7
RPP Referral:	8
Stay of Suspension:	1
Suspend Privilege to Practice:	0
Suspension:	4
Terms and Conditions:	3
Voluntary Surrender:	45

## Board of Occupational Therapy

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving occupational therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Website:	<a href="http://www.llronline.com/POL/OccupationalTherapy">www.llronline.com/POL/OccupationalTherapy</a>
Administrator:	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1977
S.C. Code of Laws:	40-36-5, et. seq.
Regulation:	94-02, et. seq.
Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate



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Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 3/16-3/15
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National exam
Licensee Category:	<b>Number of Licensees</b>
Total:	2,721
Occupational Therapist	1,781
Occupational Therapy Assistants	938
Occupational Therapy Temporary License	2
Complaints Received:	17
Investigations:	16
Total Dispositions:	14
Administrative Dismissal:	1
Consent Agreement Public:	1
Dismissed:	2
Letter of Caution:	2
Reprimand	4
Probation:	2
Relinquishment	1

## Board of Examiners in Opticianry

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board requires passing a practical examination for all opticianry applicants, issues licenses to qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Opticians/">www.llr.state.sc.us/POL/Opticians/</a>
Administrator:	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Appointed by the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same	22 States



profession:	
Licensure Period:	Biennial
Endorsement Accepted:	No
Licensee Population Trend:	Steady
Type of Exam:	National Board Exam and South Carolina Practical Exam
Licensee Category:	<b>Number of Licensees</b>
Total:	955
Opticians	558
Contact Lens Dispensers	283
Registered Apprentices	114
Complaints Received:	3
Investigations:	4
Total Dispositions:	2
Cease & Desist:	1
Private Reprimand:	0

## Board of Examiners in Optometry

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board issues licenses to qualified optometrists and disciplines if necessary. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Optometry/">www.llr.state.sc.us/POL/Optometry/</a>
Administrator:	Angie Combs Angie.combs@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Appointed by Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	54
Licensure Period:	Renewal due Dec. 31 even numbered years
Endorsement Accepted:	Yes
Licensee Population Trend:	Steady
Type of Exam:	National Board Exam; Jurisprudence Exam

Licensee Category:	Number of Licensees
Total:	838
Optometrists: TPA	838
Complaints Received:	19
Investigations:	26
Total Dispositions:	15
Administrative Dismissal:	1
Cease and Desist:	3
Dismissed (Licensee):	10

## Board of Pharmacy

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, and administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; and Developing laws and regulations necessary in the regulation of the pharmacy profession.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4700
<b>Fax:</b>	(803) 896-4596
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Pharmacy">www.llr.state.sc.us/POL/Pharmacy</a>
<b>Administrator:</b>	Lee Ann F. Bundrick, R.Ph Leeann.bundrick@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1876
<b>S.C. Code of Laws:</b>	40-43-10, et. seq.
<b>Regulation:</b>	99-15, 99-43
<b>Board Member Slots:</b>	9
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	5 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 states, 0 jurisdictions
<b>Endorsement/Reciprocity Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Licensing Period:</b>	Annually
<b>Pharmacist</b>	5/1-4/30
<b>Permits</b>	7/1-6/30
<b>Technician Registration</b>	7/1-6/30
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	25,266
<b>Pharmacist</b>	6,339
<b>Pharmacist Inactive</b>	179



Pharmacist-in-Charge (PIC)	1,594
PIC Inactive	0
Pharmacist Assistant	1
Pharmacy Technician	7,320
State Certified Pharmacy Technician	3,393
Pharmacy Intern	1,918
Pharmacy	1,355
Electronic Prescribing Routing Company	3
EMS Non-dispensing drugs	201
Medical Gas/Legend Device	202
Non-Dispensing Drug Outlet	962
Non-Resident Medical Gas/DME	243
Non-Resident Pharmacy	650
Non-Resident Wholesaler/Distributor/Manufacturer	906
Complaints Received:	133
Investigations:	266
Inspections:	907
Dispositions:	136
Administrative Dismissal:	10
Cease and Desist:	6
Civil Penalty:	10
Civil Penalty and Probation:	14
Civil Penalty and Reprimand	2
Consent Agreement/Private:	1
Consent Agreement/Public:	2
Dismissed (Licensee):	28
Final Order:	10
Letter of Caution:	17
Monitoring	1
No Investigation	9
No Jurisdiction	1
Probation	8
Public Reprimand	5
Relinquish License:	22
Revocation	2
Terms and Conditions	3

## Board of Physical Therapy

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address: 110 Centerview Drive, Kingtree Bldg., Suite 202  
PO Box 11329  
Columbia, SC 29211-1329

Telephone: (803) 896-4655

Fax: (803) 896-4719

Website: [www.llronline.com/POL/physicaltherapy](http://www.llronline.com/POL/physicaltherapy)

Administrator:	Veronica Reynolds <a href="mailto:Veronica.reynolds@llr.sc.gov">Veronica.reynolds@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1952
S.C. Code of Laws:	40-45-5, et. seq.
Regulation:	101-01, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	NPTE
Licensee Category:	<b>Number of Licensees</b>
Total:	5413
Physical Therapist	3520
Physical Therapist Provisional	1
Physical Therapist Assistant	1892
Physical Therapist Assistant Provisional	
Reinstatements	35
Complaints Received:	23
Investigations:	43
Total Dispositions:	24
Consent Agreements:	2
Admin Fine/Monetary Penalty & Another Action:	2
Administrative Closure/Dismissal:	5
Letter of Caution	2
Private Reprimand	3
Public Reprimand	2
Relinquishment of License	1
Voluntary Surrender	1

## Pilotage Commission

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803)896-4598
Fax:	(803)896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Pilotage">www.llr.state.sc.us/POL/Pilotage</a>
Administrator:	Kate Cox <a href="mailto:Kitty.cox@llr.sc.gov">Kitty.cox@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Commission Established:	1872



S.C. Code of Laws:	54-15-10, et.seq.
Regulation:	136-001, et.seq.
Commission Member Slots:	16
How appointed:	by the governor
Commission Meetings:	Monthly
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Endorsement Accepted:	N/A
Licensee Population Trend:	N/A
Licensing Period:	N/A
Licensee Category:	<b>Number of Licensees</b>
Total:	21
Pilotage:	21

## Board of Podiatry

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11289 Columbia, SC 29211-1289
Telephone:	803-896-4500
Fax:	(803) 896-4515
Website:	<a href="http://www.llr.state.sc.us/POL/Podiatry/">www.llr.state.sc.us/POL/Podiatry/</a>
Administrator:	Sheridon Spoon sheridon.spoon@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-administered practical exam; PMLEXIS exam
Licensee Category:	<b>Number of Licensees</b>
Total:	194
Podiatrist	194

Complaints Received:	5
Investigations:	8
Total Dispositions:	5
Dismissed (Licensee)	3

## Board of Psychology

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Website:	<a href="http://www.llr.state.sc.us/POL/Psychology/">www.llr.state.sc.us/POL/Psychology/</a>
Administrator:	Marlo Thomas-Koger <a href="mailto:Marlo.Thomas-Koger@llr.sc.gov">Marlo.Thomas-Koger@llr.sc.gov</a>
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-20, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 2 meetings annually
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 12/1-11/30
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administrators
Licensee Category:	<b>Number of Licensees</b>
Total:	771
Psychologist	764
Temporary Permit	7
Complaints Received:	23
Investigations:	36
Total Dispositions:	20

Administrative Dismissal:	2
Cease & Desist:	2
Consent Agreement/Public:	1
Dismissed (Licensee):	9
Dismissed (Unlicensed):	1
Letter of Caution:	2
No Investigation:	1
No Issue Found	1
Public Reprimand:	1

## Real Estate Appraisers Board

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4630
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/REAB/">www.llr.state.sc.us/POL/REAB/</a>
<b>Administrator:</b>	Laura Smith <a href="mailto:Laura.Smith@llr.sc.gov">Laura.Smith@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Board Established:</b>	1991
<b>S.C. Code of Laws:</b>	40-60-5, et. seq.
<b>Regulation:</b>	137-100, et. seq.
<b>Board Member Slots:</b>	7 (4 appraiser members, 1 real estate member, 1 financial member and 1 public member)
<b>How appointed:</b>	By the Governor
<b>Board Meetings:</b>	Quarterly (February, May, August, November)
<b>Number of states and jurisdictions that license same profession:</b>	50 states, jurisdictions
<b>Licensure Period:</b>	
<b>Real Estate Appraisers Licenses</b>	Biennial
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,602
<b>Apprentice Appraiser:</b>	133
<b>Certified General Appraiser:</b>	963
<b>Certified General Mass Appraiser:</b>	28
<b>Certified Residential Appraiser:</b>	1,017
<b>Certified Residential Mass Appraiser:</b>	64
<b>Licensed Appraiser:</b>	158



Licensed Mass Appraiser:	56
Temporary Permit:	72
Inactive Apprentice Appraiser:	0
Inactive Certified General Appraiser:	28
Inactive Certified General Mass Appraiser	1
Inactive Certified Residential Appraiser:	54
Inactive Certified Residential Mass Appraiser	4
Inactive Licensed Appraiser:	23
Inactive Licensed Mass Appraiser:	1
Complaints Received:	38
Investigations:	87
Dispositions:	75
Cease and Desist:	3
Civil Penalty:	5
Civil Penalty and Reprimand:	5
Complaint Dismissed with No Action Taken:	31
Consent Agreement/Public:	4
Letter of Caution:	17
No Investigation:	14
Public Reprimand:	5
Voluntary Surrender	3

## Real Estate Commission

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 PO Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4427
Website:	<a href="http://www.llr.state.sc.us/POL/REC">www.llr.state.sc.us/POL/REC</a>
Administrator:	Roderick Atkinson <a href="mailto:Roderick.Atkinson@llr.sc.gov">Roderick.Atkinson@llr.sc.gov</a>
Assistant Deputy Director:	Charles Ido
Commission Established:	1956
S.C. Code of Laws:	40-57-5, et. seq.
Regulation:	105-2, et. seq.
Commission Member Slots:	10
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Commission Meetings:	10 Annually
Number of states and jurisdictions that license same profession:	50 states, jurisdictions



Real Estate Licensure Period:	Biennially, June
Endorsement Accepted	Endorsement or Reciprocity Accepted: (GA & W VA): Other states must take S.C. licensing exam.
Licensee Population Trend:	Increasing
Licensee Category:	<b>Number of Licensees</b>
Total:	43,965
Broker	5,151
Broker In Charge	7,409
Property Manager In Charge	1,200
Property Manager	1,369
Salesman	19,124
Salesman (Provisional)	2,066
Inactive Broker	1,632
Inactive Property Manager	545
Inactive Salesman	5,204
Timeshare Registrant	265
Offices (Not Included in Licensee totals)	10,493
Complaints Received:	488
Investigations:	385
Inspections:	323
Dispositions:	254
Cease and Desist:	26
Civil Penalty/Fine:	19
Complaint Dismissed and No Action Taken:	18
Consent Agreement/Public:	6
Corrective Action/Dismissed:	13
Dismissed:	118
Letter of Caution:	28
Probation:	4
Public Reprimand:	17
Relinquished License	10
Revocation:	7
Suspension:	1
Voluntary Surrender:	5

## Residential Builders Commission

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4696
<b>Fax:</b>	(803) 896-4814
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/ResidentialBuilders">www.llr.state.sc.us/POL/ResidentialBuilders</a>
<b>Administrator:</b>	Janet Baumberger

	janet.baumberger@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Commission Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-59-5, et. seq.
<b>Regulation:</b>	106-1, et. seq.
<b>Commission Member Slots:</b>	8
<b>How appointed:</b>	By the Governor
<b>Commission Meetings:</b>	Monthly
<b>Number of states and jurisdictions that license same profession:</b>	25 states, jurisdictions
<b>Licensure Period:</b>	Biennially
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	21,497
<b>Home Builders</b>	7,692
<b>COA Certificate of Authorization</b>	148
<b>Electrical</b>	1,616
<b>HVAC Heating and Air</b>	876
<b>Home Builders Inspector</b>	1,074
<b>Plumbing</b>	1,119
<b>Specialty</b>	8,972
<b>Complaints Received:</b>	696
<b>Hearings:</b>	209
<b>Investigations:</b>	505
<b>Dispositions:</b>	528
Administrative Fine/Monetary Penalty and another action:	158
<b>Administrative Dismissals:</b>	12
ALC Order	9
Board Action:	10
Cease and Desist:	119
Citation:	127
<b>Civil Penalty:</b>	101
Civil Penalty and Reprimand:	25
Complaint Dismissed with No Action Taken	1
Consent Agreement/Public:	26
Corrective Action/Dismissed	2
Dismissed (Licensee):	83
Dismissed (Unlicensed):	10
<b>Letter of Caution:</b>	13
<b>No Issued Found:</b>	1
No Jurisdiction	1
Order:	9
<b>Order – Do Not Issue</b>	1
<b>Order/Bond Claim:</b>	8
<b>Probation</b>	3
<b>Public Reprimand:</b>	102

Revocation	3
Suspension:	1
Voluntary Surrender:	23
Pending:	103

## Board of Social Work Examiners

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/SocialWorkers/">www.llr.state.sc.us/POL/SocialWorkers/</a>
<b>Administrator:</b>	Marlo Thomas-Koger <a href="mailto:Marlo.Thomas-Koger@llr.sc.gov">Marlo.Thomas-Koger@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1968
<b>S.C. Code of Laws:</b>	40-63-5, et. seq.
<b>Regulation:</b>	Chapter 110
<b>Board Member Slots:</b>	7
<b>How appointed:</b>	By the Governor with S.C. Senate confirmation
<b>Board Meetings:</b>	At least 4 annually
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 1/1-12/31
<b>Endorsement Accepted:</b>	Reciprocity
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National Written Exam
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	4,855
<b>Licensed Baccalaureate Social Worker (LBSW)</b>	831
<b>Licensed Masters Social Worker (LMSW)</b>	2,430
<b>Licensed Independent Social Worker – Clinical Practice (LISW-CP)</b>	1,466
<b>Licensed Independent Social Worker – Advanced Practice (LISW-AP)</b>	18
<b>Licensed Independent Social Worker - CP &amp; AP (Dual)</b>	73
<b>Approved Continuing Education Sponsor</b>	37
<b>Complaints Received:</b>	29
<b>Investigations:</b>	67
<b>Total Dispositions:</b>	48
<b>Admin Fine/Monetary Penalty &amp; Another Action:</b>	1
<b>Administrative Dismissal:</b>	8
<b>Cease and Desist:</b>	3
<b>Civil Penalty and Reprimand:</b>	1
<b>Consent Agreement/Public:</b>	2

Dismissed (Licensee):	16
Dismissed (unlicensed):	2
Letter of Caution:	3
Limitation or Restriction on License/ Practice Ind:	1
No Jurisdiction:	3
Probation:	1
Public Reprimand:	6
Voluntary Surrender:	1

## Soil Classifiers Advisory Council

The Council's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating soil classifiers to ensure competent practitioners in the profession. The Council establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 PO Box 11419 Columbia, SC 29211-1419
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4427
<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/soil">www.llr.state.sc.us/POL/soil</a>
<b>Administrator:</b>	Molly Price molly.Price@llr.sc.gov
<b>Assistant Deputy Director:</b>	Charles Ido
<b>Council Established:</b>	1976
<b>S.C. Code of Laws:</b>	40-65-5, et. seq.
<b>Regulation:</b>	108-1 et. seq.
<b>Council Member Slots:</b>	5
<b>How appointed:</b>	By Agency
<b>Council Meetings:</b>	2 Annually
<b>Number of states and territories that license same profession:</b>	35 states
<b>Licensure Period:</b>	
<b>Individual</b>	Biennially 2/1 – 1/31
<b>Firms</b>	No firm licensure for soil classifiers
<b>Endorsement Accepted:</b>	Comity
<b>Licensee Population Trend:</b>	Decreasing
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	44
<b>Professional Soil Classifier</b>	44
<b>Complaints Received:</b>	0
<b>Investigations:</b>	0
<b>Dispositions:</b>	0
<b>Dismissed (Licensee):</b>	0

## Board of Speech-Language Pathology and Audiology

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4655
<b>Fax:</b>	(803) 896-4719
<b>Website:</b>	<a href="http://www.llronline.com/POL/Speech/">www.llronline.com/POL/Speech/</a>
<b>Administrator:</b>	Veronica Reynolds <a href="mailto:veronica.reynolds@llr.sc.gov">veronica.reynolds@llr.sc.gov</a>
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1974
<b>S.C. Code of Laws:</b>	40-67-5, et. seq.
<b>Regulation:</b>	115-1, et. seq.
<b>Board Member Slots:</b>	5
<b>How appointed:</b>	By the Governor with advice and consent of the S.C. Senate
<b>Board Meetings:</b>	Quarterly
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 4/1-3/31
<b>Endorsement Accepted:</b>	Endorsement
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	ETS-PRAXIS
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total:</b>	2,452
<b>Speech-Language Pathologist</b>	2,106
<b>Speech-Language Pathologist – Intern</b>	73
<b>Speech-Language Pathologist – Assistant</b>	60
<b>Audiologist</b>	213
<b>Complaints Received:</b>	6
<b>Investigations:</b>	15
<b>Total Dispositions:</b>	11
<b>Admin Fine / Monetary Penalty &amp; Other Action</b>	1
<b>Letter of Caution</b>	1
<b>Dismissed (Licensee):</b>	4
<b>Probation</b>	1
<b>Revocation</b>	2
<b>Voluntary Surrender</b>	2

## Board of Veterinary Examiners

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary technicians and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
<b>Telephone:</b>	(803) 896-4598
<b>Fax:</b>	(803) 896-4719



<b>Website:</b>	<a href="http://www.llr.state.sc.us/POL/Veterinary/">www.llr.state.sc.us/POL/Veterinary/</a>
<b>Administrator:</b>	Kate K. Cox Kitty.cox@llr.sc.gov
<b>Assistant Deputy Director:</b>	H. Rion Alvey
<b>Board Established:</b>	1920
<b>S.C. Code of Laws:</b>	40-69-5, et. seq.
<b>Regulation:</b>	120-1, et. seq.
<b>Board Member Slots:</b>	10
<b>How appointed:</b>	Election by district; Top two candidates submitted to Governor
<b>Board Meetings:</b>	4 Annually
<b>Number of states and jurisdictions that license same profession:</b>	50 States
<b>Licensure Period:</b>	Biennially 4/1-3/31
<b>Endorsement Accepted:</b>	Yes
<b>Licensee Population Trend:</b>	Increasing
<b>Type of Exam:</b>	National exam and Board exam on S.C. rules and regulations
<b>Licensee Category:</b>	<b>Number of Licensees</b>
<b>Total</b>	2,567
<b>Veterinarian</b>	1,695
<b>Veterinary Technician</b>	394
<b>Veterinary Intern</b>	16
<b>Mobile Clinics</b>	93
<b>Secondary Practices:</b>	369
<b>Complaints Received:</b>	72
<b>Investigations:</b>	109
<b>Total Dispositions:</b>	82
<b>Administrative Dismissal:</b>	1
<b>Cease and Desist:</b>	6
<b>Civil Penalty:</b>	15
<b>Consent Agreement/Public:</b>	7
<b>Dismissed (Licensee):</b>	30
<b>Final Order:</b>	2
<b>Letter of Caution:</b>	4
<b>License Restored or Reinstated (Complete):</b>	37
<b>Monitoring:</b>	1
<b>Private Reprimand:</b>	4
<b>Public Reprimand:</b>	8
<b>Revocation:</b>	0
<b>Consent Agreement/Private</b>	1
<b>Relinquished License</b>	1

## Office of Investigations and Enforcement (OIE)

110 Centerview Drive  
P.O. Box 11329



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Columbia, S.C. 29211-1329  
(803) 896-4485

**Deputy Director**

**Dean Grigg**

**Assistant Deputy Director**

**Christa Bell**

The Office of Investigations and Enforcement (OIE) has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor, and to enforce Board orders. OIE was created to allow for better utilization, training, and efficiency of the investigative staff.

## Office of Wages and Child Labor

**Deputy Director**

**Dean Grigg**

**Administrator**

**David Love**

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the Office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the Office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the Agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This Office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective Sept. 19, 2005.

Statistical Information FY 2015	
<b>Wage violations cited:</b>	<b>2,960</b>
<b>Wage complaints investigated:</b>	<b>1,091</b>
<b>Average number of violations per investigation:</b>	<b>3</b>
<b>Number of warnings issued:</b>	<b>510</b>
<b>Number of citations issued:</b>	<b>424</b>
<b>Child labor violations cited:</b>	<b>6</b>
<b>Child labor complaints investigated:</b>	<b>10</b>
<b>Average number of violations per investigation:</b>	<b>1</b>
<b>Number of warnings issued:</b>	<b>4</b>
<b>Number of citations issued:</b>	<b>6</b>
<b>Wages collected for employees:</b>	<b>\$486,010</b>

## Division of Fire and Life Safety

141 Monticello Trail  
Columbia, S.C. 29203  
(803) 896-9800

### Deputy Director/State Fire Marshal:

**Robert O. Polk**

The goal of the Division of Fire and Life Safety is to make South Carolina safer by providing programs and services to enhance the quality of life for citizens, visitors, and firefighters. The Division consists of the Office of the State Fire Marshal (Codes and Prevention), the S.C. Fire Academy (Training and Response) and the S.C. Emergency Response Task Force.

Chief Robert O. Polk was appointed by Governor Nikki R. Haley as the State Fire Marshal effective August 1, 2014. Chief Polk was also appointed by the Governor to serve on the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

**SOUTH CAROLINA  
STATE FIRE**

also appointed by the Governor to serve on the State Emergency Response Commission. By S.C. Code of Laws, the State Fire Marshal also serves as the following: ex-officio member on the S.C. Manufactured Housing Board, chairman of the Firefighters Mobilization Oversight Committee, consultant to the Board of Pyrotechnic Safety, and staff support to the Liquefied Petroleum Gas Board.

The Office of State Fire Marshal is comprised of Licensing and Permitting, Engineering Services, Community Risk Reduction, and Inspection Services.

The S.C. Fire Academy, per S.C. Code of Laws (23-10-10), is operated for the express purpose of educating and training the state's paid, volunteer, and industrial fire service personnel. The Fire Academy also provides leadership, guidance, and services to help the fire service carry out its responsibilities at the local level.

The role of the S.C. Emergency Response Task Force (SCERTF) is to assist local, regional, and state governments in times of need. The Task Force assists by providing subject matter experts, guidance, and on-scene professional resources during disasters or emergencies that overwhelm local resources. The Task Force provides responses to all phases of firefighting, structural collapse, helicopter rescue, water rescue, and hazardous materials incidents. This response can range from sending two specific field experts to providing hundreds of firefighters to assist in a large-scale disaster. In addition, the SCERTF supports LLR's role in emergency support functions within the State Emergency Response Plans and day-to-day operations.

## Office of State Fire Marshal

### Deputy Director/State Fire Marshal:

**Robert O. Polk**

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation, and plans review services provided by the Engineering Services section.

**Firefighter Registration:** This Office is responsible for the registration of South Carolina firefighters. By law, firefighters employed on or after July 1, 2001, must register and complete a name-based criminal records check. In FY 2015, the Office requested and processed 2,605 State Law Enforcement Division background checks. In comparison, 2,736 background checks were performed in FY 2014.



**Fire Portal:** In order to provide fire department personnel with a streamlined registration system, a user-friendly online database known as the "Fire Portal" currently reports 536 fire departments with nearly 17,300 firefighters. This "one-stop shop," created in 2014, allows fire chiefs (and selected administrators) to electronically submit SLED checks, file mandatory reports, update rosters, and revise Firefighter Mobilization records. Training officers are also able to approve/register firefighters for classes, run selected performance reports, and view a complete training schedule. Once an email is provided for login access, an individual firefighter is able to sign up for a class as well as view a current Academy transcript. Portal usage shows more than 5,100 individual users with 469 (88 percent) fire departments online. The amount of individual users increases by nearly 400 each month.



**One Percent Fund:** This fund, which is commonly referred to as “one-percent money,” is a one-percent tax collected on fire insurance premiums written in the state. To obtain these funds, fire departments must submit quarterly inspection reports and annual fire equipment certificates to this Office. In 1907, the S.C. General Assembly passed the Firemen’s Insurance and Inspection Fund Act for “the betterment and maintenance of skilled and efficient fire departments within the county.” After reports are received and verified, the qualifying information is provided to applicable county treasurers. The money is then distributed by each county treasurer to qualified fire departments based on the percentage of the total assessed value of the county that constitutes the fire department’s response or coverage area. By law, fire departments must spend one-percent money in one of three categories: retirement and insurance, training and education, or recruitment and retention.



**Social Media:** In FY 2015, an “SC State Fire” Twitter account was approved by management and created to provide informative updates to those interested in the Division. The account currently has almost 300 followers with the majority being fire departments and chiefs. The Twitter account also allows the Division to follow more than 90 Twitter accounts consisting of South Carolina fire departments, and state and federal agencies.

**Volunteer Incentive Program (VIP):** Additionally, this Office compiles Volunteer Incentive Program (VIP) certification team reports for “Qualified Rescue Squads” and “HAZMAT Teams” and submits them to the S.C. Department of Revenue. In FY 2015, the OSFM reported 687 rescue squad and 93 HAZMAT team members who meet specific qualifications for the volunteer (VIP) tax deduction. In comparison, in FY 2014, the Office reported 799 rescue squad and 111 HAZMAT team members.

**Division Logo:** To boost recognition and present a fresh image, a new logo was designed in-house and approved by the Governor’s office. The five-pointed gold star enclosed in a red circle has been in use since May 1, 2015, and replaces the original solid gold star.

## Licensing and Permitting

Section Chief:

Ray Hoshall

### FY 2015 Statistics

- **135 blasters licensed; 143 blasting permits issued; 231 explosive magazine permits issued; 4 Class I explosive dealer licenses issued; 2 Class II explosive dealer licenses issued**  
The L&P Section verified each blaster was certified to engage in the sale, use, or storage of explosives. Additionally, blasting permits were obtained before anyone was authorized to perform any blasting or to use any explosives for demolishing a structure, and blasting out rock, earth or any other substance or material. Permits were issued for permanent and mobile explosive magazines. Licenses for the sale of explosives were also issued.
- **147 fire equipment companies licensed; 756 employee permits issued**  
The L&P Section verified firms and personnel in the portable fire extinguishers and fixed engineered and pre-engineered fire protection systems business were properly trained. For example, since water spreads most commercial kitchen fires instead of extinguishing them, wet chemical systems are used to provide protection against hot grease and prevent fire from spreading. These wet chemical systems must be properly installed by a licensed company and permitted employee.
- **38 cigarette manufacturers hold FSC certification; 1,195 brand styles of cigarettes certified**  
To reduce the likelihood of cigarettes becoming an ignition source for upholstered furniture, mattresses and bedding, cigarettes sold in South Carolina must meet certain criteria. As each cigarette must be properly marked “FSC,” this Section evaluates manufacturers’ certifications, issues approvals, and performs random testing and compliance inspections.
- **785 companies licensed to provide LP Gas operations; 890 individuals permitted to perform related duties**  
LP gas is a flammable mixture used in heating and cooking appliances and vehicles. This Section utilizes deputy state fire marshals to conduct on-site facility inspections and verify employees are qualified to work with this type of flammable material.

- **250 pyrotechnic operators licensed, and 175 public firework and 28 proximate audience displays permits issued**  
Explosions, flashes, smoke, flames, fireworks, and other pyrotechnic-driven effects are often used in the entertainment industry (i.e. concerts, football games, theatrical performances). The L&P Section is tasked with promoting safety of the public and the environment by the effective regulation of this profession to include on-site inspections.
- **1,506 temporary and annual firework retail sales licenses issued and inspections conducted**  
Certain times of the year (New Year’s Eve and July 4) are traditionally celebrated by using fireworks, which may be sold and used in South Carolina. This Section is tasked with issuing temporary (90-day) or annual firework stand/store permits. Prior to opening, these stands/stores must be inspected by a deputy state fire marshal.

**FY 2015 Staff-Related Information**

Staff Positions	Number of Personnel
Chief of Licensing and Permitting	1
Administrative Assistants	2
<b>Mailing Address:</b>	141 Monticello Trail, Columbia, SC 29203
<b>Telephone:</b>	(803) 896-9800
<b>Administrator:</b>	Ray Hoshall Ray.Hoshall@llr.sc.gov

The following charts provide details pertaining to each Licensing and Permitting licensure group:

Explosives Control Act / Blasters	
Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-36-10, et. seq.
Regulation:	71-8302, et. seq.
Licensure Period:	Annually 12/31
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Licensee Category:	
<b>Blasters Licensed (individuals performing blasting operations)</b>	135
<b>Blasting Permits Issued (specific location permits to blast)</b>	143
<b>Explosive Magazine Permits Issued (storage of explosive materials)</b>	231
<b>Explosive Dealers (sellers of explosive materials)</b>	6
<b>Explosive Magazine Inspections Conducted</b>	93

Fire Equipment Dealer Licensure	
Website:	www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-9-45
Regulation:	71-8303 et seq.
Licensure Period:	Biennially
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA

Codes	
Licensee Category:	
<b>Fire Equipment Company Licenses Issued</b>	147
<b>Fire Equipment Employee Permits Issued</b>	756
<b>Fire Equipment Company Inspections Conducted</b>	27

Reduced Cigarette Ignition Propensity Standards and Firefighter Protection	
Website:	http://www.scfiremarshal.llronline.com
S.C. Code of Laws:	23-51-10, et. seq.
Licensure Period:	Triennially
Manufacturers Holding S.C. FSC Certification	38
Brand Styles of Cigarettes Certified	1,195

Liquid Petroleum (LP) Gas Board	
Website:	www.llr.sc.gov/POL/LPgas/
Board Established:	1999
S.C. Code of Laws:	40-82-5, et. seq.
Regulation:	71-8304, et. seq.
Board Member Slots:	7 (No vacancies)
How appointed:	Appointed by the Governor
Board Meetings:	At least annually (as called by Chairman)
Licensure Period:	Biennially
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Stable
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Licensee Category:	
<b>Companies licensed to provide LP Gas Operations</b>	785
<b>Individuals permitted to perform LP Gas Operations</b>	890
<b>LP Gas Inspections Conducted</b>	322

Board of Pyrotechnic Safety	
Website:	www.llr.sc.gov/POL/Pyrotechnic/
S.C. Code of Laws:	40-56-1, et. seq.
Regulation:	71-8305, et. seq.
Board Member Slots:	7 (1 vacant position)
How appointed:	Appointed by the Governor
Board Meetings:	At least annually (as called by Chairman)
Licensure Period:	Operators: Biennially

	Retail Sales: Annually Temporary Sales: 90 days from date of issue
Endorsement/Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	State exam on S.C. statutes, rules and regulations and NFPA Codes
Licensee Category:	
Professional Fireworks Related	
<b>Pyrotechnic Operators Licensed</b>	154
<b>Pyrotechnic Trainee Operators Licensed</b>	96
<b>Public Fireworks Display Permits Issued</b>	175
<b>Proximate Audience Fireworks Display Permits Issued</b>	28
<b>Public Fireworks Display Inspections Conducted</b>	29
<b>Proximate Audience Fireworks Inspections Conducted</b>	4
Consumer Fireworks Related	
<b>Wholesaler/Storage Licenses Issued</b>	34
<b>Jobber Licenses Issued</b>	2
<b>Retail Sales Licenses Issued (temporary and annual)</b>	1,566
<b>Retail Sales Fireworks Inspections Conducted</b>	1,506
<b>Wholesale/Storage/Jobber Fireworks Inspections Conducted</b>	2

## Engineering Services

### Section Chief:

**David Blackwell, P.E.**

The Engineering Services Section provides technical assistance and consultation services to design professionals, state officials, local building and fire officials, contractors, builders, building owners, and the public. Staff is responsible for plan reviews of: buildings, fire sprinkler systems, fire alarm systems, aboveground storage tank (AST) motor vehicle fuel storage and dispensing systems at retail service stations, liquefied petroleum gas (LP Gas) storage tank installations, and other reviews, as necessary, to assist design professionals, other state Authorities Having Jurisdiction (AHJs), local AHJs, and resident fire marshals. Staff also assists other Agency divisions with special projects, research, and development of future regulations and state statutes.

### FY 2015 Staff-Related Information

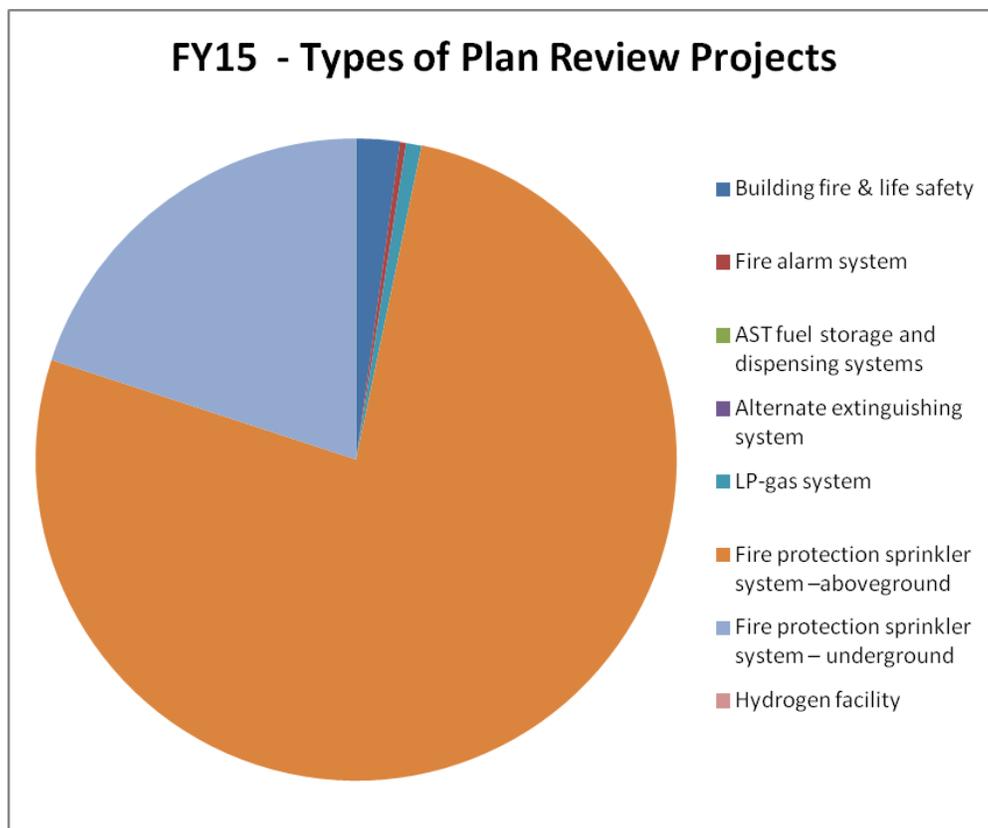
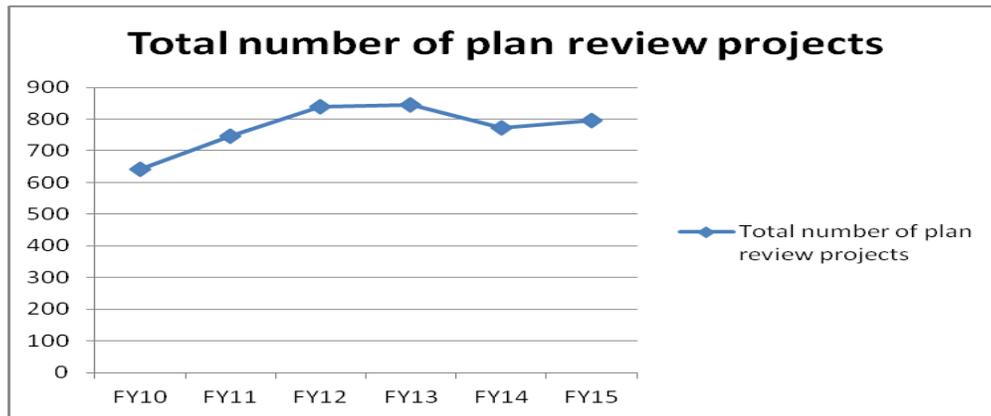
Staff Positions:	6
<b>Chief Engineer</b>	1
<b>Engineer</b>	1
<b>Associate Engineers</b>	3
<b>Administrative Assistant</b>	1

### FY 2010 – FY 2015 Statistical Information

TYPE OF PLAN REVIEW	Fiscal Year/Number of Plan Review Projects					
	FY10	FY11	FY12	FY13	FY14	FY15
<b>Building fire &amp; life safety</b>	14	12	6	6	6	7
<b>Fire alarm system</b>	2	6	5	4	1	1
<b>AST fuel storage and dispensing systems</b>	0	1	3	3	0	1
<b>Alternate extinguishing system</b>	0	0	4	2	0	0
<b>LP-gas system</b>	5	30	35	12	11	9
<b>Fire protection sprinkler system –</b>	492	574	641	646	602	648

<b>aboveground</b>						
<b>Fire protection sprinkler system – underground</b>	128	121	144	172	149	128
<b>Hydrogen facility</b>	0	2	0	0	3	1
<b>Total number of plan review projects</b>	<b>641</b>	<b>746</b>	<b>838</b>	<b>845</b>	<b>772</b>	<b>795</b>

As seen in the table above and graph below, the total number of plan review projects has increased since 2010. It should be noted that while the FY 2015 workload saw a net increase of 23 projects, it reflects a 4 percent increase over the FY 2014 workload. The FY 2015 workload is actually a net increase of 154 projects and a 24 percent increase over the FY 2010 workload.



The chief engineer was appointed by the Governor to serve on the S.C. Building Codes Council per §6-9-63(A)(7) of the S.C. Code of Laws. He also worked with various LLR and OSFM staff to draft revised State Fire Marshal Regulations which were submitted to the legislature and became effective in FY 2015. Among the improvements in the revised regulations were significant changes for foster homes. Those changes were designed to provide appropriate fire safety requirements with certain options to facilitate compliance and assist the South Carolina Department of Social Services in its goals to reduce obstacles to child placements. Staff continues to participate in a State Design Professionals Group and relate and discuss matters of common interest to State employees in the design and construction industry, including legislation, laws, regulations, codes, standards, and interpretations. The chief engineer

also works with the Board of Registration for Professional Engineers and Land Surveyors to clarify the practice of engineering with regards to fire protection systems; to clarify the application of building codes and their requirements; and, to advise the Board on proposed revisions to its Practice Act.

The chief engineer and staff:

- Participated in the Building Codes Council and International Code Council code development processes.
- Continued to assist the State Department of Education on various matters related to fire and life safety in public schools.
- Continued to grow and develop in their positions benefitting from multiple formal training and educational opportunities.

Staff continued to participate in select Board meetings and, when appropriate, provide Boards with relevant information and address matters of concern.

Lastly, to improve plan review services, staff identified and investigated multiple technology solutions. Some of these solutions are scheduled to be implemented in FY 2016 to improve the speed and accuracy of electronic plan reviews.

## Community Risk Reduction

### Section Chief:

**Tim Wojcik**

The Office of State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety and community risk reduction efforts. The Community Risk Reduction (CRR) team manages the Fire Marshal's initiatives surrounding community risk reduction, and data management. This section also continues to coordinate the Community Loss Education and Response (CLEAR) Team. Due to staffing changes, CRR and Inspection/Field Services were consolidated into one section, led by the new Chief Deputy State Fire Marshal. Due to a broadening of the scopes of both sections, CRR was returned to being an independent section of the Office of State Fire Marshal.

Major program areas include:

- Public Fire and Life Safety Education Delivery
- Data Collection and Management
- Fire Incident Research and Investigation
- Major Incident Support
- Smoke Alarm Installation
- Quarterly Public Fire and Life Safety Educator Training

To provide fire and life safety programs for school and family audiences, the Division and EdVenture Children's Museum continue a successful partnership. This arrangement allows LLR to provide personnel and program support for Dalmatian Station and Home Safe Home (a fire safety exhibit) within EdVenture. State Fire staff members are responsible for program development, delivery, and outreach activities. In FY 2015, risk reduction messages were shared with 1,978 adults and 4,681 children.

The CLEAR team is comprised of three duty chiefs (rotating on a weekly basis), a statistical and data analyst, and the State Fire Marshal. Every fatal fire in South Carolina is researched by a duty chief. Afterwards, to develop programs to better address South Carolina's fire fatality problem, aggregate information is shared quarterly with the team.

To provide ongoing, high-quality training to community risk reduction and fire and life safety educators, in FY 2015, CRR established Fire and Life Safety Educator's Quarterly training sessions. These six-hour sessions are interactive and often include subject matter experts from other disciplines. In addition to helping fire departments achieve maximum ISO scale credit, CRR provides customized training each quarter to meet the needs of educators.

Community Risk Reduction team members continue to create and deliver custom educational programs. In FY 2015, CRR delivered "Forgotten Valor-The Legacy of Captain William Peterson" to five audiences, including the 2015 Fire Rescue Conference in Myrtle Beach. "Tactical Fire Prevention" was also developed and piloted in FY 2015 with more deliveries in 2016.

In FY 2015, the Community Risk Reduction Working Group was formed with the goal of advising and collaborating with the Office of State Fire Marshal in regard to Community Risk Reduction efforts and campaigns. Members of the working group include representatives from the S.C. Firefighters' Association, the S.C. EMS PIER Team, S.C. FALSE, S.C. Fire Marshals' Association, American



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at least one fire fatality.

Although not reflected on the map, 29 fatalities occurred in homes with no smoke alarm present. CRR records indicate 29 citizens died while attempting an escape, and another 20 while sleeping. As a result, the Division has continued two safety campaigns - "Get Out and Stay Out" and "Shut the Door."

There were 274,644 incidents reported accounting for a property loss of more than \$155 million. The Division's CLEAR Team responded and assisted fire departments with many of these fire fatalities and large loss fires.

Data management programs continue to expand beyond simple maintenance of National Fire Incident Reporting Systems. In FY 2015, a more proactive approach was utilized to present office data to the public via email and the Agency's website. Data management continues to be involved in fire service-related research. CRR has the ability to assist fire departments with data analysis, GIS mapping, and quality control. In FY 2015, CRR delivered on-site data training at 41 fire departments, reaching 770 individual fire department members.

CRR and the University of South Carolina's Hazards and Vulnerability Research Institute continue to work together to improve data quality for both parties, enabling the Division to reach the highest risk populations more effectively for education, prevention, and installation efforts. Data determination will assist South Carolina fire departments for needs assessments and FEMA grant assistance opportunities.

The sample SCFIRS report below (Colleton County Fire Rescue) is an example of efforts to support local fire departments. A fire department can compute the total amount of calls per year, the total fire dollar loss, number of structure fires, and average response times as well as check the quality of their data.

SCFIRS Grade Breakdown | Monthly Detail and Incident Counts

**SELECT your FD**  
Colleton, Colleton County Fire Rescue

**SELECT year**  
 2014  
 2015

Percent of incidents reported containing a particular error →

Call 803-896-1250 for details on this score and how you can improve your score through a training session at your department.

**Colleton, Colleton County Fire Rescue  
2015 SCFIRS Grade**  
A=97+ | B=94-97 | C=90-94 | D=85-90 | F=85 and below

SCFIRS Grade	99.527
State Rank (out of 475 FDs)	1
# of Incidents reported	3,611
Months with incidents reported	6
Percent of reports invalid	0.00%
Percent of fires with dollar loss not estimated	2.33%
Percent fires unresolved	0.63%
Percent 'other' incident types used	3.10%
Percent 'other' property types used	1.27%
Percent with inaccurate Apparatus & Personnel counts	18.22%
Percent reports with imprecise times (seconds not recorded)	0.06%
Percent wrong EMS incident type (311 vs. 321)	0.00%
Percent no narrative	0.06%
Percent of fires with controlled time blank	0.00%
Percent 'other' actions taken used	1.94%
Percent 'other' area of origin used	0.00%
Percent 'other' heat source used	1.25%

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SCFIRS Grade Breakdown      Monthly Detail and Incident Counts

**Details for Colleton, Colleton County Fire Rescue 2015**  
 Please confirm your counts!

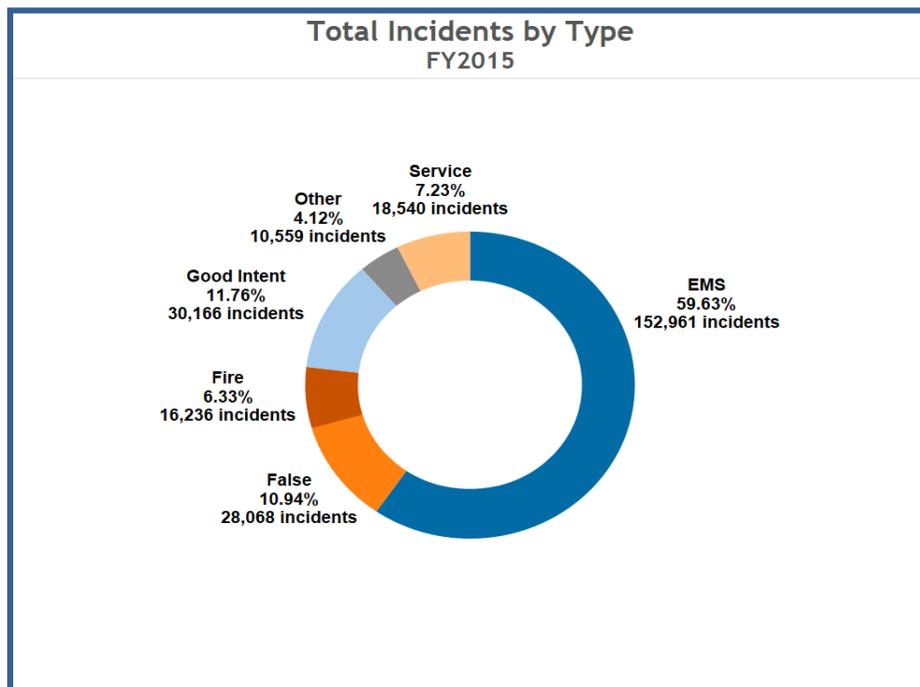
	Jan	Feb	Mar	Apr	May	Jun	Jul
Incident Count	584	537	618	560	639	673	0
Mutual Aid Calls	0	0	0	0	1	1	0
1st Due Str. Fires	10	9	9	5	7	4	0
Avg. Response Time	08:49	08:49	08:42	08:24	08:34	08:45	
SCFIRS Grade	99.538	99.260	99.610	99.630	99.576	99.628	
Fire Dollar Loss	\$296.0K	\$65.6K	\$338.5K	\$17.0K	\$299.7K	\$508.9K	
Invalid Reports	0	0	0	0	0	0	0

**SELECT your FD**

**SELECT Year**  
 2014  
 2015

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The chart below reflects a percentage of Total Incidents by Type. For example, EMS incidents are almost 60 percent of calls and nearly 11 percent are false alarms. Six percent of fire-related incidents (16,236 fires) caused more than \$148 million in damages (property and contents). Of that amount, nearly \$5.6 million is attributed to intentionally ignited fires.



On the other hand, the S.C. Fire Incident Reporting System (SCFIRS) also calculates the total of property and contents saved, average percent of property saved by department, and the average dollar loss by department type. The average dollar loss per structure fire was \$46,000. While the total saved by fire departments was nearly \$1 billion.

Each year, fires with high loss are tracked statewide. Significant fires with property loss estimates greater than \$1 million have an enormous impact on communities and local economies. The chart below reflects the significant fires listed by the date of the incident, city, property type, and dollar loss.

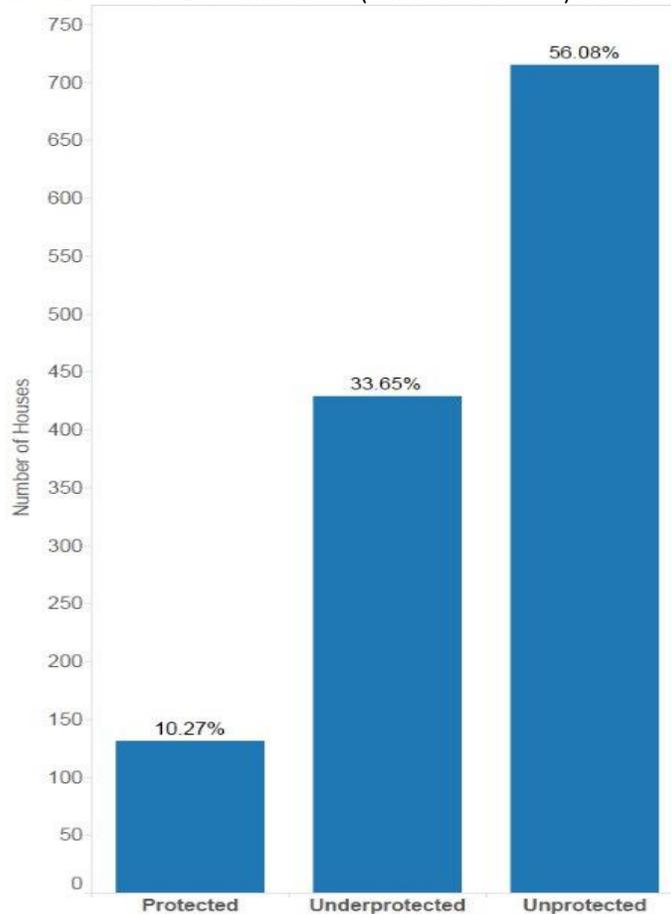
Date	City Name	Property Type	Dollar Loss/Millions
August 9, 2014	Wando	Gas distribution, pipeline, gas distribution	25.0
December 20, 2014	Spartanburg	Multifamily dwellings	2.12
December 31, 2014	Columbia	Department or discount store	3.00
January 10, 2015	Myrtle Beach	Storage, other	1.40
January 13, 2015	Myrtle Beach	Professional supplies, services	1.40
March 4, 2015	Spartanburg	Educational, other	1.00

### Fire Prevention Grant

10

Collected data shows 1,826 citizens were living in homes with no working smoke alarms and 1,123 were in homes with less than adequate smoke alarm protection. Only 368 citizens were completely protected. More than half (59 percent) of renter-occupied homes were completely unprotected.

The chart below shows the data collected from the 16 communities (number of houses) and the level of protection.



### FY 2015 Staff Related Information

Staff Positions	Number of Personnel (8)
Community Risk Reduction Program Manager	1
Statistical and Data Analyst	1
Curriculum Coordinator	1
Community Risk Reduction Program Assistants (Temp/PT)	5

## Emergency Medical Services Training

### Section Chief:

**Tim Wojcik**

The EMS Training Section was created in FY 2015, reporting directly to the State Fire Marshal. According to the S.C. Department of Health and Environmental Control (DHEC), more than 50 percent of credentialed pre-hospital providers (EMT-B, EMT-I/A and EMT-P) associate primarily with a fire department. The EMS Section was formally established based on the request of several stakeholders, including many fire departments and the S.C. Firefighters' Association. This section currently shares a program manager with the Community Risk Reduction Section.

The EMS Section continues to be involved in the legislative process concerning DHEC Regulation 61-7. The EMS Section coordinates CPR and First Aid classes for the Academy recruit program and, in FY 2016, will offer several catalog courses. There were 173 students trained in CPR, First Aid, or Blood Borne Pathogens. An Emergency Medical Responder (EMR) class was held with 11 students.

The EMS Section was a key player involved with the EMT-Basic Competition held at the 2015 Fire-Rescue Conference in Myrtle Beach, S.C. Additionally, the groundwork was laid for developing several training programs and the Section began to compile basic instructional supplies and equipment for anticipated course offerings in FY 2016.

An EMS Programs Working Group was established to advise and support the development of EMS training programs. The working group has representation from the South Carolina Firefighters' Association, EMS Association, EMS Educators Association, Private Ambulance Providers Association, and the Carolinas Hospital System.

### FY 2015 Staff Related Information

Staff Positions	Number of Personnel (3)
EMS Programs Manager (Shared with CRR)	1
Medical Control Physician (Temp/PT)	1
Program Assistant (Temp/PT)	1

## Code Enforcement and Fire Marshal Training

### Section Chief:

**Shawn Stickle**

This Section performs fire and life safety inspections for state buildings, public schools, fire equipment dealers, outdoor and indoor firework displays, Liquefied Petroleum gas, explosive magazines, and contractual obligations. It also provides fire marshal training and certification to Resident Fire Marshals certified in accordance with S.C. Code of Laws 23-9-30.

Although there was a slight increase in the total number of inspections in FY 2015 (chart below), they remain lower than previous years.

### Fire and Life Safety Inspection Statistical Information

Inspection Statistic	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Inspections Per Deputy SFM (average)	904	970	947	840	873
Inspections Completed by Deputy SFMs	14,468	14,549	11,361	10,923	11,355
Total Violations Cited	9,223	7,804	4,284	5,265	7,875

The average inspections, per deputy (includes inspections by senior deputy state fire marshals and accounted for two, six-month vacancies), remain in line with previous years.

This Section focuses on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized inspections related to facilities obtaining state licenses or permits from the Office of State Fire Marshal and other state agencies. The following charts reflect "Inspections, Violations, and Hours Spent by Inspection Cause" and "Top Five Inspection Types."

**FY 2015 Inspections, Violations, and Hours Spent by Inspection Cause**

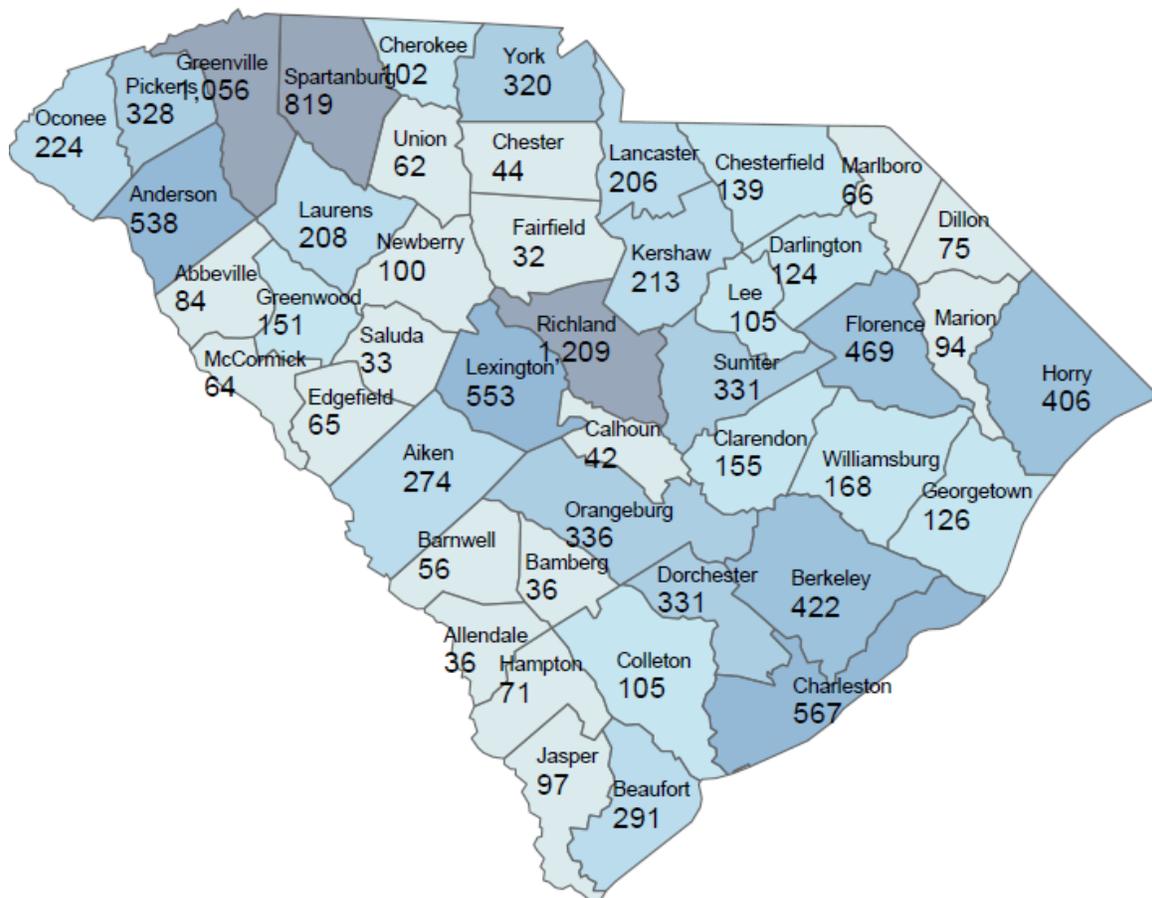
Inspection Cause	No. of Inspections	New Violations	Hours Inspecting
Complaint	127	98	104
General	07	03	10
Periodic	1,381	2,755	1,751
Permit	1,681	2,062	1,028
Re-inspection	2,356	294	1,099
Requested	5,784	2,635	3,180
<b>Grand Total</b>	<b>11,336</b>	<b>7,847</b>	<b>7,172</b>

**FY 2015 Top Five Inspection Types**

Inspection Cause	No. of Inspections	New Violations	Hours Inspecting
Foster Homes	4,848	1,817	2,117
Schools	1,323	2,498	1,819
DDSN facilities	1,120	354	501
Firework Stands/Stores	996/460	1,172/178	373/200
Supervised Living Program	484	57	156

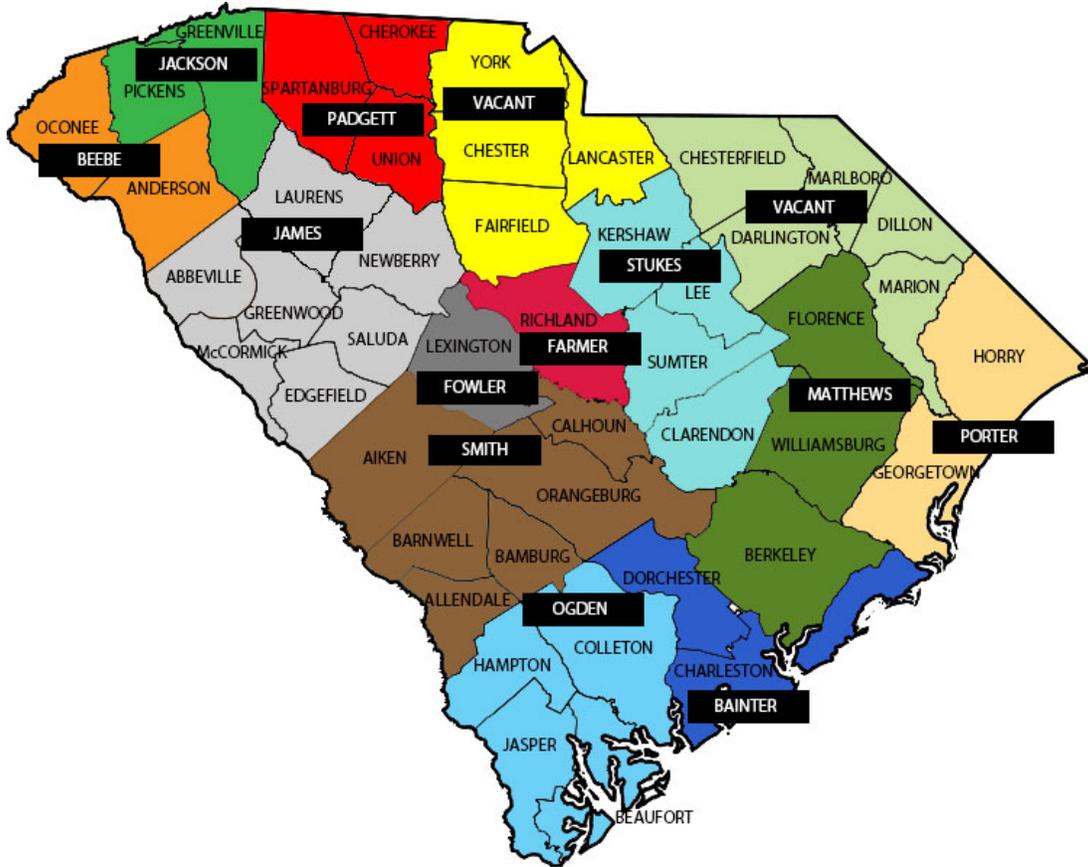
**FY 2015 State Fire Inspections – Total Inspections per County**

The highest number of inspections occurred in Richland (1,209), Greenville (1,056), and Spartanburg (819) counties. The map below shows the total number of inspections per county.



Deputies also assist in investigations regarding licensees and provide technical consultation to Local and State Authorities Having Jurisdiction (AHJ) including resident fire marshals. Deputies reside in various counties throughout the state and are typically assigned to a territory consisting of multiple counties (see map).

## Deputy State Fire Marshal Regional Map



There were 40 fire marshal-related courses delivered to 1,614 students, composed of design professionals, building officials, and 655 active resident fire marshals performing inspections in their local jurisdictions. These courses are delivered at the Academy, and regionally throughout the state, and provide required continuing education hours and a mechanism to improve statewide consistency of code interpretation and enforcement.

### FY 2015 Fire Marshal Training and Certification

Fire Marshal Training and Certification	FY14	FY15
Initial Fire Marshal Training Attendees	75	76
Fire Marshal Quarterly Trainings	24	33
Quarterly Fire Marshal Training Attendees	1,194	1,375
Number of Certified Resident Fire Marshals	620	655

The training and certification courses also increase the quality and consistency of inspections statewide and improve fire and life safety conditions, reducing fire fatalities. State Fire became an International Code Council (ICC) Preferred Education Provider, and students receive ICC continuing education units for national certification requirements at State Fire.



### FY 2015 Staff Related Information

Staff Positions	Number of Personnel (15)
Chief Deputy State Fire Marshal	1
Senior Deputy State Fire Marshals	3
Deputy State Fire Marshals	11

# State Fire Academy

**141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9850**

**Superintendent:**

**Ken Kerber, Assistant State Fire Marshal**

The Fire Academy’s mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade, and other emergency response personnel. Through more than 200 different courses, and the ability to customize programs, the South Carolina Fire Academy provides basic and advanced training for firefighters, fire officers, instructors, and fire department support functions, which include public fire education, fire prevention, inspections, and fire investigations.

The Fire Academy offers training to in-state firefighters, out-of-state firefighters, non-member “Open Enrollment” students, Boy Scouts of America “Explorer, Learning for Life,” and Junior Firefighter Programs for students 16 and 17 years old. The Fire Academy also provides training to local EMS, police, emergency management, and rescue squad personnel.

Fire Academy training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Academy also focuses its programs on the Fallen Firefighters Foundation’s 16 Life Safety initiatives and its “Everyone Goes Home” program. The “Everyone Goes Home” program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.



After successful completion of a self-assessment and site visit, the Academy received a five-year reaccreditation from the *International Fire Service Accreditation Congress* (IFSA). The Academy was issued accreditations for 18 fire service occupational levels.

For the first time, the Academy also applied for and received accreditation from the *National Board on Fire Service Professional Qualifications* (Pro Board) after completing a self-assessment and site visit. The initial accreditation from Pro Board was issued Jan. 15, 2015, for 16 levels. Accreditation through IFSA and Pro Board validates the

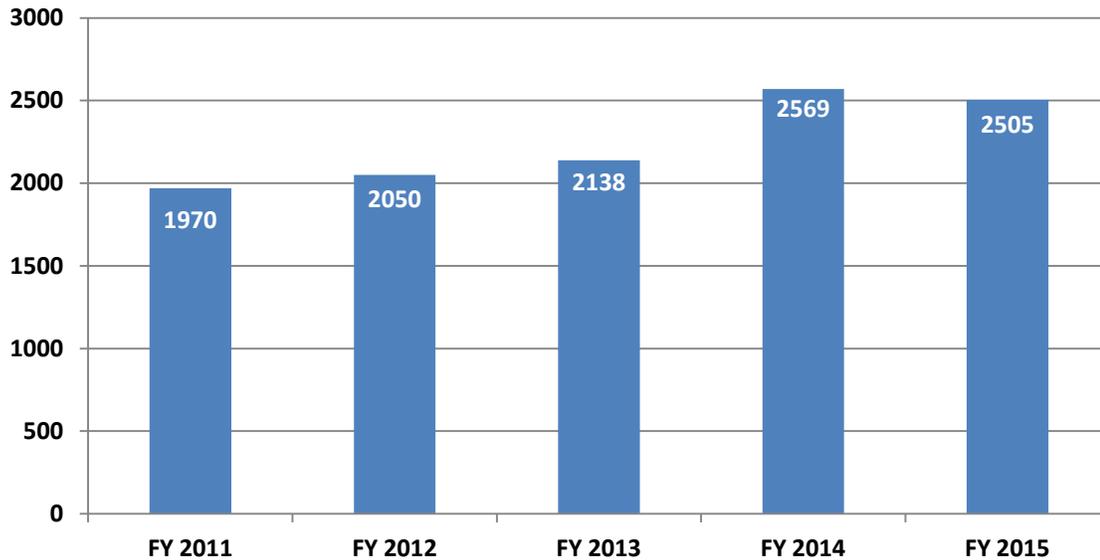
Academy’s certification testing as having met the rigors of review and ensures it meets national standards. This accreditation also ensures uniformity of qualifications which, in turn, allows students trained and tested at the Academy more mobility to/from other accredited states.

Throughout the year, the Academy provides a minimum of four on-site Firefighter Recruit programs. The number of programs conducted are based on department and student demand. The eight-week program requires each recruit to reside at the Academy by lodging in an on-site fire station and adhere to a strict instruction schedule. If successful, each recruit achieves nine Academy certificates, including National Accredited Firefighter I and Firefighter II.

In FY 2015, the Academy provided four fire recruit programs and 83 (out of 87) students successfully completed training. Recruits were from 62 departments in South Carolina. Five students were from two foreign countries.

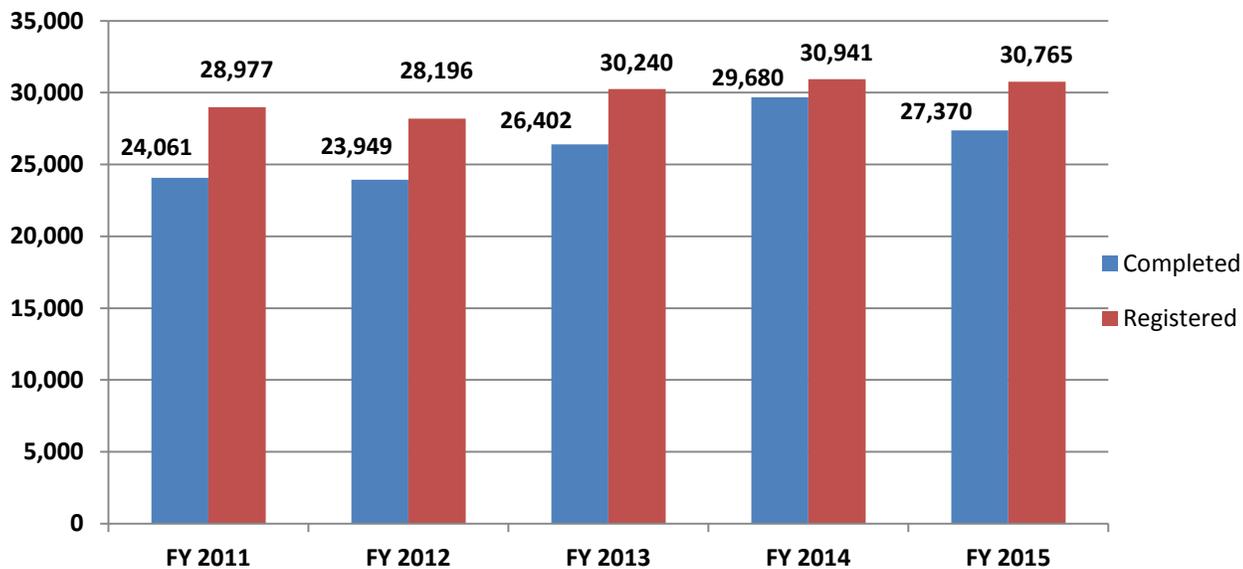
South Carolina has 536 fire departments with more than 17,300 firefighters. In FY 2015, across the state, the Academy operated and provided 342 days of training. The Columbia site was open 309 days during this same time period (compared to the state employee work year of 247 days). The charts listed below reflect a five-year perspective of the total number of training programs (courses) provided and students attending and completing the courses.

**Total Number of SCFA Training Programs (per Fiscal Year)**



For FY 2015, the Academy provided 2,505 training programs for 30,765 students registered, and 27,370 successfully completed students. The table below represents a five-year perspective for the total number of registered and completed students during FY 2015.

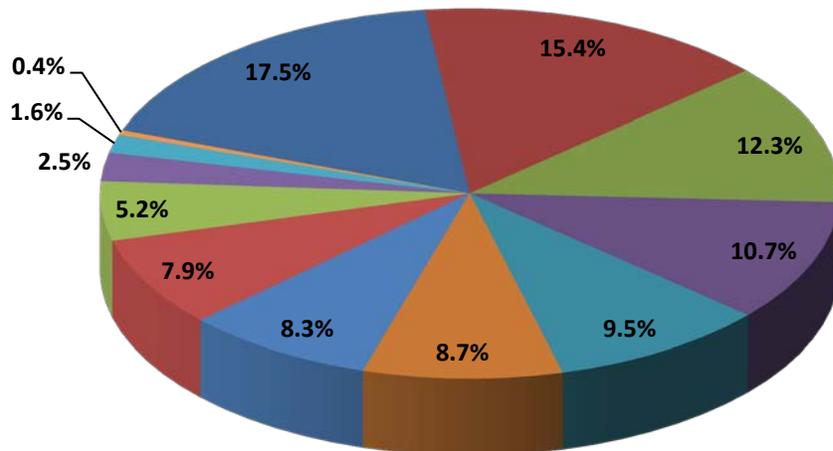
**Total Number of SCFA Registered and Completed Students (per Fiscal Year)**



To meet the needs of those unable to commit to a traditional classroom environment, and to provide an alternative training environment, the Academy also provided more than 6,700 students (6,000 students in FY 2014) with online independent learning, hybrid, and blended learning programs. The online classroom is designed to provide knowledge to the students who take these programs. However, these are not captured as “completed students.” As such, please note many of these students are not captured in the above chart.

The following chart reflects the percentage of types of training courses provided to the state’s fire service members. For example, in FY 2015, “firefighting” was 17.5 percent and “officer” related training totaled 15.4 percent of classes.

## Distribution of Courses



Firefighting	17.5%
Officer	15.4%
Instructor	12.3%
Haz-Mat	10.7%
Seminars	9.5%
Cert Test	8.7%
Rescue	8.3%
Driver Ops	7.9%
Industry	5.2%
ARFF	2.5%
Fire Marshal	1.6%
Medical	.04%

The South Carolina Fire Academy is comprised of the following areas of operations and support:

### Resident Training

#### Program Supervisor:

**Lenny Busby**

Resident training is responsible for any activity on the Academy's main campus, as well as marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. The Academy's Columbia site provided facilities for 3,899 guests who attended 103 meetings and conferences.

Specifically, in FY 2015, the Academy:

- Provided 1,006 courses for 12,114 attending students. Specifically, the Academy provided training to:
  - 9,882 students with municipal training in 814 classes
  - 1,645 students with industrial training in 130 classes
  - 587 students with aircraft rescue training in 62 classes
- Hosted its first HAZMAT weekend training event with 12 courses conducted for 84 students. The weekend event included nine vendors who were present to support the school and students.
- Conducted its 32<sup>nd</sup> annual Southeastern Fire School with 14 classes for 336 students, 150 explorer competition students, a BBQ cook off, and the support of 20 vendors. SCFA provided each attendee with a 20<sup>th</sup> anniversary challenge coin.
- Supported and worked with the State Industry emergency brigade working group, and toured many industrial facilities.
- Assisted the S.C. Firefighters' Association by providing audio-visual equipment and setting up training programs for the Fire Service Improvement Conference and the annual Myrtle Beach conference.
- Reoccupied the Academy fire station and installed new HVAC, furniture, and appliances.
- Supported field programs delivering support trailers and equipment 370 times across the state totaling 73,262 truck miles.

Number and Types of Employees	
Full-Time	Part-Time
5	2



### Regional Training

#### Section Chief:

**Phillip Russell**

Regional training is the key to the delivery of Academy courses to fire service customers. A majority of courses are conducted in the regions at local fire departments. Five regional offices are located throughout the state and work continuously to promote and

provide training programs and services to fire service customers. In FY 2015, staff attended 534 fire department meetings. The average cost per student was \$36.84.

Additionally, these offices:

- Trained 18,651 attending students in 1,499 programs.
- Reduced by 65 percent the number of classes canceled in FY 2015, compared to FY 2014. This occurred through better marketing, communication, and the addition of in-house instructors to meet fire customer needs.
- Increased the number of student retests. This is due to a new retest policy.
- Increased course offerings and support through the addition of new programs such as S.C. Basic Fire and Emergency Responder (1700), Career and Technology Center courses, Chief courses, and others.
- Opened a satellite office in Aiken, Fire Station No. 5, for Region 6.
- Formalized the Accelerated Course Orientation and Evaluation process for statewide delivery to increase local instructor resource for Academy training.

Number and Types of Employees	
Full-Time	Part-Time
7	1

## Instructional Design

**Program Supervisor:**

**Rick Dunn**

Instructional Design develops curriculum, audio-visual materials, and online training required for statewide delivery.

In FY 2015, this Section:

- Provided more than 6,700 students with online, hybrid, or blended-learning training.
- Implemented 12 new or updated curriculum packages to include Hazardous Materials Technician and Fire and Life Safety Educator I.
- Completed the S.C. Basic Fire and Emergency Responder (1700) “hand-off” training program developed for rural volunteer firefighters.
- Partnered with the South Carolina Energy office to produce an online “Photovoltaic 101” class.
- Partnered with National Fire Academy to release national training programs to include the Leadership series and ICS and Resource Management for the Fire Service.
- Updated online training platform for mobile device delivery.

Number and Types of Employees	
Full-Time	Part-Time
4	6

## Accreditation, Testing, and Certification

**Program Supervisor:**

**Rick Dunn**

Accreditation and Testing is responsible for managing the Fire Academy’s IFSAC (International Fire Service and Accreditation Congress) and Pro Board (National Board on Fire Service Professional Qualifications) Certification and Accreditation programs for the 18 areas of curriculum offered for national certification. This Section also manages the Equivalency and Reciprocity Review Program. In FY 2015, there was a 76.6 percent passing rate on IFSAC exams, an increase of 2.6 percent from the previous year.

This Section also:

- Provided 3,608 IFSAC certificates to students who successfully completed third-party certification testing (an increase of 724 certificates issued).
- Issued 297 reciprocity and 301 equivalencies requests.
- Successfully completed reaccreditation for IFSAC and initial accreditation for Pro-Board.
- Improved equivalency and reciprocity for out-of-state and in-state equivalency program, allowing more local training credit to include the 1700 program.

Number and Types of Employees	
Full-Time	Part-Time
1	2

## Administration

**Program Supervisor:**

**Phillip Russell**

Administration performs Resident and Regional registrations, course confirmations, resident course billing, dorm and meal coordination, transcript updates, and issues a certificate for each student completing a Fire Academy course (except IFSAC / Pro Board certifications).

In FY 2015, this Section:

- Processed 2,505 course packages for classes and testing.
- Registered, created, and mailed certificates and billed 27,370 successful completed students.
- Maintained a schedule of 12,114 student meals and 5,344 student dorms for on-site delivered programs.
- Moved the Procurement and Finance office to the Fire Marshal’s building.
- Specified and secured a “Point of Sale System” for the cafeteria and store.

Number and Types of Employees	
Full-Time	Part-Time
3	0

## Maintenance

**Interim Administrator:**

**Jerry Griggs**

The facilities maintenance team provides maintenance and janitorial services for the 208-acre site, all buildings, systems, props, support equipment, trailers, and vehicles.

In FY 2015, this Section:

- Provided maintenance and janitorial support to 120,000 square feet of office space.
- Provided maintenance and support to training simulation props.
- Provided maintenance and support to nine fire suppression apparatus, all owned vehicles, and 40 training support trailers.
- Replaced the cafeteria industrial water heater.
- Arranged for painting and upgrades to the Fire Station, US&R building, and cafeteria.
- Upgraded the HVAC system for classrooms 103 and 104.

Number and Types of Employees	
Full-Time	Part-Time
3	1

## Cafeteria, Dormitory, and Retail Store

**Coordinator:**

**Curtis Jermstad**

Feeding and lodging is part of the package the Academy provides to on-site customers. The cafeteria staff furnishes meals and dormitory rooms to support site operations and operates the Academy’s retail store.

In FY 2015, this Section:

- Operated 286 days providing 22,202 meals to students, staff, walk-in customers, and inmates.
- Installed TVs to enhance cafeteria environment.
- Worked diligently in creating a request for service proposal for a cafeteria contractor.
- Modernized and increased the retail store.
- Offered new products to customers, resulting in \$50,025 in sales.
- Provided 4,221 dormitory rooms for 5,344 students.

Number and Types of Employees	
Full-Time	Part-Time
2	0

Staff also assisted with booth and store management during the annual S.C. Firefighters’ convention in Myrtle Beach.

## Division of Fire and Life Safety - S.C. Emergency Response Task Force: Firefighter Mobilization and Urban Search and Rescue

**Section Chief:**

**Daniel McManus, Asst. State Fire Marshal**

Under the State’s Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinators for ESF 4 – Structural Firefighting, ESF 10 – Hazardous Materials, and specializes in Flood/Swift Water Rescue, Helicopter Rescue and Hazardous Materials Incident Support. The Section leads many established programs to accomplish this one-of-a-kind “all-hazard” tiered emergency response. The program has more than 7,750

registered firefighters and more than 220 participating fire departments with response to seven activations in FY 2015 and 53 in its lifetime.



The S.C. Emergency Response Task Force provides initial and long-term responses to natural and man-made disasters. The program’s primary focus is to provide immediate resources to local and regional fire service agencies that would otherwise not be able to support themselves. This nationally recognized program has developed into a best practice model. This marks the sixth successful year of the State US&R Task Force partnering with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of few in the country, and provides this state with air rescue capability.

To recruit and educate potential volunteers, in FY 2015, a large interactive booth was manned during the annual S.C. Firefighters’ convention in Myrtle Beach. More than 1,300 potential volunteers, and their family members, were able to experience and learn more about a “team deployment.”

The chart below shows there was a 33 percent increase in the average number of hours a volunteer contributes to the program (from 78.5 to 104.3 hours). Additionally, team members had slightly less training and exercise opportunities from 184 in FY 2014 to 159 in FY 2015. Lastly, one-time funding authorized two consecutive years by the S.C. General Assembly supported and replaced aging

vehicles and personal protective equipment, and updated critical radio communications.

Type	FY 2012	FY 2013	FY 2014	FY 2015
<b>Participating Fire Departments</b>	216	216	222	222
<b>Registered Firefighters</b>	7,128	7,290	7,729	7,753
<b>Number of personnel (day-to-day operations)</b>	10 (two full and eight part-time)	10 (two full and eight part-time)	11 (two full and nine part-time)	11 (two full and nine part-time)
<b>Since 2005, number of activations</b>	25	35	46	53
<b>Current task force members</b>	131	119	121	121
<b>Total volunteer hours recorded</b>	6,653	6,803	11,248	12,632
<b>Average time (hours) a volunteer gives</b>	51	59	78.5	104.3
<b>Training/ exercise opportunities</b>	125	125	184	159